

**DUNDAS CITY COUNCIL
REGULAR MEETING AGENDA
Monday, January 24, 2022
7:00 p.m. Dundas City Hall**

- 1. Call to Order/Pledge Allegiance**
- 2. Roll Call:** Mayor Glenn Switzer; Councilors Larry Fowler, Luke LaCroix, Grant Modory, Luke Swartwood
- 3. Public Forum**
- 4. Approval of Agenda***
Motion _____, second _____
- 5. Consent Agenda** *(All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.)*
 - a. Initial and Regular Minutes of January 10, 2022*
 - b. Disbursements Report* - \$55,589.05**Motion _____, second _____**
- 6. Old Business**
- 7. Public Hearing**
 - a. Amending Section §34.01 of the Dundas City Code Adopting Fees and Charges*
 - I. Staff Presentation
 - II. Public Comment
 - III. Closed Public Hearing at ____ p.m
- 8. Ordinances and Resolutions**
 - a. Ordinance 2021-01* An Ordinance Amending Chapter §34.01 Fee Schedule of the Dundas City Code Adopting Fees and Charges
Motion by _____, second by _____
- 9. New Business**
- 10. Reports of Officers, Boards and Committees**
 - a. City Attorney
 - b. City Engineer*
 - c. City Administrator
 - d. Mayor, Councilors and Committees
- 11. Work Session**
 - a. Review and Discuss City Council Salaries*
- 12. Announcements**
 - a. City Council Regular Meeting – Monday February 14 at 7:00 p.m. City Hall
 - b. Park and Recreation Advisory Board – Tuesday, February 15 at 7:00 p.m. City Hall
 - c. Dundas Planning Commission Meeting – Thursday, February 17 at 7:00 p.m. City Hall
 - d. City Hall Closed – Monday, February 21 President Day Holiday
 - d. EDA Meeting – Monday, February 28 at 6:30 p.m.
 - f. City Council Meeting – Monday, February 28 at 7:00 pm at City Hall
- 13. Adjourn**

**DUNDAS CITY COUNCIL
INITIAL and REGULAR MEETING MINUTES
Monday, January 10, 2022**

UNOFFICIAL MINUTES

Present: Mayor Glenn Switzer; Councilors Larry Fowler, Luke LaCroix, Grant Modory, Luke Swartwood
Staff Present: City Engineer Dustin Tipp, City Administrator Jenelle Teppen, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the pledge of allegiance. A quorum was present.

PUBLIC FORUM/PRESENTATION - No one present.

APPROVAL OF AGENDA

Motion by Modory, second by Fowler, to approve agenda. Motion Carried Unanimously (MCU)

INITIAL MEETING

Resolution 2021-01 A Resolution Designating Depositories and Establishing Procedures for Depositing and Investing Funds

Motion by LaCroix, and second by Fowler, to approve Resolution 2021-01. MCU

Name Official Newspaper – *Faribault Daily News*

Motion by Swartwood, second by LaCroix, to approve *Faribault Daily News* as the official City of Dunas newspaper. MCU

Appoint Acting Mayor

Motion by Switzer, second by Fowler, to approve the appointment of Grant Modory, as Acting Mayor. MCU

Appoint Officers and Members of Boards, Commissions, Committees

Motion by Modory, second by Swartwood, to approve appointments as recommended by Mayor Switzer:

Larry Fowler: one-year term Parks & Receptions Advisory Board as Council Representative;

Grant Modory: one-year term Planning Commission as Council Representative;

Glen Switzer: four-year term Planning Commission expiring December 31, 2025. MCU

Appoint Council Members to City Council Committees

Motion by LaCroix, second by Fowler, to continue the following Council committees and to approve the Mayor's recommendations for appointments as follows:

Glenn Switzer and Luke Swartwood to the Finance and Legislation Committee;

Luke LaCroix and Grant Modory to the Human Resource Committee;

Larry Fowler and Luke Swartwood to the Public Safety Committee;

Grant Modory and Larry Fowler to the Public Works Committee;

Glenn Switzer and Luke LaCroix to the Business Development Committee;

and City Administrator/Clerk to all standing committees. MCU

CONSENT AGENDA

Motion by Fowler, second by Swartwood, to approve the consent agenda as follows

Regular Minutes of December 13, 2021;

Disbursements 12/27/21 - \$53,816.28; and

Disbursements 1/13/22 - \$88,473.57. MCU

OLD BUSINESSConsider Approving Draft Parks Survey

Administrator Teppen reviewed a revised draft parks survey with the changes suggested by the City Council previously. She indicated the intention is to send a postcard to every mailing address in the City asking them to participate in the survey and providing a QR code to do online. Councilor LaCroix inquired if question on dog park should be included with Teppen indicating dog park is used by a number of non-Dundas residents and with the dog park possibly being relocated in 2023, that's a project staff will be working on yet this year with public participation included. Mayor Switzer suggested redoing Schilling Park to actual area as it has a stormwater area running through it.

Motion by Fowler, second by LaCroix, to accept the revised draft park survey. MCU

ORDINANCES AND RESOLUTIONS

No Ordinance or additional Resolutions presented to Council.

NEW BUSINESSConsider Authorizing Staff to Recruit for Full-Time Public Works Assistant

Administrator Teppen stated the 2022 budget has allowed for the hiring of a second full time Public Works Assistant and request authorization for staff to begin recruiting.

Motion by Swartwood, second by Fowler, to authorize staff to begin the recruiting for a full time Public Works Assistant. MCU

Consider Authorizing Staff to Recruit for Administrative Intern

Administrator Teppen reviewed previous conversation on applying to sponsor an internship and if approved would receive funds up to \$3,500 from the MN City/County Managers Association. She stated after applying to the program, outlining the areas the intern would participate in, work 20 hours a week, the City was selected. Teppen stated the salary range, job description and funding areas bearing the cost.

Motion by Swartwood, second by Fowler, to approve the posting for an internship position at 20 hours a week for one year with a salary between \$17.00 to \$20.00 an hour; the job description as an Administrative Intern; and accept matching funds of \$3,500 from the Minnesota City/County Managers Association. MCU

Consider Approving 2022 Salary Adjustments

Administrator Teppen review the proposed 2022 Compensation Plan based on a cost of living adjustment of 3% being included in the 2022 budget.

Motion by Modory, second by Swartwood, to approve the 2022 Compensation Plan and salary adjustments for staff. MCU

REPORTS OF OFFICERS, BOARDS AND COMMITTEESCity Engineer – Dustin Tipp

Tipp reported on updates from his report of January 6: Hester Street storm sewer maintenance relating to Menards; joint road policy involving Bridgewater Township; pedestrian crossing at CSAH1/TH3; sculpture reset and bids for landscaping; contractor to cleaning sewer lines Schilling/Hester area and new connection; working with PCA on possibility of Dundas having its own wastewater facility; and base on water demand projections looking at additional third well.

City Administrator – Jenelle Teppen

Teppen reported the last time compensation for the City Council was 2014 and would bring some information at the next work session. She indicated any additional compensation would be effective 2023. She indicated the City Attorney Shephard reported several cities are going remote again due to the Covid pandemic and she asked the Council if they thought Council meetings should again be held online and they declined.

Mayor, Councilors and Committees

Mayor Switzer gave update from NAFRS stating January 18 is the last day for the current Fire Chief Franek and Assistant Chief Tom Nelson was approved Interim Chief for up to one year.

Administrator Teppen stated NAFRS annual organizational meeting will be this week and they plan to go back to monthly meetings.

ADJOURN

Motion by Swartwood, second by LaCroix, to adjourn the meeting at 7:35 p.m. MCU

Submitted by:

Attest:

Jenelle Teppen, Administrator/Clerk

Glenn Switzer, Mayor

DISBURSEMENT REPORT

City of Dundas
Council Meeting January 24, 2022

DATE	PAYABLE	AMOUNT
1/14/2022	PERA	\$3,980.17
1/18/2022	State of MN Empower Retirement	\$1,000.00
1/18/2022	MN Dept of Revenue	\$1,413.09
1/10/2022	MN Dept of Revenue - State Sales Tax	\$1,206.00
1/14/2022	IRS	\$7,342.88
1/13/2022	Council Payroll #1	\$1,992.78
1/13/2022	Payroll PP# 1 Employees	\$19,079.27
	Sub Total Paid Payroll and Sales Liabilities	\$36,014.19
1/11/2022	MN Dept of Labor (Building Permits Surcharge)	\$1,206.00
1/24/2022	Bills Paid (Disbursements)	\$18,368.86
	Sub Total Paid Claims and Service Liabilities	\$19,574.86
TOTAL	Disbursements for January 24, 2022	\$55,589.05

CITY OF DUNDAS
Payments

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Current Period: January 2022

Payments Batch 011422check \$46.00

Refer 0 RICE COUNTY RECORDER -

Cash Payment E 101-41000-430 Miscellaneous file document \$46.00

Invoice

Transaction Date 1/14/2022 Frandsen Bank 10100 **Total** \$46.00

Fund Summary

	10100 Frandsen Bank	
101 GENERAL FUND	\$46.00	
	\$46.00	

Pre-Written Checks	\$0.00	
Checks to be Generated by the Computer	\$46.00	
Total	\$46.00	

CITY OF DUNDAS

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Payments

Current Period: January 2022

Payments Batch 012422 2022 invoices \$16,736.37

Refer	0	ABDO FINANCIAL SOLUTIONS, LLC			
Cash Payment	E 101-41000-301	Auditing and Acct g Servi	January 22 Accounting Services		\$3,770.00
Invoice	452204	1/1/2022			
Cash Payment	E 225-43150-301	Auditing and Acct g Servi	January 22 Accounting Services		\$290.00
Invoice	452204	1/1/2022			
Cash Payment	E 601-49400-301	Auditing and Acct g Servi	January 22 Accounting Services		\$725.00
Invoice	452204	1/1/2022			
Cash Payment	E 602-49450-301	Auditing and Acct g Servi	January 22 Accounting Services		\$725.00
Invoice	452204	1/1/2022			
Cash Payment	E 603-49500-301	Auditing and Acct g Servi	January 22 Accounting Services		\$290.00
Invoice	452204	1/1/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$5,800.00
Refer	0	ALDRICH TECNNOLOGY CONSULT			
Cash Payment	E 101-41000-309	EDP, Software and Desig	Malwarebytes Premium		\$59.98
Invoice	6438	1/14/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$59.98
Refer	0	AUTOMATIC SYSTEMS CO			
Cash Payment	E 601-49400-309	EDP, Software and Desig	SCADA alarms		\$128.40
Invoice	36513S	1/11/2022			
Cash Payment	E 602-49450-309	EDP, Software and Desig	SCADA alarms		\$128.40
Invoice	36513S	1/11/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$256.80
Refer	0	BY ALL MEANS GRAPHICS			
Cash Payment	E 101-42100-200	Supplies	Set up Animal Bite forms		\$162.00
Invoice	13241	1/4/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$162.00
Refer	0	BY ALL MEANS GRAPHICS			
Cash Payment	E 101-41000-200	Supplies	print carbonless forms		\$115.00
Invoice	13270	1/10/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$115.00
Refer	0	CRD&VOTF			
Cash Payment	E 101-42100-433	Dues and Subscriptions	2022 Membership Contribution		\$1,366.00
Invoice	010122	1/1/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$1,366.00
Refer	0	CAR TIME AUTO SERVICE CENTE			
Cash Payment	E 101-42100-400	Repairs and Maintenanc	Car repair/spark plugs - 2017 Ford Explorer		\$390.87
Invoice	245382	1/5/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$390.87
Refer	0	LEAGUE OF MN CITIES			
Cash Payment	E 101-42100-433	Dues and Subscriptions	Patrol subscription		\$360.00
Invoice	355980	1/1/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$360.00
Refer	0	MIDWEST WATER SPECIALTY, INC			

CITY OF DUNDAS

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Payments

Current Period: January 2022

Cash Payment	E 101-41000-200 Supplies	Kandiyohi 5 gallon, water cups, water softener salt	\$65.60
Invoice 115197	1/12/2022		
Cash Payment	E 101-42100-200 Supplies	Kandiyohi 5 gallon, water cups, water softener salt	\$32.80
Invoice 115197	1/12/2022		
Cash Payment	E 101-43100-200 Supplies	Kandiyohi 5 gallon, water cups, water softener salt	\$32.80
Invoice 115197	1/12/2022		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$131.20
Refer	0 MINNESOTA VALLEY TESTING LA	-	
Cash Payment	E 601-49400-310 Professional Services	Coliform & Monthly Chlorine Report	\$42.00
Invoice 1125326	1/10/2022		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$42.00
Refer	0 MN PEIP	-	
Cash Payment	G 101-21712 Life Insurance	Health Insurance - February	\$13.95
Invoice 1157990	1/10/2022		
Cash Payment	G 101-21711 Dental Insurance	Health Insurance - February	\$105.48
Invoice 1157990	1/10/2022		
Cash Payment	G 101-21706 Hospitalization/Medical Ins	Health Insurance - February	\$1,548.72
Invoice 1157990	1/10/2022		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$1,668.15
Refer	0 PROFESSIONAL CONTRACTORS	-	
Cash Payment	E 101-41000-400 Repairs and Maintenananc	Furnish and install 7 roller shades	\$2,542.00
Invoice 896-12	1/14/2022		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$2,542.00
Refer	0 RICE COUNTY SHERIFF	-	
Cash Payment	E 101-42100-433 Dues and Subscriptions	2022 ERU Fees	\$1,000.00
Invoice 2022-003	1/7/2022		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$1,000.00
Refer	0 RICE COUNTY SHERIFF	-	
Cash Payment	E 101-42100-433 Dues and Subscriptions	2022 K9 Dues	\$250.00
Invoice 2022-006	1/7/2022		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$250.00
Refer	0 TRI-STATE BOBCAT	-	
Cash Payment	E 101-43100-419 Vehicle Operations	filters, bolts, nuts, edge	\$434.38
Invoice P68272	1/6/2022		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$434.38
Refer	0 US BANK	-	
Cash Payment	E 602-47000-620 Fiscal Agent s Fees	Paying Agent Fee - 2014A Refunding Bond	\$500.00
Invoice 6365541	12/24/2021		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$500.00
Refer	0 AFLAC	-	
Cash Payment	G 101-21710 Other Deductions	Employee Reimbursed HB065	\$367.62
Invoice 929943	1/18/2022		
Transaction Date	1/19/2022	Frandsen Bank 10100	Total \$367.62

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Payments

Current Period: January 2022

Refer	0 VERIZON	-			
Cash Payment	E 101-42100-321 Telephone & Communic	Cell Phones			\$128.61
Invoice	9897142164	1/11/2022			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$128.61
Refer	0 SPRINT	-			
Cash Payment	E 101-43100-321 Telephone & Communic	Phone service 12/15/21-1/14/22			\$96.03
Invoice	292583318-242	1/18/2022			
Transaction Date	1/20/2022	Frandsen Bank	10100	Total	\$96.03
Refer	0 NOVAK COMPANIES	-			
Cash Payment	E 101-43100-400 Repairs and Maintenanc	Repair for Bobcat snow blower			\$1,065.73
Invoice	33359	1/18/2022			
Transaction Date	1/20/2022	Frandsen Bank	10100	Total	\$1,065.73

Fund Summary

	10100 Frandsen Bank	
101 GENERAL FUND		\$13,907.57
225 STORM SEWER		\$290.00
601 WATER		\$895.40
602 SEWER		\$1,353.40
603 REFUSE		\$290.00
		<u>\$16,736.37</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$16,736.37
Total	<u>\$16,736.37</u>

CITY OF DUNDAS
Payments

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Current Period: January 2022

Payments Batch 012422 2021 invoices **\$1,586.49**

Refer 0 BUREAU OF CRIME APPREHENS -
Cash Payment E 101-42100-433 Dues and Subscriptions CJDN Access Fee \$150.00
 Invoice 685606 12/31/2021
 Transaction Date 1/19/2022 Frandsen Bank 10100 **Total** \$150.00

Refer 0 CAMPBELL KNUTSON -
Cash Payment E 101-41000-304 Legal Fees General matters for December \$325.50
 Invoice 12/31/2021
 Transaction Date 1/19/2022 Frandsen Bank 10100 **Total** \$325.50

Refer 0 EPIC ENTERPRISES, INC -
Cash Payment E 101-43100-440 Cleaning Service misc services-police and PW \$19.35
 Invoice 15587 12/31/2021
Cash Payment E 101-42100-440 Cleaning Service misc services-police and PW \$19.35
 Invoice 15587 12/31/2021
 Transaction Date 1/19/2022 Frandsen Bank 10100 **Total** \$38.70

Refer 0 MELIZA, DUANE -
Cash Payment E 101-43100-330 Travel mileage for December 2021 \$0.39
 Invoice
Cash Payment E 101-45200-330 Travel mileage for December 2021 \$0.06
 Invoice
Cash Payment E 601-49400-330 Travel mileage for December 2021 \$0.40
 Invoice
Cash Payment E 602-49450-330 Travel mileage for December 2021 \$0.27
 Invoice
 Transaction Date 1/19/2022 Frandsen Bank 10100 **Total** \$1.12

Refer 0 MELIZA, DUANE -
Cash Payment E 101-43100-330 Travel Mileage for Nov 2021 \$9.80
 Invoice
Cash Payment E 101-45200-330 Travel Mileage for Nov 2021 \$1.40
 Invoice
Cash Payment E 601-49400-330 Travel Mileage for Nov 2021 \$10.08
 Invoice
Cash Payment E 602-49450-330 Travel Mileage for Nov 2021 \$6.72
 Invoice
 Transaction Date 1/19/2022 Frandsen Bank 10100 **Total** \$28.00

Refer 0 NAC, INC. -
Cash Payment E 235-46500-313 Planning Fee s December Technical Assistance-City Projects \$178.20
 Invoice 25645 1/14/2022
Cash Payment E 101-41910-313 Planning Fee s December Technical Assistance-City Projects \$49.50
 Invoice 25645 1/14/2022
 Transaction Date 1/19/2022 Frandsen Bank 10100 **Total** \$227.70

Refer 0 NAC, INC. -
Cash Payment G 430-22018 Escrow - Stoneridge Hills December Technical Assistance-Private Projects \$70.20
 Invoice 25646 1/14/2022
 Transaction Date 1/19/2022 Frandsen Bank 10100 **Total** \$70.20

Refer 0 TEPPEN, JENELLE -

CITY OF DUNDAS
Payments

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Current Period: January 2022

Cash Payment	E 101-41000-330 Travel	Mileage for December 2021			\$23.74
Invoice	123121	12/31/2021			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$23.74
Refer	0 <i>TEPPEN, JENELLE</i>				
Cash Payment	E 101-41000-330 Travel	November 21 Mileage Reimbursement			\$11.76
Invoice	113021	11/30/2021			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$11.76
Refer	0 <i>MENARDS, INC</i>				
Cash Payment	E 601-49400-200 Supplies	Supplies			\$44.96
Invoice	20956	12/27/2021			
Transaction Date	1/19/2022	Frandsen Bank	10100	Total	\$44.96
Refer	0 <i>MN DEPT OF NATURAL RESOURC</i>				
Cash Payment	E 601-49400-215 License/Permits	Water permit & usage for 2021			\$664.81
Invoice	1980-5119 2021	1/19/2022			
Transaction Date	1/20/2022	Frandsen Bank	10100	Total	\$664.81

Fund Summary

	10100 Frandsen Bank
101 GENERAL FUND	\$610.85
235 ECONOMIC DEVELOPMENT AUTHORITY	\$178.20
430 ESCROW DEPOSITS	\$70.20
601 WATER	\$720.25
602 SEWER	\$6.99
	\$1,586.49

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,586.49
Total	\$1,586.49



NOTICE OF PUBLIC HEARING
CITY OF DUNDAS – RICE COUNTY

*NOTICE OF PUBLIC HEARING ON AMENDMENT OF CHAPTER 34.01 OF THE DUNDAS
ZONING CODE MAKING CHANGES TO FEES*

NOTICE IS HEREBY GIVEN that the Dundas City Council will hold a Public Hearing on Monday, January 24, 2022 at 7:00 p.m. or soon thereafter as possible at Dundas City Hall, 100 Railway St N, Dundas, MN for the purposes of receiving written and oral comments from the public on proposed changes to City Code Chapter §34.01 Fee Schedule.

If you desire to be heard in reference to this matter you may attend the Public Hearing, submit a letter to the City Administrator/Clerk at City of Dundas, PO Box 70, Dundas, MN 55019-0070 or email jteppen@dundas.us. Letters and emails must be received by 4:00 p.m. Monday, January 24, 2022.

A copy of the proposed fee changes are available for inspection at Dundas City Hall during normal business hours or at the City's website at www.cityofcundas.org and at the hearing.

Jenelle Teppen, Administrator/Clerk

§34.01 Fee Schedule	DESCRIPTION	CURRENT FEE	PROPOSED FEE
	Right of Way Permit	New fee	\$250
	Driveway Permit	New fee	\$100
	Landscape Escrow (per lot)	\$1,500	\$2,500
	Sewer Base Charge: min monthly charge includes 1,000 gal	\$26.09	\$27.13
	Sewer Rate Charge: charge billed monthly for water over 1,000 gal	\$8.34	\$8.67
	Water Base Charge: min monthly charge includes 1,000 gal	\$22.83	\$23.51
	Water Rate Charge: charge billed monthly for water over 1,000 gal	\$3.83	\$3.94
	Water Rate Charge for Outside Water per 1,000 gal	\$5.83	\$6.00
	Radio Read Meter Initial Setup fee	\$100	\$125



REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Public Hearing to Consider Amending the City's Code, Section §34.01 Making Changes to Fees

DATE: For the City Council Meeting of January 24, 2022

PURPOSE/ACTION REQUESTED

Hold a Public Hearing to consider amending the City Code, Section §34.01 making changes to fees.

SUMMARY

The City charges fees for a variety of things from water and sewer use to building permits to zoning and land use applications.

State law requires a Public Hearing is noticed and held for any changes to zoning related fees.

In 2019 staff did an in-depth review of fees and how they compare to other Rice County municipalities. The City Council made several changes to the fee schedule at that time. During the past couple of years staff has noticed a couple of discrepancies and seeks to correct those.

I have summarized the proposed fee changes on the attached table.

Right-of-Way (ROW) Permits are not included in the fee schedule. ROW permits are sought by entities seeking to install their equipment in the City's ROW (primarily entities like Metronet, Xcel, etc) and require review by the City Engineer.

Driveway Permits are required by City Code, but there is not a corresponding fee identified in the fee schedule.

The Landscape Escrow is intended to ensure that lots are seeded/sodded and landscaping requirements are installed by builders/homeowners. Staff proposes that the fee is increased to cover any required restoration, boulevard trees (installed and alive) and curb stop inspections upon final completion. Any portion of the fee not expended is returned to the builder/homeowner.

RECOMMENDATION

Motion to approve Ordinance 2022-01 Amending Section §34.01 of the Dundas City Code Adopting Fees and Charges.

Subsequent motion to approve the Summary of Ordinance 2022-01.

ORDINANCE 2022-01
CITY OF DUNDAS
RICE COUNTY
STATE OF MINNESOTA

*An Ordinance Amending Section §34.01 Fee Schedule
of the Dundas City Code*

WHEREAS, the City Council (the “Council”) of the City of Dundas (“City”), Minnesota, has determined it is in the best interest of the City to amend certain fees charged for services; and

WHEREAS, after considering all information received, the Council determined fees appropriate to the welfare of the City;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNDAS, that Chapter §34.01 of the Dundas City Code is hereby amended as Exhibit A; and

BE IT FURTHER ORDAINED, that the attached fee schedule, Exhibit A, will become effective on January 1, 2022; and

BE IT FURTHER ORDAINED, that the attached Summary of Ordinance 2022-01 is hereby approved for publication purposes.

APPROVED by the City Council of Dundas, Minnesota, on this 24th day of January 2022.

CITY OF DUNDAS BY:

ATTEST:

Glenn Switzer, Mayor

Jenelle Teppen, City Administrator/Clerk

Dundas - Administration

<i>Description</i>	<i>Dollar Amount</i>
UTILITY SERVICES	
Garbage: monthly charge, plus garbage tax for the collection, removal and disposal of garbage and trash within the corporate limits of the City	35 gal.: \$11.61 + 1.13 tax 64 gal.: \$14.67 + 1.43 tax 96 gal.: \$17.87 + 1.74 tax
Sewer base charge: minimum monthly charge for developed properties with sewer service; includes 1,000 gallons	\$26.09 \$27.13
Sewer use rates: charge billed monthly for use per 1,000 gallons based on water metered over 1,000 gallons (does not include outside meter use)	\$8.34 \$8.67
Water base charge: minimum monthly charge for developed properties with water service; includes 1,000 gallons	\$22.83 \$23.51
Water use rates: charge billed monthly for use per 1,000 gallons based on water metered over 1,000 gallons	\$3.83 \$3.94
Outside meter water use rates (conservation): charge billed monthly for use per 1,000 gallons of water metered through an outside meter	\$5.83 \$6.00
Storm water fee minimum monthly	\$3.50
Duplicate utility billing	\$2/billing
Late payment fee - monthly on current unpaid utility charges	10 % of unpaid balance
Certify fee for unpaid utility charges	10.50% + county charge
Violation of non essential water use regulation - First offense written warning	\$50 per occurrence
Turn on water fee - reinstating utility services	
Storm water - discharging storm water into sanitary sewer	\$100 plus treatment fee for amount of discharge
HYDRANT	
Rental charge for use of a fire hydrant	\$25 per day Water: \$10/1,000 gal. Deposit: \$100
RADIO READ METER	
Radio read water meter charge	Actual cost
Yoke (if required)	Actual cost
Initial setup fee	\$100 \$125
Unscheduled meter read	\$30 \$50
PERMITS AND FEES	
ATV permit (new and thereafter annually renewed July 1 – June 30) ADD 3-year permit	\$30
Golf cart permit (new and thereafter annually renewed July 1 – June 30) ADD 3-year permit	\$30
Peddler or transient merchant	Annually: \$125
Change of occupancy permit - Building Official and/or Building Inspector	\$50/hr.

Dundas - Administration

<i>Description</i>	<i>Dollar Amount</i>
Appeals of Zoning Administrator decision	Minimum fee: \$250 Escrow: \$500
Comprehensive Plan amendment	Fee: \$300 Escrow: \$500
Conditional/interim use permit (CUP)	Minimum fee: \$500 Escrow: \$1,000
Environmental assessment worksheet	Actual cost/ Escrow: \$5,000
Environmental impact statement	Actual cost/ Escrow: \$5,000
Final plat/planned unit development (PUD)/building plan review	Fee: \$600 Escrow: \$1,500 - \$5,000
Ordinance amendment - map rezoning or text	Fee: \$250 Escrow: \$500
Preliminary plat/planned unit development (PUD)/building plan review	Minimal fee: \$600 Escrow: \$1,500 - \$5,000
Simple land division/consolidation	Fee: \$250
Site/concept/sketch plan/planned unit development (PUD)/building plan review	Minimal fee: \$600
	Escrow: \$1,500 - \$5,000
Vacation (right-of-way/easement)	Minimum: \$500
Variance	Fee:\$300 Escrow: \$500 - \$1,000
Wetland mitigation permit	Fee: \$300 Escrow: \$2,000
Zoning letter (requesting more than zoning classification/floodplain)	\$50/letter
PAID WITH PLAT APPROVAL	
Sewer trunk charge: residential/commercial/industrial	\$2,700 per acre Minimum: \$500
Water trunk charge: residential/commercial/industrial	\$2,700 per acre Minimum: \$500
Storm sewer utility/trunk charge: residential/commercial/industrial	\$1,000 per acre Minimum• \$500
Record drawing/GIS fee (per lot): residential commercial/industrial	\$90 per lot \$250 per acre
PAID WITH BUILDING PERMIT	
Landscape Escrow per lot	\$1,500 \$2,500

Dundas - Administration

<i>Description</i>	<i>Dollar Amount</i>
\$2001.00 to \$25,000.00	\$69.25 for first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,000.01 to \$50,001.00	\$643.75 for first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,000.01 to \$100,001.00	\$993.75 for first \$100,000 plus \$5.60/additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3,233.75 for first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001.00 and up	\$5,608.75 for first \$1,000,000 plus \$3.65 for each additional \$1,000 or fraction thereof
State surcharge	Based on valuation
Reroofing permit	Residential: \$75.00 Commercial: Valuation
Residing permit	Residential: \$75.00 Commercial: Valuation
Window Replacements - no constructional alterations	Residential: \$75.00 Commercial: Valuation
Door/Patio Replacement - no constructional alterations	Residential: \$75.00 Commercial: Valuation
Change of occupancy permit (building official or building inspector)	\$50/hr
Building permit refund for cancelled permit	Cost less 50%
Demolition permit	\$100 fee with escrow based on valuation of demo
Penalty on working without permit	Double permit fee

ADD New Fees

Right of Way Permit	\$250
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Driveway Permit	\$100
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SUMMARY OF
ORDINANCE 2022-01

CITY OF DUNDAS
STATE OF MINNESOTA

*An Ordinance Amending Section §34.01 Fee Schedule
of the Dundas City Code*

The following is the official summary of Ordinance 2022-01, which was approved and adopted by the Dundas City Council on January 24, 2022:

Section §34.01 of the Dundas City Code has been amended to make changes to the fees and charges of the City.

A copy of the entire Ordinance 2022-01 is available for inspection by any person during regular office hours at the Dundas City Hall, 100 Railway Street North, Dundas, MN 55019; and is posted at the Dundas City website: www.cityofdundas.org.

Published by order:
Jenelle Teppen, City Administrator/Clerk
in the *Faribault Daily News* on January 29, 2022

City of Dundas
Public Works Staff Meeting / City Engineer Update 1/19/22

January 20, 2022
Agenda

The City Administrator, Public Works Director, and City Engineer meet at least monthly to plan and review projects and tasks, and to discuss public works matters of all types. The agenda used for the most recent Public Works staff meeting forms the basis for the updates that are provided to the City Council. Following is the most recent Public Works staff meeting agenda with notes added.

1. 2021 Street Maintenance
 - 5% retainage will be held until spring of 2022 to reassess tack coat on driveway at 307 Hester Street W before approving final payment.

2. 2022 Sidewalk/Trail Improvements
 - ECRT North-south connection along 1st Street North.
 - Drainage improvements will be made at the low point of 1st Street and Everett Street.
 - From the ECRT trail connection to Hester Street, a 6-foot striped pedestrian/bike lane will be installed in the street on the west side of 1st Street.
 - Crosswalk markings will be installed on Hester Street at 1st Avenue will be coordinated with Rice County. 11/3/21 County will be responsible for the crossing markings on pavement on Hester Street and 1st Street. The existing pedestrian ramp on the SW corner of the intersection will be expanded for better access to 1st street to the southwest.
 - A 6-foot striped bike lane will be added in the street on the west side of 1st street, extending from Hester Street to Memorial Park.
 - Staff plans to send out a request for quotes in February or March with work to begin in the spring.
 - **Staff will present the project to council at the first meeting in February.**

3. 2022 Storm Sewer Maintenance
 - Hester Street
 - On the south side of Hester Street between the Menard and City ponds; the storm sewer outlet from 3rd Street will be extended, and the pond side slopes flattened in this area. 12-16-21 Menard Inc indicated that they are not willing to turn over the stormwater pond to the City. Staff has provided comments on the original grading and maintenance easement that was received from Menard.
 - Modification work to the catch basin near the Dundas Dome driveway. Structure cannot be lowered. Lower grade around casting and structure and rip rap area. Regrade from road and Dundas Dome swale to improve drainage with the possible addition of a concrete flume from street to catch basin. Work will be done in 2022 with potential sidewalk project. **Staff will be developing a concept plan for this work.**

4. 2023 Street Lighting

- On Railway Street down to West Avenue; and including lights at each end of the pedestrian bridge over the Cannon River.
- Updated pricing will be requested from the supplier.
- As part of the project, the existing poles at City Hall will re-located to the Railway Street/Memorial Park area and shorter (16') poles will be installed.

5. Comprehensive Transportation Planning

- 8/9/21 Staff met with Bridgewater Township officials to discuss the road policy/plan referenced in the OAA. Township officials indicated they would submit initial drafts based on the discussion in September. Meeting was held with BWT on 10/27/21 to discuss initial draft. ***The Joint Road Policy from BWT has been reviewed and staff has prepared a City of Dundas JRP. Staff has contacted BWT to set up a meeting to review but has yet to heard back.***
- ***Staff is preparing a preliminary road design and estimate of project costs for street improvements for a portion of 115th Street between CSAH 20 and CSAH 22. Costs are being prepared for state aid design option vs paving the existing gravel.*** Initial project funding has been identified in the draft CIP. 11-3-21 Staff met with Rice County. County plans to reconstruct CSAH 20 in 2025 and plans look at options to realign the intersection of CSAH 20, 115th Street and TH 3. Coordination between City, BWT, State and County will be required.
- 4/12/21 the City Council approved a resolution in support of Rice County preparing a planning Study of Decker Avenue from TH 19 to CSAH 1. 11-3-21 Staff met with Rice County. The County is planning to revisit the study in 2022.

6. CSAH 1/TH 3 Pedestrian Crossing

- The scope includes a crossing of CSAH 1 connecting the existing trail near the PRV to the sidewalk on Stafford Road North; and pedestrian connections west along the south side of CSAH 1 to Cannon Road.
- ***A trail would be extended along CSAH 1 from TH 3 to connect to the existing sidewalk on Cannon Road and Stafford Road North. A trail connection would also be made from TH 3 to the existing trail to the northeast.***
- ***Storm sewer modifications would be made to accommodate the new trails.***
- ***The addition of ADA pedestrian curb ramps and crosswalk markings would be added to the intersection. Minor signal modifications and the addition of pedestrian push buttons would be included at all legs of the intersection.***
- ***MnDOT has reviewed the concept and has provided comments.***
- ***A trail would be extended along CSAH 1***
- ***Rice County does not have funding budgeted for cost sharing in 2022. Project would be done in 2023. Staff is exploring funding options and have reached out to Rice County and MnDOT to inquire about cost sharing.***
- A portion of the \$121,900 capital expenditure budgeted for Sidewalk/Trail in 2021 is to further preliminary design of these crossing concepts.
- Staff reviewed concept with Rice County on 11/3/21.

7. ECRT Parking Lot

- An aggregate base parking area is proposed to be created at the ECRT on the NE corner of 1st Street N / Everett Street.
- Project is in the 2023 CIP

- Staff contacted the DNR and they would welcome the addition of the parking lot but do not hold any formal interest in the land use of that area. Direction was given to notify Northfield of any improvements

8. Forest Avenue

- Based on recent soil borings, extensive pavement repair has been included in the draft CIP, future construction which will likely include pavement reclamation and a bituminous overlay. The pavement rehabilitation needs of Forest Avenue will be reviewed again in the spring of 2022; mill and overlay needs for Depot Street may become a higher priority.

9. Memorial Park

- The City has concluded a berm will not be placed around the field.
- Staff met on site to review the scope of the proposed roadway/trail improvements now that the play area is in.
- ***The existing access road will be paved as part of the park improvements. The existing trail running through the park will also be repaved.***
- ***The existing parking lot will be reconfigured to have parallel parking stalls with an adjacent 6-foot on street bike lane.***
- ***A trail will be added for access to the pavilion and play area.***
- This will be reviewed with the Duke's prior to implementation.
- Staff plans to send out a request for quotes in February or March with work to begin in the spring.
- ***Staff will present the project to council at the first meeting in February.***

10. Mill Town Trail Head

- The sculpture will be re-set in early 2022.
- Sculpture area landscaping will go out for bid following sculpture reset and cleaning.

11. Northfield Wastewater Treatment

- 4/26/21 Dundas received a letter from the City of Northfield regarding TSS loadings.
- Staff maintains regular contact with the MPCA and City of Northfield regarding these issues and will provide a verbal update on agreement compliance issues at each City Council meeting.
- Meeting was held with City of Northfield on 10/5/21 and 10/11/21
 - Discussed variations in sampling data and sampling locations between Dundas and Northfield.
 - Held Preliminary discussions on amending the 2001 agreement.
 - Northfield is requesting an increase in discharge limits from the MPCA which would also increase the limits from Dundas from the limits previously defined in the 2001 agreement.
 - 11/8/21 staff held meeting with PCA to discuss Northfield Wastewater permit ammendment.
 - Staff performed survey on a section of the sewer shed with high TSS results. Survey results show potential problems with the lines. Staff is coordinating cleaning and televising of lines. Testing will be performed after lines are cleaned. ***Staff is coordinating with the contractor to perform the work.***
 - Staff is exploring a new connection between existing manholes to bypass the area of concern. ***Private utility companies have until January 25th to submit their maps. Staff will review the possibility of a new sanitary sewer connection when all information is received.***

- 12/9/21 Northfield submitted the permit ammendment to the PCA. The PCA has a 60-day review period.
- Meetings will be set up twice a year with the City of Northfield to discuss the City of Dundas' wastewater flows with respect to the limits set in the agreement and to stay updated on things Northfield is working on, such as the permit ammendment. ***First meeting with Northfield staff will be set up after PCA review period has ended.***
- The PCA provided information on the possibility of Dundas having its own wastewater facility. ***Staff is reviewing the information in order to determine the feasibility of the facility.***

12. Public Works Tasks

- The storm water code and fees are under review, including sump pump connection requirements. Staff met with Andrew Albers to discuss his concerns regarding the amount of City fees he pays and research he has done on fee options.
- A pavement management document is being prepared based on past actions and bituminous pavement conditions.
- The City received an inquiry regarding converting the Access Road west of TH 3 between CSAH 1 and Hester Street to a public street; a draft policy will be prepared for reviewing these types of requests.
- For a future UPRR/Hester Street sidewalk crossing, the retaining wall at 236 Railway Street will need to be relocated.

13. Regional Storm Water and Wetland

- This will be the next storm water pond cleaning project; the focus for work at the regional pond will be clearing trees/brush and removing sediment. A future study will be done to quantity treatment capacity and service area for the pond.

14. Tower Park Improvements

- Draft survey questions have been reviewed by Park and Rec Advisory Board and comments have been received.
- ***Staff is revising the Schilling park area in the survey map based on Council comments***
- ***Draft post card is being prepared based on council comments.***

15. Two Year Warranty Inspections

- Warranty inspections have been completed for the 2019 projects; Swenke will be contacted about one small settlement on Stafford Road North

16. AT&T East tower antenna modification

- 11/11/21 Staff has approved the submittals and is coordinating the work with AT&T.
- ***AT&T will provide the City with estimated dates of construction. A preconstruction meeting will be set up prior to any work being performed. Work to begin in February at the earliest.***

17. Bridgewater Heights Annexation Area Concept Plan

- 2/18/21 the Planning Commission considered the concept plan and provided feedback.
- 3/11/21 the City received a letter from the Bridgewater Township attorney objecting to the annexation; the City responded.

18. Dundas Dome Site

- A request for an extension of the completion date for parking lot work was approved by the City Council on 10/12/20. ***Extension is through October 2022. Staff will be contacting them to determine a timeline to complete the remaining work.***

19. Stoneridge Hills 2nd

- On 8/6/21 the City Planner forwarded a letter to the developer indicating their land use application was incomplete for review.
- 11/10/21 developer submitted revised drainage report and supporting information for review City review. 11/15/21 City forwarded drainage and engineering comments to the developer's Engineer.
- 11/19/21 Staff and Developer executed a conditional grading permit. Developer has started minor site grading work.

20. Tower Heights

- Trails and concrete walks on highland parkway have been placed.
- Concrete barriers at Highland Parkway, on the north side of 115th Street, have been placed by Bridgewater Township. On 7/20/21 the developer was reminded to communicate to their subcontractors, suppliers, builders, and others, that these barricades are not to be moved, or removed, for even a short amount of time. The only exception is for emergency vehicles.
- 8/12/21 a LOC reduction was authorized.
- 10/6/21 a LOC reduction was authorized.
- 11/30/21 a LOC reduction was authorized.

21. West Avenue Apartments

- 6/8/20 the City Council approved the Comprehensive Plan Amendment, Preliminary and Final Plat; the PUD Preliminary and Final Plan; Building and Site Plan; a Planned Unit Overlay District; and the Development Agreement.
- 8/4/20 the developer signed the Development Agreement and the storm water agreement.
- ***Building application permit was approved but has not been picked up with Developer.***

22. Industrial Zone – 600 Railway Street South

- Staff prepared a concept plan of street and utility improvements and preliminary cost estimate. Information will be presented at the EDA meeting on 11/22/21

23. Dundas Well Projections

- Based on water demand projections and the population forecasts from the City comprehensive plan, a new 600 gpm well would be needed at the earliest in 2024 and at the latest by 2030. WSB recommends using 2026 as a reasonable forecast for the need for an additional well. The addition of the third well would be adequate through 2040.



REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council Members
FROM: Jenelle Teppen, City Administrator
SUBJECT: Review and Discuss City Council Compensation
DATE: For the City Council Work Session of January 24, 2022

PURPOSE/ACTION REQUESTED

Review and discuss City Council compensation.

SUMMARY

City Council compensation is set by ordinance as required by Minnesota State Statutes § 415.11 (attached Exhibits A and B).

In 2018 the City Council adopted the attached Stipend Policy (attached Exhibit C). This policy provides a \$20 per meeting stipend for attendance at each of the listed Board and Committee meetings. I don't know if the stipends have ever been paid to the City Council members – they have not since I started in June of 2019.

In conversation with the City Attorney, he believes that the Stipend Policy is at odds with the ordinance language. The City Attorney advises that the policy is unenforceable until the City Code is amended to allow for such stipends. If the City Code is not amended, the policy should be rescinded.

I have researched City Council compensation rates among our group of comparable cities. As the Council will recall, this group is used for comparing wages of employee positions. I have attached that information – attached Exhibit D.

The Council has options to consider;

- Identify a different group to compare to if they feel comparisons are necessary
- Amend City Code to include a rate of pay for additional Board and Commission meetings
- Rescind the Stipend Policy
- Do nothing

RECOMMENDATION

Review and discuss City Council compensation and provide direction to staff.

§ 30.08 COMPENSATION OF MAYOR, COUNCIL MEMBERS.

(A) The compensation of the Mayor and the compensation of each Council member shall be established from time to time by City Council ordinance pursuant to M.S. § 415.11, as it may be amended from time to time. Compensation shall be reviewed by the Council at least every two years. Increases in compensation must be adopted no later than August 1 in a municipal election year in order to become effective the following year.

(B) The salary of the Mayor shall be \$500 per month. The salary for City Council members shall be \$400 per month. Salaries shall be paid monthly and include payment for attendance at all meetings and committee assignments throughout the month. The City Council may authorize reimbursement or the payment of per diem to Council members, for attendance at conferences and training seminars, on an individual case-by-case basis.

(Prior Code, § 300.08) (Ord. 2.02, passed 9-2000; Ord. 2002-08, passed - -2002; Ord. 2014-05, passed 6-23-2014)

415.11 SECOND TO FOURTH CLASS CITIES; GOVERNING BODY SALARIES.

Subdivision 1. **Set by ordinance.** Notwithstanding the provisions of any general or special law, charter, or ordinance, the governing body of any statutory or home rule charter city of the second, third or fourth class may by ordinance fix their own salaries as members of such governing body, and the salary of the chief elected executive officer of such city, in such amount as they deem reasonable.

Subd. 2. **After next election.** No change in salary shall take effect until after the next succeeding municipal election.

Subd. 3. **Temporary reductions.** Notwithstanding subdivision 2 or a charter provision to the contrary, the governing body may enact an ordinance to take effect before the next succeeding municipal election that reduces the salaries of the members of the governing body. The ordinance shall be in effect for 12 months, unless another period of time is specified in the ordinance, after which the salary of the members reverts to the salary in effect immediately before the ordinance was enacted.

History: *Ex1967 c 42 s 1,2; 1976 c 44 s 34; 2009 c 152 s 17*

**CITY OF DUNDAS
STIPEND POLICY**

1. POLICY

- 1.01 The City will recognize the service of elected and appointed representatives serving on designated boards and committees by providing a stipend for performing the duties of the specific board or committee.

2. QUALIFICATIONS

- 2.01 To receive a stipend, a City Council appointed person must attend a scheduled meeting of the board, commission or working sub-committee.
- 2.02 No more than one stipend per day will be permitted.
- 2.03 Elected officials and appointed persons may be reimbursed for attending meetings of boards or commissions specifically designated by City Council action.
- 2.04 City employees are not eligible for the stipend.

3. ELIGIBLE MEETINGS

- 3.01 A City Council approved list of boards or committees will be attached to this policy as Exhibit 1. The list will include a beginning date at which service will be recognized. Exhibit 1 may be amended at any time and the amended list including effective date will be incorporated as part of this policy.

4. STIPEND

- 4.01 The amount of the stipend will be determined from time to time by the City Council and included in the attached Exhibit 1
- 4.02 For meetings of boards established by Dundas City Code, Chapter III, attendance will be documented by the minutes of the board or commission.
- 4.03 For meetings of boards and commissions which are not established by Dundas City Code, the member receiving a stipend must submit a voucher documenting attendance. The voucher must be received by the City within 10 days of the end of the month at which the meeting(s) occurred.
- 4.04 Payment will be made on a semiannual basis as soon as possible following the end of June and December in each year.

**CITY OF DUNDAS
PER STIPEND POLICY**

1. **Date Approved:** January 29, 2018
2. **Effective Date:** January 1, 2018
3. **Eligible Meetings:**
 - a. Dundas Planning Commission
 - b. Dundas Park and Recreation Advisory Board
 - c. Northfield Area Fire and Rescue Service Joint Powers Board
 - d. Mill Towns State Trail Joint Power Board
 - e. Committees of above listed Joint Power Boards
4. **Stipend:** \$20.00 (twenty dollars) per eligible meeting

City	2000 population	2020 population	year updated	Mayor Annual Salary	CC Annual Salary	Additional	# of Regular CC mtgs/mo
Arlington	2048	2247	2009	\$4,500	\$3,500	COLA adjustment biannually sent email to see what current rate is	2 CC meetings month
Avon	1242	1608	unknown	\$3,600	\$1,200		1 mtg/mo
Barnsville	2173	2594	2002	\$675	\$600	\$15 for ea sp mtg	1 mtg mo
Clearwater	858	1860	2018	\$5,940	\$4,140	base salary/est # of mtgs/est # of addtl mtgs/# of city events/cell phone	2 CC meetings month
Eyota	1644	1967	2021	\$4,200	\$3,000	\$125 Mayor for ea sp mtg/\$100 CC for ea sp mtg	2 CC meetings month
Kenyon	1661	1894	2002	\$2,500	\$1,900	\$50 mayor/ sp mtg \$35 cc sp mtg/ \$55/day for city related mtg outside of city limits	1 CC meeting/mo
Le Center	2240	2558		not inc in online city code		no response to email	
Lonsdale	1491	4686	2016	\$3,000	\$2,280	\$50 per special mtg for both	2 CC meeting/month
Medford	984	1244	2019	\$3,600	\$2,700		1 CC meeting/month
Montgomery	2794	3148	unknown	\$3,000	\$2,400		1 CC meeting/month
Morristown	981	995	2018	\$1,000	\$925	\$25 for each additional meeting plus the regular monthly CC meeting	1 CC meeting/month
New Richland	1197	1168	2002	\$2,160	\$1,800	\$30 per special mtg/\$100/day for all day meeting	2 CC meeting/month
Wabasha	2602	2559	unknown	\$3,000	\$2,500	\$15/hr 1st hr/\$12/hr thereafter for sp mtgs/board and commission mtgs/\$70 per 8 hr day at out of town mtg	1 CC meeting/month
Wanamingo	1007	1113	2007	\$2,500	\$1,900	\$50 mayor extra mtgs/\$35 cc extra mtg	1 CC meeting/month
Waterville	1833	1914	1982	\$2,100	\$1,800	\$20 per sp mtg	1 CC meeting/month
Waverly	732	1757		not inc in online city code		no response to email	1 CC meeting/month
Winsted	2094	2240	1999	\$2,700	\$2,340	\$25 per sp mtg outside of reg mtgs	2 CC meeting/month
Dundas	547	1754	2014	\$6,000	\$4,800	\$20 per specific board and commission meetings	2 CC meetings/month
Northfield	17238	20790	2022	\$12,295	\$9,221		2 CC meetings/month
Faribault	20818	24453	2019	\$10,880	\$8,420		2 CC meetings/month