

**DUNDAS PARKS AND RECREATION BOARD  
REGULAR MEETING AGENDA  
TUESDAY, MARCH 9, 2021  
7:00 PM CITY HALL**

1. CALL TO ORDER
  - a. Roll Call/Notification of Quorum
  - b. Approval of Agenda\*  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve Agenda**
  - c. Approval of Minutes of Regular Meeting, February 9, 2021\*  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve minutes**
  
2. OLD BUSINESS
  - a. 2021 Work Plan
  - b. Alternate Event for Easter Egg Hunt 2021
  - c. Park Cleanup Day Update
  
3. NEW BUSINESS
  - a.
  - b.
  
4. ANNOUNCEMENTS
  - a. Council Meeting – Monday, March 22 and April 12 at 7:00 PM
  - b. Park Board Meeting – Tuesday, April 13, 2021, at 7:00 PM
  
5. ITEMS FOR APRIL 12 MEETING
  
6. ADJOURNMENT  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_**

**DUNDAS PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
TUESDAY, FEBRUARY 9, 2021  
7:00 PM VIRTUAL/ONLINE**

**UNOFFICIAL MINUTES**

Present: Ashley Gallagher, Emily Zimmer, Carrie Rice, Larry Fowler (*arrived 7:36 pm*) Staff:  
Administrator Jenelle Teppen

**CALL TO ORDER**

Chair Gallagher opened the meeting at 7:07 p.m. A quorum was present.

**APPROVAL OF AGENDA**

**Motion by Zimmer, second Gallagher, to approve the Agenda. Motion Carried Unanimously (MCU)**

**APPROVAL OF MINUTES**

**Motion by Zimmer, second Rice, to approve minutes of January 12, 2021. MCU**

**OLD BUSINESS**

2021 Work Plan

Consensus to put 2021 work plan on hold until board members can meet in person.

Request For Quotes (RFQ) for Memorial Park Playground Equipment

Administrator Teppen reported City Council approved RFQ for Memorial Park playground equipment with due date of March 19 and a budget of \$53,000. She stated the responses will be brought to the PRAB's April meeting.

**NEW BUSINESS**

Discuss Possible Ideas for Event to Replace Easter Egg Hunt for 2021

Discussion and suggestions on ideas for replacing Easter Egg Hunt included virtual bunny, drive through with Bunny, Park Scream, and park scavenger hunt. It was noted Easter is early, April 4, so need to finalize an event at March meeting.

Draft Policy for Requests for Memorials in Parks

Administrator Teppen presented a policy to review with recommendations by Zimmer and Rice to present to the Council for approval.

Schedule/Discuss Park Clean Up Day

Group will meet and bring tools to Memorial Park on Saturday, April 17, for fence/playground clean up. It was suggested to notify park sponsors about clean up.

**ITEMS FOR MARCH 9 MEETING**

2021 Work Plan

Easter Egg Hunt Alternative

Clean Up Day

**ADJOURNMENT**

**Motion by Zimmer, second Fowler, to adjourn meeting at 7:45 p.m.**

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Ashley Gallagher