

**DUNDAS CITY COUNCIL
REGULAR MEETING AGENDA
Monday, March 22, 2021
7:00 p.m. Dundas City Hall**

- 1. Call to Order/Pledge Allegiance**
- 2. Roll Call:** Mayor Glenn Switzer; Councilors Larry Fowler, Luke LaCroix, Grant Modory, Luke Swartwood
- 3. Public Forum**
- 4. Approval of Agenda***
Motion _____, second _____
- 5. Consent Agenda** *(All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.)*
 - a. Regular Minutes of March 8, 2021*
 - b. Disbursement Report* - \$55,025.78**Motion _____, second _____**
- 6. Old Business**
- 7. Ordinances and Resolutions**
- 8. New Business**
 - a. Consider Receiving Quotes and Awarding a Contract for the 2021 Seal Coat Project*
Motion by _____, second by _____
 - b. Consider Approval of Rental/Reservation of Mill Park Shelter*
Motion by _____, second by _____
 - c. Consider Approval of Communication Plan to Notify Property Owners About the City's Parking Requirements*
Motion by _____, second by _____
 - d. Consider Approval of Election of Counsel Form*
Motion by _____, second by _____
- 9. Reports of Officers, Boards and Committees**
 - a. City Attorney
 - b. City Engineer*
 - c. City Administrator
 - d. Mayor, Councilors and Committees
- 10. Announcements**
 - a. City Council Meeting – Monday, April 12 at 7:00 pm City Hall
 - b. Park and Recreation Advisory Board – Tuesday, April 13 at 7:00 p.m. City Hall
 - c. Dundas Planning Commission Meeting – Thursday, April 15 at 7:00 p.m. City Hall
 - d. Annual Park Clean Up Day – Saturday, April 17 at 9:30 a.m. Memorial Park
 - d. Annual Clean Up Day – Saturday, May 8 from 7:00-11:00 a.m. Trailhead Parking Lot
- 11. Work Session**
 - a. Review and Discuss Proposed Water Meter Replacement Plan*
- 12. Adjourn**

**DUNDAS CITY COUNCIL
REGULAR MEETING AGENDA
Monday, March 8, 2021
7:00 p.m. Dundas City Hall**

UNOFFICIAL MINUTES

Present: Mayor Glen Switzer; Councilors: Grant Modory Luke LaCroix, Luke Swartwood
Larry Fowler (arrived 7:11 pm)

Staff Present: Engineer John Powell, Attorney Jared Shepherd, City Planner Nate Sparks,
Administrator/Clerk Jenelle Teppen, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:05 p.m. with the pledge of allegiance.

Roll Call: Mayor Switzer; Councilors Fowler, LaCroix, Modory, Swartwood.

A quorum was present.

PUBLIC FORUM/PRESENTATION - No one spoke and no presentation.

APPROVAL OF AGENDA

Motion by Modory, second by LaCroix, to approve the agenda with the removal under New Business of Approving Appointment of Mathew Cox as part-time police officer.

Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by LaCroix, second by Swartwood, to approve the consent agenda as follows:

Regular Minutes of February 22, 2021;

Disbursement Report - \$89,875.00. MCU

OLD BUSINESS -

No old business brought before Council.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

City Engineer – John Powell

Councilor Swartwood asked on spring road work proposals and Powell explained.

Larry Fowler arrived at 7:11 p.m.

City Administrator – Jenelle Teppen

Teppen reported iPads are ready for distribution to Council.

Mayor, Councilors, Committees

Mayor Switzer stated per the Orderly Annexation Agreement it is time to setup a meeting with Bridgewater Township supervisors. He indicated at that time there can be a discussion of the completion of Bridgewater Parkway to 115th Street.

ORDINANCES AND RESOLUTIONS

City Planner Sparks reviewed his memo to Council explaining the applicant Fenway Land Company has requested the City consider approval of a 34-lot single family residential subdivision entitled Bridgewater Heights Phase Three, which requires re-platting a portion of the area originally intended for townhomes. He stated the first item the Council should consider is to approve a Comprehensive Plan Amendment to change the land use designation from Medium Density Residential to Low Density Residential.

Sparks indicated the second item Council should consider is amending the official zoning map to reflect the area originally approved for townhomes is now proposed to be single family homes.

ORDINANCES AND RESOLUTIONS (cont.)

Sparks stated the third and final item for Council consideration is to approve a Preliminary Plat Planned Unit Development (PUD) to reflect a change in areas of lot width, lot area and setbacks. He referenced the Zoning Ordinance specifically states that PUDs are intended to allow flexibility and innovations in residential area in promoting most efficient use of the land. Sparks also reviewed ‘trade off’ of sorts for streets, lots, setbacks, sidewalks, park dedication, landscaping, architecture, grading, drainage and utilities. He stated as a condition of final plat approval the applicant will be required to enter into a development agreement with the City, post all necessary securities required by it and be reviewed by the City Attorney

Ordinance 2021-04 An Ordinance Establishing a Planned Unit Development District for “Bridgewater Heights Third Addition” and Amending the Official Zoning Map

Motion by Swartwood, second by LaCroix, to approve Ordinance 2021-04. MCU

Resolution 2021-08 A Resolution Approving a Comprehensive Plan Amendment for “Bridgewater Heights Third Addition” to Amend the Land Use Designation to Low Density Residential

Motion by Modory, second by Swartwood approving Resolution 2021-08. MCU

Resolution 2021-07 A Resolution Approving a Preliminary Plat for Bridgewater Heights 3rd Addition

Motion by Fowler, second by LaCroix, to approve Resolution 2021-07. Motion by Fowler second by LaCroix to add amendment to original motion to include landscaping with trees on Highland Parkway. Caesey Murphy (220 Tower Avenue) asked for clarification on the development regarding trees location, sidewalk and use of public easement. City Planner Sparks indicated trees would be in the right-of-way with a revised landscaping plan as part of the final plat/plan. MCU

NEW BUSINESS

No new business items presented to Council.

ADJOURNMENT

Motion by LaCroix, second by Swartwood, to adjourn the Council meeting at 7:27 p.m. MCU

Submitted by:

Attest:

Jenelle Teppen, City Administrator

Glenn Switzer, Mayor

DISBURSEMENT REPORT

City of Dundas
Council Meeting March 22, 2021

DATE	PAYABLE	AMOUNT
3/12/2021	PERA	\$3,388.34
3/15/2021	State of MN	\$1,200.00
3/15/2021	MN Dept of Revenue	\$1,127.00
3/11/2021	MN Dept of Revenue	\$994.72
3/11/2021	IRS	\$4,999.25
3/11/2021	Payroll PP#3 Council	\$1,927.57
3/11/2021	Payroll PP# 5 Employees	\$14,109.00
	Sub Total Paid Payroll and Sales Liabilities	\$27,745.88
3/22/2021	Bills paid (Claims Register)	\$27,279.90
	Sub Total Paid Claims and Service Liabilitie	\$27,279.90
TOTAL	Payroll/Disbursements for March 22, 2021	\$55,025.78

CITY OF DUNDAS
Payments

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Payment Batch 03/22/21 PAY						\$27,279.90
Refer	0 <u>APG MEDIA OF SOUTHERN MN</u>					-
Cash Payment	E 101-41000-351	Legal Notices Publishing	News Publication			\$121.88
Invoice	11130-0221	2/28/2021				
Cash Payment	E 101-41000-351	Legal Notices Publishing	FDN Legal			\$375.00
Invoice	11130-0221	2/28/2021				
Cash Payment	E 101-41000-351	Legal Notices Publishing	2021 Ordinance			\$350.00
Invoice	11130-0221	2/28/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$846.88
Refer	0 <u>BENNY H. SVIEN</u>					-
Cash Payment	E 101-42400-314	Mechanical Permit Expen	Permit #4131-02 HVAC Fee			\$8.14
Invoice	4131-02	3/11/2021				
Cash Payment	E 101-42400-314	Mechanical Permit Expen	Permit #4131-02 Commerical HVAC			\$229.31
Invoice	4131-02	3/11/2021				
Cash Payment	E 101-42400-311	Bldg Permit Expense	Permit #7201 252 Tower Avenue			\$21.54
Invoice	7201	3/11/2021				
Cash Payment	E 101-42400-312	Plan Review Expense	Permit #7201 252 Tower Avenue			\$466.75
Invoice	7201	3/11/2021				
Cash Payment	E 101-42400-315	Plumbing Permit Expens	Permit #7201 252 Tower Avenue			\$1.46
Invoice	7201	3/11/2021				
Cash Payment	E 101-42400-314	Mechanical Permit Expen	Permit #7201 252 Tower Avenue			\$1.50
Invoice	7201	3/11/2021				
Cash Payment	E 101-42400-311	Bldg Permit Expense	Permit #7202 234 Tower Ave			\$24.40
Invoice	7202	3/11/2021				
Cash Payment	E 101-42400-312	Plan Review Expense	Permit #7202 234 Tower Ave			\$528.63
Invoice	7202	3/11/2021				
Cash Payment	E 101-42400-315	Plumbing Permit Expens	Permit #7202 234 Tower Ave			\$1.63
Invoice	7202	3/11/2021				
Cash Payment	E 101-42400-314	Mechanical Permit Expen	Permit #7202 234 Tower Ave			\$1.50
Invoice	7202	3/11/2021				
Cash Payment	E 101-42400-311	Bldg Permit Expense	Permit #7203 243 Tower Ave			\$25.41
Invoice	7203	3/12/2021				
Cash Payment	E 101-42400-312	Plan Review Expense	Permit #7203 243 Tower Ave			\$561.39
Invoice	7203	3/12/2021				
Cash Payment	E 101-42400-315	Plumbing Permit Expens	Permit #7203 243 Tower Ave			\$2.15
Invoice	7203	3/12/2021				
Cash Payment	E 101-42400-314	Mechanical Permit Expen	Permit #7203 243 Tower Ave			\$2.25
Invoice	7203	3/12/2021				
Cash Payment	E 101-42400-311	Bldg Permit Expense	Permit #6113 505 River Valley Lane			\$36.41
Invoice	6113	3/8/2021				
Cash Payment	E 101-42400-312	Plan Review Expense	Permit #6113 505 River Valley Lane			\$788.89
Invoice	6113	3/8/2021				
Cash Payment	E 101-42400-315	Plumbing Permit Expens	Permit #6113 505 River Valley Lane			\$2.09
Invoice	6113	3/8/2021				
Cash Payment	E 101-42400-314	Mechanical Permit Expen	Permit #6113 505 River Valley Lane			\$1.73
Invoice	6113	3/8/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$2,705.18
Refer	0 <u>BETTER AIR, INC</u>					-

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Cash Payment	E 101-41000-400	Repairs and Maintenan	Installation of rooftop unit						\$7,000.00
Invoice	7429234			3/2/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$7,000.00
Refer	0	DAN IRWIN							
Cash Payment	R 101-34950	Other Revenues	Reimbursement for HVAC Cost						\$300.00
Invoice	216	Railway		1/4/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$300.00
Refer	0	ENDRES WINDOW CLEANING							
Cash Payment	E 101-41000-440	Cleaning Service	Mar21 Window Cleaning						\$125.00
Invoice	109709			3/9/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$125.00
Refer	0	EPIC ENTERPRISES, INC							
Cash Payment	E 101-42100-440	Cleaning Service	MISC Services - Police & Public Works FEB 2021						\$30.00
Invoice	15277		MISC Services - Police & Public Works FEB 2021	2/28/2021					
Cash Payment	E 101-43100-440	Cleaning Service	MISC Services - Police & Public Works FEB 2021						\$30.00
Invoice	15277			2/28/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$60.00
Refer	0	ERIC LUNDIN, M.A., L.P.							
Cash Payment	E 101-42100-310	Professional Services	Psychological Evaluation						\$585.00
Invoice	MAR21			3/2/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$585.00
Refer	0	GUTH ELECTRIC, INC							
Cash Payment	E 101-41000-400	Repairs and Maintenan	Irwin Law Office at Old Dundas City Hall - Electrical Work						\$638.00
Invoice	17553			3/5/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$638.00
Refer	0	KWIK TRIP INC							
Cash Payment	E 101-42100-418	Vehicle Fuels	Fuel						\$526.58
Invoice	FEB21			3/15/2021					
Cash Payment	E 101-43100-418	Vehicle Fuels	Fuel						\$58.34
Invoice	FEB21			3/8/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$584.92
Refer	0	LAROCHES, INC.							
Cash Payment	E 602-49450-400	Repairs and Maintenan	Frozen sewer line repair: 305 Railway St N						\$565.00
Invoice	29315			3/1/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$565.00
Refer	0	MARCO, INC							
Cash Payment	E 101-41000-413	Rental	Printer Lease 3/10/21-4/9/21						\$120.50
Invoice	28934915			3/12/2021					
Transaction Date		3/17/2021	Due 0	Frandsen Bank	10100		Total		\$120.50
Refer	0	MCCARTHY WELL CO							
Cash Payment	E 601-49400-400	Repairs and Maintenan	Pump Performance Inspections						\$560.00
Invoice	29060			3/4/2021					

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Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$560.00
Refer	0		MEDTOX LABORATORIES, INC		-	
Cash Payment	E 101-42100-306	Recruitment	Drug Screening			\$55.38
Invoice	02202191481	2/28/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$55.38
Refer	0		MENARDS, INC		-	
Cash Payment	E 101-41000-200	Supplies	Steel racking beam			\$111.92
Invoice	6383	3/2/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$111.92
Refer	0		MINNESOTA VALLEY TESTING LA		-	
Cash Payment	E 601-49400-310	Professional Services	Coliform & Monthly Chlorine Report			\$42.00
Invoice	10778218	3/9/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$42.00
Refer	0		NORTHWEST ASSOCD CONSULTA		-	
Cash Payment	E 101-41000-313	Planning Fee s	FEB21 Technical Assistance - City Projects			\$677.55
Invoice	25173	3/5/2021				
Cash Payment	G 430-22012	Escrow - Brd. Hgt. Annex/Cn	FEB21 Technical Assistance - Private Projects			\$2,229.40
Invoice	25174	3/5/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$2,906.95
Refer	0		NORTHFIELD HOSPITAL		-	
Cash Payment	E 101-42100-306	Recruitment	Drug Screening			\$26.85
Invoice	8061002	2/23/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$26.85
Refer	0		MN PEIP		-	
Cash Payment	G 101-21706	Hospitalization/Medical Ins	EE Insurance 4/1/21-4/30/21 EE Insurance 4/1/21-4/30/21			\$2,124.96
Invoice	1066248	3/10/2021				
Cash Payment	G 101-21711	Dental Insurance	EE Insurance 4/1/21-4/30/21			\$82.04
Invoice	1066248	3/10/2021				
Cash Payment	G 101-21712	Life Insurance	EE Insurance 4/1/21-4/30/21			\$10.35
Invoice	1066248	3/10/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$2,217.35
Refer	0		TRI-STATE BOBCAT		-	
Cash Payment	E 101-43100-200	Supplies	Filters & Light Supplies			\$225.62
Invoice	P51635	3/10/2021				
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total	\$225.62
Refer	0		XCEL ENERGY		-	
Cash Payment	E 101-41000-381	Electricity	City Hall			\$582.04
Invoice	722782131	3/8/2021				
Cash Payment	E 101-42100-381	Electricity	Police Dept			\$224.14
Invoice	722782131	3/8/2021				
Cash Payment	E 101-43100-381	Electricity	Public Works			\$660.45
Invoice	722782131	3/8/2021				
Cash Payment	E 101-43124-381	Electricity	Streets			\$1,881.32
Invoice	722782131	3/8/2021				

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Cash Payment	E 101-45200-381 Electricity	Parks			\$275.57
Invoice	722782131	3/8/2021			
Cash Payment	E 602-49450-381 Electricity	Sewer			\$547.87
Invoice	722782131	3/8/2021			
Cash Payment	E 601-49400-381 Electricity	Water			\$2,881.96
Invoice	722782131	3/8/2021			
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total \$7,053.35
Refer	0 FRANDSEN BANK & TRUST				
Cash Payment	G 101-21708 H.S.A. Withholdings	Wade Murray HSA Acct 3/11/21 Payroll			\$550.00
Invoice	MAR21	3/11/2021			
Transaction Date	3/17/2021	Due 0	Frandsen Bank	10100	Total \$550.00

Fund Summary

	10100 Frandsen Bank
602 SEWER	\$1,112.87
601 WATER	\$3,483.96
430 ESCROW DEPOSITS	\$2,229.40
101 GENERAL FUND	\$20,453.67
	\$27,279.90

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$27,279.90
Total	\$27,279.90

MEMORANDUM

To: Honorable Mayor and City Council
Dundas, Minnesota

From: John M. Powell, P.E.
City Engineer

Date: March 22, 2021

Re: Receive the Quotes and Award a Contract for the 2021 Seal Coat

Introduction

City Staff has obtained quotes for the 2021 Seal Coat, attached is a map of the project area.

Background

Based on the estimated cost of this construction contract, the City was not required to publish an advertisement for bids. Instead, on March 5, 2021, a request for quotes was forwarded to four contractors that have completed similar work in the past.

Quotes were due via e-mail by 3:00 p.m. on March 15, 2021. A total of three (3) contractors submitted quotes as summarized below:

Contractor	Quote Amount
Pearson Bros. Inc.	\$ 24,069.00
Allied Blacktop Company	\$ 28,755.00
Fahrner Asphalt Sealers, LLC	\$ 29,607.00

City staff recommends award of the contract to Pearson Bros. Inc., this contractor has successfully completed seal coat work for the City of Dundas numerous times in the recent past.

Fiscal Impact

The unit price has ranged from \$1.02 per square yard to \$1.72 per square yard in recent years; the lowest unit price quoted for 2021 is \$1.13 per square yard. The seal coat work is included in the General Fund budget for Road Maintenance.

Alternatives

1. Motion to Receive the Quotes and Award a Contract for the 2021 Seal Coat to Pearson Bros. Inc. for the quoted amount of \$24,069.00
2. Deny the request.




Staff Recommendation

Alternative No. 1: Motion to Receive the Quotes and Award a Contract for the 2021 Seal Coat to Pearson Bros. Inc. for the quoted amount of \$24,069.00

Attachments

1. Map of project area.
2. Quotes



-  2021 Seal Coat
-  City Boundary
-  UP Railway

PROPOSAL FORM
 2021 SEAL COAT
 CITY OF DUNDAS

PROPOSAL DUE TIME: 3:00 P.M. DATE: MARCH 15, 2021

NO.	ITEM	UNITS	QUANTITY	UNIT PRICE	AMOUNT
1	SEAL COAT COMPLETE	SY	21,300	\$ 1.13	\$ 24,069.00

INCLUDES CRS-2 BITUMINOUS MATERIAL APPLIED AT 0.25 GALLONS PER SQUARE YARD; DRESSER 1/8" TRAP ROCK SEAL COAT AGGREGATE INSTALLED AT A RATE OF 20 POUNDS PER SQUARE YARD; TRAFFIC CONTROL; PRE-SEAL SWEEPING; ROLLING; AND PICK-UP SWEEPING AND DISPOSAL; PER MNDOT 2356.

TOTAL AMOUNT \$ 24,069.00

ESTIMATED START DATE: _____

Bidder Official Address

11079 LA MONT AVE NE
 HANOVER MN 55341

Bidder Name

PEARSON BAOS INC
 T.OO BARTELS

By:



(Authorized Signature)

Title:

GENERAL MANAGER

Date: MARCH 10, 2021

PROPOSAL FORM
 2021 SEAL COAT
 CITY OF DUNDAS

PROPOSAL DUE TIME: 3:00 P.M. DATE: MARCH 15, 2021

NO.	ITEM	UNITS	QUANTITY	UNIT PRICE	AMOUNT
1	SEAL COAT COMPLETE	SY	21,300	\$ 1.35	\$ 28,816.24

INCLUDES CRS-2 BITUMINOUS MATERIAL APPLIED AT 0.25 GALLONS PER SQUARE YARD; DRESSER 1/8" TRAP
 ROCK SEAL COAT AGGREGATE INSTALLED AT A RATE OF 20 POUNDS PER SQUARE YARD; TRAFFIC CONTROL;
 PRE-SEAL SWEEPING; ROLLING; AND PICK-UP SWEEPING AND DISPOSAL; PER MNDOT 2356.

TOTAL AMOUNT \$ ~~28,816.24~~

\$28,755.00 BASED ON UNIT PRICE

ESTIMATED START DATE: June/July 2021

Bidder Official Address

Allied Blacktop Company
 10503 89th Avenue North
 Maple Grove, MN 55369

Bidder Name

Allied Blacktop Company

By:



(Authorized Signature)

Title:

Vice President

Date:

3-15-2021

PROPOSAL FORM
2021 SEAL COAT
CITY OF DUNDAS

PROPOSAL DUE

TIME: 3:00 P.M.

DATE: MARCH 15, 2021

<u>NO.</u>	<u>ITEM</u>	<u>UNITS</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1	SEAL COAT COMPLETE	SY	21,300	\$ <u>1.39</u>	\$ <u>29,607.00</u>

INCLUDES CRS-2 BITUMINOUS MATERIAL APPLIED AT 0.25 GALLONS PER SQUARE YARD; DRESSER 1/8" TRAP ROCK SEAL COAT AGGREGATE INSTALLED AT A RATE OF 20 POUNDS PER SQUARE YARD; TRAFFIC CONTROL; PRE-SEAL SWEEPING; ROLLING; AND PICK-UP SWEEPING AND DISPOSAL; PER MNDOT 2356.

TOTAL AMOUNT \$ 29,607.00

ESTIMATED START DATE: June

Bidder Official Address

Bidder Name

6615 US Hwy 12W

Fahmer Asphalt Sealers, LLC

Eau Claire, WI 54703

By: 

(Authorized Signature) Kevin Kruckow

Date: March 15, 2021

Title: Vice President



REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Approving Making the Mill Park Shelter Available for Rental

DATE: For the City Council Meeting of March 22, 2021

PURPOSE/ACTION REQUESTED

Consider approving allowing reservations and rental of the shelter at Mill Park.

SUMMARY

As the Council will recall, the Pavilion at Memorial Park has been closed for reservations and rentals since March of 2020 and the onset of the pandemic and the Governor's Executive Order that limits the number of people who can gather indoors.

As of March 15, the Governor modified some restrictions for social gatherings; the limits on indoor social gatherings is limited to 15 people and outdoor social gatherings are limited to 50 people. The use of masks and maintaining six feet separation is still required.

At this time staff does not recommend that the Pavilion be opened for reservations/rental given the 15-person limit.

It's my understanding that the City Council at some point in the past determined that they did not want to allow people to reserve/rent the park shelter in Mill Park, but that it is available on a first come/first serve basis.

Because the Pavilion remains closed, staff suggests the Council consider a reservation/rental process for the Mill Park Shelter.

The cost to rent the Memorial Park Pavilion is \$55/half day and \$95/full day, both with a \$150 deposit. Staff recommends that the rate for the Park Shelter be less - \$45/half day and \$65/full day with a \$100 deposit.

The Parks and Recreation Advisory Board did not review this change as the Governor's latest modifications came after their regular meeting.

RECOMMENDATION

Motion to approve making the Mill Park Shelter available for rental at \$55/half day and \$95 full day with a \$100 deposit.



REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Approving a Communication Plan to Notify Property Owners About Parking Requirements in Residential Areas

DATE: For the City Council Meeting of March 22, 2021

PURPOSE/ACTION REQUESTED

Consider approving a communication plan to notify property owners about the City's parking requirements in residential areas.

SUMMARY

Two Council members have recently expressed concern with the number of vehicles (cars, trucks, boats, etc) that are parked in residential areas on unimproved surfaces, either directly adjacent to a driveway or in the front yard/side yard/back yard.

City Code Section 154.067 Off-Street Parking Requirements Subd D sets forth the City's requirements regarding parking in residentially zoned districts:

(D) *Parking and access in residential districts.*

- (1) All vehicles must be parked in driveways, garages or on approved parking surfaces. No vehicles may be parked on lawn areas, even if fenced.
- (2) All lots in residential districts are permitted one driveway access to a public street.
- (3) All property access shall be via a permitted driveway.
- (4) Driveway surfaces shall be constructed of asphalt, concrete or pavers.
- (5) The construction, operation or maintaining a parking area, either paved or unpaved, in the front yard of any lot is prohibited in any area zoned for residential use unless it is part of a designated, approved driveway.
- (6) Use of a vacant lot for parking in an area zoned for a residential use is prohibited.
- (7) Driveways in any area zoned for residential use shall not exceed 24 feet within the right-of-way up to the front property line.
- (8) Driveways shall not exceed the width of the garage they access by more than ten feet in any direction.

(9) The side and rear yard of any lot may only be used for the parking of an automobile, truck, trailer, tractor, recreational vehicle, camper, travel trailer, camper top, tent, wagon, boat, boat trailer or motor home when on an approved and permitted parking surface.

(10) Parking areas may be permitted in the side and rear yards; provided, the areas are surfaced in the same manner as required for a driveway. Parking areas in the rear yard may be also surfaced with gravel. All parking areas shall be accessed by the approved driveway and shall meet the setbacks for driveways from the side yard and structural rear yard setbacks.

(11) All driveways and parking areas are subject to impervious surface and lot coverage standards in the zoning district.

(12) No driveway or parking area shall be located within three feet of any side lot line or shall be placed within a drainage and utility easement.

(13) All parking or storage not conforming to these requirements shall be considered outdoor storage.

(14) Driveways shall not have a slope greater than 10%.

(15) Parking lots and access drives for multi-family housing shall conform to the same standards as for parking lots in commercial districts.

(16) An administrative permit shall be required for any driveway or parking area installation or modification.

There are separate code requirements for junk vehicles. Junk vehicles are defined as:

- (1) Is three years old or older;
- (2) Is extensively damaged, with the damage including things as broken or missing wheels, motor, drive train or transmission;
- (3) Is apparently inoperable;
- (4) Does not have a valid, current registration plate; and
- (5) Has an approximate fair market value equal only to the approximate value of the scrap in it.

Any junk vehicle can be kept in an enclosed garage or permitted storage building while the damage is being repaired or it is being made operable.

Staff asks that the City Council confirm their expectations with respect to the parking requirements outlined above, and if the requirements are to be left intact, staff will develop a flyer which will be used by Police Department staff to notify specific property owners of the requirements.

We will also post the information on the front page of the web site for a period of time when the notifications are initially going out. The page will then be left on the web site – just not on the front page.

We will do at least two 'courtesy' notifications over the course of the next few months by posting the flyer/notice on the property and mailing a copy to the property owner. Sometime in the fourth quarter of the year if there has been no voluntary compliance, the Police Department will begin issuing citations.

I will keep the Council apprised of how many notices/contacts have been made, how many property owners have complied with the requirements and should we get to the citation step, I will notify the Council so that they may be prepared for contact from property owners.

In the case of any junk vehicle, the Police Department can impound any junk or abandoned vehicle. The practice of the City is to give the property owner/owner of the junk vehicle at least two notices of the requirements. In the past two years, the City has not impounded any junk vehicles in a residential zoning district.

If the Council wishes to re-visit the current parking requirements, they should discuss and provide direction to staff.

RECOMMENDATION

Motion to approve the communications plan for notifying property owners of the City's parking requirements.



REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Approving Election of Counsel Form

DATE: For the City Council Meeting of March 22, 2021

PURPOSE/ACTION REQUESTED

Consider approving an election of counsel form.

SUMMARY

Jared Shepherd has informed staff that he is leaving Hoff Barry on April 1, 2021 and moving to Campbell Knutson on April 2, 2021.

Hoff Barry has sent the attached Election of Counsel form for the City to complete and return indicating their preference to either stay with Hoff Barry and be assigned to another attorney, or to move to Campbell Knutson and remain with Jared Shepherd as the City Attorney.

Campbell Knutson is a full-scale municipal law firm representing over 30 local government entities in the Twin City metro area. As some of the Council will recall, the City contracted with Soren Mattick from Campbell Knutson regarding the Bridgewater Township incorporation discussions.

Fees charged by Campbell Knutson are the same as what Hoff Barry charged.

If the Council approves signing the Election of Counsel form moving to Campbell Knutson, staff will return at the April 12 meeting with an Agreement for Legal Services between the City and Campbell Knutson.

RECOMMENDATION

Motion to approve signing the Election of Counsel form to indicate that the City of Dundas will continue to be represented by Jared Shepherd at Campbell Knutson.



Scott B. Landman | Partner | 952.746.2709 | slandsman@hoffbarry.com

VIA E-MAIL

March 8, 2021

Jenelle Teppen
City of Dundas
1000 Railway Street N
P.O. Box 70
Dundas, MN 55019-0070
jteppen@dundas.us

Re: Withdrawal of Jared D. Shepherd from Hoff Barry, P.A.

Dear Ms. Teppen:

This letter is a joint communication between Hoff Barry, P.A. and Jared Shepherd to inform you that, effective at close of business on April 1, 2021, Mr. Shepherd will have withdrawn as a partner of Hoff Barry, P.A.

Effective April 2, 2021, Mr. Shepherd will be employed with Campbell Knutson P.A., 860 Blue Gentian Road Suite #290, Eagan, Minnesota 55121, <https://ck-law.com>.

The billing dated April 1, 2021 will be the last invoice from Hoff Barry, P.A. that will include Mr. Shepherd.

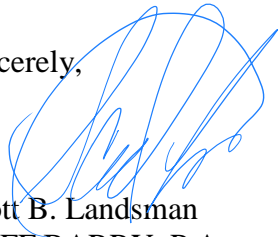
Please note that, as a client of the firm, it is your choice who will provide your legal representation going forward. You may choose to remain as a client of Hoff Barry, P.A., represented by Scott Landsman, or represented by Jared Shepherd at Campbell Knutson, P.A., or another lawyer or law firm of your choice

Below is an election form that we would ask you to complete as soon as possible to indicate your preference of counsel effective April 2, 2021. Please email your response to slandsman@hoffbarry.com, with copy to jshepherd@hoffbarry.com.

Please contact me at (952) 746-2709 or Jared Shepherd at (952) 746-2714 with any questions.

Thank you.

Sincerely,



Scott B. Landsman
HOFF BARRY, P.A.

Jared D. Shepherd

ELECTION OF COUNSEL FROM APRIL 2, 2021 FORWARD

On behalf of City of Dundas, the undersigned would like to retain the following attorney/firm from April 2, 2021.

_____ Jared Shepherd, Campbell Knutson P.A. (as of April 2, 2021)

_____ Scott Landsman, Hoff Barry, P.A.

_____ Another lawyer or law firm of your choice

CITY OF DUNDAS

By: _____

Its: _____

By: _____

Its: _____

City of Dundas
Public Works Staff Meeting / City Engineer Update 3/17/21

March 16, 2021
Agenda

The City Administrator, Public Works Director, and City Engineer meet at least monthly to plan and review projects and tasks, and to discuss public works matters of all types. The agenda used for the most recent Public Works staff meeting forms the basis for the updates that are provided to the City Council. Following is the most recent Public Works staff meeting agenda with notes added.

1. 2019 Storm Pond Maintenance
 - Two-year warranty inspection in 2021.
2. 2021 Street Maintenance
 - \$75,000 budgeted for Road Maintenance which includes annual road repairs, patching, crack filling, seal coat, etc. in 2021.
 - Staff will solicit quotes to complete an edge mill and full width overlay of Hester Street, from CSAH 78 to Depot Street for completion in 2021.
 - ***Staff will solicit quotes to complete the Bridge Street/2nd repairs and other patching. Potential patching areas will be identified in the next couple of weeks once the snow has melted.***
 - On 3/22/21 the City Council will consider award of the contract for the 2021 Seal Coat; three quotes were received with the low quote submitted by Pearson Bros. Inc.
3. 2021 Sidewalk/Trail Improvements
 - \$121,900 capital expenditure budgeted in 2021.
 - ECRT North-south connection along 1st Street North.
 - WSB has prepared a preliminary alignment for the west side.
 - Replacement tree(s) will be offered if existing trees are impacted.
 - Pursue striping of a crossing of Hester Street at 1st Avenue with Rice County.
 - ***The trail work will include placement of aggregate base for parking at the ECRT on the NE corner of 1st Street N / Everett Street.***
 - ***Storm sewer options will be considered for draining the roadway low point.***
 - Ped ramps on Bluff Lane at Miller Lane and Granite Way
4. 2021 Storm Sewer Maintenance
 - Hester Street
 - On the south side of Hester Street between the Menard and City ponds; the storm sewer outlet from 3rd Street will be extended, and the pond side slopes flattened in this area. This work is to be combined with other minor storm sewer work and contracted.
 - Staff will coordinate with Menard to obtain a right of entry onto their property to complete this work.
 - NE corner of Hester Street W. and Depot Street N. options are being considered for a new storm sewer structure at east side of the culvert under Depot Street.

- The culvert on the SE corner of Schilling Drive N. and CSAH 1 is also under review for possible maintenance.
 - Minor modification work to the catch basin near the Dundas Dome driveway to lower the inlet elevation.
5. 2023 Street Lighting
- On Railway Street down to West Avenue; and including lights at each end of the pedestrian bridge over the Cannon River.
 - \$120,000 capital levy over three years, 2021-2023, construction will occur in 2023. Some of the lighting materials may be purchased in advance to avoid price increases.
6. 2021 and 2022 Street Sweeping
- A draft Request for Proposals has been prepared for Citywide street sweeping in 2021 and 2022. It is expected that proposals will be brought to the City Council for consideration on 4/12/21.
7. 2021 Sanitary Sewer Cleaning and Televising
- Citywide cleaning/televising will be completed on a 4-year rotation; 25% each year.
 - 3/11/21 a Request for Quotes was issued for the 2021 area.
 - 3/25/21 quotes are due to be submitted.
8. 2021 Water Meter Replacement Program
- 3/3/21 a meeting with the expected supplier was held to review estimated costs, equipment, software, and functionality.
 - 3/22/21 the proposed citywide water meter replacement program will be presented by staff to the City Council at a work session.
 - The CIP had a cost estimate of \$200,000 to begin implementation of the program.
 - ***A routine check of sump pump connections will occur at the same time.***
9. Cannon Road
- Two-year warranty inspection in 2021.
10. City Hall
- 4/2/21 is the estimated delivery date for the parking lot light poles and heads which were ordered from TSR Lighting / Border States Electric.
 - 10/12/22 Two Year Maintenance Bond expires on the site work.
11. Comprehensive Plan Update
- The Comprehensive Plan was approved, with minor changes, at the 7/27/20 City Council meeting.
 - ***Staff was directed to prepare an alignment study for the reconstruction of 115th Street between CSAH 20 and CSAH 22 to facilitate corridor safety; a preliminary design and construction schedule will also be prepared. Rice County will be used as a resource such that alignment options are developed consistent with the County's long range vision for the intersections.***

12. CSAH 1/TH 3 Pedestrian Crossing

- Crossing of CSAH 1 connecting the existing trail near the PRV to the sidewalk on Stafford Road North. The estimated project cost is \$137,000 including Accessible Pedestrian Signals at all corners.
- WSB is proceeding with a more detailed concept development to include concepts for the pedestrian connections west along the south side of CSAH 1.
- A portion of the \$121,900 capital expenditure budgeted for Sidewalk/Trail in 2021 will be to further design of these crossing concepts.
- ***WSB will meet on site with the owner of the self-storage on the SW corner.***

13. Forest Avenue

- Extensive pavement repair has been included in the CIP for 2022 construction.
- Soil borings have been completed to determine the scope of the repairs.

13. Memorial Park

- ***WSB modeled the incorporation of berm protection for the stadium area while trying to achieve a “no rise” condition for the floodplain. A berm configuration was developed that is high and long enough to prevent the 100-year flood from reaching the field. However, this berm would have only 0.4 feet of freeboard on the southeast side; the standard goal for earthen berms is usually 1.0 feet of freeboard as a factor of safety against overtopping. Further, this berm configuration did not meet a no-rise condition. The water surface elevation with the berm would cause a rise in water surface elevation both upstream and downstream of the stadium and would affect at least six residential parcels on the bank of the Cannon River.***
- ***As a no rise condition was not achieved, in order to construct a berm for the 100-year flood the City would need to pursue a Letter Of Map Revision (LOMR) with the Federal Emergency Management Agency (FEMA).***
 - ***The FEMA permit fees alone for these applications are about \$16,000.***
 - ***The City would also need to get resident approval for any rise on properties not owned by the City.***
 - ***Extensive hydraulic model updates would be needed, engineering costs for this effort could run another \$15,000-\$20,000.***

The berm protection will not be pursued any further. Staff will meet and update Mike Ludwig of the Dundas Dukes.

- The play structure RFP has been prepared; \$53,000 capital expenditure budgeted. The proposed RFP was approved by the City Council on 2/8/21. Proposals are due back on 3/19/21.
- Schedule for paving the entry in early 2022; \$106,000 capital expenditure budgeted in 2021 for trail and entrance work.
- Dukes are hosting the State Baseball Tournament in 2022.

15. Mill Town Trail Head

- WSB has prepared 50% plans and an update construction cost.
- The sculpture will be re-set then cleaned in the spring of 2021.
- ***WSB was directed to carry the plan preparation to 100%; the final plans will then be reviewed with the sculpture area committee.***

16. Northfield Wastewater Treatment

- The City continues to experience variable BOD and TSS levels; a draft update for Northfield was submitted to City staff on 3/8/21.
- ***An update on the City's effluent as it compares to Wastewater Agreement was forwarded to Northfield staff on 3/16/21.***

17. Public Works Future Tasks

- Dundas falls within MnDOT's Southeast frost zone. MnDOT started spring load restrictions in the South, Southeast, and Metro frost zones on 3/4/21 at 12:01 AM.
- The CIP identifies the need for a cold storage structure in the next 1-2 years; staff is preparing more detailed cost estimates for this work.
- Bridgewater Township will place aggregate base on 115th in 2021; the City will cost share proportional to road ownership.
- Around the Stoneridge Hill, Millstone, and Schilling Park storm ponds; PW staff will install small permanent signs in the spring of 2021 at the drainage easement/City property limits for future reference. WSB will provide surveying as needed.
- Review the code section support for public vs. private service repairs and frozen water services.
- The storm water code and fees are under review, including sump pump connection requirements. Staff met with Andrew Albers to discuss his concerns regarding the amount of City fees he pays and research he has done on fee options.
- Consideration of a permanent signal Hester Street/TH 3 Intersection is to be identified in MnDOT's long term planning.
- A pavement management document will be prepared based on past actions and bituminous pavement conditions.
- WSB is setting up a spreadsheet and file for tracking Letters of Credit for new developments.
- Northfield contacted the City about utility connection availability for 5500 110th St E.
- The City received an inquiry about creating a vegetative buffer along the river in Mill Park; the City has no plans for native plantings in this area.
- ***Hester Street, east of TH 3, will be re-striped to better align with the new lane configuration on the west side.***
- ***Available concept planning for the area north of Bluestone Drive will be reviewed in anticipation of future development inquiries.***
- ***Utility easement needs SE of 7 Cannon Street will be reviewed to determine if site expansion can be accommodated.***

18. Regional Storm Water and Wetland

- This is the next storm water pond cleaning project; the focus for 2021 work at the regional pond will be clearing trees/brush and removing sediment. This work will be completed in the fall of this year or next winter; there may be cost savings to allow the contractor more time to complete the work.
- A study will be needed to quantify the treatment capacity and service area for the pond located between Hester Street and CSAH 1, east of 3rd Street North.

19. Stafford Road

- Two-year warranty inspection in 2021.

20. UPRR/Hester Street sidewalk crossing

- Retaining wall relocation at 236 Railway Street to be completed under a separate contract in the future; coordination with UPRR and cost estimating will occur before then.

21. Water Supply Plan

- Implementation deadlines to be checked quarterly.

22. Water Towers

- Suez agreement to be reviewed/reconsidered but will likely be continued based on the City's recent experience.
- At the east tank, some interior repairs will be needed in 2021; Suez has been contacted. Work to be completed in early spring or late fall when water demand is lower.

23. Wellhead Protection Plan (WHP)

- 1/20/21 MDH approved Part 2 of the City's Wellhead Protection Plan. A WHPP implementation kickoff meeting will be scheduled with the MDH.

24. Xcel Energy Feeder Line R/W permit

- Additional turf restoration work is needed.

25. A&J Storage

- The owner has been contacted about containing snow storage to their own property.

26. AT&T East tower antenna modification

- 8/24/20 AT&T's proposed 4th Amendment to the antenna lease was approved by the City Council.
- 12/3/20 AT&T submitted revised construction drawings for review; on 12/10/20 review comments were provided to AT&T.

27. Bridgewater Heights PUD

- A final punch list for the project will be prepared in 2021.

28. Bridgewater Heights Third Addition

- 3/8/21 the City Council approved a Comprehensive Plan Amendment, a PUD Amendment, and the Preliminary Plat with conditions.
- ***No Final Plat application has been received.***

29. Bridgewater Heights Annexation Area Concept Plan

- 2/18/21 the Planning Commission considered the concept plan and provided feedback.
- 3/11/21 the City received a letter from the Bridgewater Township attorney objecting to the annexation.

30. Cannon River Valley Estates

- Punch list to be prepared after all work has been completed.
- The developer plans to complete the improvements in 2021.

31. Dundas Dome Site

- A request for an extension of the completion date for parking lot work was approved by the City Council on 10/12/20.

32. Johnson-Reiland Commercial

- 1/5/21 pre- and post-development drainage calculations were received related to the Grading/Fill Permit application for 399 Stafford Road N.

33. Menards Gate Expansion

- 5/11/20 the City Council approved a Planned Unit Development Amendment, a Site and Building plan, and a lot line adjustment for this project. The City has received building plans for this work.

34. West Avenue Apartments

- 6/8/20 the City Council approved the Comprehensive Plan Amendment, Preliminary and Final Plat; the PUD Preliminary and Final Plan; Building and Site Plan; a Planned Unit Overlay District; and the Development Agreement.
- 8/4/20 the developer signed the Development Agreement and the storm water agreement.
- On 3/1/21 the developer was reminded of tasks he needs to complete prior to site grading.

MEMORANDUM

To: Honorable Mayor and City Council
Dundas, Minnesota

From: John M. Powell, P.E.
City Engineer

Date: March 22, 2021

Re: Water Meter Replacement Program

Introduction

The City of Dundas uses water meters to measure and record the amount of water consumed at each property so the property owner may be accurately billed for water use. Staff is recommending the Citywide replacement of the water meters.

Background

The typical life expectancy for residential water meters is 15 to 20 years; much of the City's meter fleet is near this age or beyond. The existing water meters are mechanical devices, like any mechanical device they can wear out over time which can lead to inaccurate meter data. Typically, when a water meter experiences wear, it underreads the quantity of flow going through the meter, and the property owner is undercharged for water use. This leads to lost revenue for the City. In addition, batteries used to transmit readings are at or near the end of their useful life after 15-20 years.

Staff is recommending the existing meters be replaced with Badger Ultrasonic Meters with the ORION Cellular LTE-M endpoints. Features of this equipment include the following:

- Drive by data gathering is no longer necessary,
- 20-year meter warranty
- 20-year battery warranty
- The water use data is gathered via cellular antennas. A study has been completed for Dundas to verify signal coverage; the signal is warranted for 20 years.
- The meters are able to measure water use with electronics which are less prone to loss of accuracy over time.
- Using Badger's *EyeOnWater* application, customers will have direct access to their water use data via a smart phone or other devices.
- The meters can provide notifications regarding leaks, tampering, reverse flow, temperature, and battery life for example.
- A separate trip to a property in ownership transition is not necessary to obtain a "final read".

Implementation of the water meter transition:

- Staff proposes that the transition be completed over a maximum of two years; the meters would be delivered as needed for installation to avoid prematurely commencing the warranty period.
- Replacement of the commercial and 1” meters would be completed early on in the program.
- The City would complete a routine check of the sump pump discharge connections at the same time as the water meter installation.
- Staff is recommending that the meter replacement be completed by the current seasonal Public Works staff; with full time staff as the back-up.
- Water meter replacement appointments would be scheduled via City Hall.
- Assuming a total of 923 meters and an average of one hour of staff time per meter; the workload is roughly equivalent to one person working full time for six months focused solely on replacing water meters. To avoid impacting existing Public Works tasks and projects; hiring an additional seasonal will likely be needed.

Costs:

As detailed on the attached price quotes from Metering and Technology Solutions; the initial capital cost for the new metering system includes the meters (\$277,456) as well as the reading software and handheld device (\$11,199). The City needs the ability to read the older meters until the entire water meter fleet has been transitioned over to the new system. There would be an ongoing charge of \$0.89 per meter per month; using 923 meters this would total \$9,857.64. Please keep in mind that the total number of meters is changing on a regular basis as new customers connect to the City’s water system. There will also be a one-time staffing cost to install the new meters.

Fiscal Impact

Operation of the water system, including the metering process, is funded via the Water Enterprise Fund. Based on 2021 budgeting documents, the balance in this fund at the end of 2020 was \$3,395,251; the primary revenue source for this fund is water sales to customers.

The Capital Improvement Plan estimated the initial year’s implementation cost to be \$200,000; the full cost was not known until recently.

Alternatives

For discussion only.

Staff Recommendation

For discussion only.

Attachments

1. Metering and Technology Solutions Price Quotations

PRICE QUOTATION



**METERING AND
TECHNOLOGY
SOLUTIONS**

Date

3/1/21

MTS is your authorized



Badger Meter Distributor

FOR:

12016 Riverwood Dr
Burnsville, MN 55337

Lee: (763) 443-8250
Office: (952) 242-1960
Toll Free: (877) 398-0450
Fax: (952) 882-6350

City of Dundas
Duane Meliza
(507) 645-8062
dmeliza@dundas.us

RE: Badger Software with YUMA Handheld

Line	Quantity	Product Description	Unit Price	Total
A	1	Beacon AMA Software Includes (one-time fee)	\$5,000.00	
B		- BEACON Engagement Fee		
C		- Start-up and Activation		
D		- Onsite Training by MTS (optional 2 days)		
E		No monthly or annual fees		\$ 5,000.00
F		<u>Handheld to Read ORION CE meters</u>		
G	1	YUMA Tablet for BEACON w/Windows 10 Pro and ORION CE Transceiver Antenna	\$6,199.00	\$ 6,199.00
H		<u>Fees</u>		
I	1	YUMA Tablet Annual Fee for Mobile & User Licensing	\$1,200.00	
J		Monthly fee per meter charge for Cellular \$0.89 & For ORION CE \$0.06		
K				
L				
M				
N				
O				

Estimated Delivery: 4-6 weeks ARO

Payment Terms: Net 30 with approved credit

FOB: Factory / Burnsville

MTS Contact: Lee Martin

All quotes are good for 30 days from the above date unless otherwise noted.

PRICE QUOTATION



METERING AND TECHNOLOGY SOLUTIONS

Date 3/5/21

MTS is your authoriz Badger Meter Distributor

FOR:

12016 Riverwood Dr
Burnsville, MN 55337

Lee: (763) 443-8250
Office: (952) 242-1960
Toll Free: (877) 398-0450
Fax: (952) 882-6350

City of Dundas
Duane Meliza
(507) 645-8062
dmeliza@dundas.us

RE: Badger Ultrasonic Meters w/ORION Cellular LTE-M

Line	Quantity	Product Description	Unit Price	Total
A	640	5/8x3/4" <u>Inside Meters</u> - Ultrasonic E-Series Polymer Meter w/10ft Twist Tight Connector and LTE-M Cellular Endpoint	\$290.00	\$ 185,600.00
B	250	5/8x3/4" <u>Outside Meters</u> - Ultrasonic E-Series Polymer Meter w/10ft Twist Tight Connector and LTE-M Cellular Endpoint	\$290.00	\$ 72,500.00
C		<u>1" Meter Locations</u>		
D		Kwik Trip, Chapel Brewing, Aldi, EPIC, Rice Co Shop, Hosanna Church, Pine Meadows, MGM		
E	18	1" Ultrasonic E-Series Polymer Meter w/10ft Twist Tight Connector and LTE-M Cellular Endpoint	\$371.00	\$ 6,678.00
F		<u>1x1/2" Meter Locations</u>		
G		8 Villas and College City Beverage		
H	9	1" Ultrasonic E-Series Polymer Meter w/10ft Twist Tight Connector and LTE-M Cellular Endpoint	\$762.00	\$ 6,858.00
I		<u>2" Meter Locations</u>		
J		Menards, Theatre, CarTime		
K	6	2" Ultrasonic E-Series Stainless Steel Meter w/10ft Twist Tight Connector and LTE-M Cellular Endpoint	\$970.00	\$ 5,820.00
L				
M		**Total Meter Count - 923		
N				
O				

Estimated Delivery: 4-6 weeks ARO	Payment Terms: Net 30 with approved credit	FOB: Factory / Burnsville
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MTS Contact: Lee Martin

All quotes are good for 30 days from the above date unless otherwise noted.