



**DUNDAS CITY COUNCIL
REGULAR MEETING AGENDA
Monday, February 26, 2024
7:00 p.m. City Hall**

1. Call to Order/Pledge Allegiance

2. Roll Call Mayor Switzer, Council members Gallagher, LaCroix, Modory, Swartwood

3. Public Comment

4. Approval of Agenda

5. Consent Agenda *(All items on the Consent Agenda are considered routine and have been made available to the City Council at least 2 days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen requests, then the item will be removed from this agenda and considered in normal sequence.)*

- a. Regular Minutes of February 12, 2024
- b. Consider Resolution 2024 – 05 Accepting Donations
- c. Disbursements - \$106,748.16

6. Regular Agenda

- a. Consider Approving Proposal for Long Term Financial Plan Update
- b. Consider Approving Resolution 2024- 06 Approving an Interfund Loan in the amount of \$158,000 from the 602 Sewer Fund to the 410 Public Works Capital Equipment Fund.
- c. Consider Approving Bridgewater Township Representative to the Dundas Planning Commission

7. Reports of Officers, Boards and Committees

- a. City Engineer
- b. City Administrator/Clerk
- c. Mayor, Councilors and Committees

8. Announcements

- a. City Council Meeting – Monday, March 11 and 25, 2024 at 7 PM City Hall
- b. Park & Recreation Advisory Board Meeting – Tuesday, March 12, 2024 at 7 PM City Hall
- c. Planning Commission Meeting – Thursday, March 21, 2024
- d. Easter Egg Hunt – Saturday, March 30, 2024 10 am Memorial Park

9. Adjourn



**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, February 12, 2024
7:00 p.m. City Hall**

Present: Councilors Ashley Gallagher, Luke LaCroix, Grant Modory, Luke Swartwood
Absent: Mayor Glenn Switzer
Staff: City Engineer Dustin Tipp, City Administrator/Clerk Jenelle Teppen

CALL TO ORDER

Acting Mayor Modory called the meeting to order at 7:02 PM

APPROVAL OF AGENDA

Motion by Gallagher, second by LaCroix, to approve the agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

- a. Regular Minutes of January 22, 2024
- b. Consider Resolution 2024-03 Appointing Election Judges for the 2024 Presidential Nominating Primary Election
- c. Disbursements - \$601,281.00

Motion by Swartwood, second by LaCroix, to approve the consent agenda. MCU

REGULAR AGENDA

- a. Consider Approving Resolution 2024-04 Approving the Plans and Specifications for Forest Ave and Depot Street Reconstruction and Authorizes Advertisement for Bids

Motion by Swartwood, second by LaCroix, to approve Resolution 2024-04 Approving Plans and Specifications for Forest Ave and Depot Street Reconstruction and Authorize Staff to Advertise for Bids. MCU

- b. Consider Approving Quote for Mowing Equipment

Motion by Gallagher, second by Swartwood, to Approve Quote for Mowing Equipment. MCU

- c. Consider Approving Draft Job Description for Part-Time Seasonal Laborer

Motion by Swartwood, second by Gallagher to approve Job Description for Part-Time Seasonal Laborer. MCU

- d. Consider Approving Amended Quote for Truck Bed and Equipment

Motion by LaCroix, second by Gallagher to Approve Amended Quote for Truck Bed and Equipment. MCU

- e. Consider Approving Purchase of a New Police Squad

Motion by LaCroix, second by Swartwood to approve Purchase of a New Police Squad. MCU

- f. Consider Approving Quote for Computer Hardware/Software Upgrades

**Motion by Swartwood, second by LaCroix to approve Computer Hardware/Software Upgrades.
MCU**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – Dustin Tipp

Tipp reported that the Decker Ave Corridor Study kick-off meeting occurred on January 25 and each of the stakeholders attending that kick-off were asked what their goals and objectives were for the corridor. The consultant will draft three re-alignment options, review them with the stakeholders and the study should be completed in June of this year.

Tipp also reported that WSB is one of the firms approved by the Minnesota Department of Health (MDH) to conduct the Lead Service Inventory – final reporting is due to the MDH by July 15 of this year.

ADJOURN

Motion by LaCroix, second by Gallagher, to adjourn the meeting at 7:32 PM. MCU

Minutes prepared by Jenelle Teppen, City Administrator/City Clerk

**CITY OF DUNDAS
COUNTY OF RICE
STATE OF MINNESOTA
RESOLUTION NUMBER 2024-05**

*A Resolution Accepting Donations from the
Waterford Warriors Snowmobile Club, Inc.
and the Dundas Baseball Association, Inc.*

WHEREAS, The City of Dundas (the “City”) is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the Waterford Warriors Snowmobile Club, Inc., of Northfield, Minnesota, have proposed contributing \$3,757.41 (three thousand, seven hundred fifty-seven dollars and forty one cents) to the City of Dundas; and

WHEREAS, the Dundas Baseball Association, Inc., has proposed contributing \$4,004.92 (four thousand and four dollars and ninety-two cents) to the City of Dundas; and

WHEREAS, the City Council of the City of Dundas agrees that said contributions would be of benefit to the citizens of Dundas;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Dundas hereby acknowledges and agrees to accept said donation of \$3,757.41 from the Waterford Warriors Snowmobile Club, Inc. and said donation of \$4,004.92 from the Dundas Baseball Association, Inc.;

BE IT FURTHER RESOLVED THAT the Council designates said donation be used for activities and facilities for youth, playground equipment, and expenditures for police or public services as allowed by law.

ADOPTED BY the City Council of Dundas, Minnesota, on this 26th day of February 2024.

CITY OF DUNDAS BY:

ATTEST:

Glenn Switzer, Mayor

Jenelle Teppen, Administrator/Clerk

CITY OF DUNDAS DISBURSEMENT REPORT
Council Meeting February 26, 2024

DATE	PAYABLE	AMOUNT
2/22/2024	PERA	\$4,889.69
2/22/2024	State of MN Empower Retirement	\$550.00
2/22/2024	MN Dept of Revenue	\$1,517.81
2/22/2024	IRS	\$7,162.01
2/22/2024	Payroll PP# 4 Employees	\$22,086.04
	Subtotal Paid Payroll Liabilities	<u>\$36,205.55</u>
2/15/2024	Purchase - GMC Sierra 3500HD (approved 2/12/24)	\$54,159.63
2/22/2024	HSA PP#4	\$70.00
2/26/2024	2024 Invoices - Payment February 26, 2024	\$16,312.98
	Subtotal Paid Claims and Service Liabilities	<u>\$70,542.61</u>
TOTAL	Disbursement for February 26, 2024	<u><u>\$106,748.16</u></u>

CITY OF DUNDAS

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Payments

Current Period: February 2024

Payments Batch 022624AP				\$16,312.98
Refer	0	ABDO FINANCIAL SOLUTIONS, LL	-	
Cash Payment	E 101-41000-301	Auditing and Acct g Ser	Preparation of U.S. Information Form 1099 and 1096	\$612.00
Invoice	483837	1/31/2024		
Transaction Date	1/31/2024	Frandsen Bank	10100	Total \$612.00
Refer	0	AFLAC	-	
Cash Payment	G 101-21710	Other Deductions	Employee Reimbursed HB065	\$257.16
Invoice	947284	2/14/2024		
Transaction Date	2/14/2024	Frandsen Bank	10100	Total \$257.16
Refer	0	ALDRICH TECNNOLOGY CONSULT	-	
Cash Payment	E 101-41000-309	EDP, Software and Desi	Microsoft Exchange Online (Plan 2) - Monthly	\$160.00
Invoice	9629	2/21/2024		
Transaction Date	2/21/2024	Frandsen Bank	10100	Total \$160.00
Refer	0	AMERICAN LEGAL PUBLISHING	-	
Cash Payment	E 101-41000-433	Dues and Subscriptions	2024 S-5 Supplement Pages	\$2,982.71
Invoice	32052	2/21/2024		
Transaction Date	2/21/2024	Frandsen Bank	10100	Total \$2,982.71
Refer	0	AWWA	-	
Cash Payment	E 601-49400-433	Dues and Subscriptions	2024 Membership Dues	\$79.00
Invoice	7002181206	12/20/2023		
Transaction Date	12/20/2023	Frandsen Bank	10100	Total \$79.00
Refer	0	CAMPBELL KNUTSON	-	
Cash Payment	E 101-41000-304	Legal Fees	GENERAL MATTERS	\$2,396.00
Invoice	24-Jan	1/31/2024		
Transaction Date	1/31/2024	Frandsen Bank	10100	Total \$2,396.00
Refer	0	EARL F. ANDERSEN, INC	-	
Cash Payment	E 101-45200-226	Signs	Signs & posts	\$1,211.60
Invoice	01352911N	2/7/2024		
Transaction Date	2/7/2024	Frandsen Bank	10100	Total \$1,211.60
Refer	0	ENDRES WINDOW CLEANING	-	
Cash Payment	E 101-41000-440	Cleaning Service	Window cleaning	\$157.45
Invoice	155685	2/6/2024		
Transaction Date	2/6/2024	Frandsen Bank	10100	Total \$157.45
Refer	0	EPIC ENTERPRISES, INC	-	
Cash Payment	E 101-42100-440	Cleaning Service	PD Cleaning	\$31.88
Invoice	16229	1/31/2024		
Cash Payment	E 101-43100-440	Cleaning Service	PW Cleaning	\$31.87
Invoice	16229	1/31/2024		
Transaction Date	1/31/2024	Frandsen Bank	10100	Total \$63.75
Refer	0	GALLS, LLC	-	
Cash Payment	E 101-42100-217	Uniforms	Uniforms	\$118.75
Invoice	27091661	2/14/2024		
Cash Payment	E 101-42100-217	Uniforms	Uniforms	\$47.99
Invoice	27067968	2/12/2024		

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Payments

Current Period: February 2024

Cash Payment	E 101-42100-217	Uniforms	Uniforms		\$223.98
Invoice	27091662	2/14/2024			
Transaction Date	2/14/2024		Frandsen Bank	10100	Total \$390.72
Refer	0	GUTH ELECTRIC, LLC	-		
Cash Payment	E 101-45200-400	Repairs and Maintenanc	Materials & Labor - ice rink lighting		\$494.88
Invoice	3164	1/31/2024			
Cash Payment	E 101-45200-400	Repairs and Maintenanc	Lighting repairs - ice rink		\$948.19
Invoice	3141	1/31/2024			
Transaction Date	1/31/2024		Frandsen Bank	10100	Total \$1,443.07
Refer	0	HAWKINS INC.	-		
Cash Payment	E 601-49400-200	Supplies	Chemicals		\$10.00
Invoice	6689263	2/15/2024			
Transaction Date	2/15/2024		Frandsen Bank	10100	Total \$10.00
Refer	0	METERING & TECH SOLUTIONS	-		
Cash Payment	E 601-49400-210	Supplies/Water Meter, E	Water meter endpoints & mounts		\$193.26
Invoice	INV4405	2/12/2024			
Transaction Date	2/12/2024		Frandsen Bank	10100	Total \$193.26
Refer	0	MINNESOTA VALLEY TESTING LA	-		
Cash Payment	E 601-49400-310	Professional Services	Water Testing		\$57.50
Invoice	1239116	2/8/2024			
Transaction Date	2/8/2024		Frandsen Bank	10100	Total \$57.50
Refer	0	MN DEPARTMENT OF HEALTH	-		
Cash Payment	G 601-20810	MN Connection Fee	Service Connection Fee		\$1,822.50
Invoice	2024Q1	1/1/2024			
Transaction Date	1/1/2024		Frandsen Bank	10100	Total \$1,822.50
Refer	0	MN PEIP	-		
Cash Payment	G 101-21706	Hospitalization/Medical Ins	Medical		\$1,591.64
Invoice	1359295	2/10/2024			
Cash Payment	G 101-21711	Dental Insurance	Dental		\$87.15
Invoice	1359295	2/10/2024			
Cash Payment	G 101-21712	Life Insurance	Life		\$14.22
Invoice	1359295	2/10/2024			
Transaction Date	2/10/2024		Frandsen Bank	10100	Total \$1,693.01
Refer	0	MUNICIPAL INSPECTIONS INC.	-		
Cash Payment	E 101-42400-311	Bldg Permit Expense	Building Permit Fee - Jan 24		\$293.89
Invoice	24-Jan	1/2/2024			
Cash Payment	E 101-42400-312	Plan Review Expense	Plan Review Fee - Jan 24		\$772.51
Invoice	24-Jan	1/2/2024			
Transaction Date	1/2/2024		Frandsen Bank	10100	Total \$1,066.40
Refer	0	NCPERS GROUP LIFE INS	-		
Cash Payment	G 101-21712	Life Insurance	Life		\$32.00
Invoice	433600032024	2/1/2024			
Transaction Date	2/1/2024		Frandsen Bank	10100	Total \$32.00
Refer	0	RICE CO. PROPERTY TAX & ELEC	-		
Cash Payment	E 101-43100-310	Professional Services	2024 Special Assessment Annual Maintenance		\$300.00
Invoice	202427	2/12/2024			

CITY OF DUNDAS

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Payments

Current Period: February 2024

Transaction Date	2/12/2024	Frandsen Bank	10100	Total	\$300.00
Refer	0 TRI-STATE BOBCAT		-		
Cash Payment	E 101-43100-400 Repairs and Maintenanc Nut				\$19.85
Invoice P12723	2/20/2024				
Transaction Date	2/20/2024	Frandsen Bank	10100	Total	\$19.85
Refer	0 YOOZ INC		-		
Cash Payment	E 101-41000-433 Dues and Subscriptions Yooz Gold Edition				\$1,365.00
Invoice INV240200081	2/1/2024				
Transaction Date	2/1/2024	Frandsen Bank	10100	Total	\$1,365.00

Fund Summary

	10100 Frandsen Bank
101 GENERAL FUND	\$14,150.72
601 WATER	\$2,162.26
	\$16,312.98

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$16,312.98
Total	\$16,312.98

CITY OF DUNDAS

Payments

Current Period: February 2024

Payments Batch 022224HSA \$70.00

Refer	0	FRANSEN BANK & TRUST	-	
Cash Payment	G 101-21708	H.S.A. Withholdings	HSA PP#4 - M Summer	\$70.00
Invoice				
Transaction Date	2/22/2024	Frandsen Bank	10100	Total \$70.00

Fund Summary

	10100 Frandsen Bank	
101 GENERAL FUND	\$70.00	
	<u> </u>	\$70.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$70.00
Total	<u> </u> \$70.00

CITY OF DUNDAS

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Payments

Current Period: February 2024

Payment Batch 021524Truck		\$54,159.63	
Refer	0 HARRY BROWNS	Ck# 030950 2/15/2024	
Cash Payment	E 410-43100-500 Capital Outlay	Purchase - GMC Sierra 3500HD	\$54,159.63
Invoice			
Transaction Date	2/15/2024	Frandsen Bank 10100	Total \$54,159.63

Fund Summary

	10100 Frandsen Bank	
410 PUBLIC WORKS CAPITAL OUTLAY	\$54,159.63	
	<u>\$54,159.63</u>	

Pre-Written Checks	\$54,159.63
Checks to be Generated by the Computer	\$0.00
Total	<u>\$54,159.63</u>



REQUEST FOR COUNCIL ACTION

TO: City Council Members
FROM: Jenelle Teppen, City Administrator
SUBJECT: Consider Approving Proposal to Update Long-Term Financial Plan
DATE: For the City Council Meeting of February 26, 2024

PURPOSE/ACTION REQUESTED

Consider approving a proposal to update the City's Long Term Financial Plan

SUMMARY

In 2021 Abdo Financial Services put together a Long-Term Financial Plan at the City's behest. The City Council accepted that plan in October of 2021. The plan looked out five years and considered revenue, growth, expenditures, current and near future Debt Service and Capital Funds.

The completed plan is a valuable source of information, particularly when preparing the budget.

Based on the City's growth over the last three years, and the anticipated growth over the next three to five years staff recommends the 'refresh' of the Long-Term Financial Plan. Abdo Financial Services proposes to complete the plan at a cost of \$6,500. These funds were accounted for in the 2024 budget.

RECOMMENDATION

Motion to approve the Abdo Financial Services proposal to update the Long-Term Financial Plan.



REQUEST FOR COUNCIL ACTION

TO: City Council Members
 FROM: Jenelle Teppen, City Administrator
 SUBJECT: Consider Approving Resolution 2024-06
 DATE: For the City Council Meeting of February 26, 2024

PURPOSE/ACTION REQUESTED

Consider approving Resolution 2024-06 approving an Interfund Loan in the amount of \$158,000 from the 602 Sewer Fund to the 410 Public Works Capital Equipment Fund.

SUMMARY

At the February 12, 2024 the City Council approved the revised quote for the truck bed and equipment for the 2024 GMC Sierra.

In July of 2023 the Council approved Resolution-11 for an interfund loan in the amount of 147,000 from the 602 Sewer Fund to the 410 Public Works Capital Equipment Fund (Truck \$48,595, truck bed and equipment \$54,415, \$40,000 lease payment for John Deere payloader).

Due to the increased cost of both the truck and the truck bed and equipment, that 2023 Resolution needs to be superseded. Current costs: truck 54,159.63, truck bed and equipment \$64,072, 2024 lease payment for John Deere payloader \$40,000.

The total amount and the amortization schedule is shown below:

Amount: \$ 158,000.00
 Date: 3/1/2024
 Interest Rate: 0%

	Beginning Balance	Interest	Principal	Ending Balance
		\$		
3/1/2025	\$ 158,000.00	-	\$ 22,571.43	\$ 135,428.57
3/1/2026	\$ 135,428.57		\$ 22,571.43	\$ 112,857.14
3/1/2027	\$ 112,857.14		\$ 22,571.43	\$ 90,285.71
3/1/2028	\$ 90,285.71		\$ 22,571.43	\$ 67,714.29
3/1/2029	\$ 67,714.29		\$ 22,571.43	\$ 45,142.86
3/1/2030	\$ 45,142.86		\$ 22,571.43	\$ 22,571.43
3/1/2031	\$ 22,571.43		\$ 22,571.43	\$ (0.00)

RECOMMENDATION

Motion to approve Resolution 2024-06 approving an Interfund Loan in the amount of \$158,000 from the 602 Sewer Fund to the 410 Public Works Capital Equipment Fund.

**CITY OF DUNDAS
COUNTY OF RICE
STATE OF MINNESOTA**

RESOLUTION NUMBER 2024 – 06

A Resolution Approving an Interfund Loan in the Amount of \$158,000 from the 602 Sewer Fund to the 410 Public Works Capital Equipment Fund

WHEREAS, the City’s Capital Improvement Plan anticipated the purchase in 2022 of a one-ton truck to replace the current 2013 Public Works vehicle, and;

WHEREAS, in July of 2023 the City Council approved the purchase of a one-ton truck and truck bed and equipment for \$107,010.00, and;

WHEREAS, in late 2022 the City Council approved the lease of a John Deere payloader to supplement the City’s snowplowing efforts and;

WHEREAS, in July 2023 the City Council approved an interfund loan from the 602 fund to the 410 fund to pay for the truck, truck bed and equipment and the 2024 \$40,000 lease payment for the John Deere payloader, and;

WHEREAS, due to the long lead time on the truck and truck bed and equipment, the prices increased from \$107,010. to 118,231.63 and;

WHEREAS, the City Council approved the increased costs for the truck and truck bed and equipment at their meeting on February 12, 2024, and;

WHEREAS, Resolution 2023 – 11 that approved \$147,000 in an interfund loan needs to be updated to reflect the increased cost of the truck and truck bed and equipment, and;

NOW THEREFORE BE IT RESOLVED, by the Dundas City Council that a \$158,000 interfund loan from the 602 Sewer Fund to the 410 Public Works Capital Equipment Fund with a loan term of seven years at zero percent interest is approved.

Adopted by the City Council of the City of Dundas, Rice County, Minnesota, this 26th day of February 2024.

CITY OF DUNDAS BY:

ATTEST:

Glenn Switzer, Mayor

Jenelle Teppen, Administrator/Clerk



REQUEST FOR COUNCIL ACTION

TO: City Council Members

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Appointing Bridgewater Township Representative to the Dundas Planning Commission

DATE: For the City Council Meeting of February 26, 2024

PURPOSE/ACTION REQUESTED

Consider approving appointing a Bridgewater Township representative to the Dundas Planning Commission.

SUMMARY

The Dundas Planning Commission is comprised of four Dundas representatives and three Bridgewater Township representatives as a requirement of the Orderly Annexation Agreement (OAA) between Dundas and Bridgewater Township.

Terms on the Planning Commission are for four years. One of the Bridgewater Township representatives' terms expired on 12.31.2023 and I reached out to the Township Clerk to ask for at least two names for the City Council to consider for appointment (again, a requirement of the OAA).

The Township Clerk responded recently and said that Township Supervisors were unsuccessful in identifying anyone who was interested in being considered for appointment and that Frances Boehning – the Township representative whose term expired on 12.31.2023 would be willing to serve again.

RECOMMENDATION

Motion to appoint Frances Boehning to serve as a Bridgewater Township representative to the Dundas Planning Commission for a term of four years..

City of Dundas
Public Works Staff Meeting / City Engineer Update 2/21/24
February 22, 2024
Agenda

The City Administrator, Public Works Director, and City Engineer meet at least monthly to plan and review projects and tasks, and to discuss public works matters of all types. The agenda used for the most recent Public Works staff meeting forms the basis for the updates that are provided to the City Council. Following is the most recent Public Works staff meeting agenda with notes added.

1. 2024 Street Lighting
 - On Railway Street down to West Avenue; and including lights at each end of the pedestrian bridge over the Cannon River.
 - The poles and fixtures have been delivered.
 - Council approved the removal of the concrete walk just north of Bridge Street to Hester Street. The street light installation will be completed within the next 2-3 weeks. The concrete walk will be removed at the light pole locations. The remaining walk will be removed after the light installation.
 - Staff are soliciting additional quotes, with the work being done in the spring of 2024.
2. Comprehensive Transportation Planning
 - 4-13-22 Staff prepared a Joint Road Policy, and the policy was reviewed with Bridgewater Township officials. Staff is waiting on comments from BWT officials with regards to the JRP. Staff met with BWT representatives on 6-21-2023 and 7-26-23 to discuss the Joint Road Policy. A follow-up meeting was held 9-13-23.
 - Staff prepared a preliminary road design and estimate of project costs for street improvements for a portion of 115th Street between CSAH 20 and CSAH 22. Staff have begun internal discussions on the future alignment between Highland Parkway and Cannon City Boulevard.
 - 4/12/21 the City Council approved a resolution in support of Rice County preparing a planning Study of Decker Avenue from TH 19 to CSAH 1. 8-3-23 The County has received proposals from consultants for the study. The study kickoff meeting was held 1-25-24 with Rice County to kick off the corridor study.
3. CSAH 1/TH 3 Pedestrian Crossing
 - The scope of work includes installing a trail along CSAH 1, connecting to the existing sidewalks on Schilling Drive, Cannon Road, and North Stafford Road. A trail connection would also be made to the existing trail along TH 3. Pedestrian crossing improvements would be made to the intersection of TH 3 and CSAH 1. Ditch grading and storm sewer improvements would be made to accommodate the trails.
 - Funding in the amount of \$370,000 has been allocated to the project in the State's 2023 Capital Budget under Grants to Political Subdivisions.
 - A kick-off meeting was held on 11-15-23 with MnDOT and Rice County representatives to discuss the project. The funds will be administered through State Aid, which means Rice County will be the fiscal agent for the project. The grant funding will

cover consultant costs and construction costs for the project. Staff has revised the scope of work to include the concrete walk along Schilling Drive and are looking at costs to extend the concrete walk from the Dundas Dome to the City limits on Cannon Road. ***Revised project scope is complete, staff is preparing a proposal for consultant services to submit to the State to secure funding for design.***

4. ECRT Parking Lot and Dog Park Relocation

- The concept plan was approved by Council March 13th Council Meeting.
- The dog park relocation is in the CIP for 2023 and the parking lot improvements in 2024.
- Staff met with Canines at Play to discuss participation in the project.
- Council awarded the Contract for the dog park fence to Caron fence on 5-22-23.
- The entrance has been closed off to restrict access until the gates have been completed.
- Staff plans to send out a request for quotes in February and award the contract at last council meeting in March.

5. Forest Avenue and Depot Street

- Based on the soil borings for Forest Avenue and Depot Street, extensive pavement repair is necessary. Future construction will likely include pavement reclamation and a bituminous overlay.
- Staff will begin plan preparation in October and bid the project in Spring of 2024. City will bond for the project.
- 10-9-23 Council authorized staff to proceed with project. Survey was completed on 10-18-23.
- A neighborhood meeting was held on 1-25-24 to discuss the improvements with the residents on the project.
- ***The first advertisement for bids was published on 2-21-24.***

6. Northfield Wastewater Treatment

- Northfield received written approval from the PCA for the permit amendment. The City of Northfield will approve future sanitary sewer extension permits and the surcharge will be discontinued while the City's flows remain within the revised limits.

7. Public Works Tasks

- The storm water code and fees are under review, including sump pump connection requirements.

8. Regional Storm Water and Wetland

- The work in the pond south of County Road 1, within Schilling Park, will be completed in 2025 to allow time for the dog park to be moved and the existing fence to be removed. The project will include the pond slope grading in the Menard Pond south of Hester.

9. Stoneridge Hills 2nd

- 6-13-22 Preliminary Plat, Final Plat and Developer's Agreement were approved by Council.
- Because the plat was not recorded within the required 100 days of approval, the Developer will need to reapply for final plat approval.
- The City will require a signed Developer's Agreement with securities, signed mylars and the final revised construction and landscape plans to move forward with the development.

10. West Avenue Apartments

- Grading and excavation began on the site on 5/2/22.
- Council approved an amendment to the Developer's agreement to extend the completion date to May 30, 2024.

11. Public Works Cold Storage

- The preliminary site plan and building details were presented to Council on 2-27-23.
- Project information and proposed quote package for building and site grading were brought to Council for review at the May 22nd Council meeting.
- Council awarded the contract to Raw Construction, LLC for the site grading on 7-10-23. The contractor completed the site grading. Contractor needs to complete restoration to complete the project.
- Quotes were due 8-4-23 for the cold storage building. A total of 3 contractors submitted quotes for the work. Information was reviewed by Council on 9-11-23. Estimated project costs and available funding were reviewed by the Public Works Committee on 10-4-23.
- 10-27-23 Staff met to review and discuss the project scope to work towards finalizing building details.

12. Sanitary Sewer and Water Comprehensive Plan

- Staff are working to schedule an internal review of the draft comp plans.

13. Transportation Comprehensive Plan

- 1-22-24 Council approved the Comprehensive Plan's Transportation Plan.

14. Tractor Supply

- 8-28-23 Council approved the Developer's Agreement with Conditions.
- A new submittal to address the engineering comments has been received from the Developer's Engineer. Remaining comments to be addressed have been sent back to the Developer.
- The Developer signed the Development Agreement and has submitted securities.
- Site grading began on 9-25-23.

15. 2024 Schilling Drive Sanitary Sewer Repairs

- 10-9-23 Council authorized staff to proceed with project.
- The scope of work includes a sanitary sewer connection between two manholes at the intersection of Hester Street and Schilling Drive. The project will redirect sanitary sewer flows from the north and east to bypass the sanitary sewer line on Schilling Drive that has settlement issues.
- The project will be bid and constructed in 2024.

15. Lead Service Inventory

- The Minnesota Department of Health is requiring all Cities to create an inventory of water services in their efforts to address lead services. Staff are working to create an inventory of the City's water services to submit to the Minnesota Department of Health by July 15, 2024. Dundas does not have any lead services but are still required to report.