

**DUNDAS CITY COUNCIL  
REGULAR MEETING AGENDA  
Monday, August 9, 2021  
7:00 p.m. Dundas City Hall**

- 1. Call to Order/Pledge Allegiance**
- 2. Roll Call:** Mayor Glenn Switzer; Councilors Larry Fowler, Luke LaCroix, Grant Modory, Luke Swartwood
- 3. Public Forum**
- 4. Approval of Agenda\***  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_**
- 5. Consent Agenda**  
*(All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.)*
  - a. Regular Minutes of July 26, 2021\*
  - b. Disbursements\* - \$161,757.53  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_**
- 6. Old Business**
- 7. Ordinances and Resolutions**
  - a. Resolution 2021-23\* Resolution Confirming Rice County Parcels 17.10.3.00.001 and 17.15.2.25.01 Continue to Qualify for Inclusion in a Rural Service District and that the Tax Benefit Ratio Remains Valid  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_**
  - b. Resolution 2021-24\* Resolution Approving NAFRS Operating Expense Budget Request for 2022  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_**
  - c. Resolution 2021-25\* Resolution Approving NAFRS Capital Expenditure Budget Request for 2022  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_**
- 8. New Business**
  - a. Consider Accepting the Second Quarter 2021 Financial Report\*  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_**
- 9. Reports of Officers, Boards and Committees**
  - a. City Attorney
  - b. City Engineer\*
  - c. City Administrator
  - d. Mayor, Councilors and Committees
- 10. Announcements**
  - a. Park and Recreation Advisory Board – Tuesday, August 10 at 7:00 p.m. City Hall
  - b. Planning Commission – Thursday, August 19 at 7:00 pm City Hall
  - c. EDA Meeting – Monday, August 23 at 6:30 p.m. at City Hall
  - d. City Council Meeting – Mondays: August 23 and September 13 at 7:00 pm City Hall
- 11. Work Session**
  - a. 2022 Preliminary Budget and Tax Levy\*
- 12. Closed Session Performance Evaluation – Jenelle Teppen**  
Closed session is allowed by Minnesota Statute §13D.05, subd. 3(a), to evaluate the performance of City Administrator Jenelle Teppen.
- 13. Adjourn**

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES**

**Monday, July 26, 2021  
7:00 p.m. Dundas City Hall**

**UNOFFICIAL MINUTES**

Present: Mayor Glenn Switzer

Councilors: Larry Fowler, Grant Modory, Luke LaCroix, Luke Swartwood

Staff Present: City Engineer John Powell, Administrator Jenelle Teppen, Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the Council meeting to order at 7:01 p.m. with the pledge of allegiance. A quorum was present.

**PUBLIC FORUM**

No public input.

**APPROVAL OF AGENDA**

**Motion by Fowler, second by LaCroix, to approve the agenda. Motion Carried Unanimously (MCU)**

**CONSENT AGENDA**

**Motion by LaCroix, second by Fowler, to approve the consent agenda as follows:**

**Regular Minutes of July 12, 2021;**

**Resolution 2021-21 A Resolution to Accept the Coronavirus Local Fiscal Recovery Fund**

**Established Under the American Rescue Plan Act;**

**Disbursements - \$124,546.78. MCU**

**OLD BUSINESS**

No old business brought before Council.

**ORDINANCES AND RESOLUTIONS**

Resolution 2021-22 A Resolution Directing City Staff to Prepare Questions Seeking Clarification from Bridgewater Township Regarding Upcoming Discussions on a Joint Policy for Sharing the Cost with Respect to Road Maintenance and Other Improvements Adjacent to Annexed Areas Served by Township Roads

Administrator Teppen stated the resolution was requested by Council to direct staff to prepare for upcoming discussion with Bridgewater Township Supervisors on a joint policy for road maintenance and other improvements on roads adjacent to annexed areas served by township roads. She stated Township supervisors will be attending upcoming joint discussion with City's representation Administrator, City Engineer and Mayor.

**Motion by Switzer, second by Swartwood, to approve Resolution 2021-22. MCU**

**NEW BUSINESS**

No new business brought before Council.

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

City Engineer – John Powell

Powell reported on TSS stating overall nothing was found to be unusual and reason for up and down. He will get pretreatment costs to remove the solids along with requirements from NPFCA (State) on a permit. He reported staff is collecting samples to compare and find sources of the TSS along with reviewing any modification to system. Powell stated Northfield is renewing their permit and reviewing requirements from City.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Administrator – Jenelle Teppen

Teppen reported NAFRS Board approved a proposal for an organization review of the fire department and hired a consultant. She reported there is consideration on taxing districts now that the legislature approved stator language.

Teppen reported Rice County will be rezoning several Bridgewater Township properties to be an industrial district.

Teppen reported the purple dinosaur was taken out when the Memorial Park new playground equipment was installed. She indicated the purple dinosaur cannot be reinstated as certified safe.

Mayor, Councilors and Committees

Councilor Swartwood requested update on abatement property.

WORK SESSION

2022 Preliminary Budget and Tax Levy

Administrator Teppen indicated budget review is the initial step in the process to adopt a preliminary levy for 2022 which must be adopted by September 30 and the final levy adopted by December 20. She stated the levy can only be reduced during the September 30 to December 20 and can't be increased. She reviewed the schedule of upcoming meetings on 2022 budget review. She stated the general fund budget is proposed at 12.67% levy increase, mainly from additions of a full time Public Works Assistant, Capital projects and EDA levy.

Blake Torbeck of AEM reviewed items to consider noting increase in levy and a 3.0% cost of living for nonunion employees. He reviewed Tax Levy Summary noting levy of 2021 was an 11.17% increase compared to 12.67% increase proposed for 2022 Levy. He reviewed the Tax Capacity Impact on Tax Rate increase would be 0.74%. He reviewed the revenue and expenditures including debt service of bonds with amounts payable in 2022. He showed capital improvements with revenue and expenditures for public works, public safety and parks and recreations.

ADJOURN

**Motion by Fowler, second by Swartwood, to adjourn the meeting at 8:00 p.m. MCU**

Submitted by:

Attest:

\_\_\_\_\_  
Jenelle Teppen, City Administrator

\_\_\_\_\_  
Glenn Switzer, Mayor

# DISBURSEMENT REPORT

City of Dundas  
Council Meeting August 9, 2021

DATE	PAYABLE	AMOUNT
7/29/2021	PERA	\$3,109.31
7/29/2021	State of MN Empower Retirement	\$1,200.00
7/30/2021	MN Dept of Revenue	\$867.09
7/29/2021	IRS	\$4,316.56
7/29/2021	Payroll PP# 15 Employees	\$14,931.55
	<b>Sub Total Paid Payroll and Sales Liabilities</b>	<b>\$24,424.51</b>
7/30/2021	RDC Monthly	\$59.00
7/30/2021	ACH Per Item	\$11.00
7/30/2021	Low Volume ACH Maitenance	\$5.00
7/23/2021	Wire Transfer Fees (3)	\$45.00
7/26/2021	Hasler Inc Payment	\$700.00
8/3/2021	PSN Monthly Service	\$319.00
8/9/2021	Bills paid (Claims Register)	\$136,194.02
	<b>Sub Total Paid Claims and Service Liabilitie</b>	<b>\$137,333.02</b>
<b>TOTAL</b>	<b>Payroll/Disbursements for August 9, 2021</b>	<b>\$161,757.53</b>



# City of Dundas

## Payments

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**Payment Batch 080921AP**

**\$129,020.17**

Refer	0 <i>AEM FINANCIAL SOLUTIONS, LLC</i>	<u>Ck# 029154 8/9/2021</u>	
<b>Cash Payment</b>	E 101-41000-301 Auditing and Acct g Servi August 21 Accounting Services		\$3,672.50
Invoice 446700	8/1/2021		
<b>Cash Payment</b>	E 225-43150-301 Auditing and Acct g Servi August 21 Accounting Services		\$282.50
Invoice 446700	8/1/2021		
<b>Cash Payment</b>	E 601-49400-301 Auditing and Acct g Servi August 21 Accounting Services		\$706.25
Invoice 446700	8/1/2021		
<b>Cash Payment</b>	E 602-49450-301 Auditing and Acct g Servi August 21 Accounting Services		\$706.25
Invoice 446700	8/1/2021		
<b>Cash Payment</b>	E 603-49500-301 Auditing and Acct g Servi August 21 Accounting Services		\$282.50
Invoice 446700	8/1/2021		
Transaction Date	8/4/2021	Frandsen Bank 10100	<b>Total</b> \$5,650.00
Refer	0 <i>AFLAC</i>	<u>Ck# 029155 8/9/2021</u>	
<b>Cash Payment</b>	G 101-21710 Other Deductions Employee Reimbursed HB065		\$367.62
Invoice 431375	7/4/2021		
Transaction Date	8/4/2021	Frandsen Bank 10100	<b>Total</b> \$367.62
Refer	0 <i>AHLMANS</i>	<u>Ck# 029156 8/9/2021</u>	
<b>Cash Payment</b>	E 101-42100-200 Supplies Ammo for PD		\$164.99
Invoice 147471	6/28/2021		
<b>Cash Payment</b>	E 101-42100-200 Supplies Ammo for PD-backordered delivered 8/1/21		\$860.00
Invoice 154601	2/23/2021		
Transaction Date	8/4/2021	Frandsen Bank 10100	<b>Total</b> \$1,024.99
Refer	0 <i>AMAZON CAPITAL SERVICES</i>	<u>Ck# 029157 8/9/2021</u>	
<b>Cash Payment</b>	E 101-41000-200 Supplies receipt books		\$31.99
Invoice 1QM6-3W17-XY	7/25/2021		
Transaction Date	8/4/2021	Frandsen Bank 10100	<b>Total</b> \$31.99
Refer	0 <i>CITY OF NORTHFIELD</i>	<u>Ck# 029158 8/9/2021</u>	
<b>Cash Payment</b>	E 602-49450-385 Sewer Utilities Wastewater Treatment		\$21,611.58
Invoice	7/21/2021		
Transaction Date	8/4/2021	Frandsen Bank 10100	<b>Total</b> \$21,611.58
Refer	0 <i>EARL F. ANDERSEN, INC</i>	<u>Ck# 029160 8/9/2021</u>	
<b>Cash Payment</b>	E 101-43100-200 Supplies Barricade board and supports		\$1,317.60
Invoice 0127101	7/27/2021		
Transaction Date	8/4/2021	Frandsen Bank 10100	<b>Total</b> \$1,317.60
Refer	0 <i>EARL F. ANDERSEN, INC</i>	<u>Ck# 029160 8/9/2021</u>	
<b>Cash Payment</b>	E 225-43150-200 Supplies storm pond images and green channel posts		\$695.35
Invoice 0127087	7/27/2021		
Transaction Date	8/4/2021	Frandsen Bank 10100	<b>Total</b> \$695.35
Refer	0 <i>EPIC ENTERPRISES, INC</i>	<u>Ck# 029162 8/9/2021</u>	
<b>Cash Payment</b>	E 101-45200-440 Cleaning Service misc services-ball park-June		\$226.20
Invoice 15400	6/30/2021		
Transaction Date	8/4/2021	Frandsen Bank 10100	<b>Total</b> \$226.20
Refer	0 <i>EPIC ENTERPRISES, INC</i>	<u>Ck# 029162 8/9/2021</u>	

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Cash Payment	E 101-42100-440 Cleaning Service	Misc services-PD		\$25.57
Invoice	15395	6/30/2021		
Cash Payment	E 101-43100-440 Cleaning Service	Misc services-PW		\$25.58
Invoice	15395	6/30/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$51.15
Refer	0 <u>FIELDSTONE FAMILY HOMES</u>	<u>Ck# 029163 8/9/2021</u>		
Cash Payment	G 101-22001 Erosion Control Deposit	erosion fee release-permit 7199		\$1,500.00
Invoice		7/24/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$1,500.00
Refer	0 <u>GALLS, LLC,-DBA KEEPRS</u>	<u>Ck# 029164 8/9/2021</u>		
Cash Payment	E 101-42100-217 Uniforms	credit memo-return		-\$122.40
Invoice	018754875	7/6/2021		
Cash Payment	E 101-42100-217 Uniforms	uniforms for PD		\$129.97
Invoice	018751061	7/6/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$7.57
Refer	0 <u>GUTH ELECTRIC, INC</u>	<u>Ck# 029165 8/9/2021</u>		
Cash Payment	E 101-41000-400 Repairs and Maintenanc	Relocate horn/strobe in Council Chambers to other side of the room		\$111.00
Invoice	17870	7/21/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$111.00
Refer	0 <u>HAWKINS INC.</u>	<u>Ck# 029166 8/9/2021</u>		
Cash Payment	E 601-49400-200 Supplies	Chlorine Cylinder		\$15.00
Invoice	4989643	7/22/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$15.00
Refer	0 <u>MARCO, INC</u>	<u>Ck# 029170 8/9/2021</u>		
Cash Payment	E 101-41000-413 Rental	Printer Lease 7/21/21-8/20/21		\$105.36
Invoice	29788399	7/27/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$105.36
Refer	0 <u>MENARDS, INC</u>	<u>Ck# 029172 8/9/2021</u>		
Cash Payment	E 601-49400-200 Supplies	supplies		\$14.99
Invoice	13012	7/12/2021		
Cash Payment	E 602-49450-200 Supplies	supplies		\$14.99
Invoice	13012	7/12/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$29.98
Refer	0 <u>MENARDS, INC</u>	<u>Ck# 029172 8/9/2021</u>		
Cash Payment	E 101-43100-200 Supplies	supplies		\$52.79
Invoice	13090	7/14/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$52.79
Refer	0 <u>MINNESOTA/WISCONSIN PLAYGR</u>	<u>Ck# 029176 8/9/2021</u>		
Cash Payment	E 201-45200-500 Capital Outlay	New playground		\$40,012.90
Invoice	2021278	7/22/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> \$40,012.90
Refer	0 <u>MINNESOTA/WISCONSIN PLAYGR</u>	<u>Ck# 029176 8/9/2021</u>		
Cash Payment	E 201-45200-500 Capital Outlay	installation of playground		\$12,987.10
Invoice	2021279	7/22/2021		



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Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$12,987.10</b>
Refer	0 <u>MINNESOTA VALLEY TESTING LA</u>		<u>Ck# 029175 8/9/2021</u>		
Cash Payment	E 602-49450-310 Professional Services		solids test		\$35.75
Invoice	1098659		7/21/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$35.75</b>
Refer	0 <u>MINNESOTA VALLEY TESTING LA</u>		<u>Ck# 029175 8/9/2021</u>		
Cash Payment	E 602-49450-400 Repairs and Maintenanc		solids test		\$35.75
Invoice	1099583		7/27/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$35.75</b>
Refer	0 <u>SPRINT</u>		<u>Ck# 029179 8/9/2021</u>		
Cash Payment	E 101-43100-321 Telephone & Communic		Phone Service 6/15/21-7/14/21		\$96.21
Invoice	292583318-236		7/18/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$96.21</b>
Refer	0 <u>SUMMIT FIRE PROTECTION</u>		<u>Ck# 029180 8/9/2021</u>		
Cash Payment	E 101-42100-400 Repairs and Maintenanc		service call-PD		\$262.76
Invoice	140002804		7/28/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$262.76</b>
Refer	0 <u>TRI-STATE BOBCAT</u>		<u>Ck# 029181 8/9/2021</u>		
Cash Payment	E 101-45200-400 Repairs and Maintenanc		brushcat for Bobcat		\$440.00
Invoice	R31991		7/26/2021		
Cash Payment	E 601-49400-400 Repairs and Maintenanc		brushcat for Bobcat		\$55.00
Invoice	R31991		7/26/2021		
Cash Payment	E 101-43100-400 Repairs and Maintenanc		brushcat for Bobcat		\$55.00
Invoice	R31991		7/26/2021		
Cash Payment	E 225-43150-400 Repairs and Maintenanc		brushcat for Bobcat		\$550.00
Invoice	R31991		7/26/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$1,100.00</b>
Refer	0 <u>VERIZON</u>		<u>Ck# 029183 8/9/2021</u>		
Cash Payment	E 101-42100-321 Telephone & Communic		cell phones-June 11-July 11		\$128.53
Invoice	9883932441				
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$128.53</b>
Refer	0 <u>DICK-S/LAKEVILLE SANITATION</u>		<u>Ck# 029159 8/9/2021</u>		
Cash Payment	E 603-49500-384 Refuse/Garbage Disposa		Trash service July 2021		\$7,493.02
Invoice	DT0004080377		7/31/2021		
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$7,493.02</b>
Refer	0 <u>MELIZA, DUANE</u>		<u>Ck# 029171 8/9/2021</u>		
Cash Payment	E 101-43100-330 Travel		Mileage reimbursement		\$161.31
Invoice					
Cash Payment	E 101-45200-330 Travel		Mileage reimbursement		\$23.04
Invoice					
Cash Payment	E 601-49400-330 Travel		Mileage reimbursement		\$165.92
Invoice					
Cash Payment	E 602-49450-330 Travel		Mileage reimbursement		\$110.61
Invoice					
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$460.88</b>
Refer	0 <u>ECKBERG LAMMERS</u>		<u>Ck# 029161 8/9/2021</u>		

# City of Dundas

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Cash Payment	E 101-42100-304 Legal Fees	Prosecution July 21			\$661.37
Invoice	07 2021	7/31/2021			
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$661.37
Refer	0 KWIK TRIP INC	Ck# 029167	8/9/2021		
Cash Payment	E 101-42100-418 Vehicle Fuels	fuel			\$739.66
Invoice					
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$739.66
Refer	0 KWIK TRIP INC	Ck# 029167	8/9/2021		
Cash Payment	E 101-43100-418 Vehicle Fuels	fuel			\$482.51
Invoice					
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$482.51
Refer	0 LAW ENFORCEMENT LABOR SVC	Ck# 029168	8/9/2021		
Cash Payment	G 101-21707 LELSI Union Dues	Union Dues for August			\$127.00
Invoice					
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$127.00
Refer	0 LUZ CLEANING SERVICE	Ck# 029169	8/9/2021		
Cash Payment	E 101-41000-440 Cleaning Service	July cleaning			\$600.00
Invoice	3738	7/29/2021			
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$600.00
Refer	0 METERING & TECH SOLUTIONS	Ck# 029173	8/9/2021		
Cash Payment	E 601-49400-580 Equipment	Beacon Engagement fee			\$5,000.00
Invoice	20022	7/23/2021			
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$5,000.00
Refer	0 METERING & TECH SOLUTIONS	Ck# 029173	8/9/2021		
Cash Payment	E 601-49400-580 Equipment	water meters			\$5,123.92
Invoice	20065	7/29/2021			
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$5,123.92
Refer	0 METERING & TECH SOLUTIONS	Ck# 029173	8/9/2021		
Cash Payment	E 601-49400-580 Equipment	water meters			\$7,262.03
Invoice	20097	8/2/2021			
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$7,262.03
Refer	0 MIDWEST WATER SPECIALTY, INC	Ck# 029174	8/9/2021		
Cash Payment	E 101-41000-200 Supplies	water			\$30.00
Invoice	114079	7/28/2021			
Cash Payment	E 101-42100-200 Supplies	water			\$17.55
Invoice	114079	7/28/2021			
Cash Payment	E 101-43100-200 Supplies	water			\$17.55
Invoice	114079	7/28/2021			
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$65.10
Refer	0 MINNESOTA VALLEY TESTING LA	Ck# 029175	8/9/2021		
Cash Payment	E 602-49450-310 Professional Services	solids test			\$25.00
Invoice	1100655	8/3/2021			
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$25.00
Refer	0 RICE COUNTY HIGHWAY DEPART	Ck# 029177	8/9/2021		



# City of Dundas

## Payments

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<b>Cash Payment</b>	E 101-43100-408 Sand/Rock/Dirt	sand and salt mixture			\$740.00
Invoice	7/29/2021				
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$740.00
Refer	0 <i>SERVICEMASTER BY AYOTTE</i>	<u>Ck# 029178 8/9/2021</u>			
<b>Cash Payment</b>	E 101-45200-440 Cleaning Service	COVID cleaning contract			\$150.00
Invoice 908860	7/29/2021				
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$150.00
Refer	0 <i>US BANK</i>	<u>Ck# 029182 8/9/2021</u>			
<b>Cash Payment</b>	E 101-41000-620 Fiscal Agent s Fees	Agent fee-2016A GO Revenue Bond			\$450.00
Invoice 6199764	7/23/2021				
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$450.00
Refer	0 <i>WSB &amp; ASSOC INC</i>	<u>Ck# 029184 8/9/2021</u>			
<b>Cash Payment</b>	E 101-41000-303 Engineering Fees	2021 City Engineering			\$800.00
Invoice R017408-000-6	7/30/2021				
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$800.00
Refer	0 <i>WSB &amp; ASSOC INC</i>	<u>Ck# 029184 8/9/2021</u>			
<b>Cash Payment</b>	E 101-41000-303 Engineering Fees	General Survey Assistance			\$796.00
Invoice 50	7/30/2021				
<b>Cash Payment</b>	E 101-45200-303 Engineering Fees	Memorial Park Improvements			\$531.25
Invoice	7/30/2021				
<b>Cash Payment</b>	E 101-41910-303 Engineering Fees	Right of Way Permits			\$31.25
Invoice	7/30/2021				
<b>Cash Payment</b>	E 601-49400-303 Engineering Fees	Water Supply System			\$93.75
Invoice	7/30/2021				
<b>Cash Payment</b>	E 101-41910-303 Engineering Fees	2021 Sidewalk/Trail Improvements			\$812.50
Invoice	7/30/2021				
<b>Cash Payment</b>	E 101-41910-303 Engineering Fees	Pavement Maintenance			\$2,656.25
Invoice	7/30/2021				
<b>Cash Payment</b>	E 225-43150-303 Engineering Fees	Storm Water Pond Maintenance			\$312.50
Invoice	7/30/2021				
<b>Cash Payment</b>	E 602-49450-303 Engineering Fees	Wastewater System			\$2,388.25
Invoice	7/30/2021				
<b>Cash Payment</b>	E 101-41910-303 Engineering Fees	Comp Transporation Planning			\$312.50
Invoice	7/30/2021				
<b>Cash Payment</b>	E 101-45200-303 Engineering Fees	Tower Park Improvements and Planning			\$854.50
Invoice	7/30/2021				
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b>	\$8,788.75
Refer	0 <i>WSB &amp; ASSOC INC</i>	<u>Ck# 029184 8/9/2021</u>			
<b>Cash Payment</b>	G 430-22017 Escrow-Cannon River Valley	Cannon River Valley Estates			\$62.50
Invoice 49	7/30/2021				
<b>Cash Payment</b>	E 101-41000-303 Engineering Fees	Johnson Reiland Commerical			\$93.75
Invoice 49	7/30/2021				
<b>Cash Payment</b>	G 430-22013 Escrow - Brd. Hgt. Pre. Plat	Bridgewater Heights PUD Amendment			\$93.75
Invoice 49	7/30/2021				
<b>Cash Payment</b>	E 101-41910-303 Engineering Fees	AT&T Antenna Modification-East Water			\$187.50
Invoice 49	7/30/2021				
<b>Cash Payment</b>	G 430-22013 Escrow - Brd. Hgt. Pre. Plat	Tower Heights PUD Amendment			\$1,031.25
Invoice 49	7/30/2021				

# City of Dundas

## Payments

Current Period: August 2021

<b>Cash Payment</b>				
G 430-22018 Escrow - Stoneridge Hills	Stoneridge Hills			\$1,125.00
Invoice 49	7/30/2021			
Transaction Date	8/4/2021	Frandsen Bank	10100	<b>Total</b> <u>\$2,593.75</u>

Fund Summary

	10100 Frandsen Bank
101 GENERAL FUND	\$20,726.76
201 GAMBLING	\$53,000.00
225 STORM SEWER	\$1,840.35
430 ESCROW DEPOSITS	\$2,312.50
601 WATER	\$18,436.86
602 SEWER	\$24,928.18
603 REFUSE	\$7,775.52
	<u>\$129,020.17</u>

Pre-Written Checks	\$129,020.17
Checks to be Generated by the Computer	\$0.00
Total	<u>\$129,020.17</u>



## REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Resolution 2021-23 Confirming Parcels 17.10.3.00.001 and 17.15.2.25.01 Continue to Qualify for Inclusion in a Rural Service District and that the Tax Benefit Ratio Remains Valid.

DATE: For the City Council Meeting of August 9, 2021

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### PURPOSE/ACTION REQUESTED

Consider approving Resolution 2021-23 confirming tax benefit ratio for properties in the rural service district.

### SUMMARY

In July of 2000 the City Council adopted the attached ordinance that established Urban and Rural Service Districts in the City.

This came after two property owners, Henry Albers and Eugene Albers petitioned the Minnesota Office of Planning seeking to be detached from the City of Dundas. The City objected to the petition and the parties agreed to participate in mediation through the Minnesota Office of Dispute Resolution. The parties subsequently reached an agreement whereby the petitioners agreed to dismiss the petition and the City agreed to create a rural taxing district with respect to the properties.

The ordinance establishing the rural taxing district provides that the property owners will pay a property tax rate which is lesser of 150% of the levy rate imposed by Bridgewater Township, or 40% of the general levy rate imposed by the City.

Subd. 2 speaks to the establishment of the ratio; “. . . the approximate ratio which in the judgment of the governing body exists between the benefits resulting from tax-supported municipal service to parcels of land of like market value, situated in the rural service district and in the urban service district, respectively.”

After reviewing this with AEM Financial Services, staff's judgement is that the tax benefit ratio has not changed.

State Statutes 272.67 (attached) Subd. 8 requires annual review by the governing board that the tax ratio benefit and the development status of the property remains so that the property continues to qualify for inclusion in the rural service district.

At the time that the properties are either singularly or collectively platted for development and permitted for improvement or development the property shall no longer qualify to be included in the rural service district.

### RECOMMENDATION

Motion to approve Resolution 2021-23 confirming the tax benefit ration for properties in the Rural Service District

**CITY OF DUNDAS  
COUNTY OF RICE  
STATE OF MINNESOTA**

**RESOLUTION NUMBER 2021-23**

*A Resolution Confirming Rice County Parcels 17.10.3.00.001 and 17.15.2.25.001  
Continue to Qualify for Inclusion in a Rural Service District  
and that the Tax Benefit Ratio Remains Valid*

**WHEREAS**, pursuant to State Statutes 272.67 Division of Land in Cities Into Rural and Urban Districts; and

**WHEREAS**, 272.67 Subdivision 8 requires Cities to annually review the tax benefit ratio applicable to parcels in a rural service district and shall annually review the status of all parcels to determine whether such parcels continue to qualify for inclusion in the rural service district, and

**WHEREAS**, in July of 2000 the City of Dundas amended the Zoning Code to include two parcels in a rural service district; and

**WHEREAS**, the properties included in the rural service district pay a property tax rate which is lesser of 150% of the levy rate imposed by Bridgewater Township, or 40% of the general levy rate; and

**WHEREAS**, those parcels are identified with the Rice County parcels identified as PIDs 17.10.3.00.001 and 17.15.2.25.001 and are owned by Henry and Cheryl Albers and Andrew A. Albers respectively;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DUNDAS, MINNESOTA AS FOLLOWS THAT:**

1. The City Council hereby confirms that parcels 1710.3.00.001 and 17.15.2.25.01 continue to qualify for inclusion in a rural service district with the tax benefit ratio of the lesser of 150% of the levy rate imposed by Bridgewater Township or 40% of the general levy rate.

**ADOPTED** by the City Council of the Dundas, Minnesota, on this 9th day of August 2021.

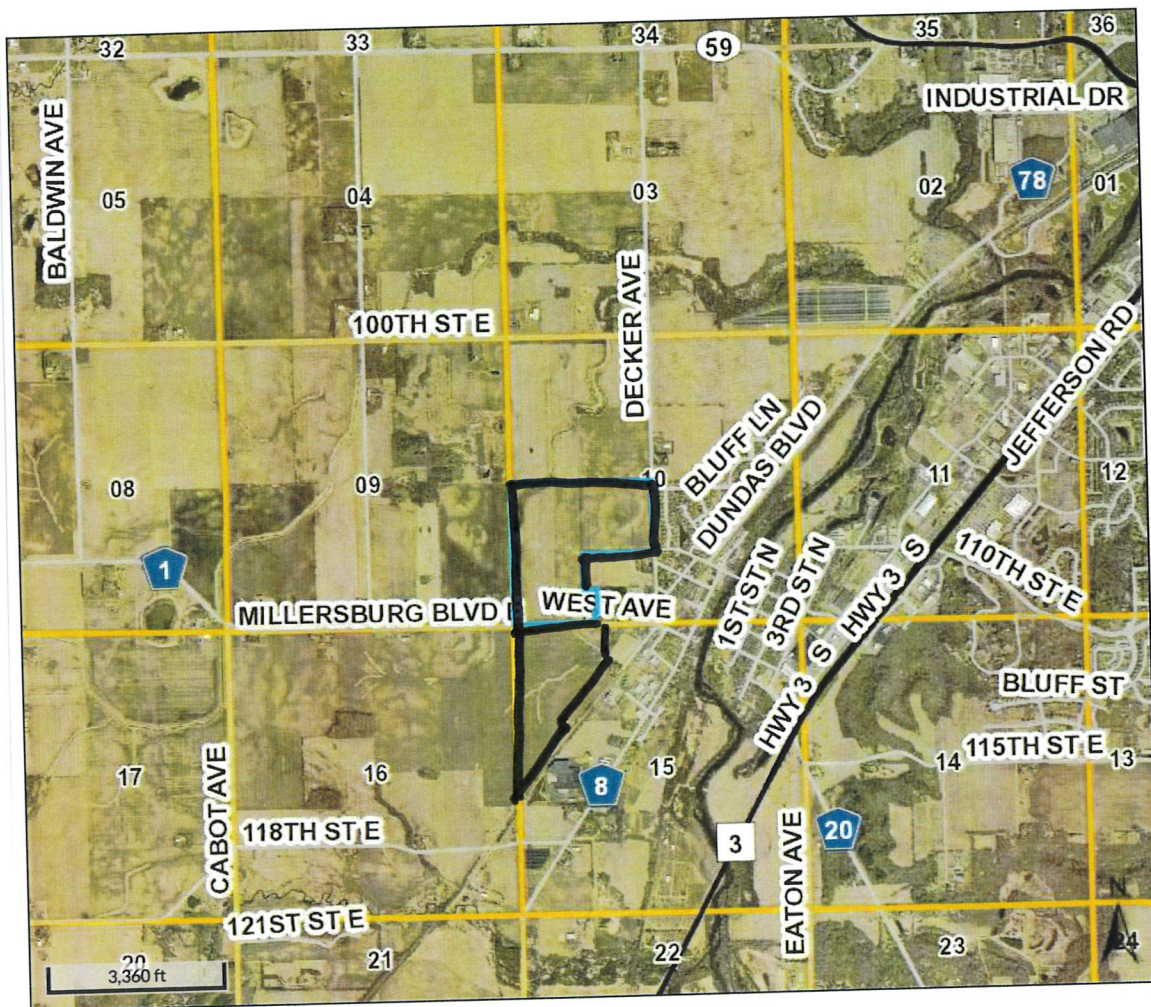
**CITY OF DUNDAS BY:**

**ATTEST:**

\_\_\_\_\_  
Glenn Switzer, Mayor

\_\_\_\_\_  
Jenelle Teppen, City Administrator/Clerk





## ORDINANCE NO. 25.02

AN ORDINANCE AMENDING THE DUNDAS ZONING ORDINANCE TO CREATE URBAN AND RURAL SERVICE DISTRICTS IN THE CITY OF DUNDAS, PURSUANT TO MINNESOTA STATUTES §272.67

THE CITY OF DUNDAS DOES ORDAIN:

1. ESTABLISHMENT OF TAX DISTRICTS

Pursuant to Minnesota Statutes §272.67, the City of Dundas hereby divides the area within its corporate limits into an Urban Service District and a Rural Service District. Said districts shall be constituted as separate taxing districts for the purpose of all municipal property taxes, except those levied for the payment of bonds, and judgments and interest thereon.

2. CRITERIA/DEFINITIONS

A. The Urban Service District shall include all properties located within the corporate limits of the City of Dundas, except those properties which are included in a Rural Service District.

B. The Rural Service District shall include only unplatted lands, which need not be contiguous to one another, and which, in the judgment of the city council at the time of the adoption of the ordinance, are rural in character, and are not developed for commercial, industrial, or urban residential purposes, and, for these reasons, are not benefitted to the same degree as other lands located within the limits of the city of Dundas and financed by general taxation.

The lands described on the attached Exhibit A are hereby included in the Rural Service District.

3. ZONING DISTRICT DESIGNATION

The Dundas City Zoning Ordinance is hereby amended by changing the district map and adding to the Zoning Ordinance a new zoning district known as the RS, Rural Service District.

Regulations for RS Districts: Rural Service Districts, include:

In Rural Service Districts, the following regulations shall apply, unless otherwise provided herein:

- A. The property must be rural in character;
- B. The property must not be developed, or used, for commercial, industrial, or residential purposes;
- C. Each parcel of record must be not less than seventy-five (75) contiguous acres in area, under single ownership; unless said parcel becomes part of the Rural Service District pursuant to an annexation order, in which case each parcel must not be less than 20 acres;

D. The property must be unused and seeded, or used for agricultural purposes only. For purposes of this district, "agricultural purposes" shall include only the following uses:

*Agricultural uses, including farm crops, and farm and agricultural related buildings and structures (but not residential dwellings), subject to Minnesota Pollution Control standards, but not including feedlots, manure spreading, livestock management, or other commercial or industrial operations.*

E. Farm and ag-related buildings and structures existing (but not residential dwellings) at the time a property is first included in the Rural Service District may continue to be utilized for agricultural purposes. Existing buildings and structures may be repaired or replaced, if destroyed by wind or fire, but may not be expanded. No permit shall be granted to construct any new or additional buildings or structures.

F. The following uses may be permitted by conditional use permit:

- 1. Landscape nurseries or forest lands;

2. Privately owned recreational uses, such as golf courses, golf driving ranges, and similar outdoor recreational activities which require relatively large amounts of land.

4. CHANGE IN USE OF PROPERTY IN RS DISTRICT

Whenever application is made for a permit for construction of a commercial, industrial, or residential building, or improvement, or whenever such improvement or building is commenced without a permit, the Dundas City Council shall make and enter an order by resolution transferring such parcel, or part thereof, from the Rural Service District to the Urban Service District.

Any application for platting of the property shall also permit the governing body of the City of Dundas to make and enter an order by resolution transferring such parcel from the Rural Service District to the Urban Service District.

5. TAX RATIO

In the judgment of the Dundas City Council, the ratio which exists between the benefits resulting from tax-supported municipal service to parcels in the Rural Service District to parcels in the Urban Service District is forty percent (40%), plus any municipal property taxes levied for payment of bonds, and judgments, and interest thereon.

The property tax rate levied upon property in a Rural Service District shall be the lesser of one hundred fifty percent (150%) of the levy rate imposed for properties in Bridgewater Township or forty percent (40%) of the levy rate imposed upon properties within the Urban Service District in the City of Dundas, except those levied for the payment of bonds, judgments, and interest thereon.

6. ANNEXED LAND

Any property which is annexed to the City of Dundas after adoption of this ordinance, and which is included in the Rural Service District as part of the annexation order, shall be reviewed by

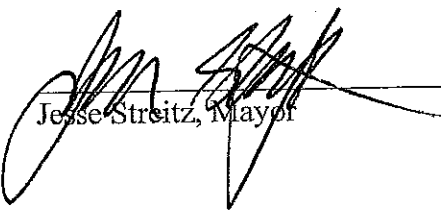
the City Council if the property is not developed for a period of five (5) years after annexation to determine whether inclusion in the Rural Service District is still appropriate. The Dundas City Council may review the use of the property at any sooner time. By amendment of this ordinance, such parcel shall be included in the Urban Service District if any area adjacent thereto is determined by the City Council to be substantially developed as urban property.

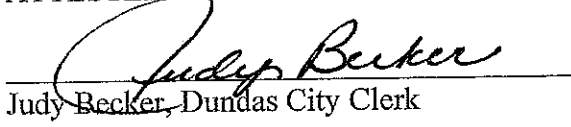
7. REQUIRED CITY SERVICES

- a. The City of Dundas shall not provide any city water, storm sewer, sanitary sewer, or other utility services to any property located in the Rural Service District.
- b. No other city service beyond that normally provided by Bridgewater Township will be provided by the City in a Rural Service District.

Passed by the Dundas City Council on July 10, 2000.

ATTESTED TO BY:

  
\_\_\_\_\_  
Jesse Streitz, Mayor

  
\_\_\_\_\_  
Judy Becker, Dundas City Clerk

**EXHIBIT A**

Parcel I.D. No.:

Legal Description:

1. 17-0105-000

Part of the SW $\frac{1}{4}$  of Section 10-111N-20W,  
consisting of approximately 123.2 acres.

2. 17-0683-000

Part of NW $\frac{1}{4}$  of Section 15-111N-20W,  
consisting of approximately 79.5 acres.

**272.67 DIVISION OF LAND IN CITIES INTO RURAL AND URBAN DISTRICTS.**

Subdivision 1. **City powers.** Any city however organized, except in those counties situated in a metropolitan area as defined in Minnesota Statutes 1961, section 473.02, subdivision 5, which contain cities of the first class, may by ordinance adopted in the manner provided in this section divide its area into an urban service district and a rural service district, constituting separate taxing districts for the purpose of all municipal property taxes except those levied for the payment of bonds and judgments and interest thereon. In proceedings for annexation, incorporation, or consolidation being conducted pursuant to chapter 414, the chief administrative law judge of the state Office of Administrative Hearings may divide a municipality into an urban service district and a rural service district, such districts to be designated in accordance with the criteria set out in subdivision 2. Thereafter, said urban service district and rural service district may be changed in the same manner that an ordinance or amendment is changed in accordance with this section.

Subd. 2. **Division of lands by ordinance.** The rural service district shall include only such unplatted lands as in the judgment of the governing body at the time of the adoption of the ordinance are rural in character, and are not developed for commercial, industrial, or urban residential purposes, and for these reasons are not benefited to the same degree as other lands by municipal services financed by general taxation. The rural service district may include lands which are not contiguous to one another. The ordinance may designate lands outside the city which, if annexed, shall be included within the rural service district. The urban service district shall include all lands within the boundaries of the city which are not included in the rural service district. The ordinance shall determine the approximate ratio which in the judgment of the governing body exists between the benefits resulting from tax-supported municipal service to parcels of land of like market value, situated in the rural service district and in the urban service district, respectively. By amendment of the ordinance this benefit ratio may be changed, and lands may be added to or removed from the rural service district; but no amendment shall be required to remove lands by the procedure provided in subdivision 5.

Subd. 3. **Publication; public hearing.** Every ordinance and amendment introduced under subdivision 2, before final adoption, shall be published in the official newspaper of the city, with notice of the time and place of a hearing thereon which shall be held by the governing body not less than 30 days after the publication. At the hearing, which may be adjourned from time to time by public announcement to those present, the governing body shall give reasonable hearing and consideration to all objections to and comments on the ordinance or amendment, made by or on behalf of any resident or taxpayer of the city or of any outside area described in the ordinance or amendment, whether presented orally or by written communication to the municipal clerk. Objections may be addressed to the establishment or extension of the rural service district as a whole, or to the inclusion or exclusion of any specified lands, or to the benefit ratio proposed to be established by the ordinance. They may be based on the character of the lands included or excluded or on the relative nature and extent of tax-supported municipal service and benefit to lands of rural and urban character.

Subd. 4. **Publication of final ordinance; appeal.** At or after the hearing the governing body shall modify the ordinance in any respect and to any extent which it considers equitable, and shall cause it to be published in the form in which it is finally adopted, and a copy mailed to each person entitled to appear at the hearing who has requested a copy at the hearing or by written notice to the clerk. Within 30 days after the publication of the ordinance or amendment, any person entitled to appear at the hearing may appeal to the district court by serving a notice upon the clerk of the city, stating the grounds for such appeal, specifying the provisions of the ordinance or amendment which are claimed to be unreasonable, and alleging the facts on the basis of which such claim is made. The notice shall be filed with the court administrator of the district court within ten days after its service. It may be filed by the appellant not only for the appellant but also on behalf of all

others of the class to which the appellant belongs, as described in the notice of appeal. The clerk of the city shall furnish the appellant certified copies of all proceedings and records in the clerk's custody which are reasonably required to present the appeal. The appeal shall be placed upon the calendar of the next general term commencing more than ten days after the date of serving the notice and shall be tried in accordance with the provisions of the district court Rules of Civil Procedure. If the appellant does not prevail upon the appeal, the costs incurred shall be taxed by the court and judgment entered therefor. All objections to the ordinance or amendment shall be deemed waived unless presented on such appeal; except that any person having any estate, right, title, or interest in or lien upon any parcel of land, who claims that any provision of the ordinance is unreasonable and that, by reason of such provision, any tax upon such parcel exceeds the amount which would be taxable thereon but for such provision, may have the validity of the claim determined by the district court in the manner provided in chapter 278, if the claimant alleges and proves to the satisfaction of the court that the claimant had no actual notice of the hearing held thereon pursuant to this section, and the claimant's rights were not adequately protected as a member of any class of persons for whom an appeal was taken pursuant to this section.

**Subd. 5. Development of land in rural district.** Whenever any parcel of land, owned by one person or by two or more persons jointly or in common at the time of its inclusion in the rural service district, is platted, in whole or in part, and whenever application is made for a permit for the construction of a commercial, industrial, or urban residential development or improvement to be situated on such parcel or any part thereof, the board or officer approving such plat or building permit shall report this to the governing body, which shall make and enter an order transferring such parcel from the rural service district to the urban service district.

**Subd. 6. Filing with county auditor; allocation of taxes.** A certified copy of every ordinance, amendment, and order adopted or entered under this section shall be filed with the county auditor before it becomes effective. For the purposes of taxation, if the ordinance, amendment, or order is certified on or before August 1 of a levy year, it may be implemented that same levy year. If the ordinance, amendment, or order is certified after August 1 of a levy year, it may not be implemented until the following levy year. The amount of taxes levied each year by each city shall be certified to the county auditor in the manner now or hereafter provided by law. Taxes levied for payment of bonds and judgments and interest thereon shall continue to be spread upon all taxable property within the boundaries of the city in proportion to the net tax capacity thereof. The remaining amount of the taxes levied each year shall be allocated by the county auditor to the urban service district and the rural service district in amounts proportionate to the current benefit ratio times the current ratio between the market values of all taxable property within the urban service district and all taxable property within the rural service district. Within each district, the amount so allocated shall be spread upon all taxable property in proportion to the net tax capacity thereof.

**Subd. 7. Tax classification of parcels not affected.** This section does not affect the classification of individual parcels of land for purposes of taxation under the provisions of section 273.13. No law or charter limiting the incurring of indebtedness or the levy of taxes by any city by reference to its population or the net tax capacity of taxable property therein is amended by this section in its application to any city whose area is divided into urban and rural service districts.

**Subd. 8. Platted parcels.** Notwithstanding the provisions of subdivisions 2 and 5, a rural service district established by any city may include platted parcels of land which the governing body determines to be rural in character and not developed for urban residential, commercial, or industrial purposes. Whenever any lot or portion of a platted parcel which is included in the rural service district is developed for commercial, industrial or urban residential purposes, or basic urban services such as sewer, water, or street improvements are extended to any such lot or portion, the governing body shall transfer the entire platted parcel to the



urban service district. The governing body of such city shall annually review the tax ratio applicable to such platted parcels as determined under subdivision 2, and shall annually review the status of all such platted parcels to determine whether such parcels continue to qualify for inclusion in the rural service district.

**History:** 1965 c 712 s 1; 1971 c 569 s 1; 1971 c 778 s 1; 1973 c 123 art 5 s 7; 1975 c 271 s 6; 1975 c 339 s 8; 1986 c 444; 1Sp1986 c 3 art 1 s 82; 1988 c 719 art 5 s 84; 1989 c 329 art 13 s 20; 1991 c 291 art 12 s 7; 2003 c 2 art 5 s 4; 2008 c 196 art 2 s 3



## REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Resolution 2021-24 Approving 2022 NAFRS Operating Budget and Resolution 2021-25 Approving 2022 NAFRS Capital Equipment Plan/Budget

DATE: For the City Council Meeting of August 9, 2021

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### PURPOSE/ACTION REQUESTED

Consider approving Resolution 2021-24 approving the NAFRS Operating Budget for 2022 and Resolution 2021-25 Approving the 2022 NAFRS Capital Equipment Plan/Budget.

### SUMMARY

The City received the recommend 2022 NAFRS operating budget request in the amount of \$800,000 which is consistent with the 2021 operating budget.

The formula by which the cities and townships are charged will be updated in the next several weeks following the State Demographers release of the 2020 population figures. Staff anticipates that the City's share will go up, but it's not known yet by how much. The 2022 proposed budget has been prepared to include the anticipated increase.

The NAFRS Board also recommends approval of the Capital Equipment Plan which does not include any expenditures for equipment purchase or replacement in 2022. It does however demonstrate future equipment purchases/replacement. We have prepared the City's Capital Improvement Plan with these in mind and review of the City's CIP will show the City's share of these equipment purchases/replacements spread out over time to avoid the swings in those years where large expenditures are planned.

The Joint Powers Agreement requires approval of the NAFRS budget submitted by the Board by September 30.

### RECOMMENDATION

Motion to approve Resolution 2021-24 Approving the 2022 NAFRS Operating Budget and Resolution 2021-25 Approving 2022 Capital Equipment Plan.



**To:** JPA Parties  
Ben Martig, Jerry Anderson, Janelle Teppen

**From:** Gerry Franek, Fire Chief  
Brad Ness, NAFRS Board Chair

**Date:** July 29, 2021

**Subject:** NAFRS 2022 Budget Request

The Board of the Northfield Area Fire and Rescue Service has approved an operations budget of \$802,000, \$800,000 of which is the responsibility of the Parties, and capital expenditures of \$0 for the 2022 Budget year. We request that each of the JPA Parties approve the operations budget of \$800,000 and capital expenditures of \$0 for 2022 per paragraph 6b of the Joint Powers Agreement. The Board has also approved a 10-year Capital Equipment Plan which is attached.

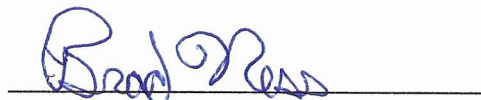
The operation budget of \$802,000 includes revenue of \$2,000, which results in a total net contribution of \$800,000 for JPA Parties. The operations budget includes \$300,964 in rent for bond payments on the facility upgrade.

Party	2022*	Operations	Capital	Total
Northfield	72.55%	\$580,400.00	\$0.00	\$580,400.00
Rural Fire Protection District	21.69%	\$173,520.00	\$0.00	\$173,520.00
Dundas	5.76%	\$46,080.00	\$0.00	\$46,080.00
<b>TOTAL</b>	<b>100%</b>	<b>\$800,000.00</b>	<b>\$0.00</b>	<b>\$800,000.00</b>

\* The final figures will be available later in August when the State Demographer releases the 2020 population estimates.

Respectfully,

  
Gerry Franek, Fire Chief

  
Brad Ness, NAFRS Board Chair

Attachments:

1. Operations budget for 2022
2. Capital Equipment Plan 2022 – 2031

**NAFRS  
OPERATING BUDGET - APPROVED  
FOR THE YEAR ENDING DECEMBER 31, 2022**

	<b>ACTUAL 2019</b>	<b>ACTUAL 2020</b>	<b>BUDGET 2020</b>	<b>BUDGET 2021</b>	<b>APPROVED BUDGET 2022</b>
<b>REVENUES:</b>					
4000 - Member contributions-Operations			\$834,748	\$799,000	\$800,000
4025 - Training Service Income			\$2,000	\$2,000	\$2,000
4900 - Other Income			\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$812,339</b>	<b>\$835,837</b>	<b>\$836,748</b>	<b>\$801,000</b>	<b>\$802,000</b>
<b>EXPENSES:</b>					
<b>5000 - Communications/I.T.</b>					
<b>Total 5000 Communications/ I.T.</b>	<b>\$5,126</b>	<b>\$5,522</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>5100 - Education &amp; Training-</b>					
5105 - Education reimbursement revenue		(\$4,910)	(\$3,000)	(\$3,000)	(\$4,000)
5110 - Conference & Seminar/School Fees		\$930	\$8,000	\$8,000	\$4,000
5150 - Lodging		\$743	\$3,000	\$3,000	\$2,000
5155 - Per Diems, mileage, other travel		\$983	\$4,000	\$4,000	\$2,000
5100 - Other education & training costs		\$5,290	\$3,000	\$3,000	\$5,000
<b>Total 5100 Education &amp; Training</b>	<b>\$17,835</b>	<b>\$3,036</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$9,000</b>
<b>5200 - Equipment</b>					
5205 - Equipment Rental		\$862	\$0	\$0	\$0
5210 - Repairs & maintenance-general		\$132	\$3,800	\$2,000	\$1,000
5220 - General supplies		\$110	\$1,000	\$1,000	\$500
5230 - Small equipment purchases		\$32,561	\$30,000	\$27,000	\$27,000
5231 - Small equipment repairs		\$3,834	\$0	\$0	\$4,000
5235 - Small equipment supplies		\$0	\$0	\$0	\$0
<b>Total 5200 - Equipment</b>	<b>\$29,895</b>	<b>\$37,499</b>	<b>\$34,800</b>	<b>\$30,000</b>	<b>\$32,500</b>
<b>5300 - Facility</b>					
5305 - Elevator maintenance contract		\$1,660	\$0	\$0	\$0
5310 - Building maintenance & repairs		\$4,306	\$4,000	\$10,000	\$5,000
5315 - Facility Lease		\$301,448	\$301,448	\$300,911	\$300,964
5320 - Insurance		\$10,644	\$27,500	\$12,000	\$12,000
5330 - Outside services-cleaning		\$6,662	\$8,700	\$4,000	\$6,000
5340 - Outside services - grounds/snow		\$3,291	\$4,000	\$4,000	\$4,000
5350 - Outside services-refuse		\$2,385	\$2,500	\$2,500	\$2,500
5360 - Supplies		\$3,431	\$1,700	\$1,700	\$3,500
5365 - Security Monitoring		\$540	\$600	\$600	\$600
5370 - Utilities-electricity		\$11,523	\$13,000	\$10,000	\$12,000
5380 - Utilities-natural gas		\$5,394	\$6,000	\$6,000	\$6,000

5390 - Utilities-water/sewer/storm	\$1,194	\$2,000	\$2,000	\$2,000
<b>Total 5300 Facility</b>	<b>\$362,046</b>	<b>\$352,478</b>	<b>\$371,448</b>	<b>\$354,564</b>
<b>5400 - Fleet</b>				
5410 - Fuel/oil/lubricants	\$6,117	\$8,000	\$8,000	\$8,000
5420 - Insurance	\$4,027	\$14,000	\$8,000	\$5,000
5430 - Repairs and maintenance	\$8,633	\$16,000	\$12,000	\$10,000
5440 - Supplies	\$857	\$1,500	\$1,500	\$1,500
<b>Total 5400 Fleet</b>	<b>\$23,361</b>	<b>\$19,634</b>	<b>\$39,500</b>	<b>\$29,500</b>
<b>5500 - General &amp; Administrative-</b>				
5510 - Board Expenses	\$0	\$1,000	\$1,000	\$500
5525 - Memberships & Dues	\$1,040	\$1,000	\$1,000	\$1,000
5530 - Office Supplies	\$1,246	\$3,000	\$3,000	\$2,500
5540 - Other	\$941	\$1,000	\$1,000	\$1,000
5550 - Postage	\$276	\$500	\$500	\$500
5555 - Bank charges	\$32	\$0	\$0	\$0
5560 - Professional Services-Accounting & Audit	\$13,900	\$12,000	\$12,000	\$15,000
5565 - Professional Services - web dev.	\$602	\$0	\$0	\$1,000
5570 - Professional Services-HR/Payroll	\$29,970	\$28,000	\$28,000	\$28,000
5580 - Professional Services-Legal	\$2,913	\$10,000	\$10,000	\$5,000
5581 - Professional Services-Other	\$2,294	\$2,000	\$2,000	\$2,000
5585 - Software	\$746	\$500	\$500	\$1,000
5590 - Subscriptions	\$1,395	\$500	\$500	\$1,500
5595 - Mileage	\$90	\$500	\$500	\$500
<b>Total 5500 General &amp; administrative</b>	<b>\$66,579</b>	<b>\$55,445</b>	<b>\$60,000</b>	<b>\$59,500</b>
<b>5600 - Human Resources</b>				
5605 - Other, misc. including recruit gear/testing	\$0	\$17,000	\$8,000	\$8,000
5610 - FICA	\$16,624	\$15,000	\$15,000	\$17,000
5615 - Payroll tax expenses - general				
5620 - PERA	\$4,373	\$4,000	\$4,000	\$5,000
5630 - Gross payroll/stipends/allowances				
5631 - Elko Speedway Personnel Reimb.	(\$6,022)			
5630 - Gross payroll/stipends/allowances - other	\$217,286	\$210,000	\$215,000	\$225,000
5645 - Group Disability/Medical Insurance	\$8,642	\$12,000	\$12,000	\$10,000
5650 - Workers compensation insurance	\$33,928	\$42,000	\$42,000	\$40,000
5660 - Other benefits	\$922			\$1,000
5673 - vaccinations/annual tests	\$7,187	\$7,000	\$7,000	\$7,000
<b>Total 5600 Human Resources</b>	<b>\$269,265</b>	<b>\$282,940</b>	<b>\$307,000</b>	<b>\$313,000</b>
<b>5700 - General Insurance (liab/excess)-</b>	<b>\$2,968</b>	<b>\$3,062</b>	<b>\$4,000</b>	<b>\$4,000</b>
Contingency Reserve	\$0	\$0	\$0	\$0
<b>TOTAL EXPENSES-OPERATING</b>	<b>\$777,075</b>	<b>\$759,616</b>	<b>\$836,748</b>	<b>\$802,211</b>
<b>EXCESS (DEF) OF REVENUES OVER EXPENSES-OPS</b>	<b>\$35,264</b>	<b>\$76,221</b>	<b>\$0</b>	<b>\$789</b>
<b>TOTAL</b>				<b>(\$64)</b>

**Northfield Area Fire & Rescue Services  
2022 - 2031 Capital Equipment Plan  
Vehicles and Equipment**

Equipment Information																		
Type	Suggested Replacement (Years)****	Year	Make	Model	No.	VIN*	Odometer**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Aerial Ladder	20	2013	E-One	HP 78	8118	7992	5,856											
Pumper	15	2019	Spartan	Metro Star	8115	6839	4,935											
Elevating Platform	20	2004	Sutphen	SPH-100	8128		74,619							\$ 1,070,000				
Heavy Rescue	15	2020	Spartan	Gladiator	8120		1,140											
Ambulance	15	2002	Ford	F-450	8110	1718	39,403											
Grass Rig	10	2020	Chevy	3500	8113		469									\$ 90,000		
Pumper	7	2016	Spartan	Metro Star	8125	1713	10,278	\$ 620,000								\$ 650,000		
Tanker	15	2005	International	7400	8126	0341	12,146											
Tanker	15	2008	Peterbuilt	M340	8116	2843	7,830			\$ 380,000								
ATV	10	2013	Polaris	Ranger 900 XT	8123	4XAU	188	\$ 22,000										
ATV	N/A	2004	Polars	Ranger 400		7437	123											
<b>Other</b>																		
Compressor		2015	Scott				150											
Air Packs and Bottles		2015	Scott															
ATV Trailer		2013	Aluma			1873		\$ 3,000										
Boat																		
Duck Trailer		1993				1073												
Boat Trailer		1993																
ATV Trailer		2004	Eagle															
<b>***ESTIMATED REVENUE</b>										\$ 300,000				\$ 75,000		\$ 320,000		
<b>TOTAL</b>								\$ -		\$ 345,000	\$ 380,000	\$ -	\$ -	\$ -	\$ 995,000	\$ -	\$ 420,000	

\* Last four digits of VIN

\*\* As of 3/1/2021

\*\*\*Estimated Trade-in

\*\*\*\* Per Adopted Truck Policy Resolution 2016-2

**CITY OF DUNDAS  
COUNTY OF RICE  
STATE OF MINNESOTA**

**RESOLUTION NUMBER 2021 - 24**

*A Resolution Approving the NAFRS  
Operating Expense Budget Request for 2022*

**WHEREAS** the Joint Powers Agreement, Fire Protection and Rescue Services (the Agreement) Section 6.a requires the Northfield Area Fire and Rescue Services ("NAFRS") Board to develop and approve a budget of operating expenses and capital expenditures for the ensuing calendar year, and

**WHEREAS** on behalf of the NAFRS, Fire Chief Franek has submitted a Board approved operating budget request to the Parties; and

**WHEREAS** the Agreement, Section 6.b requires the Parties to approve or disapprove the NAFRS Budget for the next calendar year prior to September 30;

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Dundas that the operations budget request for the appropriate share the NAFRS 2022 Operating Expense Budget of \$800,000.00 is hereby approved; and

**BE IT FURTHER RESOLVED** that the City Administrator/Clerk is hereby instructed to transmit a copy of this Resolution to the Northfield Area Fire and Rescue Service.

**ADOPTED** by the City Council of Dundas, Minnesota, on this 9th day of August 2021.

**CITY OF DUNDAS BY:**

**ATTEST:**

\_\_\_\_\_  
Glenn Switzer, Mayor

\_\_\_\_\_  
Jenelle Teppen, City Administrator/Clerk

Resolution 2021-24

**CITY OF DUNDAS  
COUNTY OF RICE  
STATE OF MINNESOTA**

**RESOLUTION NUMBER 2021 - 25**

*A Resolution Approving the NAFRS  
Capital Expenditures Budget Request for 2022*

**WHEREAS** the Joint Powers Agreement, Fire Protection and Rescue Services (the Agreement) Section 6.a requires the Northfield Area Fire and Rescue Services ("NAFRS") Board to develop and approve a budget of operating expenses and capital expenditures for the ensuing calendar year, and

**WHEREAS** on behalf of NAFRS, Fire Chief Franek has submitted a Board approved capital expenditures budget request to the Parties; and

**WHEREAS** the Agreement, Section 6.b requires the Parties to approve or disapprove the NAFRS Budget for the next calendar year prior to September 30;

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Dundas that the NAFRS request for the appropriate share of the 2022 Capital Expenditures Budget of \$0.00 (zero) is hereby approved; and

**BE IT FURTHER RESOLVED** that the City Administrator/Clerk is hereby instructed to transmit a copy of this Resolution to the Northfield Area Fire and Rescue Service.

**ADOPTED** by the City Council of Dundas, Minnesota, on this 9th day of August 2021.

**CITY OF DUNDAS BY:**

**ATTEST:**

\_\_\_\_\_  
Glenn Switzer, Mayor

\_\_\_\_\_  
Jenelle Teppen, City Administrator/Clerk

Resolution 2021-25



# 2<sup>nd</sup> Quarter Report

City of Dundas  
Dundas, Minnesota

As of June 30, 2021



AEM Financial Solutions™

People  
+ Process.  
Going  
Beyond the  
Numbers



August 5, 2021

## ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and City Council  
City of Dundas  
Dundas, Minnesota

We have compiled the accompanying statement of revenues and expenditures for the General Fund and statements of revenues and expenses for the enterprise funds of the City of Dundas as of June 30, 2021 for the quarter then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC



August 5, 2021

*AEM Financial Solutions™*

Honorable Mayor and City Council  
 City of Dundas  
 Dundas, Minnesota

Dear Honorable Mayor and City Council:

We have reconciled all bank accounts through June 30, 2021 and reviewed activity in all funds. The following is a summary of our observations. All information presented is unaudited.

**Cash and Investments**

The City's cash and investment balances are as follows:

	<u>12/31/2020</u>	<u>06/30/2021</u>	Increase/ (Decrease)
Checking	\$ 1,473,760	\$ 1,245,578	\$ (228,182)
Investments (at Market Value)	<u>2,577,438</u>	<u>2,455,534</u>	<u>(121,904)</u>
 Total Cash and Investments	 <u>\$ 4,051,198</u>	 <u>\$ 3,701,112</u>	 <u>\$ (350,086)</u>
<u>Investment Type</u>	<u>12/31/2020</u>	<u>06/30/2021</u>	Increase/ (Decrease)
Checking	\$ 1,473,760	\$ 1,245,578	\$ (228,182)
Money Market	1,262,018	1,278,695	16,677
Brokered CD	399,300	549,996	150,696
Brokered Securities	495,188	495,417	230
Bank CD	<u>420,932</u>	<u>131,426</u>	<u>(289,507)</u>
 Total Investments	 <u>\$ 4,051,198</u>	 <u>\$ 3,701,112</u>	 <u>\$ (350,086)</u>

Current short-term rates being offered by financial institutions are very low as evidenced by the table of U.S. Treasury rates below. The U.S. Treasury rates provide a benchmark perspective for rate of return.

<b>Treasury Yields</b>									
<b>Date</b>	<b>1 mo</b>	<b>3 mo</b>	<b>6 mo</b>	<b>1 yr</b>	<b>2 yr</b>	<b>3 yr</b>	<b>5 yr</b>	<b>7 yr</b>	<b>10 yr</b>
06/30/2017	0.84	1.03	1.14	1.24	1.38	1.55	1.89	2.14	2.31
09/29/2017	0.96	1.06	1.20	1.31	1.47	1.62	1.92	2.16	2.33
12/31/2017	1.28	1.39	1.53	1.76	1.89	1.98	2.20	2.33	2.40
03/31/2018	1.63	1.73	1.93	2.09	2.27	2.39	2.56	2.68	2.74
06/29/2018	1.77	1.93	2.11	2.33	2.52	2.63	2.73	2.81	2.85
09/28/2018	2.12	2.19	2.36	2.59	2.81	2.88	2.94	3.01	3.05
12/31/2018	2.44	2.45	2.56	2.63	2.48	2.46	2.51	2.59	2.69
03/29/2019	2.44	2.43	2.44	2.39	2.31	2.28	2.31	2.41	2.52
06/28/2019	2.18	2.12	2.09	1.92	1.75	1.71	1.76	1.87	2.00
09/30/2019	1.91	1.88	1.83	1.75	1.63	1.56	1.55	1.62	1.68
12/31/2019	1.48	1.55	1.60	1.59	1.58	1.62	1.69	1.83	1.92
03/31/2020	0.05	0.11	0.15	0.17	0.23	0.29	0.37	0.55	0.70
06/30/2020	0.13	0.16	0.18	0.16	0.16	0.18	0.29	0.49	0.66
09/30/2020	0.08	0.10	0.11	0.12	0.13	0.16	0.28	0.47	0.69
12/31/2020	0.08	0.09	0.09	0.10	0.13	0.17	0.36	0.65	0.93
03/31/2021	0.01	0.03	0.05	0.07	0.16	0.35	0.92	1.40	1.74
06/30/2021	0.05	0.05	0.06	0.07	0.25	0.46	0.87	1.21	1.45

**Budget Summary**

A more detailed analysis of funds is included on page 5 and 6.

**Cash Balance Summary**

A detailed view of department totals compared with budget is included on page 7.

**Investment Summary**

A detailed summary of current investments is included on page 8 and 9.

**Enterprise Fund Summary**

A detailed summary of enterprise fund financial results is included on page 10 and 11.

**Revenue and Expenditures**

A detail of revenues and expenditures is provided.

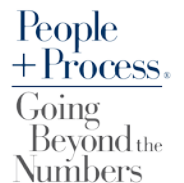
\* \* \* \* \*

This information is unaudited and is intended solely for the information and use of management and City Council and is not intended and should not be used by anyone other than these specified parties.

If you have any questions or wish to discuss any of the items contained in this letter or the attachments, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC



City of Dundas, Minnesota  
Statement of Revenues and Expenditures -  
Budget and Actual -  
General Fund (Unaudited)  
For the Six Months Ended June 30 2021

	Annual Budget	YTD Budget	YTD Actual	Variance	Percent of YTD Budget Received or Expended		
<b>Revenues</b>							
+ Taxes	872,261	436,131	334,442	-101,688	76.7%	↓	①
+ Intergovernmental	201,689	100,845	886	-99,958	0.9%	↓	②
+ Licenses and permits	78,500	39,250	80,744	41,494	205.7%	↑	③
+ Charges for Services	28,700	14,350	23,693	9,343	165.1%	↑	
+ Fines and forfeitures	25,000	12,500	4,186	-8,314	33.5%	↓	
+ Interest earnings	15,000	7,500	1,323	-6,177	17.6%	↓	
+ Miscellaneous revenue	0	0	6,399	6,399	0.0%		
+ Contributions and donations	0	0	2,000	2,000	0.0%		
<b>Total</b>	<b>1,221,150</b>	<b>610,575</b>	<b>453,673</b>	<b>-156,902</b>	<b>74.3%</b>	<b>↓</b>	
<b>Expenditures</b>							
+ General government	-270,960	-135,480	-137,131	-1,651	101.2%	→	
+ City council	-29,700	-14,850	-16,088	-1,238	108.3%	→	
+ COVID 19	0	0	-2,024	-2,024	0.0%		
+ Planning and zoning	-64,155	-32,078	-33,540	-1,462	104.6%	→	
+ Civil defense	-300	-150	0	150	0.0%	↑	
+ Fire	-58,150	-29,075	-38,282	-9,207	131.7%	↓	
+ Police	-372,650	-186,325	-175,762	10,563	94.3%	→	
+ Building inspection	-75,675	-37,838	-43,100	-5,263	113.9%	↓	
+ Highways, streets and	-215,070	-107,535	-101,052	6,483	94.0%	→	
+ Parks	-77,760	-38,880	-50,110	-11,230	128.9%	↓	
+ Economic Development	-3,055	-1,528	-1,526	1	99.9%	→	
<b>Total</b>	<b>-1,167,475</b>	<b>-583,738</b>	<b>-598,614</b>	<b>-14,877</b>	<b>102.5%</b>	<b>→</b>	
<b>Other Financing Sources (Uses)</b>							
+ Transfers Out	-24,955	-12,478	-24,953	-12,475	200.0%	↓	
<b>Total</b>	<b>-24,955</b>	<b>-12,478</b>	<b>-24,953</b>	<b>-12,475</b>	<b>200.0%</b>	<b>↓</b>	
<b>Total</b>	<b>28,720</b>	<b>14,360</b>	<b>-169,894</b>	<b>-184,254</b>	<b>-1183.1%</b>	<b>↓</b>	

**Explanation of Items Percentage Received/Expended Less than 80% or Greater than 120% and \$ Variance Greater than \$15,000.**

Number	Comment
①	Typically property taxes are received in July and December (with a 70% advance in June). Variance will dissipate as remaining levy amounts are received by City.
②	Local Government Aid is typically received in July.
③	Variance due to more building permits and plan check fees than anticipated.

City of Dundas, Minnesota  
 Unaudited Cash Balances by Fund  
 June 30 2020, December 31 2020, and June 30 2021

	PY Quarter Balance	PY Ending Balance	Quarter Ending Balance	YTD Change	YTD % Change	
⊕ General Fund	1,385,410	1,698,123	638,572	-1,059,550	-166	①
⊕ Gambling Special Fund	49,327	49,493	64,654	15,161	23	
⊕ Storm Sewer Fund	277,554	308,486	331,575	23,089	7	
⊕ General Development Fees	0	0	0	0		
⊕ Annexation Tax Rebate	0	0	0	0		
⊕ Debt Service 2013A	114,319	100,369	45,335	-55,034	-121	②
⊕ Debt Service 2018A	13,907	0	-21,600	-21,600	100	
⊕ Debt Service 2020A	0	0	-52,512	-52,512	100	③
⊕ Capital Projects	0	0	724,293	724,293	100	④
⊕ Tax Abatement	0	0	0	0		
⊕ City Hall Project	3,211	0	31,060	31,060	100	
⊕ Public Works Capital Outlay	6,888	30,311	45,689	15,378	34	
⊕ Public Safety Capital Outlay	83,361	83,641	50,710	-32,931	-65	
⊕ Water Fund	765,574	891,570	826,557	-65,014	-8	⑥
⊕ Sewer Fund	823,155	787,191	820,239	33,047	4	
⊕ Refuse Fund (Garbage)	76,062	91,978	99,953	7,976	8	
⊕ Dundas Baseball Association	12,616	10,036	-3	-10,039	300,580	
⊕ EDA	0	0	-357	-357	100	
⊕ Parks & Recreation Capital Outlay	0	0	106,640	106,640	100	⑤
<b>Total</b>	<b>3,611,382</b>	<b>4,051,198</b>	<b>3,710,805</b>	<b>-340,393</b>	<b>-9</b>	

Explanation of Changes Greater than \$50,000

Number	Comment
①	Variance due to timing of when property tax levies are received and large capital project reserve transfers out of the General Fund.
②	Variance due to timing of when property tax levies are received. Variance will dissipate as remaining levy amounts are received by City.
③	Variance due to timing of when property tax levies are received. Variance will dissipate as remaining levy amounts are received by City.
④	Variance due to large capital project reserve transfer from General Fund in Q1.
⑤	Variance due to large capital project reserve transfer from General Fund in Q1.
⑥	Variance due to timing of debt service payment for 2013A debt issue in June and purchase of SCADA system in Q1. Variance will dissipate throughout the second half of the year.

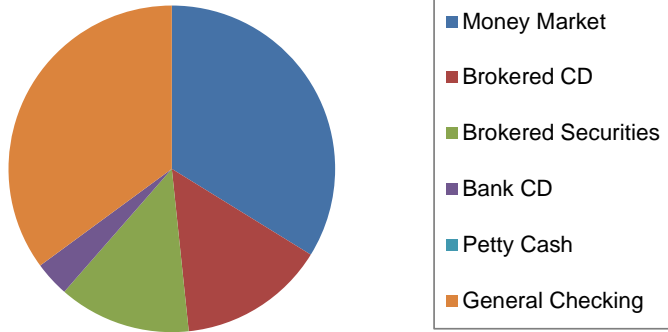
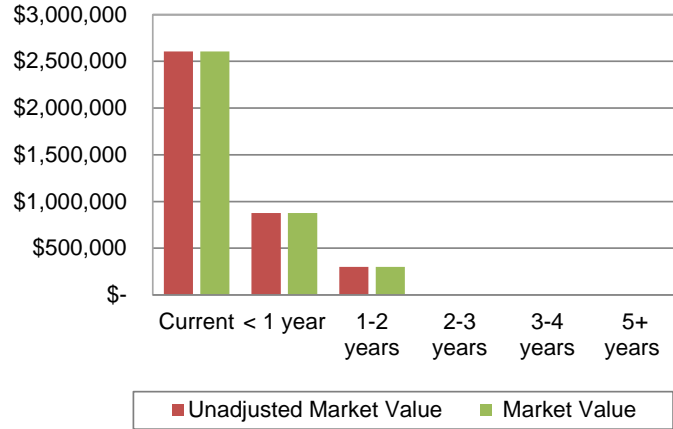
City of Dundas  
Schedule of Cash and Investments  
For the Month Ending June 30, 2021

Identification (CUSIP or Acct #)	Institution	Description	Type	Market Value 1/1/2021	Deposits - Purchases	Expenditures - Sales	Transfers	Interest	Unadjusted Market Value 6/30/2021	Market Value 6/30/2021	Unrealized Gain / Loss
01-220042-30	CASTLE ROCK BANK	CERTIFICATE OF DEPOSIT #12070	Bank CD	\$ 133,380.27	\$ (134,747.16)	\$ -	\$ -	\$ 1,366.89	\$ (0.00)	\$ -	\$ 0.00
01-220042-31	CASTLE ROCK BANK	CERTIFICATE OF DEPOSIT #12079	Bank CD	130,099.64	-	-	-	1,325.92	131,425.56	131,425.56	-
				420,932.34	(134,747.16)	(158,332.96)	-	3,573.34	131,425.56	131,425.56	0.00
277924-1	4M FUND	4M - GENERAL	Money Market	1,125,016.44	453,691.26	(600,468.00)	451.00	64.61	978,755.31	978,755.31	-
	4M FUND	LTD	Money Market	-	300,000.00	-	-	-	300,000.00	299,939.99	(60.01)
279616-1	4M FUND	CITADEL FCU	Brokered CD	150,000.00	-	(153,691.26)	-	3,691.26	(0.00)	-	0.00
286743-1	4M FUND	4M-Western Alliance Bank	Brokered CD	249,300.00	-	-	-	-	249,300.00	249,300.00	-
47588.1	4M FUND	4M-Richmond Dev	Brokered Securities	294,439.50	-	-	-	-	294,439.50	294,817.10	377.60
47585-1	4M FUND	4M-Beaverton SD	Brokered Securities	200,748.00	-	-	(451.00)	451.00	200,748.00	200,600.00	(148.00)
47598-1	4M FUND	4M-NYC-TXBL-REF-D	Brokered CD	-	300,000.00	-	-	-	300,000.00	300,696.00	696.00
				2,019,503.94	1,053,691.26	(754,159.26)	-	4,206.87	2,323,242.81	2,324,108.40	865.59
XXXXXXXXXX0004	FRANSEN BANK & TRUST	FRANSEN BANK & TRUST	General Checking	1,488,537.67	1,776,933.61	(1,938,539.03)	-	53.24	1,326,985.49	1,326,985.49	-
101-10200	PETTY CASH	PETTY CASH	Petty Cash	100.00	-	-	-	-	100.00	100.00	-
				1,488,637.67	1,776,933.61	(1,938,539.03)	-	53.24	1,327,085.49	1,327,085.49	-
		Total Cash and Investments		\$ 4,066,081.58	\$ 2,695,877.71	\$ (2,988,122.46)	\$ -	\$ 7,917.03	\$ 3,781,753.86	\$ 3,782,619.45	\$ 865.59
		Reconciling Items						Reconciling Items			
		Deposits in Transit		\$ 129.36				Deposits in Transit	\$ 972.37		
		Outstanding Checks		\$ (15,007.01)				Outstanding Checks	\$ (82,479.47)		
				\$ 4,051,203.93				Reconciled Balance	\$ 3,701,112.35		



City of Dundas  
 Schedule of Cash and Investments  
 For the Month Ending June 30, 2021

**Maturities**



Maturity	Unadjusted Market Value 6/30/2021	Market Value 6/30/2021	Variance 6/30/2021
Current	\$ 2,605,840.80	\$ 2,605,780.79	\$ (60.01)
< 1 year	875,913.06	876,142.66	229.60
1-2 years	300,000.00	300,696.00	696.00
2-3 years	-	-	-
3-4 years	-	-	-
5+ years	-	-	-
	<u>\$ 3,781,753.86</u>	<u>\$ 3,782,619.45</u>	<u>865.59</u>
	-	\$ -	

Weighted average Rate of return	0.005	6/30/2021
Average Maturity (years)	0.10	6/30/2021

Investment Type	Market Value 6/30/2021
Money Market	\$ 1,278,695.30
Brokered CD	549,996.00
Brokered Securities	495,417.10
Bank CD	131,425.56
Petty Cash	100.00
General Checking	1,326,985.49
	<u>\$ 3,782,619.45</u>

<b>Operating Account</b>	
O/S Deposits	\$ 972.37
O/S Checks	(82,479.47)
	<u>\$ 3,701,112.35</u>

3,701,112.35

\$ -

City of Dundas, Minnesota  
Statement of Revenues and Expenditures -  
Budget and Actual -  
Water Fund (Unaudited)  
For the Six Months Ended June 30 2021

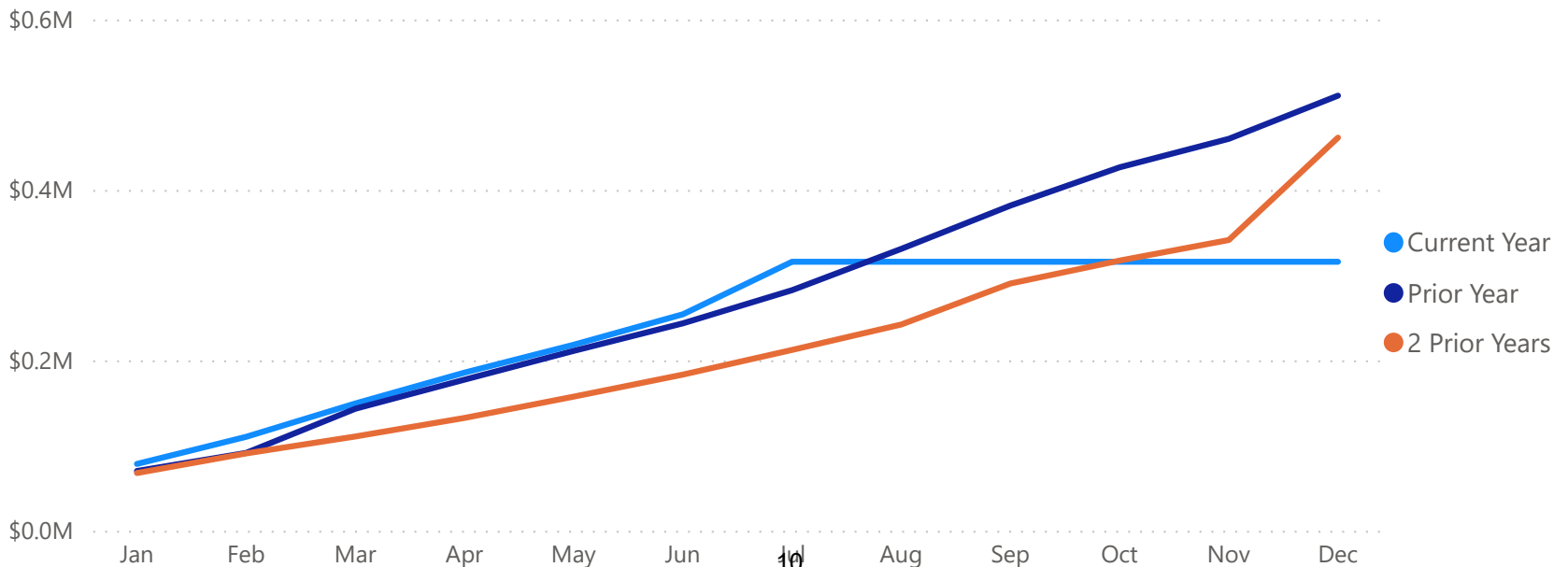
	PY Quarter Ending Balance	Quarter Ending Balance	YOY Variance	CY as a Percent of PY
<b>Revenues</b>	<b>243,380</b>	<b>253,994</b>	<b>10,614</b>	<b>104.36%</b>
⊕ Charges for Services	239,161	252,050	12,889	105.39%
⊕ Interest Income	4,219	1,944	-2,275	46.08%
<b>Expenses</b>	<b>-134,446</b>	<b>-293,805</b>	<b>-159,359</b>	<b>218.53%</b>
⊕ Salaries and Benefits	-38,528	-40,192	-1,665	104.32%
⊕ Supplies	-13,403	-26,081	-12,677	194.58%
⊕ Other Services and Charges	-24,988	-28,100	-3,112	112.45%
⊕ Repair and Maintenance	-25,233	-28,221	-2,988	111.84%
⊕ Utilities	-12,041	-12,933	-891	107.40%
⊕ Interest	-20,253	-18,278	1,975	90.25%
⊕ Principal	0	-140,000	-140,000	①
<b>Total</b>	<b>108,934</b>	<b>-39,811</b>	<b>-148,744</b>	<b>-36.55%</b>

Explanation of Items Percentage Received/Expended Less than 80% or Greater than  
120% and \$ Variance Greater than \$15,000.

Number	Comment
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① Variance due to miscoding of 2020 debt service payment which was later corrected during audit preparation.

Water Revenue by Year



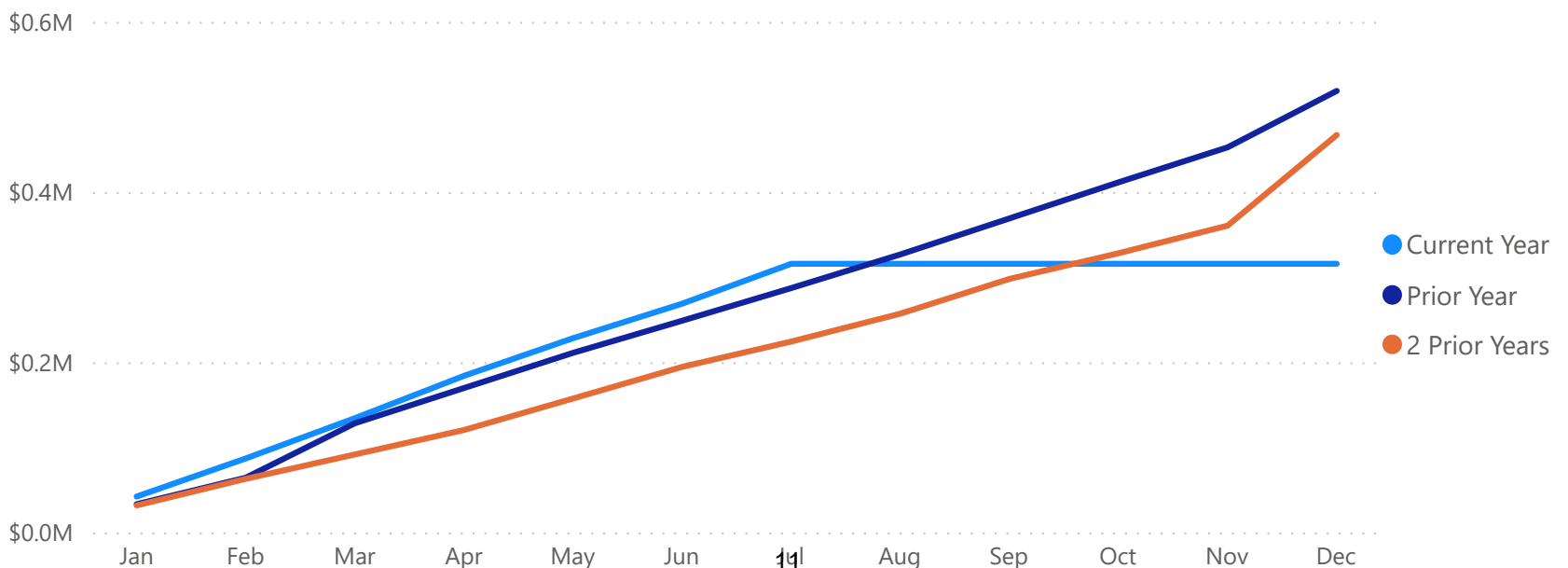
City of Dundas, Minnesota  
Statement of Revenues and Expenditures -  
Budget and Actual -  
Sewer Fund (Unaudited)  
For the Six Months Ended June 30 2021

	PY Quarter Ending Balance	Quarter Ending Balance	YOY Variance	CY as a Percent of PY
<b>Revenues</b>	<b>248,753</b>	<b>268,786</b>	<b>20,033</b>	<b>108.05%</b>
⊕ Charges for Services	244,116	266,805	22,689	109.29% ①
⊕ Interest earnings	4,637	1,981	-2,656	42.72%
<b>Expenses</b>	<b>-142,289</b>	<b>-207,201</b>	<b>-64,912</b>	<b>145.62%</b>
⊕ Salaries and Benefits	-27,546	-28,392	-846	103.07%
⊕ Supplies	-925	38	963	-4.12%
⊕ Other Services and Charges	-15,986	-21,307	-5,321	133.28%
⊕ Repair and Maintenance	-9,977	-20,989	-11,011	210.36%
⊕ Utilities	-72,084	-121,849	-49,765	169.04% ②
⊕ Interest	-15,771	-14,703	1,069	93.22%
<b>Total</b>	<b>106,464</b>	<b>61,585</b>	<b>-44,879</b>	<b>57.85%</b>

Explanation of Items Percentage Received/Expended Less than 80% or  
Greater than 120% and \$ Variance Greater than \$15,000.

Number	Comment
①	Variance due to increase consumption related to increase in development and completion of single family homes.
②	Variance due to increase consumption related to increase in development and completion of single family homes.

Sewer Revenue by Year



**CITY OF DUNDAS**  
**AEM Revenue Guideline**

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
<b>FUND 101 GENERAL FUND</b>						
Active	R 101-31010 Current Ad Valorem Taxes	\$872,261.00	\$333,842.16	\$333,842.16	\$538,418.84	38.27%
Active	R 101-32110 Alcoholic Beverages	\$8,000.00	\$875.00	\$0.00	\$7,125.00	10.94%
Active	R 101-32180 Other Licenses/Permits	\$2,500.00	\$1,555.00	\$400.00	\$945.00	62.20%
Active	R 101-32210 Building Permits	\$45,000.00	\$44,345.80	\$846.65	\$654.20	98.55%
Active	R 101-32220 HVAC Permit	\$1,000.00	\$3,455.54	\$0.00	-\$2,455.54	345.55%
Active	R 101-32230 Plumbing Connection Permits	\$2,000.00	\$2,513.00	\$0.00	-\$513.00	125.65%
Active	R 101-32270 Plan Check	\$20,000.00	\$27,999.37	\$363.02	-\$7,999.37	140.00%
Active	R 101-33401 Local Government Aid	\$174,159.00	\$0.00	\$0.00	\$174,159.00	0.00%
Active	R 101-33402 Market Value Credit	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
Active	R 101-33405 PERA Rate Increase Aid	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
Active	R 101-33430 State Police Aid	\$25,000.00	\$596.25	\$0.00	\$24,403.75	2.39%
Active	R 101-33630 TZD Police	\$2,000.00	\$289.83	\$0.00	\$1,710.17	14.49%
Active	R 101-34000 Charges for Services	\$0.00	\$99.50	\$50.00	-\$99.50	0.00%
Active	R 101-34103 Zoning and Subdivision Fees	\$5,000.00	\$13,153.53	\$10,853.53	-\$8,153.53	263.07%
Active	R 101-34107 Assessment Search Fees	\$1,500.00	\$1,160.00	\$245.00	\$340.00	77.33%
Active	R 101-34203 Accident/Police Report	\$0.00	\$20.00	\$10.00	-\$20.00	0.00%
Active	R 101-34780 Park Fees	\$2,500.00	\$1,615.00	\$380.00	\$885.00	64.60%
Active	R 101-34800 Franchise & Licensing Revenue	\$15,500.00	\$5,894.65	\$3,027.56	\$9,605.35	38.03%
Active	R 101-34950 Other Revenues	\$0.00	\$4,796.50	\$313.00	-\$4,796.50	0.00%
Active	R 101-35000 Fines and Forfeits	\$25,000.00	\$4,226.16	\$1,532.57	\$20,773.84	16.90%
Active	R 101-36100 Spec Assessments-PPD	\$0.00	\$600.00	\$600.00	-\$600.00	0.00%
Active	R 101-36210 Interest Earnings	\$15,000.00	\$1,323.23	\$193.43	\$13,676.77	8.82%
Active	R 101-36220 Rent and Royalties	\$4,200.00	\$1,750.00	\$350.00	\$2,450.00	41.67%
Active	R 101-36230 Contributions and Donations	\$0.00	\$2,000.00	\$2,000.00	-\$2,000.00	0.00%
Active	R 101-36300 Refunds and reimbursements	\$0.00	\$1,602.01	\$664.79	-\$1,602.01	0.00%
Active	R 101-39101 Sales of General Fixed Assets	\$0.00	\$69,723.00	\$1,000.00	-\$69,723.00	0.00%
Active	R 101-39400 Use of Reserves	\$233,900.00	\$0.00	\$0.00	\$233,900.00	0.00%
<b>FUND 101 GENERAL FUND</b>		<b>\$1,455,050.00</b>	<b>\$523,435.53</b>	<b>\$356,671.71</b>	<b>\$931,614.47</b>	
<b>FUND 201 GAMBLING</b>						
Active	R 201-36210 Interest Earnings	\$200.00	\$150.91	\$19.76	\$49.09	75.46%
Active	R 201-36230 Contributions and Donations	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 201-39203 Transfer from Other Fund	\$0.00	\$9,823.20	\$0.00	-\$9,823.20	0.00%
<b>FUND 201 GAMBLING</b>		<b>\$20,200.00</b>	<b>\$9,974.11</b>	<b>\$19.76</b>	<b>\$10,225.89</b>	
<b>FUND 225 STORM SEWER</b>						
Active	R 225-34303 Storm Water Management Fee	\$82,000.00	\$40,450.46	\$3,137.91	\$41,549.54	49.33%
Active	R 225-34460 Storm Sewer Penalty	\$500.00	\$201.67	\$71.60	\$298.33	40.33%
Active	R 225-36210 Interest Earnings	\$2,500.00	\$769.23	\$101.36	\$1,730.77	30.77%
<b>FUND 225 STORM SEWER</b>		<b>\$85,000.00</b>	<b>\$41,421.36</b>	<b>\$3,310.87</b>	<b>\$43,578.64</b>	
<b>FUND 300 2013A GO BONDS</b>						
Active	R 300-31000 General Property Taxes	\$115,875.00	\$44,349.07	\$44,349.07	\$71,525.93	38.27%
Active	R 300-36210 Interest Earnings	\$0.00	\$16.01	\$13.86	-\$16.01	0.00%
<b>FUND 300 2013A GO BONDS</b>		<b>\$115,875.00</b>	<b>\$44,365.08</b>	<b>\$44,362.93</b>	<b>\$71,509.92</b>	
<b>FUND 304 2018A GO BONDS</b>						
Active	R 304-31000 General Property Taxes	\$59,440.00	\$22,749.59	\$22,749.59	\$36,690.41	38.27%
<b>FUND 304 2018A GO BONDS</b>		<b>\$59,440.00</b>	<b>\$22,749.59</b>	<b>\$22,749.59</b>	<b>\$36,690.41</b>	
<b>FUND 305 2020A GO BONDS</b>						
Active	R 305-31000 General Property Taxes	\$143,030.00	\$54,742.15	\$54,742.15	\$88,287.85	38.27%

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
FUND 305 2020A GO BONDS		\$143,030.00	\$54,742.15	\$54,742.15	\$88,287.85	
FUND 401 CAPITAL PROJECTS						
Active	R 401-36210 Interest Earnings	\$0.00	\$1,449.77	\$211.26	-\$1,449.77	0.00%
Active	R 401-39201 Transfer from General Fund	\$0.00	\$776,812.62	\$0.00	-\$776,812.62	0.00%
FUND 401 CAPITAL PROJECTS		\$0.00	\$778,262.39	\$211.26	-\$778,262.39	
FUND 408 CITY HALL CONSTRUCTION						
Active	R 408-39201 Transfer from General Fund	\$0.00	\$183,534.88	\$0.00	-\$183,534.88	0.00%
FUND 408 CITY HALL CONSTRUCTION		\$0.00	\$183,534.88	\$0.00	-\$183,534.88	
FUND 410 PUBLIC WORKS CAPITAL OUTLAY						
Active	R 410-31000 General Property Taxes	\$40,000.00	\$15,309.28	\$15,309.28	\$24,690.72	38.27%
Active	R 410-36210 Interest Earnings	\$0.00	\$68.98	\$13.97	-\$68.98	0.00%
FUND 410 PUBLIC WORKS CAPITAL OUTLAY		\$40,000.00	\$15,378.26	\$15,323.25	\$24,621.74	
FUND 425 PUBLIC SAFETY CAPITAL OUTLAY						
Active	R 425-36210 Interest Earnings	\$0.00	\$200.94	\$25.63	-\$200.94	0.00%
FUND 425 PUBLIC SAFETY CAPITAL OUTLAY		\$0.00	\$200.94	\$25.63	-\$200.94	
FUND 426 PARKS & REC. CAPITAL OUTLAY						
Active	R 426-36210 Interest Earnings	\$0.00	\$171.23	\$35.80	-\$171.23	0.00%
Active	R 426-39201 Transfer from General Fund	\$233,900.00	\$116,950.02	\$19,491.67	\$116,949.98	50.00%
FUND 426 PARKS & REC. CAPITAL OUTLAY		\$233,900.00	\$117,121.25	\$19,527.47	\$116,778.75	
FUND 601 WATER						
Active	R 601-34800 Franchise & Licensing Revenue	\$50,000.00	\$49,727.61	\$0.00	\$272.39	99.46%
Active	R 601-36210 Interest Earnings	\$10,000.00	\$1,943.74	\$252.98	\$8,056.26	19.44%
Active	R 601-36300 Refunds and reimbursements	\$0.00	\$303.15	\$0.00	-\$303.15	0.00%
Active	R 601-37100 Water Sales	\$300,000.00	\$159,524.08	\$35,999.45	\$140,475.92	53.17%
Active	R 601-37150 Water Connect/Reconnect Fee	\$20,000.00	\$28,800.00	\$0.00	-\$8,800.00	144.00%
Active	R 601-37160 Penalties and Interest	\$3,000.00	\$1,354.69	\$319.36	\$1,645.31	45.16%
Active	R 601-37170 Sale of Water Meters	\$5,000.00	\$11,775.00	\$0.00	-\$6,775.00	235.50%
Active	R 601-37171 Inspection Fees	\$500.00	\$472.12	\$0.00	\$27.88	94.42%
Active	R 601-37173 Admin Setup Fee Water Meters	\$1,500.00	\$532.05	\$90.25	\$967.95	35.47%
Active	R 601-37174 Software Fee Water Meters	\$2,000.00	\$1,800.00	\$0.00	\$200.00	90.00%
Active	R 601-39999 Prior Period Adjustment	\$0.00	-\$2,238.57	-\$916.41	\$2,238.57	0.00%
FUND 601 WATER		\$392,000.00	\$253,993.87	\$35,745.63	\$138,006.13	
FUND 602 SEWER						
Active	R 602-33165 Federal Loan Forgiven	\$0.00	\$78.51	\$0.00	-\$78.51	0.00%
Active	R 602-36210 Interest Earnings	\$5,000.00	\$1,980.99	\$248.88	\$3,019.01	39.62%
Active	R 602-37200 Sewer Sales	\$400,000.00	\$228,794.27	\$39,866.09	\$171,205.73	57.20%
Active	R 602-37250 Sewer Connect/Reconnect Fee	\$15,000.00	\$36,000.00	\$0.00	-\$21,000.00	240.00%
Active	R 602-37260 Swr Penalty	\$4,500.00	\$2,010.45	\$475.87	\$2,489.55	44.68%
FUND 602 SEWER		\$424,500.00	\$268,864.22	\$40,590.84	\$155,635.78	
FUND 603 REFUSE						
Active	R 603-36200 Miscellaneous Revenues	\$0.00	\$590.02	\$134.15	-\$590.02	0.00%
Active	R 603-36210 Interest Earnings	\$500.00	\$240.31	\$30.55	\$259.69	48.06%
Active	R 603-36300 Refunds and reimbursements	\$0.00	\$2.86	\$0.00	-\$2.86	0.00%
Active	R 603-37300 Refuse (Garbage) Charges	\$110,000.00	\$52,955.82	\$9,306.89	\$57,044.18	48.14%
FUND 603 REFUSE		\$110,500.00	\$53,789.01	\$9,471.59	\$56,710.99	
FUND 801 DUNDAS BASEBALL ASS.						
Active	R 801-36300 Refunds and reimbursements	\$0.00	\$17,179.84	\$0.00	-\$17,179.84	0.00%

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
FUND 801	DUNDAS BASEBALL ASS.	\$0.00	\$17,179.84	\$0.00	-\$17,179.84	
		\$3,079,495.00	\$2,385,012.48	\$602,752.68	\$694,482.52	

**CITY OF DUNDAS**  
**AEM Expenditure Guideline**

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
Fund 101 GENERAL FUND						
Active	E 101-41000-100 Salaries and Wages	\$82,360.00	\$34,194.26	\$4,544.39	\$48,165.74	41.52%
Active	E 101-41000-121 PERA	\$6,180.00	\$2,783.39	\$463.39	\$3,396.61	45.04%
Active	E 101-41000-122 Payroll Taxes	\$6,300.00	\$3,005.42	\$500.39	\$3,294.58	47.71%
Active	E 101-41000-131 Employer Paid Health	\$6,020.00	\$3,910.02	-\$563.67	\$2,109.98	64.95%
Active	E 101-41000-133 Employer Paid Dental	\$110.00	\$53.24	\$6.68	\$56.76	48.40%
Active	E 101-41000-134 Employer Paid Life	\$70.00	\$12.50	\$1.82	\$57.50	17.86%
Active	E 101-41000-151 Worker s Comp Insurance Pre	\$390.00	\$396.97	\$396.97	-\$6.97	101.79%
Active	E 101-41000-200 Supplies	\$8,500.00	\$3,207.80	\$918.64	\$5,292.20	37.74%
Active	E 101-41000-208 Training and Licensing	\$1,750.00	\$325.00	\$0.00	\$1,425.00	18.57%
Active	E 101-41000-214 Building Heat	\$775.00	\$0.00	\$0.00	\$775.00	0.00%
Active	E 101-41000-300 Professional Services	\$0.00	-\$98.92	\$0.00	\$98.92	0.00%
Active	E 101-41000-301 Auditing and Acct g Services	\$56,095.00	\$33,962.50	\$3,672.50	\$22,132.50	60.54%
Active	E 101-41000-303 Engineering Fees	\$32,500.00	\$3,043.75	\$800.00	\$29,456.25	9.37%
Active	E 101-41000-304 Legal Fees	\$25,000.00	\$12,561.69	\$7,653.69	\$12,438.31	50.25%
Active	E 101-41000-309 EDP, Software and Design	\$2,500.00	\$1,443.47	\$136.00	\$1,056.53	57.74%
Active	E 101-41000-310 Professional Services	\$15,000.00	\$1,286.00	\$248.50	\$13,714.00	8.57%
Active	E 101-41000-313 Planning Fee s	\$0.00	\$680.05	\$250.00	-\$680.05	0.00%
Active	E 101-41000-321 Telephone & Communications	\$4,500.00	\$2,489.08	\$3,431.23	\$2,010.92	55.31%
Active	E 101-41000-322 Postage	\$1,000.00	\$1,583.35	\$179.20	-\$583.35	158.34%
Active	E 101-41000-330 Travel	\$2,750.00	\$68.66	\$23.24	\$2,681.34	2.50%
Active	E 101-41000-351 Legal Notices Publishing	\$1,500.00	\$1,484.38	\$75.00	\$15.62	98.96%
Active	E 101-41000-360 Liability Insurance	\$0.00	\$2,456.00	\$0.00	-\$2,456.00	0.00%
Active	E 101-41000-362 Property Insurance	\$3,560.00	\$3,737.51	\$0.00	-\$177.51	104.99%
Active	E 101-41000-381 Electricity	\$2,000.00	\$2,491.90	\$425.01	-\$491.90	124.60%
Active	E 101-41000-400 Repairs and Maintenance	\$1,000.00	\$13,222.00	\$59.00	-\$12,222.00	1322.20%
Active	E 101-41000-401 R & M Buildings	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41000-406 Grounds Maintenance	\$1,500.00	\$345.00	\$345.00	\$1,155.00	23.00%
Active	E 101-41000-413 Rental	\$1,550.00	\$1,254.42	\$335.90	\$295.58	80.93%
Active	E 101-41000-430 Miscellaneous	\$500.00	-\$32.83	\$0.00	\$532.83	-6.57%
Active	E 101-41000-431 Bank Fees	\$700.00	\$615.50	\$87.00	\$84.50	87.93%
Active	E 101-41000-433 Dues and Subscriptions	\$2,500.00	\$3,051.00	\$0.00	-\$551.00	122.04%
Active	E 101-41000-438 Assessments/Taxes/Penalties	\$0.00	\$1,454.30	\$1,454.30	-\$1,454.30	0.00%
Active	E 101-41000-440 Cleaning Service	\$600.00	\$695.00	\$320.00	-\$95.00	115.83%
Active	E 101-41000-580 Equipment	\$3,500.00	\$849.31	-\$28.37	\$2,650.69	24.27%
Active	E 101-41000-620 Fiscal Agent s Fees	\$0.00	\$500.00	\$0.00	-\$500.00	0.00%
Active	E 101-41110-100 Salaries and Wages	\$26,080.00	\$12,082.53	\$1,582.53	\$13,997.47	46.33%
Active	E 101-41110-122 Payroll Taxes	\$2,000.00	\$963.90	\$160.65	\$1,036.10	48.20%
Active	E 101-41110-151 Worker s Comp Insurance Pre	\$90.00	\$91.61	\$91.61	-\$1.61	101.79%
Active	E 101-41110-208 Training and Licensing	\$500.00	\$350.00	\$0.00	\$150.00	70.00%
Active	E 101-41110-321 Telephone & Communications	\$420.00	\$175.00	\$70.00	\$245.00	41.67%
Active	E 101-41110-330 Travel	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-41110-400 Repairs and Maintenance	\$0.00	\$227.50	\$0.00	-\$227.50	0.00%
Active	E 101-41110-433 Dues and Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41110-580 Equipment	\$0.00	\$2,289.18	-\$12.50	-\$2,289.18	0.00%
Active	E 101-41310-200 Supplies	\$0.00	\$2,023.93	\$7.43	-\$2,023.93	0.00%
Active	E 101-41910-100 Salaries and Wages	\$23,860.00	\$9,213.31	\$1,181.10	\$14,646.69	38.61%
Active	E 101-41910-121 PERA	\$1,660.00	\$740.83	\$124.09	\$919.17	44.63%
Active	E 101-41910-122 Payroll Taxes	\$1,830.00	\$834.46	\$137.66	\$995.54	45.60%
Active	E 101-41910-131 Employer Paid Health	\$2,260.00	\$1,485.36	-\$207.29	\$774.64	65.72%
Active	E 101-41910-133 Employer Paid Dental	\$40.00	\$19.96	\$2.53	\$20.04	49.90%
Active	E 101-41910-134 Employer Paid Life	\$30.00	\$4.71	\$0.71	\$25.29	15.70%
Active	E 101-41910-151 Worker s Comp Insurance Pre	\$100.00	\$101.79	\$101.79	-\$1.79	101.79%

**CITY OF DUNDAS**  
**AEM Expenditure Guideline**

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
Active	E 101-41910-200 Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41910-303 Engineering Fees	\$15,000.00	\$16,745.50	\$2,880.50	-\$1,745.50	111.64%
Active	E 101-41910-304 Legal Fees	\$4,800.00	\$0.00	\$0.00	\$4,800.00	0.00%
Active	E 101-41910-313 Planning Fee s	\$14,000.00	\$4,495.79	\$940.50	\$9,504.21	32.11%
Active	E 101-41910-351 Legal Notices Publishing	\$575.00	\$0.00	\$0.00	\$575.00	0.00%
Active	E 101-41910-810 Refunds/Reimbursements	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 101-42100-100 Salaries and Wages	\$239,880.00	\$96,901.13	\$13,814.98	\$142,978.87	40.40%
Active	E 101-42100-102 Overtime	\$0.00	\$690.93	\$76.77	-\$690.93	0.00%
Active	E 101-42100-121 PERA	\$42,460.00	\$11,900.78	\$1,911.15	\$30,559.22	28.03%
Active	E 101-42100-122 Payroll Taxes	\$7,010.00	\$4,228.35	\$804.91	\$2,781.65	60.32%
Active	E 101-42100-131 Employer Paid Health	\$15,250.00	\$11,505.20	-\$1,191.46	\$3,744.80	75.44%
Active	E 101-42100-133 Employer Paid Dental	\$430.00	\$187.86	\$24.62	\$242.14	43.69%
Active	E 101-42100-134 Employer Paid Life	\$280.00	\$44.05	\$7.85	\$235.95	15.73%
Active	E 101-42100-151 Worker s Comp Insurance Pre	\$8,760.00	\$12,189.53	-\$1,821.94	-\$3,429.53	139.15%
Active	E 101-42100-200 Supplies	\$6,500.00	\$2,629.92	\$1,083.59	\$3,870.08	40.46%
Active	E 101-42100-208 Training and Licensing	\$3,000.00	\$1,907.22	\$1,107.22	\$1,092.78	63.57%
Active	E 101-42100-217 Uniforms	\$3,000.00	\$1,833.68	\$91.96	\$1,166.32	61.12%
Active	E 101-42100-304 Legal Fees	\$8,500.00	\$3,302.05	\$662.68	\$5,197.95	38.85%
Active	E 101-42100-306 Recruitment	\$0.00	\$1,534.46	\$585.00	-\$1,534.46	0.00%
Active	E 101-42100-309 EDP, Software and Design	\$0.00	\$180.00	\$0.00	-\$180.00	0.00%
Active	E 101-42100-310 Professional Services	\$0.00	\$585.00	\$0.00	-\$585.00	0.00%
Active	E 101-42100-321 Telephone & Communications	\$3,900.00	\$1,149.45	\$242.71	\$2,750.55	29.47%
Active	E 101-42100-322 Postage	\$100.00	\$4.15	\$0.00	\$95.85	4.15%
Active	E 101-42100-360 Liability Insurance	\$0.00	\$3,196.00	\$0.00	-\$3,196.00	0.00%
Active	E 101-42100-362 Property Insurance	\$12,080.00	\$12,119.00	\$0.00	-\$39.00	100.32%
Active	E 101-42100-381 Electricity	\$1,500.00	\$697.38	\$72.89	\$802.62	46.49%
Active	E 101-42100-400 Repairs and Maintenance	\$850.00	\$3,979.56	\$3,055.00	-\$3,129.56	468.18%
Active	E 101-42100-406 Grounds Maintence	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	E 101-42100-413 Rental	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-418 Vehicle Fuels	\$7,500.00	\$1,765.77	\$176.49	\$5,734.23	23.54%
Active	E 101-42100-419 Vehicle Operations	\$3,000.00	\$143.62	\$118.00	\$2,856.38	4.79%
Active	E 101-42100-433 Dues and Subscriptions	\$2,750.00	\$2,849.00	-\$127.00	-\$99.00	103.60%
Active	E 101-42100-440 Cleaning Service	\$350.00	\$237.47	\$25.00	\$112.53	67.85%
Active	E 101-42100-580 Equipment	\$4,350.00	\$0.00	\$0.00	\$4,350.00	0.00%
Active	E 101-42200-300 Professional Services	\$58,150.00	\$38,281.52	\$23,429.25	\$19,868.48	65.83%
Active	E 101-42400-100 Salaries and Wages	\$54,010.00	\$22,953.39	\$3,941.41	\$31,056.61	42.50%
Active	E 101-42400-121 PERA	\$4,050.00	\$1,807.74	\$375.99	\$2,242.26	44.64%
Active	E 101-42400-122 Payroll Taxes	\$4,130.00	\$1,983.25	\$410.96	\$2,146.75	48.02%
Active	E 101-42400-131 Employer Paid Health	\$730.00	\$1,661.97	\$199.44	-\$931.97	227.67%
Active	E 101-42400-133 Employer Paid Dental	\$10.00	\$28.96	\$7.59	-\$18.96	289.60%
Active	E 101-42400-134 Employer Paid Life	\$10.00	\$2.17	\$0.45	\$7.83	21.70%
Active	E 101-42400-151 Worker s Comp Insurance Pre	\$3,030.00	\$3,084.14	\$3,084.14	-\$54.14	101.79%
Active	E 101-42400-200 Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-42400-309 EDP, Software and Design	\$485.00	\$485.00	\$0.00	\$0.00	100.00%
Active	E 101-42400-311 Bldg Permit Expense	\$1,000.00	\$615.66	\$67.88	\$384.34	61.57%
Active	E 101-42400-312 Plan Review Expense	\$9,000.00	\$13,261.76	\$1,470.59	-\$4,261.76	147.35%
Active	E 101-42400-314 Mechanical Permit Expense	\$350.00	\$267.66	\$3.45	\$82.34	76.47%
Active	E 101-42400-315 Plumbing Permit Expense	\$500.00	\$32.61	\$3.70	\$467.39	6.52%
Active	E 101-42400-321 Telephone & Communications	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
Active	E 101-42400-500 Capital Outlay	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-381 Electricity	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42500-400 Repairs and Maintenance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-42700-300 Professional Services	\$500.00	\$0.00	\$0.00	\$500.00	0.00%



**AEM Expenditure Guideline**

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
Active	E 101-43100-100 Salaries and Wages	\$52,420.00	\$22,615.71	\$3,177.17	\$29,804.29	43.14%
Active	E 101-43100-102 Overtime	\$0.00	\$1,163.05	\$18.40	-\$1,163.05	0.00%
Active	E 101-43100-121 PERA	\$3,930.00	\$1,940.82	\$317.69	\$1,989.18	49.38%
Active	E 101-43100-122 Payroll Taxes	\$4,010.00	\$2,486.65	\$407.03	\$1,523.35	62.01%
Active	E 101-43100-131 Employer Paid Health	\$5,850.00	\$5,348.45	-\$193.49	\$501.55	91.43%
Active	E 101-43100-133 Employer Paid Dental	\$110.00	\$44.67	\$4.19	\$65.33	40.61%
Active	E 101-43100-134 Employer Paid Life	\$70.00	\$11.01	\$1.49	\$58.99	15.73%
Active	E 101-43100-151 Worker s Comp Insurance Pre	\$3,160.00	\$5,420.47	-\$4,015.08	-\$2,260.47	171.53%
Active	E 101-43100-200 Supplies	\$2,500.00	\$2,680.72	\$622.89	-\$180.72	107.23%
Active	E 101-43100-211 Equipment Fuel	\$0.00	\$1,019.37	\$0.00	-\$1,019.37	0.00%
Active	E 101-43100-214 Building Heat	\$550.00	\$0.00	\$0.00	\$550.00	0.00%
Active	E 101-43100-226 Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-43100-310 Professional Services	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-321 Telephone & Communications	\$500.00	\$498.66	\$227.44	\$1.34	99.73%
Active	E 101-43100-330 Travel	\$400.00	\$620.24	\$126.49	-\$220.24	155.06%
Active	E 101-43100-360 Liability Insurance	\$0.00	\$748.00	\$0.00	-\$748.00	0.00%
Active	E 101-43100-362 Property Insurance	\$3,670.00	\$3,537.54	\$0.00	\$132.46	96.39%
Active	E 101-43100-381 Electricity	\$2,000.00	\$2,159.54	\$227.47	-\$159.54	107.98%
Active	E 101-43100-400 Repairs and Maintenance	\$8,000.00	\$5,711.33	\$3,629.89	\$2,288.67	71.39%
Active	E 101-43100-406 Grounds Maintence	\$3,500.00	\$470.00	\$470.00	\$3,030.00	13.43%
Active	E 101-43100-408 Sand/Rock/Dirt	\$8,900.00	\$6,862.90	\$6,862.90	\$2,037.10	77.11%
Active	E 101-43100-411 Road Maintenance	\$75,000.00	\$24,065.18	\$24,069.00	\$50,934.82	32.09%
Active	E 101-43100-418 Vehicle Fuels	\$3,000.00	\$490.85	\$259.73	\$2,509.15	16.36%
Active	E 101-43100-419 Vehicle Operations	\$5,500.00	\$2,755.01	\$0.00	\$2,744.99	50.09%
Active	E 101-43100-440 Cleaning Service	\$500.00	\$212.48	\$0.00	\$287.52	42.50%
Active	E 101-43124-381 Electricity	\$30,000.00	\$9,281.72	\$1,855.18	\$20,718.28	30.94%
Active	E 101-43124-400 Repairs and Maintenance	\$0.00	\$907.21	\$0.00	-\$907.21	0.00%
Active	E 101-45200-100 Salaries and Wages	\$15,890.00	\$6,367.41	\$836.64	\$9,522.59	40.07%
Active	E 101-45200-102 Overtime	\$0.00	\$213.01	\$2.63	-\$213.01	0.00%
Active	E 101-45200-121 PERA	\$1,120.00	\$525.32	\$86.59	\$594.68	46.90%
Active	E 101-45200-122 Payroll Taxes	\$1,220.00	\$677.61	\$109.71	\$542.39	55.54%
Active	E 101-45200-131 Employer Paid Health	\$1,840.00	\$1,567.79	-\$87.41	\$272.21	85.21%
Active	E 101-45200-133 Employer Paid Dental	\$40.00	\$15.32	\$1.62	\$24.68	38.30%
Active	E 101-45200-134 Employer Paid Life	\$20.00	\$3.69	\$0.51	\$16.31	18.45%
Active	E 101-45200-151 Worker s Comp Insurance Pre	\$540.00	\$662.65	\$177.67	-\$122.65	122.71%
Active	E 101-45200-200 Supplies	\$2,000.00	\$107.19	\$43.16	\$1,892.81	5.36%
Active	E 101-45200-303 Engineering Fees	\$2,000.00	\$278.75	-\$9,262.75	\$1,721.25	13.94%
Active	E 101-45200-330 Travel	\$0.00	\$88.60	\$18.07	-\$88.60	0.00%
Active	E 101-45200-362 Property Insurance	\$24,240.00	\$30,880.11	\$0.00	-\$6,640.11	127.39%
Active	E 101-45200-381 Electricity	\$4,100.00	\$1,561.80	\$605.33	\$2,538.20	38.09%
Active	E 101-45200-400 Repairs and Maintenance	\$10,000.00	\$3,903.71	\$3,579.50	\$6,096.29	39.04%
Active	E 101-45200-406 Grounds Maintence	\$12,900.00	\$1,865.00	\$1,865.00	\$11,035.00	14.46%
Active	E 101-45200-413 Rental	\$1,850.00	\$1,000.00	\$400.00	\$850.00	54.05%
Active	E 101-45200-440 Cleaning Service	\$0.00	\$392.50	\$392.50	-\$392.50	0.00%
Active	E 101-46500-810 Refunds/Reimbursements	\$3,055.00	\$1,526.47	\$0.00	\$1,528.53	49.97%
Active	E 101-47000-601 Debt Srv Bond Principal	\$23,995.00	\$23,992.85	\$0.00	\$2.15	99.99%
Active	E 101-47000-611 Bond Interest	\$960.00	\$959.71	\$0.00	\$0.29	99.97%
Active	E 101-49360-720 Operating Transfers	\$233,900.00	\$1,077,297.52	\$19,491.67	-\$843,397.52	460.58%
Fund 101 GENERAL FUND		\$1,455,050.00	\$1,704,043.06	\$142,841.22	-\$248,993.06	
Fund 201 GAMBLING						
Active	E 201-45200-500 Capital Outlay	\$53,000.00	\$0.00	\$0.00	\$53,000.00	0.00%
Fund 201 GAMBLING		\$53,000.00	\$0.00	\$0.00	\$53,000.00	

**CITY OF DUNDAS**  
**AEM Expenditure Guideline**

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
<b>Fund 225 STORM SEWER</b>						
Active	E 225-41400-100 Salaries and Wages	\$8,360.00	\$3,682.39	\$643.35	\$4,677.61	44.05%
Active	E 225-41400-121 PERA	\$630.00	\$286.85	\$48.25	\$343.15	45.53%
Active	E 225-41400-122 Payroll Taxes	\$640.00	\$352.51	\$59.22	\$287.49	55.08%
Active	E 225-41400-131 Employer Paid Health	\$960.00	\$1,004.90	\$158.83	-\$44.90	104.68%
Active	E 225-41400-133 Employer Paid Dental	\$20.00	\$9.11	\$1.53	\$10.89	45.55%
Active	E 225-41400-134 Employer Paid Life	\$10.00	\$1.68	\$0.15	\$8.32	16.80%
Active	E 225-41400-151 Worker s Comp Insurance Pre	\$40.00	\$40.71	\$40.71	-\$0.71	101.78%
Active	E 225-43150-200 Supplies	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 225-43150-301 Auditing and Acct g Services	\$4,315.00	\$2,612.50	\$282.50	\$1,702.50	60.54%
Active	E 225-43150-303 Engineering Fees	\$10,000.00	\$2,683.00	\$406.25	\$7,317.00	26.83%
Active	E 225-43150-322 Postage	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 225-43150-400 Repairs and Maintenance	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 225-43150-406 Grounds Maintenance	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 225-43150-409 St. Sweeping	\$5,000.00	\$2,541.00	\$0.00	\$2,459.00	50.82%
Active	E 225-43150-425 Depreciation	\$17,050.00	\$8,524.98	\$1,420.83	\$8,525.02	50.00%
<b>Fund 225 STORM SEWER</b>		<b>\$56,225.00</b>	<b>\$21,739.63</b>	<b>\$3,061.62</b>	<b>\$34,485.37</b>	
<b>Fund 235 ECONOMIC DEVELOPMENT AUTHORITY</b>						
Active	E 235-46500-304 Legal Fees	\$0.00	\$356.50	\$356.50	-\$356.50	0.00%
<b>Fund 235 ECONOMIC DEVELOPMENT AUTHORITY</b>		<b>\$0.00</b>	<b>\$356.50</b>	<b>\$356.50</b>	<b>-\$356.50</b>	
<b>Fund 300 2013A GO BONDS</b>						
Active	E 300-47000-300 Professional Services	\$0.00	\$320.00	\$0.00	-\$320.00	0.00%
Active	E 300-47000-601 Debt Srv Bond Principal	\$85,000.00	\$85,000.00	\$0.00	\$0.00	100.00%
Active	E 300-47000-611 Bond Interest	\$26,630.00	\$13,953.75	\$0.00	\$12,676.25	52.40%
Active	E 300-47000-620 Fiscal Agent s Fees	\$500.00	\$125.00	\$0.00	\$375.00	25.00%
<b>Fund 300 2013A GO BONDS</b>		<b>\$112,130.00</b>	<b>\$99,398.75</b>	<b>\$0.00</b>	<b>\$12,731.25</b>	
<b>Fund 304 2018A GO BONDS</b>						
Active	E 304-47000-300 Professional Services	\$0.00	\$320.00	\$0.00	-\$320.00	0.00%
Active	E 304-47000-601 Debt Srv Bond Principal	\$30,000.00	\$30,000.00	\$0.00	\$0.00	100.00%
Active	E 304-47000-611 Bond Interest	\$27,210.00	\$13,905.00	\$0.00	\$13,305.00	51.10%
Active	E 304-47000-620 Fiscal Agent s Fees	\$500.00	\$125.00	\$0.00	\$375.00	25.00%
<b>Fund 304 2018A GO BONDS</b>		<b>\$57,710.00</b>	<b>\$44,350.00</b>	<b>\$0.00</b>	<b>\$13,360.00</b>	
<b>Fund 305 2020A GO BONDS</b>						
Active	E 305-47000-300 Professional Services	\$0.00	\$320.00	\$0.00	-\$320.00	0.00%
Active	E 305-47000-601 Debt Srv Bond Principal	\$80,000.00	\$80,000.00	\$0.00	\$0.00	100.00%
Active	E 305-47000-611 Bond Interest	\$52,420.00	\$26,809.38	\$0.00	\$25,610.62	51.14%
Active	E 305-47000-620 Fiscal Agent s Fees	\$500.00	\$125.00	\$0.00	\$375.00	25.00%
<b>Fund 305 2020A GO BONDS</b>		<b>\$132,920.00</b>	<b>\$107,254.38</b>	<b>\$0.00</b>	<b>\$25,665.62</b>	
<b>Fund 401 CAPITAL PROJECTS</b>						
Active	E 401-42100-500 Capital Outlay	\$0.00	\$0.00	-\$33,132.00	\$0.00	0.00%
Active	E 401-43100-310 Professional Services	\$0.00	\$594.00	\$0.00	-\$594.00	0.00%
<b>Fund 401 CAPITAL PROJECTS</b>		<b>\$0.00</b>	<b>\$594.00</b>	<b>-\$33,132.00</b>	<b>-\$594.00</b>	
<b>Fund 408 CITY HALL CONSTRUCTION</b>						
Active	E 408-41940-300 Professional Services	\$0.00	\$911.55	\$0.00	-\$911.55	0.00%
Active	E 408-41940-303 Engineering Fees	\$0.00	-\$136.80	\$181.00	\$136.80	0.00%
<b>Fund 408 CITY HALL CONSTRUCTION</b>		<b>\$0.00</b>	<b>\$774.75</b>	<b>\$181.00</b>	<b>-\$774.75</b>	
<b>Fund 410 PUBLIC WORKS CAPITAL OUTLAY</b>						
Active	E 410-43100-500 Capital Outlay	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%

**CITY OF DUNDAS**  
**AEM Expenditure Guideline**

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
Fund 410	PUBLIC WORKS CAPITAL OUTLAY	\$120,000.00	\$0.00	\$0.00	\$120,000.00	
Fund 425	PUBLIC SAFETY CAPITAL OUTLAY					
Active	E 425-42100-500 Capital Outlay	\$33,000.00	\$33,132.00	\$33,132.00	-\$132.00	100.40%
Fund 425	PUBLIC SAFETY CAPITAL OUTLAY	\$33,000.00	\$33,132.00	\$33,132.00	-\$132.00	
Fund 426	PARKS & REC. CAPITAL OUTLAY					
Active	E 426-45200-303 Engineering Fees	\$0.00	\$10,481.50	\$10,481.50	-\$10,481.50	0.00%
Active	E 426-45200-500 Capital Outlay	\$233,900.00	\$0.00	\$0.00	\$233,900.00	0.00%
Fund 426	PARKS & REC. CAPITAL OUTLAY	\$233,900.00	\$10,481.50	\$10,481.50	\$223,418.50	
Fund 601	WATER					
Active	E 601-41400-100 Salaries and Wages	\$19,920.00	\$9,126.10	\$1,536.77	\$10,793.90	45.81%
Active	E 601-41400-121 PERA	\$1,490.00	\$684.44	\$115.25	\$805.56	45.94%
Active	E 601-41400-122 Payroll Taxes	\$1,520.00	\$851.27	\$143.08	\$668.73	56.00%
Active	E 601-41400-131 Employer Paid Health	\$2,370.00	\$2,500.28	\$397.27	-\$130.28	105.50%
Active	E 601-41400-133 Employer Paid Dental	\$50.00	\$22.34	\$3.74	\$27.66	44.68%
Active	E 601-41400-134 Employer Paid Life	\$30.00	\$4.19	\$0.37	\$25.81	13.97%
Active	E 601-41400-151 Worker s Comp Insurance Pre	\$90.00	\$91.61	\$91.61	-\$1.61	101.79%
Active	E 601-47000-310 Professional Services	\$0.00	\$320.00	\$0.00	-\$320.00	0.00%
Active	E 601-47000-601 Debt Srv Bond Principal	\$140,000.00	\$140,000.00	\$140,000.00	\$0.00	100.00%
Active	E 601-47000-611 Bond Interest	\$34,405.00	\$18,277.50	\$0.00	\$16,127.50	53.12%
Active	E 601-47000-620 Fiscal Agent s Fees	\$500.00	\$125.00	\$0.00	\$375.00	25.00%
Active	E 601-49400-100 Salaries and Wages	\$38,320.00	\$16,667.12	\$3,085.40	\$21,652.88	43.49%
Active	E 601-49400-102 Overtime	\$0.00	\$943.30	\$18.93	-\$943.30	0.00%
Active	E 601-49400-121 PERA	\$2,870.00	\$1,401.79	\$232.82	\$1,468.21	48.84%
Active	E 601-49400-122 Payroll Taxes	\$2,930.00	\$1,822.90	\$301.48	\$1,107.10	62.22%
Active	E 601-49400-131 Employer Paid Health	\$4,600.00	\$5,138.51	\$836.47	-\$538.51	111.71%
Active	E 601-49400-133 Employer Paid Dental	\$90.00	\$35.29	\$4.84	\$54.71	39.21%
Active	E 601-49400-134 Employer Paid Life	\$60.00	\$7.51	\$0.56	\$52.49	12.52%
Active	E 601-49400-151 Worker s Comp Insurance Pre	\$970.00	\$987.33	\$987.33	-\$17.33	101.79%
Active	E 601-49400-200 Supplies	\$10,000.00	\$5,635.36	\$3,452.26	\$4,364.64	56.35%
Active	E 601-49400-208 Training and Licensing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 601-49400-210 Supplies/Water Meter, Etc.	\$5,000.00	\$20,197.84	\$0.00	-\$15,197.84	403.96%
Active	E 601-49400-211 Equipment Fuel	\$0.00	\$247.71	\$0.00	-\$247.71	0.00%
Active	E 601-49400-214 Building Heat	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 601-49400-215 License/Permits	\$0.00	\$480.13	\$0.00	-\$480.13	0.00%
Active	E 601-49400-301 Auditing and Acct g Services	\$10,787.50	\$6,531.25	\$706.25	\$4,256.25	60.54%
Active	E 601-49400-303 Engineering Fees	\$10,000.00	\$5,596.92	\$1,500.00	\$4,403.08	55.97%
Active	E 601-49400-309 EDP, Software and Design	\$0.00	\$1,147.50	\$0.00	-\$1,147.50	0.00%
Active	E 601-49400-310 Professional Services	\$2,000.00	\$1,245.25	\$246.18	\$754.75	62.26%
Active	E 601-49400-321 Telephone & Communications	\$2,000.00	\$541.55	\$149.41	\$1,458.45	27.08%
Active	E 601-49400-322 Postage	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-330 Travel	\$1,500.00	\$637.96	\$130.10	\$862.04	42.53%
Active	E 601-49400-360 Liability Insurance	\$0.00	\$186.00	\$0.00	-\$186.00	0.00%
Active	E 601-49400-362 Property Insurance	\$9,380.00	\$10,624.45	\$0.00	-\$1,244.45	113.27%
Active	E 601-49400-381 Electricity	\$25,000.00	\$12,932.60	\$2,539.83	\$12,067.40	51.73%
Active	E 601-49400-400 Repairs and Maintenance	\$47,900.00	\$28,096.20	\$359.00	\$19,803.80	58.66%
Active	E 601-49400-406 Grounds Maintence	\$1,200.00	\$125.00	\$125.00	\$1,075.00	10.42%
Active	E 601-49400-418 Vehicle Fuels	\$1,000.00	-\$81.30	\$0.00	\$1,081.30	-8.13%
Active	E 601-49400-419 Vehicle Operations	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 601-49400-425 Depreciation	\$225,000.00	\$112,500.00	\$18,750.00	\$112,500.00	50.00%
Active	E 601-49400-433 Dues and Subscriptions	\$700.00	\$664.00	\$0.00	\$36.00	94.86%
Active	E 601-49400-500 Capital Outlay	\$0.00	\$11,031.50	\$0.00	-\$11,031.50	0.00%

AEM Expenditure Guideline

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
Active	E 601-49400-580 Equipment	\$0.00	\$81.25	\$0.00	-\$81.25	0.00%
Fund 601 WATER		\$603,782.50	\$417,427.65	\$175,713.95	\$186,354.85	
Fund 602 SEWER						
Active	E 602-41400-100 Salaries and Wages	\$15,540.00	\$6,532.67	\$3,842.75	\$9,007.33	42.04%
Active	E 602-41400-121 PERA	\$1,170.00	\$500.48	\$288.22	\$669.52	42.78%
Active	E 602-41400-122 Payroll Taxes	\$1,190.00	\$630.30	\$313.95	\$559.70	52.97%
Active	E 602-41400-131 Employer Paid Health	\$1,850.00	\$1,905.82	\$600.84	-\$55.82	103.02%
Active	E 602-41400-133 Employer Paid Dental	\$40.00	\$18.28	\$7.82	\$21.72	45.70%
Active	E 602-41400-134 Employer Paid Life	\$20.00	\$3.40	\$1.45	\$16.60	17.00%
Active	E 602-41400-151 Worker s Comp Insurance Pre	\$70.00	\$71.25	\$71.25	-\$1.25	101.79%
Active	E 602-47000-310 Professional Services	\$0.00	\$320.00	\$0.00	-\$320.00	0.00%
Active	E 602-47000-601 Debt Srv Bond Principal	\$140,000.00	\$0.00	\$0.00	\$140,000.00	0.00%
Active	E 602-47000-611 Bond Interest	\$29,405.00	\$14,702.50	\$0.00	\$14,702.50	50.00%
Active	E 602-49450-100 Salaries and Wages	\$25,550.00	\$11,659.12	-\$587.00	\$13,890.88	45.63%
Active	E 602-49450-102 Overtime	\$0.00	\$628.66	\$12.60	-\$628.66	0.00%
Active	E 602-49450-121 PERA	\$1,920.00	\$968.10	-\$43.10	\$951.90	50.42%
Active	E 602-49450-122 Payroll Taxes	\$1,950.00	\$1,249.40	-\$1.32	\$700.60	64.07%
Active	E 602-49450-131 Employer Paid Health	\$3,070.00	\$3,474.07	\$267.40	-\$404.07	113.16%
Active	E 602-49450-133 Employer Paid Dental	\$60.00	\$22.74	-\$1.67	\$37.26	37.90%
Active	E 602-49450-134 Employer Paid Life	\$40.00	\$4.84	-\$0.81	\$35.16	12.10%
Active	E 602-49450-151 Worker s Comp Insurance Pre	\$780.00	\$793.94	\$793.94	-\$13.94	101.79%
Active	E 602-49450-200 Supplies	\$550.00	\$43.16	\$43.16	\$506.84	7.85%
Active	E 602-49450-211 Equipment Fuel	\$0.00	\$247.71	\$0.00	-\$247.71	0.00%
Active	E 602-49450-214 Building Heat	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 602-49450-301 Auditing and Acct g Services	\$10,787.50	\$6,531.25	\$706.25	\$4,256.25	60.54%
Active	E 602-49450-303 Engineering Fees	\$0.00	\$4,483.75	\$1,765.00	-\$4,483.75	0.00%
Active	E 602-49450-309 EDP, Software and Design	\$200.00	\$1,147.50	\$0.00	-\$947.50	573.75%
Active	E 602-49450-310 Professional Services	\$2,500.00	\$946.00	\$204.17	\$1,554.00	37.84%
Active	E 602-49450-321 Telephone & Communications	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 602-49450-322 Postage	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-330 Travel	\$1,000.00	\$425.32	\$86.74	\$574.68	42.53%
Active	E 602-49450-360 Liability Insurance	\$0.00	\$1,338.00	\$0.00	-\$1,338.00	0.00%
Active	E 602-49450-362 Property Insurance	\$6,140.00	\$6,435.39	\$0.00	-\$295.39	104.81%
Active	E 602-49450-381 Electricity	\$7,000.00	\$1,906.90	\$282.26	\$5,093.10	27.24%
Active	E 602-49450-385 Sewer Utilities	\$184,170.00	\$119,942.03	\$36,389.31	\$64,227.97	65.13%
Active	E 602-49450-400 Repairs and Maintenance	\$20,000.00	\$20,838.64	\$0.00	-\$838.64	104.19%
Active	E 602-49450-406 Grounds Maintence	\$1,000.00	\$150.00	\$150.00	\$850.00	15.00%
Active	E 602-49450-418 Vehicle Fuels	\$650.00	-\$81.30	\$0.00	\$731.30	-12.51%
Active	E 602-49450-419 Vehicle Operations	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
Active	E 602-49450-425 Depreciation	\$250,700.00	\$125,350.02	\$20,891.67	\$125,349.98	50.00%
Active	E 602-49450-500 Capital Outlay	\$0.00	\$11,031.50	\$0.00	-\$11,031.50	0.00%
Active	E 602-49450-580 Equipment	\$0.00	\$81.25	\$0.00	-\$81.25	0.00%
Fund 602 SEWER		\$709,502.50	\$344,302.69	\$66,084.88	\$365,199.81	
Fund 603 REFUSE						
Active	E 603-49500-200 Supplies	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 603-49500-301 Auditing and Acct g Services	\$4,315.00	\$2,612.50	\$282.50	\$1,702.50	60.54%
Active	E 603-49500-322 Postage	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	E 603-49500-384 Refuse/Garbage Disposal	\$80,000.00	\$36,639.01	\$7,395.86	\$43,360.99	45.80%
Fund 603 REFUSE		\$85,615.00	\$39,251.51	\$7,678.36	\$46,363.49	
Fund 801 DUNDAS BASEBALL ASS.						
Active	E 801-45130-400 Repairs and Maintenance	\$0.00	\$11,600.21	\$0.00	-\$11,600.21	0.00%

**CITY OF DUNDAS**  
**AEM Expenditure Guideline**

Act Status	Account Descr	2021 YTD Budget	2021 YTD Amt	June 2021 Amt	2021 YTD Balance	%YTD Budget
Active	E 801-45130-406 Grounds Maintence	\$0.00	\$5,579.63	\$0.00	-\$5,579.63	0.00%
Active	E 801-45130-720 Operating Transfers	\$0.00	\$9,823.20	\$0.00	-\$9,823.20	0.00%
Fund 801 DUNDAS BASEBALL ASS.		\$0.00	\$27,003.04	\$0.00	-\$27,003.04	
Fund 999 CONVERSION FUNDS						
Active	E 999-41000-100 Salaries and Wages	\$0.00	-\$17,728.25	\$0.00	\$17,728.25	0.00%
Active	E 999-41000-101 Salaries and Wages	\$0.00	\$35,456.50	\$17,728.25	-\$35,456.50	0.00%
Active	E 999-41000-425 Depreciation	\$0.00	-\$17,728.25	-\$17,728.25	\$17,728.25	0.00%
Fund 999 CONVERSION FUNDS		\$0.00	\$0.00	\$0.00	\$0.00	
		\$3,652,835.00	\$2,850,109.46	\$406,399.03	\$802,725.54	

((( [YTD Budget] <> 0 Or [YTD Budget] IS Null)) OR ([MTD Amount] <> 0 Or [MTD Amount] IS Null)) OR ([YTD Amount]

**City of Dundas**  
**Public Works Staff Meeting / City Engineer Update 8/5/21**

**July 21, 2021**  
**Agenda**

*The City Administrator, Public Works Director, and City Engineer meet at least monthly to plan and review projects and tasks, and to discuss public works matters of all types. The agenda used for the most recent Public Works staff meeting forms the basis for the updates that are provided to the City Council. Following is the most recent Public Works staff meeting agenda with notes added.*

1. 2021 Street Maintenance
  - \$75,000 budgeted for Road Maintenance which includes annual road repairs, patching, crack filling, seal coat, etc. in 2021.
  - On 6/14/21 the City Council accepted the Hester Street M&O quotes and awarded the contract to Bituminous Materials Inc. (BMI) for the quote amount of \$44,995. ***BMI completed the bituminous overlay on 7/23/21.***
  - 7/12/21 the City Council awarded the contract for Pavement Marking within the seal coat areas to Seykora Striping. ***They expect to complete the work in August.***
  - 7/16/21 staff solicited a quote from BMI for the Bridge Street/2<sup>nd</sup> repairs and other minor patching.
2. 2021 Sidewalk/Trail Improvements
  - ECRT North-south connection along 1st Street North.
    - A drain will be put in place to carry the roadway runoff under the trail south of the ECRT connection.
    - Staff will be issuing a request for quotes for this trail work and any drainage modifications at the roadway low point for construction in 2021.
    - Striping of a crossing of Hester Street at 1st Avenue will be pursued with Rice County.
3. 2021 Storm Sewer Maintenance
  - Hester Street
    - On the south side of Hester Street between the Menard and City ponds; the storm sewer outlet from 3<sup>rd</sup> Street will be extended, and the pond side slopes flattened in this area.
    - 7/8/21 Menard Inc. legal staff are reviewing the City's request to obtain a right of entry onto their property to complete this work. ***Staff has also inquired about Menard's intentions regarding pond maintenance/mowing.***
  - NE corner of Hester Street W. and Depot Street N. options are being considered for a new storm sewer structure at east side of the culvert under Depot Street.
  - On the SE corner of Schilling Drive N. and CSAH 1 there is a buried structure, this will be located and adjusted to grade.
  - Minor modification work to the catch basin near the Dundas Dome driveway to lower the inlet elevation.

4. 2023 Street Lighting
  - On Railway Street down to West Avenue; and including lights at each end of the pedestrian bridge over the Cannon River.
  - \$120,000 capital levy over three years, 2021-2023. Updated pricing will be requested from the supplier.
  - ***In the future, the existing poles at City Hall will re-located to the Railway Street/Memorial Park area and shorter (16') poles will be installed.***
5. 2021 and 2022 Street Sweeping
  - On 4/12/21 the City Council awarded the contract for citywide street sweeping in 2021 and 2022 to Sanford Services LLC.
6. 2021 Sanitary Sewer Cleaning and Televising
  - Citywide cleaning/televising will be completed on a 4-year rotation; 25% each year. The 2021 work has been completed.
7. 2021 Water Meter Technology Update
  - 4/26/21 the City Council approved the implementation of updated water meter and reading technology including the software purchase. The technology upgrade is being implemented.
8. Comprehensive Transportation Planning
  - The final Comprehensive Land Use Plan document was reviewed with the City Council at their 4/26/21 meeting.
  - Staff is to prepare a planning study for the reconstruction of 115th Street between CSAH 20 and CSAH 22 to facilitate corridor safety. Initial project costs have been identified in the updated CIP. ***The scope and budget for the complete study are also begin developed in coordination with wider City discussions regarding road policies.***
  - 4/12/21 the City Council approved a resolution in support of Rice County preparing a planning Study of Decker Avenue from TH 19 to CSAH 1. Rice County expects to issue an RFP for this Study this summer; WSB requested an update from the County on 7/8/21.
  - 5/27/21 City staff met to begin review of the land use north of CSAH 1, west of Depot Street, in anticipation of the County study.
  - The City of Northfield received Local Partnership Program (LPP) funding from MnDOT for TH 3 signal upgrades in 2022; this includes Emergency Vehicle Preemption at CSAH 1 and Hester Street. The City of Dundas will cost share in this upgrade.
9. CSAH 1/TH 3 Pedestrian Crossing
  - The scope includes a crossing of CSAH 1 connecting the existing trail near the PRV to the sidewalk on Stafford Road North; and pedestrian connections west along the south side of CSAH 1 to Cannon Road. WSB is developing more detailed alignments for these connections.
  - A portion of the \$121,900 capital expenditure budgeted for Sidewalk/Trail in 2021 is to further design of these crossing concepts.
  - 6/25/21 WSB met on site with the owner of the Self Storage Dundas to review alignment options within the public right of way.
10. ECRT Parking Lot
  - An aggregate base parking area is proposed to be created at the ECRT on the NE corner of 1st Street N / Everett Street.

#### 11. Forest Avenue

- Based on recent soil borings, extensive pavement repair has been included in the CIP, construction which will likely include pavement reclamation and a bituminous overlay.

#### 12. Memorial Park

- A \$53,000 play structure proposal from Minnesota Wisconsin Playground was reviewed and approved by the City Council on 4/26/21. Installation is nearly complete. Additional border material has been ordered as the play area footprint has increased.
- \$106,000 capital expenditure budgeted in 2021 for trail and entrance work; for construction in late 2021 and/or early 2022.
- The City is considering eliminating a segment of sidewalk along the west side of 1<sup>st</sup> Street S. (south of Hamilton Street) to reconfigure the parking in this area and improve City maintenance access. This will be reviewed with the Duke's prior to implementation.
- 6/14/21 Mike Ludwig of the Dundas Dukes updated the City Council on the Duke's site activities and State Tournament preparations.

#### 13. Mill Town Trail Head

- The final sculpture area site plan and specifications have been prepared; the sculpture committee will be convened *in early August* to review the estimated costs and identify next steps.
- The sculpture will be re-set then cleaned in 2021.

#### 14. Northfield Wastewater Treatment

- 4/26/21 Dundas received a letter from the City of Northfield regarding TSS loadings.
- Staff and WSB met on 5/7/21 to outline a systemwide approach to locate sources of any excess TSS in the City's system and is actively pursuing actions to bring TSS levels into compliance with the Northfield Wastewater Agreement. The goal is to implement whatever changes are necessary (pre-treatment, etc.) to adhere to the current Wastewater Agreement in the shortest amount of time possible.
- WSB has reviewed the Dundas TSS levels as compared to typical levels for municipal effluent. Findings indicate that although the City's loadings have surpassed the discharge limits set by the agreement, the per capita loadings show that the loadings of the City's wastewater are consistent with typical municipal effluent parameters.
- Two pre-treatment options are being considered and cost estimates prepared. On 7/20/21 the MPCA was again contacted about the requirements for permitting this type of facility. ***On 7/22/21 the MPCA indicated the City should submit an Engineering Report or Facility Plan to MPCA so a determination can be made regarding the need for the City to obtain a State Disposal System (SDS) permit for the disposal of solids from the pretreatment equipment.***
- The City has received new portable effluent sampling equipment; a sampling plan has been prepared and is actively being implemented. ***The sampling equipment samples at prescribed time intervals over a two-three day period so typically samples can be obtained at two system locations each week.***
- Modifications to the west sanitary sewer lift station are also being considered.
- 7/20/21 Northfield staff was contacted regarding:
  - What is the status of their permit update with the MPCA?
  - How might the updated permit impact Northfield's ability to allow increased TSS from Dundas?
  - Do they anticipate that an updated permit will necessitate a revision to the Wastewater Agreement?



- ***John P. will maintain regular contact with the MPCA and City of Northfield regarding these issues and will provide a verbal update on agreement compliance issues at each City Council meeting.***

15. Public Works Tasks

- Around the Stoneridge Hill, Millstone, and Schilling Park storm ponds; PW staff will install small permanent signs on every other lot line at the pond easement in 2021 at the drainage easement/City property limits for future reference. WSB will send a letter to residents notifying them that WSB will be surveying around the pond. ***Signs have been received from EFA/Safety Signs so the letter will be issued and the easements staked.***
- The storm water code and fees are under review, including sump pump connection requirements. Staff met with Andrew Albers to discuss his concerns regarding the amount of City fees he pays and research he has done on fee options.
- A pavement management document is being prepared based on past actions and bituminous pavement conditions.
- The City received an inquiry regarding converting the Access Road west of TH 3 between CSAH 1 and Hester Street to a public street; a draft policy will be prepared by WSB for reviewing these types of requests.
- The draft CIP has been prepared.
- 6/28/21 a proposed generator maintenance agreement from Cummins was approved by the City Council.
- 7/8/21 Rice County agreed to erect signs where the existing trail crosses CSAH 78 south of Mill Towns Road; the City will provide MMUTCD compliant signs.

16. Regional Storm Water and Wetland

- This ***will be*** the next storm water pond cleaning project; the focus for work at the regional pond will be clearing trees/brush and removing sediment. This work will be completed after coordinating with dog park users.
- A future study will be needed to quantify the treatment capacity and service area for the pond located between Hester Street and CSAH 1, east of 3rd Street North.

17. Tower Park Improvements

- 6/17/21 City Staff met to discuss a survey to solicit input from residents on park amenities. Planning of park improvements will begin in early fall after the survey is completed.

18. Two Year Warranty Inspections

- |  | Bond Expiration<br>Date |
|--|-------------------------|
| • Cannon Road Improvements (Swenke Ims)                | 8/12/21                 |
| • Stafford Road North Improvements (Swenke Ims)        | 8/12/21                 |
| • 2019 Pond Maintenance (Swenke Ims)                   | 8/12/21                 |
| • City Hall Site and Utility Improvements (Swenke Ims) | 10/12/22                |

19. UPRR/Hester Street sidewalk crossing

- Retaining wall relocation at 236 Railway Street to be completed under a separate contract in the future; coordination with UPRR and cost estimating will occur before then.

20. Water Supply Plan

- 6/28/21 a review of the City water conservation measures and restrictions was presented to the City Council.
- 7/16/21 the MnDNR notified cities in areas of the state with Severe Drought conditions that public water systems must implement the conservation actions described in their Water Supply Plans. Rice County is indicated as having Moderate Drought conditions.
- ***The drought status for Dundas will be monitored, and additional water conservation resources will be made available on the City website. As of 8/3/21, Rice County has been designated as having “Moderate Drought” conditions.***

21. Water Towers

- At the east tank, some interior repairs will be needed in 2021; Suez has been contacted. The west tank is also due for a routine inspection. Work to be completed in fall when water demand is lower; ***likely in early September.***

22. Wellhead Protection Plan (WHP)

- On 3/24/21 a WHPP implementation kickoff meeting was held with MRWA.

23. Xcel Energy Feeder Line R/W permit

- The restoration status will be reviewed.

24. AT&T East tower antenna modification

- 8/24/20 AT&T’s proposed 4th Amendment to the antenna lease was approved by the City Council.
- 6/29/21 AT&T’s site consultant was notified of the escrow amount needed for City construction administration and inspection costs.

25. Bridgewater Heights PUD

- A final punch list for the project will be prepared this summer.
- 7/22/21 Bridgewater Parkway, west of Tower Avenue, ***was inspected in anticipation of wear course paving earlier this week.***

26. Bridgewater Heights Annexation Area Concept Plan

- 2/18/21 the Planning Commission considered the concept plan and provided feedback.
- 3/11/21 the City received a letter from the Bridgewater Township attorney objecting to the annexation; the City responded.

27. Cannon River Valley Estates

- Punch list to be prepared after all work has been completed.
- ***The developer has been contacted regarding the incomplete sidewalk on Railway Street.***

28. Dundas Dome Site

- A request for an extension of the completion date for parking lot work was approved by the City Council on 10/12/20.
- On 4/20/21, the Building Official issued a Temporary Certificate of Occupancy extension to 6/15/21.

29. Johnson-Reiland Commercial

- 6/21/21 WSB contacted the applicant to clarify their schedule and intended work scope at 399 Stafford Road N.

### 30. Menards Gate Expansion

- 5/11/20 the City Council approved a Planned Unit Development Amendment, a Site and Building plan, and a lot line adjustment for this project.

### 31. Stoneridge Hills 2nd

- 6/10/21 WSB met with the developer and their engineer to review preliminary drainage information and the drainage analysis needed to move forward with development.
- 7/20/21 a drainage report and supporting information was submitted for City review. ***On 8/3/21 the City received a revised drainage report.***
- ***City staff will review the latest application for completeness.***

### 32. Tower Heights

- Easement vacations, the Final Plat, and the Development Agreement were approved by the City Council at their 5/10/21 meeting.
- Site utility installation ***is complete in the roadway areas; curb and gutter has been placed.***
- A plan update has been approved to account for the future raising of 115<sup>th</sup> Street.
- Concrete barriers at Highland Parkway, on the north side of 115th Street, have been placed by Bridgewater Township.
- 7/20/21 the developer was reminded to communicate to their subcontractors, suppliers, builders, and others, that these barricades are not to be moved, or removed, for even a short amount of time. The only exception is for emergency vehicles.

### 33. West Avenue Apartments

- 6/8/20 the City Council approved the Comprehensive Plan Amendment, Preliminary and Final Plat; the PUD Preliminary and Final Plan; Building and Site Plan; a Planned Unit Overlay District; and the Development Agreement.
- 8/4/20 the developer signed the Development Agreement and the storm water agreement.



REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Review and Discuss Proposed 2022 General Fund Budget and Capital Improvement Program

DATE: For the City Council Work Session of August 9, 2021

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PURPOSE/ACTION REQUESTED

Review and discuss the proposed 2022 general fund budget and Capital Improvement Program (CIP)

SUMMARY

Attached is a slightly revised proposed budget document from the one reviewed on July 26. Adjustments and modifications have been made to select line items to either bring revenues closer to actuals and to remedy formula errors for various expenditures – all which have reduced the tax levy from 12.67% to 10.51% - or \$129,304 in additional revenue.

Page four of the document also provides the estimated impact of the tax rate on residential and commercial properties.

RECOMMENDATION

The Council is asked to review and discuss the proposed 2022 general fund budget and proposed CIP.

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## BUDGET MEMO

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**TO:** CITY ADMINISTRATOR  
**FROM:** AEM FINANCIAL SOLUTIONS, LLC  
**SUBJECT:** 2022 BUDGET - COUNCIL WORKSHOP  
**DATE:** 08/09/2021

### Introduction

We have summarized some of the key items for consideration in the 2022 budget:

- The 2022 tax levy is proposed to increase \$129,304 or 10.51% from 2021.
- A balanced General Fund budget is presented. Debt service and capital equipment/improvement expenditures are budgeted in the respective debt service or capital project funds.
- A debt levy is needed for the 2020A bonds for the next 18 years to support principal and interest payments. Debt levies are also needed for the 2018A and 2013A bond issues for the next 17 years and 7 years, respectively.
- A survey of the City's comparable group of cities for COLA increases indicates that it will fall somewhere between 2.8% and 3.0% for 2022. Staff recommends a 3% increase for all non-union employees for 2022 to ensure that the City does not fall behind its comparable group. Eligible employees will receive step increases according to the City's Compensation Plan.
- The new collective bargaining agreement with LELS Police Officers came into effect on 1/1/2021 and expires on 12/31/2022. We have budgeted accordingly to reflect the agreements made between the City of Dundas and LELS.
- Significant effort has been made across departments to bring the budget in line with actual expenditures.
- Capital equipment and improvement expenditures are included in the budget as follows:
  - Public Works
    - Street lighting (\$120,000) *Note: Year 2 of 3-year levy of \$40,000 per year*
    - Utility truck 1.75 ton (\$75,000)
    - 115<sup>th</sup> Street improvements (\$1,000,000)
    - Hester Street/TH 3 EVP (\$11,200)
  - Public Safety
    - Fire Service Capital Equipment (\$13,000)
  - Parks and Recreation
    - Relocate dog park (\$40,000)
    - Regional trail parking lot (\$30,000)
    - Memorial Park vehicle access improvements (\$109,000)
    - Memorial Park trail improvements (\$40,000)

## Tax Levy Summary

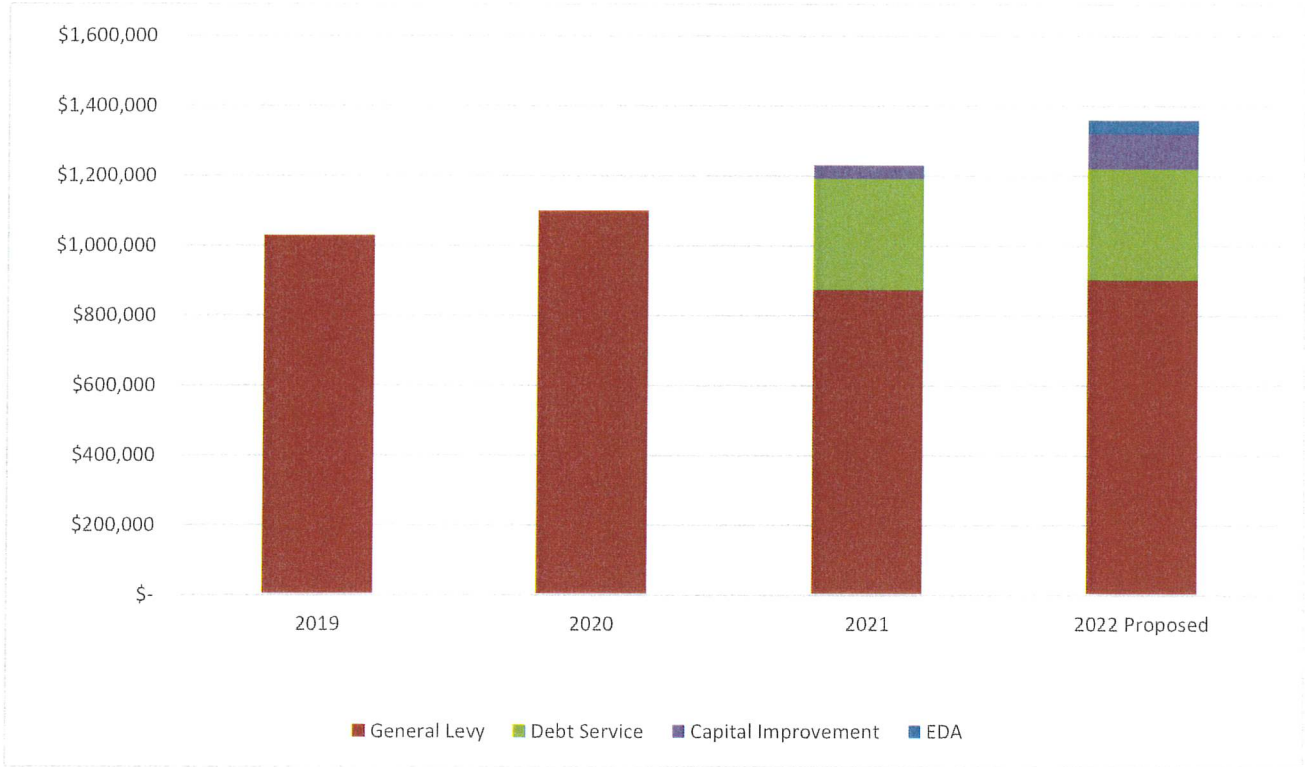
Overall, the property tax levy includes levies for general operations, economic development authority, city capital equipment and improvements, and debt service. The 2021 actual and 2022 proposed property tax levies are listed below:

	2021 Levy	Proposed 2022 Levy	Increase (Decrease) from 2021	Percent Change from 2021	Fund #
<b>General Levy</b>	\$ 872,261	\$ 902,129	\$ 29,868	3.42%	101
<b>EDA Levy</b>	-	37,800	37,800	100.00%	235
<b>Capital Levy</b>					
Public Works CIP	40,000	40,000	-	0%	410
Public Safety CIP	-	13,000	13,000	100.00%	425
Parks and Recreation CIP	-	50,000	50,000	100.00%	426
<b>Debt Levy</b>					
2013A GO Bonds	115,875	118,448	2,573	2.22%	300
2018A GO Bonds	59,440	58,181	(1,260)	-2.12%	304
2020A GO Bonds	143,030	140,352	(2,678)	-1.87%	305
<b>Total Levy</b>	<b>\$ 1,230,606</b>	<b>\$ 1,359,910</b>	<b>\$ 129,304</b>	<b>10.51%</b>	
<b>Tax Capacity</b>	<b>\$ 2,242,909</b>	<b>\$ 2,493,554</b>	<b>\$ 250,645</b>	<b>11.17%</b>	
<b>City Tax Rate*</b>	<b>54.87%</b>	<b>54.54%</b>	<b>-0.33%</b>		

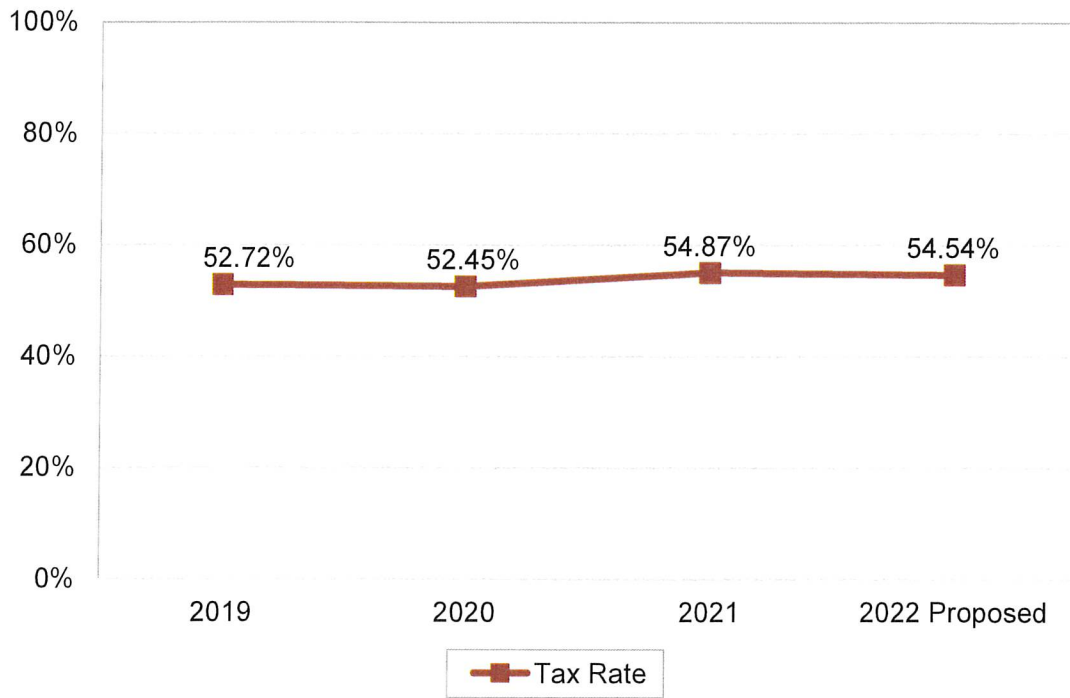
*\*The City's Payable 2022 Tax Rate has been estimated based on preliminary tax capacity information provided by Rice County. The final tax capacity and rate will vary from the rate estimated in this memo.*

Without an additional capital levy of \$40,000, \$13,000 and \$50,000 in 2021 the Public Works, Public Safety and Parks and Recreation capital improvement reserves, respectively, will be depleted and General Fund reserves will then be used up in 2023 leaving no additional funding for future capital equipment and improvements.

### Tax Levy 2019 to 2022 Proposed



### Tax Rate 2019 to 2022 Proposed





## Estimated City Tax Rate Impact on Residential and Commercial Properties

Estimated City Tax Rate Impact on Residential and Commercial Properties					
Property Type	2022 Market Value*	2022 Taxable Market Value	2021 Taxes Payable	2022 Taxes Payable	Increase in Property Taxes
Residential	\$ 100,000	\$ 71,800	\$ 376	\$ 392	\$ 16
Residential	200,000	180,800	956	986	30
Residential	300,000	289,800	1,536	1,580	44
Residential	400,000	398,800	2,116	2,175	59
Commercial	500,000	500,000	4,911	5,045	134

\*Assuming 3.00% increase in market value from 2021

### Tax Capacity Impact on Tax Rate

#### Keep the Tax Levy Dollars Flat

	2021	2022	Change
City Tax Rate	54.87%	49.35%	-5.52%
Total Levy - City	\$ 1,230,606	\$ 1,230,606	\$ -
Tax Capacity	\$ 2,242,909	\$ 2,493,554	\$ 250,645

If the City keeps the tax levy dollars flat, the tax rate will decrease by 5.52%. As tax capacity increases, cities can levy more dollars without a direct tax rate increase. In this example, the City is able to keep a flat levy amount and the residents see a decrease in their tax per household.

#### Keep a Flat Tax Rate

	2021	2022	Change
City Tax Rate	54.87%	54.87%	0.00%
Total Levy - City	\$ 1,230,606	\$ 1,368,126	\$ 137,520
Tax Capacity	\$ 2,242,909	\$ 2,493,554	\$ 250,645

If the City keeps a flat tax rate, the levied tax dollars will increase by \$137,520 (or 11.17%). As stated before, as the tax capacity increases, cities are able to levy more dollars without a direct tax rate increase. In this example the City is able to collect an additional \$137,520 without having to increase the tax rate per household.

#### Current Proposed Tax Levy & Tax Rate

	2021	2022	Change
City Tax Rate	54.87%	54.54%	-0.33%
Total Levy - City	\$ 1,230,606	\$ 1,359,910	\$ 129,304
Tax Capacity	\$ 2,242,909	\$ 2,493,554	\$ 250,645

In this example are the proposed 2022 tax rate and levy amounts. The dollars levied are increased by \$129,304 (10.51%) and the tax rate has decreased by 0.33%.



## General Fund Budgeted Revenues

	Actual 2019	Actual 2020	YTD 7/29/2021	Budget 2021	Budget 2022	Amount Change	Percent Change
<b>Revenues</b>							
Property taxes	\$ 998,688	\$ 1,136,604	\$ 334,442	\$ 872,261	\$ 902,129	\$ 29,868	3%
Licenses and permits	74,370	184,064	80,744	78,500	126,500	48,000	61%
Intergovernmental	209,085	330,430	886	201,689	270,854	69,165	34%
Charges for services	40,443	110,131	23,694	28,700	28,700	-	0%
Fines and forfeitures	26,112	11,329	4,226	25,000	15,000	(10,000)	-40%
Interest earnings	43,750	8,337	1,323	15,000	20,000	5,000	33%
Miscellaneous	37,738	15,021	8,399	-	-	-	0%
Sale of fixed assets	-	-	69,723	-	-	-	0%
Other financing sources	-	103,300	-	233,900	-	(233,900)	-100%
<b>Total Revenues</b>	<b>\$ 1,430,186</b>	<b>\$ 1,899,216</b>	<b>\$ 523,437</b>	<b>\$ 1,455,050</b>	<b>\$ 1,363,183</b>	<b>\$ (91,867)</b>	<b>-6%</b>

### Key Changes:

- Property Taxes – tax levies needed to pay debt service obligations are budgeted in the respective debt service fund for 2022. Previously to the 2021 budget all tax levies (general, capital, and debt service) were budgeted in the General Fund
- Licenses and Permits - increase primarily due to roughly \$48,000 more budgeted for building permit, HVAC permit, plumbing permit and plan check revenue to be more in line with actual revenue
- Intergovernmental – increase due to the second half of the American Rescue Plan Act (ARPA) funds being received in 2022
- Fines and forfeitures – decrease to be more in line with actual revenue in prior years

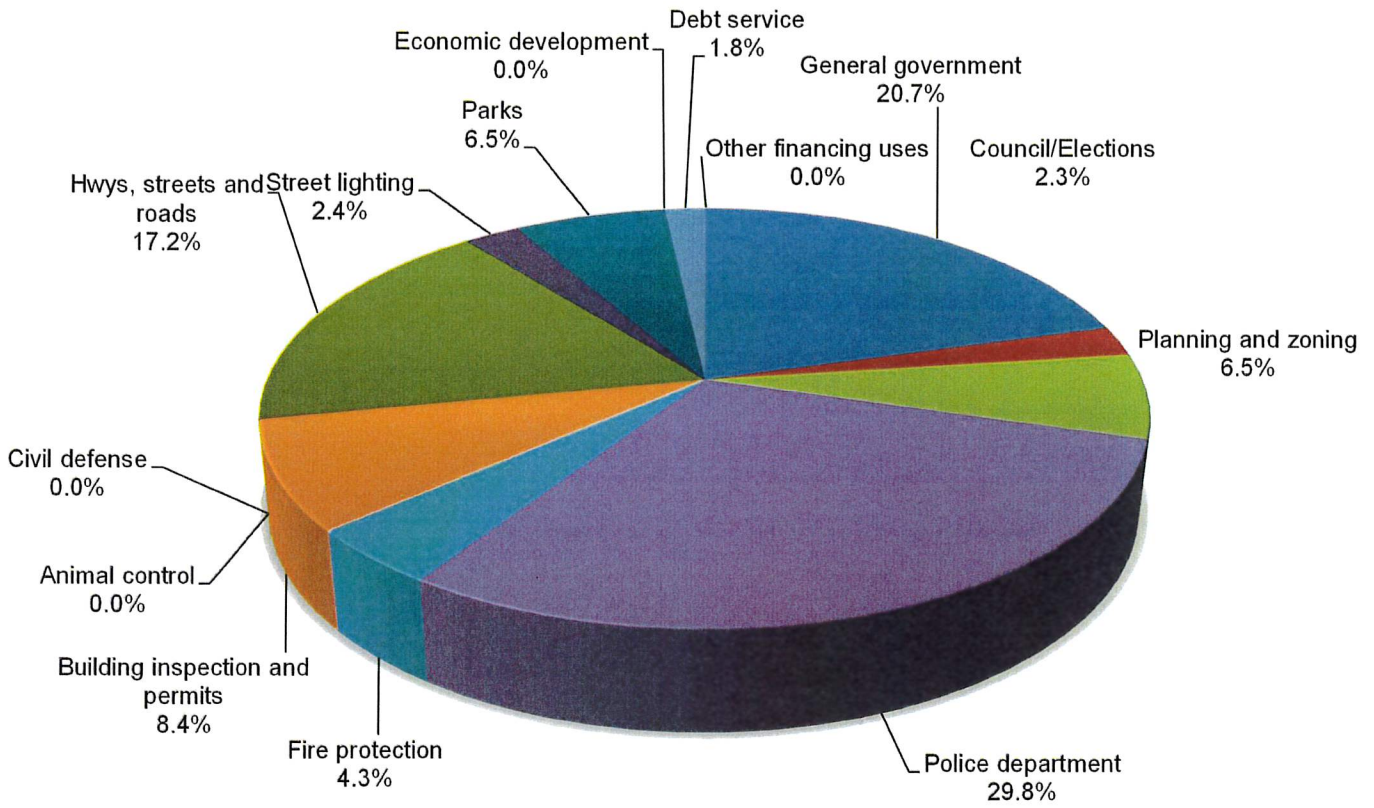
## General Fund Budgeted Expenditures

	Actual 2019	Actual 2020	YTD 7/29/2021	Budget 2021	Budget 2022	Amount Change	Percent Change
<b>Expenditures</b>							
General government	\$ 323,434	\$ 280,810	\$ 137,031	\$ 270,960	\$ 281,573	\$ 10,613	4%
Council/Elections	29,277	33,673	16,181	29,790	31,710	1,920	6%
Planning and zoning	71,296	89,113	33,642	89,255	88,850	(405)	0%
Police department	323,380	281,281	175,761	372,650	405,550	32,900	9%
Fire protection	56,943	48,908	38,282	58,150	59,000	850	1%
Building inspection and permits	61,678	101,702	46,185	78,705	114,255	35,550	45%
Civil defense	476	2,134	-	300	300	-	0%
Animal control	743	-	-	500	500	-	0%
Hwys, streets and roads	227,451	265,700	90,863	185,070	234,920	49,850	27%
Street lighting	21,379	22,871	10,189	30,000	33,000	3,000	10%
Parks	74,676	84,506	50,112	77,760	89,050	11,290	15%
Economic development	3,053	1,526	1,526	3,055	-	(3,055)	-100%
COVID-19	-	46,069	2,024	-	-	-	0%
Debt service	54,386	347,974	24,953	24,955	24,475	(480)	-2%
Other financing uses	-	-	1,077,298	233,900	-	(233,900)	-100%
<b>Total Expenditures</b>	<b>\$ 1,248,172</b>	<b>\$ 1,606,267</b>	<b>\$ 1,704,047</b>	<b>\$ 1,455,050</b>	<b>\$ 1,363,183</b>	<b>\$ (91,867)</b>	<b>-6%</b>
<b>Excess Revenues (Expenditure:</b>	<b>\$ 182,014</b>	<b>\$ 292,949</b>	<b>\$(1,180,610)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

### Key Changes:

- Building inspection and permits – increase to be more in line with actual expenditures in prior years
- Police department – increase to personnel costs from COLA, step increases and the assumption of a 10% increase to worker’s compensation insurance premiums
- Highways, streets and roads – increase due to assumption of additional Public Works Assistant position beginning on January 1, 2022

General Fund Budgeted Expenditures (Continued)



**Capital Improvements**

**Capital Projects Outlay Fund**

*Transfer to Public Works & Parks Capital Outlay fund to assist in covering capital outlay.*

	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Expenditures</b>				
E 401-49360-720 Operating Transfers	-	142,440	142,440	N/A

**Public Works Capital Outlay Fund**

*Street lighting improvements, utility truck, Hester Street/TH 3 EVP project and 115th Street Improvements. These expenditures are partially funded by capital outlay fund reserves. A bond issue will be necessary for the funding of the 115th Street Improvements.*

	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Revenues</b>				
R 410-31000 General Property Taxes	\$ 40,000	\$ 40,000	\$ -	0.00%
R 410-39203 Transfer from Other Fund	-	40,525	40,525	N/A
R 410-39310 Proceeds-Gen Obligation Bond	-	1,000,000	1,000,000	N/A
<b>Total Revenues</b>	<b>\$ 40,000</b>	<b>\$ 1,080,525</b>	<b>\$ 1,040,525</b>	<b>2601.31%</b>

<b>Expenditures</b>				
E 410-43100-500 Capital Outlay	-	1,126,200	1,126,200	N/A

**Public Safety Capital Outlay Fund**

*Purchase of fire service capital equipment funded by fund reserves.*

	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Revenues</b>				
R 425-31000 General Property Taxes	\$ -	\$ 13,000	\$ 13,000	N/A
<b>Expenditures</b>				
E 425-42100-500 Capital Outlay	33,000	13,000	(20,000)	-60.61%

**Parks & Rec. Capital Outlay Fund**

*Relocation of dog park, pedestrian bridge decking and work on various sidewalks, trails and parking lots funded by capital outlay fund reserves.*

	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Revenues</b>				
R 426-31000 General Property Taxes	\$ -	\$ 50,000	50,000	N/A
R 426-39201 Transfer from General Fund	233,900	-	(233,900)	-100.00%
R 426-39203 Transfer from Other Fund	-	101,915	101,915	N/A
<b>Total Revenues</b>	<b>\$ 233,900</b>	<b>\$ 151,915</b>	<b>\$ (131,985)</b>	<b>-56.43%</b>
<b>Expenditures</b>				
E 426-45200-500 Capital Outlay	\$ 233,900	\$ 219,000	\$ (14,900)	-6.37%



**CITY OF DUNDAS**  
**AEM Revenue Budget Worksheet**

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
Fund 101 GENERAL FUND					
R 101-31010 Current Ad Valorem Taxes	\$982,811.91	\$1,092,425.51	\$333,842.16	\$872,261.00	\$902,129.00
R 101-31020 Delinquent Ad Valorem Taxes	\$7,784.88	\$36,702.88	\$0.00	\$0.00	\$0.00
R 101-31060 Excess Tax Increments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-31900 Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-32110 Alcoholic Beverages	\$8,065.00	\$10,782.50	\$875.00	\$8,000.00	\$8,000.00
R 101-32170 Amusements	\$170.00	\$60.00	\$0.00	\$0.00	\$0.00
R 101-32180 Other Licenses/Permits	\$3,088.25	\$4,561.00	\$1,555.00	\$2,500.00	\$2,500.00
R 101-32190 Cigarette License	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00
R 101-32210 Building Permits	\$47,843.02	\$105,153.38	\$44,345.80	\$45,000.00	\$75,000.00
R 101-32220 HVAC Permit	\$1,050.00	\$4,255.75	\$3,455.54	\$1,000.00	\$3,000.00
R 101-32230 Plumbing Connection Permits	\$1,256.00	\$5,040.00	\$2,513.00	\$2,000.00	\$3,000.00
R 101-32270 Plan Check	\$12,898.46	\$53,620.59	\$27,999.37	\$20,000.00	\$35,000.00
R 101-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33401 Local Government Aid	\$181,520.46	\$189,869.00	\$0.00	\$174,159.00	\$157,889.00
R 101-33402 Market Value Credit	\$441.84	\$440.50	\$0.00	\$425.00	\$450.00
R 101-33405 PERA Rate Increase Aid	\$104.00	\$0.00	\$0.00	\$105.00	\$100.00
R 101-33416 Police Training Reimbursement	\$0.00	\$1,881.82	\$0.00	\$0.00	\$0.00
R 101-33419 Muni State Aid St Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33430 State Police Aid	\$25,188.72	\$18,902.07	\$596.25	\$25,000.00	\$25,000.00
R 101-33460 Nightcap Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33500 Federal Grant Aid	\$0.00	\$118,360.00	\$0.00	\$0.00	\$86,415.00
R 101-33630 TZD Police	\$1,829.67	\$976.14	\$289.83	\$2,000.00	\$1,000.00
R 101-33640 Bulletproof Vest Partnership	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34000 Charges for Services	\$4.00	\$1,398.52	\$99.50	\$0.00	\$0.00
R 101-34103 Zoning and Subdivision Fees	\$13,028.82	\$80,202.85	\$13,153.53	\$5,000.00	\$5,000.00
R 101-34104 Building Permit Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34107 Assessment Search Fees	\$1,665.00	\$3,034.71	\$1,160.00	\$1,500.00	\$1,500.00
R 101-34108 Admin Charges Other Funds	\$0.00	\$205.40	\$0.00	\$0.00	\$0.00
R 101-34200 Public Safety Charges for Srvs	\$3,040.00	\$4,400.00	\$0.00	\$0.00	\$0.00
R 101-34203 Accident/Police Report	\$35.00	\$45.00	\$20.00	\$0.00	\$0.00
R 101-34300 Road Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34780 Park Fees	\$3,098.70	\$773.06	\$1,615.00	\$2,500.00	\$2,500.00
R 101-34800 Franchise & Licensing Revenue	\$15,370.83	\$15,521.25	\$5,894.65	\$15,500.00	\$15,500.00
R 101-34950 Other Revenues	\$33,478.08	\$2,360.06	\$4,796.50	\$0.00	\$0.00
R 101-35000 Fines and Forfeits	\$26,111.91	\$11,329.41	\$4,226.16	\$25,000.00	\$15,000.00
R 101-36100 Spec Assessments-PPD	\$8,090.73	\$7,475.45	\$600.00	\$0.00	\$0.00
R 101-36205 Co-op Dividend	\$0.00	\$20.90	\$0.00	\$0.00	\$0.00
R 101-36210 Interest Earnings	\$43,749.64	\$8,336.52	\$1,323.23	\$15,000.00	\$20,000.00
R 101-36220 Rent and Royalties	\$4,200.00	\$4,550.00	\$1,750.00	\$4,200.00	\$4,200.00
R 101-36230 Contributions and Donations	\$2,244.02	\$1,616.19	\$2,000.00	\$0.00	\$0.00
R 101-36240 Special Park Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36245 Insurance Settlement	\$0.00	\$7,465.92	\$0.00	\$0.00	\$0.00
R 101-36250 Spec Program Donations PD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36300 Refunds and reimbursements	\$2,015.89	\$3,557.68	\$1,602.01	\$0.00	\$0.00
R 101-39101 Sales of General Fixed Assets	\$0.00	\$0.00	\$69,723.00	\$0.00	\$0.00
R 101-39200 Interfund Operating Transfers	\$0.00	\$103,300.34	\$0.00	\$0.00	\$0.00
R 101-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39300 Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39400 Use of Reserves	\$0.00	\$0.00	\$0.00	\$233,900.00	\$0.00
R 101-39999 Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 101 GENERAL FUND	\$1,430,184.83	\$1,899,214.40	\$523,435.53	\$1,455,050.00	\$1,363,183.00

**CITY OF DUNDAS**  
**AEM Revenue Budget Worksheet**

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Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
Fund 201 GAMBLING					
R 201-36210 Interest Earnings	\$374.80	\$447.35	\$150.91	\$200.00	\$250.00
R 201-36230 Contributions and Donations	\$33,742.66	\$5,186.80	\$0.00	\$20,000.00	\$20,000.00
R 201-39200 Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-39203 Transfer from Other Fund	\$0.00	\$0.00	\$9,823.20	\$0.00	\$0.00
Fund 201 GAMBLING	\$34,117.46	\$5,634.15	\$9,974.11	\$20,200.00	\$20,250.00
Fund 235 ECONOMIC DEVELOPMENT AUTHORITY					
R 235-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$37,800.00
Fund 235 ECONOMIC DEVELOPMENT AUTHORITY	\$0.00	\$0.00	\$0.00	\$0.00	\$37,800.00
Fund 300 2013A GO BONDS					
R 300-31000 General Property Taxes	\$0.00	\$0.00	\$44,349.07	\$115,875.00	\$118,448.00
R 300-36100 Spec Assessments-PPD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 300-36210 Interest Earnings	\$4,956.60	\$389.21	\$16.01	\$0.00	\$1,250.00
R 300-39200 Interfund Operating Transfers	\$0.00	\$109,107.50	\$0.00	\$0.00	\$0.00
Fund 300 2013A GO BONDS	\$4,956.60	\$109,496.71	\$44,365.08	\$115,875.00	\$119,698.00
Fund 304 2018A GO BONDS					
R 304-31000 General Property Taxes	\$0.00	\$0.00	\$22,749.59	\$59,440.00	\$58,181.00
R 304-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 304-39200 Interfund Operating Transfers	\$27,974.00	\$48,210.00	\$0.00	\$0.00	\$0.00
Fund 304 2018A GO BONDS	\$27,974.00	\$48,210.00	\$22,749.59	\$59,440.00	\$58,181.00
Fund 305 2020A GO BONDS					
R 305-31000 General Property Taxes	\$0.00	\$0.00	\$54,742.15	\$143,030.00	\$140,352.00
R 305-31010 Current Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 305-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 305-39200 Interfund Operating Transfers	\$0.00	\$29,043.50	\$0.00	\$0.00	\$0.00
Fund 305 2020A GO BONDS	\$0.00	\$29,043.50	\$54,742.15	\$143,030.00	\$140,352.00
Fund 401 CAPITAL PROJECTS					
R 401-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-34300 Road Construction	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-36210 Interest Earnings	\$0.00	\$0.00	\$1,449.77	\$0.00	\$1,000.00
R 401-39200 Interfund Operating Transfers	\$0.00	\$136,179.74	\$0.00	\$0.00	\$0.00
R 401-39201 Transfer from General Fund	\$0.00	\$0.00	\$776,812.62	\$0.00	\$0.00
R 401-39310 Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-39320 Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-39350 Escrow Disper. Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-39399 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 401 CAPITAL PROJECTS	\$2,400.00	\$136,179.74	\$778,262.39	\$0.00	\$1,000.00
Fund 408 CITY HALL CONSTRUCTION					
R 408-36210 Interest Earnings	\$0.00	\$3,966.65	\$0.00	\$0.00	\$1,000.00
R 408-39201 Transfer from General Fund	\$0.00	\$0.00	\$183,534.88	\$0.00	\$0.00
R 408-39310 Proceeds-Gen Obligation Bond	\$0.00	\$2,145,000.00	\$0.00	\$0.00	\$0.00
R 408-39311 Bond Premium	\$0.00	\$51,245.85	\$0.00	\$0.00	\$0.00
Fund 408 CITY HALL CONSTRUCTION	\$0.00	\$2,200,212.50	\$183,534.88	\$0.00	\$1,000.00
Fund 410 PUBLIC WORKS CAPITAL OUTLAY					
R 410-31000 General Property Taxes	\$0.00	\$0.00	\$15,309.28	\$40,000.00	\$40,000.00
R 410-36210 Interest Earnings	\$145.38	\$62.73	\$68.98	\$0.00	\$500.00
R 410-36240 Special Park Revenues	\$0.00	\$23,400.00	\$0.00	\$0.00	\$0.00
R 410-39200 Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**CITY OF DUNDAS**  
**AEM Revenue Budget Worksheet**

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
R 410-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$40,525.00
R 410-39310 Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
Fund 410 PUBLIC WORKS CAPITAL OUTLAY	\$145.38	\$23,462.73	\$15,378.26	\$40,000.00	\$1,081,025.00
Fund 425 PUBLIC SAFETY CAPITAL OUTLAY					
R 425-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00
R 425-36210 Interest Earnings	\$1,757.90	\$759.33	\$200.94	\$0.00	\$1,500.00
R 425-39200 Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 425 PUBLIC SAFETY CAPITAL OUTLAY	\$1,757.90	\$759.33	\$200.94	\$0.00	\$14,500.00
Fund 426 PARKS & REC. CAPITAL OUTLAY					
R 426-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
R 426-36210 Interest Earnings	\$0.00	\$0.00	\$171.23	\$0.00	\$60.00
R 426-39201 Transfer from General Fund	\$0.00	\$0.00	\$116,950.02	\$233,900.00	\$0.00
R 426-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$101,915.00
Fund 426 PARKS & REC. CAPITAL OUTLAY	\$0.00	\$0.00	\$117,121.25	\$233,900.00	\$151,975.00
	\$1,501,536.17	\$4,452,213.06	\$1,749,764.18	\$2,067,495.00	\$2,988,964.00

((Fund] In ("101","201","235","300","304","305","401","408","410","425","426"))



CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
Fund 101 GENERAL FUND					
Dept 41000 General Government					
E 101-41000-100 Salaries and Wages	\$91,533.82	\$73,270.61	\$34,194.26	\$82,360.00	\$83,950.00
E 101-41000-101 Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-102 Overtime	\$98.12	\$106.17	\$0.00	\$0.00	\$0.00
E 101-41000-121 PERA	\$5,611.45	\$5,742.40	\$2,783.39	\$6,180.00	\$6,300.00
E 101-41000-122 Payroll Taxes	\$8,200.26	\$6,829.54	\$3,005.42	\$6,300.00	\$6,420.00
E 101-41000-131 Employer Paid Health	\$6,173.48	\$5,759.00	\$3,910.02	\$6,020.00	\$15,420.00
E 101-41000-133 Employer Paid Dental	\$172.99	\$277.12	\$53.24	\$110.00	\$230.00
E 101-41000-134 Employer Paid Life	\$111.84	\$62.81	\$12.50	\$70.00	\$30.00
E 101-41000-141 Unemploy Comp Insurance Pre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-150 Worker s Comp (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-151 Worker s Comp Insurance Prem	\$848.40	\$336.00	\$396.97	\$390.00	\$320.00
E 101-41000-200 Supplies	\$5,594.01	\$11,421.58	\$3,207.80	\$8,500.00	\$6,500.00
E 101-41000-208 Training and Licensing	\$1,748.95	\$54.50	\$325.00	\$1,750.00	\$1,000.00
E 101-41000-214 Building Heat	\$774.03	\$0.00	\$0.00	\$775.00	\$0.00
E 101-41000-300 Professional Services	\$0.00	\$2,498.92	-\$98.92	\$0.00	\$0.00
E 101-41000-301 Auditing and Acct g Services	\$46,792.80	\$61,216.24	\$33,962.50	\$56,095.00	\$55,503.00
E 101-41000-303 Engineering Fees	\$32,454.75	\$2,204.00	\$3,043.75	\$32,500.00	\$32,500.00
E 101-41000-304 Legal Fees	\$22,861.90	\$18,455.50	\$12,561.69	\$25,000.00	\$25,000.00
E 101-41000-306 Recruitment	\$1,705.83	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-309 EDP, Software and Design	\$6,982.41	\$3,545.00	\$1,443.47	\$2,500.00	\$3,000.00
E 101-41000-310 Professional Services	\$28,999.01	\$11,473.68	\$1,286.00	\$15,000.00	\$15,000.00
E 101-41000-313 Planning Fee s	\$23,942.17	\$2,659.46	\$680.05	\$0.00	\$0.00
E 101-41000-321 Telephone & Communications	\$3,884.81	\$3,123.99	\$2,489.08	\$4,500.00	\$4,000.00
E 101-41000-322 Postage	\$1,006.07	\$4,095.41	\$1,583.35	\$1,000.00	\$2,000.00
E 101-41000-330 Travel	\$2,529.54	\$740.49	\$68.66	\$2,750.00	\$1,200.00
E 101-41000-343 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-345 Newsletter Expenses	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00
E 101-41000-351 Legal Notices Publishing	\$2,908.05	\$2,676.75	\$1,484.38	\$1,500.00	\$2,500.00
E 101-41000-352 General Notices and Pub Info	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-360 Liability Insurance	\$2,750.20	\$6,160.79	\$2,456.00	\$0.00	\$0.00
E 101-41000-362 Property Insurance	\$2,384.00	\$1,804.39	\$3,737.51	\$3,560.00	\$3,040.00
E 101-41000-381 Electricity	\$1,008.09	\$4,310.27	\$2,491.90	\$2,000.00	\$2,760.00
E 101-41000-400 Repairs and Maintenance	\$1,227.15	\$16,916.01	\$13,222.00	\$1,000.00	\$2,500.00
E 101-41000-401 R & M Buildings	\$484.00	\$166.00	\$0.00	\$250.00	\$250.00
E 101-41000-406 Grounds Maintence	\$2,690.00	\$200.00	\$345.00	\$1,500.00	\$1,000.00
E 101-41000-408 Sand/Rock/Dirt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-413 Rental	\$1,604.99	\$2,161.57	\$1,254.42	\$1,550.00	\$1,550.00
E 101-41000-430 Miscellaneous	\$118.00	\$1,431.71	-\$32.83	\$500.00	\$500.00
E 101-41000-431 Bank Fees	\$835.00	\$2,041.69	\$615.50	\$700.00	\$1,000.00
E 101-41000-433 Dues and Subscriptions	\$1,851.12	\$1,545.00	\$3,051.00	\$2,500.00	\$3,500.00
E 101-41000-438 Assessments/Taxes/Penalties	\$4.00	\$4.00	\$1,454.30	\$0.00	\$0.00
E 101-41000-440 Cleaning Service	\$580.44	\$823.92	\$695.00	\$600.00	\$600.00
E 101-41000-500 Capital Outlay	\$3,626.97	\$400.18	\$0.00	\$0.00	\$0.00
E 101-41000-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-580 Equipment	\$8,806.36	\$24,764.79	\$849.31	\$3,500.00	\$3,500.00
E 101-41000-620 Fiscal Agent s Fees	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00
E 101-41000-810 Refunds/Reimbursements	\$31.09	\$229.23	\$0.00	\$0.00	\$0.00
Dept 41000 General Government	\$323,436.10	\$280,808.72	\$137,031.72	\$270,960.00	\$281,573.00
Dept 41110 Council/Elections					
E 101-41110-100 Salaries and Wages	\$25,200.00	\$28,277.12	\$12,082.53	\$26,080.00	\$26,080.00



CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-41110-122 Payroll Taxes	\$1,767.15	\$2,161.54	\$963.90	\$2,000.00	\$2,000.00
E 101-41110-142 Unemployment Benefit Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	\$91.61	\$90.00	\$70.00
E 101-41110-200 Supplies	\$86.98	\$1,499.83	\$0.00	\$0.00	\$1,500.00
E 101-41110-208 Training and Licensing	\$259.00	\$26.00	\$350.00	\$500.00	\$500.00
E 101-41110-321 Telephone & Communications	\$420.00	\$455.00	\$175.00	\$420.00	\$420.00
E 101-41110-330 Travel	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
E 101-41110-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-400 Repairs and Maintenance	\$932.81	\$0.00	\$227.50	\$0.00	\$440.00
E 101-41110-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-433 Dues and Subscriptions	\$611.00	\$1,253.00	\$0.00	\$500.00	\$500.00
E 101-41110-580 Equipment	\$0.00	\$0.00	\$2,289.18	\$0.00	\$0.00
Dept 41110 Council/Elections	\$29,276.94	\$33,672.49	\$16,179.72	\$29,790.00	\$31,710.00
Dept 41310 COVID-19					
E 101-41310-200 Supplies	\$0.00	\$46,068.55	\$2,023.93	\$0.00	\$0.00
Dept 41310 COVID-19	\$0.00	\$46,068.55	\$2,023.93	\$0.00	\$0.00
Dept 41910 Planning and Zoning					
E 101-41910-100 Salaries and Wages	\$22,347.29	\$22,173.68	\$9,213.31	\$23,860.00	\$26,280.00
E 101-41910-102 Overtime	\$39.24	\$42.47	\$0.00	\$0.00	\$0.00
E 101-41910-121 PERA	\$1,230.73	\$1,648.26	\$740.83	\$1,660.00	\$1,850.00
E 101-41910-122 Payroll Taxes	\$1,713.99	\$1,884.29	\$834.46	\$1,830.00	\$2,010.00
E 101-41910-131 Employer Paid Health	\$753.77	\$2,270.58	\$1,485.36	\$2,260.00	\$3,050.00
E 101-41910-133 Employer Paid Dental	\$30.46	\$123.77	\$19.96	\$40.00	\$50.00
E 101-41910-134 Employer Paid Life	\$19.65	\$26.83	\$4.71	\$30.00	\$10.00
E 101-41910-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	\$101.79	\$100.00	\$100.00
E 101-41910-200 Supplies	\$46.65	\$14.15	\$0.00	\$100.00	\$100.00
E 101-41910-208 Training and Licensing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-300 Professional Services	\$270.94	\$300.00	\$0.00	\$0.00	\$0.00
E 101-41910-303 Engineering Fees	\$33,935.90	\$26,583.00	\$16,745.50	\$15,000.00	\$15,000.00
E 101-41910-304 Legal Fees	\$4,157.50	\$1,103.50	\$0.00	\$4,800.00	\$4,800.00
E 101-41910-313 Planning Fee s	\$6,017.63	\$7,489.05	\$4,495.79	\$14,000.00	\$10,000.00
E 101-41910-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-351 Legal Notices Publishing	\$731.25	\$800.00	\$0.00	\$575.00	\$600.00
E 101-41910-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-810 Refunds/Reimbursements	\$0.00	\$24,652.64	\$0.00	\$25,000.00	\$25,000.00
Dept 41910 Planning and Zoning	\$71,295.00	\$89,112.22	\$33,641.71	\$89,255.00	\$88,850.00
Dept 42100 Police Department					
E 101-42100-100 Salaries and Wages	\$214,597.93	\$170,054.15	\$96,901.13	\$239,880.00	\$261,920.00
E 101-42100-102 Overtime	\$2,664.69	\$86.18	\$690.93	\$0.00	\$0.00
E 101-42100-121 PERA	\$31,725.47	\$25,983.37	\$11,900.78	\$42,460.00	\$33,530.00
E 101-42100-122 Payroll Taxes	\$2,865.07	\$4,932.11	\$4,228.35	\$7,010.00	\$8,030.00
E 101-42100-131 Employer Paid Health	\$6,821.54	\$6,750.58	\$11,505.20	\$15,250.00	\$31,170.00
E 101-42100-133 Employer Paid Dental	\$440.70	\$186.27	\$187.86	\$430.00	\$460.00
E 101-42100-134 Employer Paid Life	\$284.70	\$161.28	\$44.05	\$280.00	\$70.00
E 101-42100-142 Unemployment Benefit Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-151 Worker s Comp Insurance Prem	\$6,368.15	\$9,071.13	\$12,189.53	\$8,760.00	\$11,600.00
E 101-42100-200 Supplies	\$3,859.90	\$5,406.94	\$2,629.92	\$6,500.00	\$3,600.00
E 101-42100-208 Training and Licensing	\$3,076.00	\$3,515.24	\$1,907.22	\$3,000.00	\$3,500.00
E 101-42100-214 Building Heat	\$447.26	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-217 Uniforms	\$2,181.24	\$7,303.47	\$1,833.68	\$3,000.00	\$3,000.00
E 101-42100-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-304 Legal Fees	\$8,390.90	\$7,717.90	\$3,302.05	\$8,500.00	\$8,500.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-42100-306 Recruitment	\$375.00	\$1,115.84	\$1,534.46	\$0.00	\$500.00
E 101-42100-309 EDP, Software and Design	\$512.50	\$941.25	\$180.00	\$0.00	\$500.00
E 101-42100-310 Professional Services	\$1,007.25	\$182.23	\$585.00	\$0.00	\$500.00
E 101-42100-321 Telephone & Communications	\$5,949.28	\$2,842.51	\$1,149.45	\$3,900.00	\$3,900.00
E 101-42100-322 Postage	\$193.28	\$0.00	\$4.15	\$100.00	\$100.00
E 101-42100-330 Travel	\$120.79	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-360 Liability Insurance	\$5,369.00	\$9,075.93	\$3,196.00	\$0.00	\$0.00
E 101-42100-362 Property Insurance	\$1,399.04	\$1,649.49	\$12,119.00	\$12,080.00	\$13,210.00
E 101-42100-381 Electricity	\$1,716.09	\$2,215.52	\$697.38	\$1,500.00	\$0.00
E 101-42100-382 Water Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-385 Sewer Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-400 Repairs and Maintenance	\$965.07	\$11,530.39	\$3,979.56	\$850.00	\$3,000.00
E 101-42100-406 Grounds Maintence	\$1,696.50	\$0.00	\$0.00	\$1,100.00	\$1,010.00
E 101-42100-412 Building Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-413 Rental	\$208.00	\$174.00	\$0.00	\$100.00	\$100.00
E 101-42100-418 Vehicle Fuels	\$9,720.67	\$4,723.11	\$1,765.77	\$7,500.00	\$7,500.00
E 101-42100-419 Vehicle Operations	\$3,054.51	\$1,047.87	\$143.62	\$3,000.00	\$3,000.00
E 101-42100-430 Miscellaneous	\$52.17	\$300.00	\$0.00	\$0.00	\$0.00
E 101-42100-433 Dues and Subscriptions	\$2,668.60	\$2,968.84	\$2,849.00	\$2,750.00	\$3,000.00
E 101-42100-438 Assessments/Taxes/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-440 Cleaning Service	\$496.11	\$199.96	\$237.47	\$350.00	\$350.00
E 101-42100-441 Investigation Expense	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00
E 101-42100-443 Forfeiture Expense	\$373.50	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-580 Equipment	\$3,776.60	\$1,072.00	\$0.00	\$4,350.00	\$3,500.00
E 101-42100-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42100 Police Department	\$323,377.51	\$281,282.56	\$175,761.56	\$372,650.00	\$405,550.00
Dept 42200 Fire Protection					
E 101-42200-300 Professional Services	\$56,942.60	\$48,907.76	\$38,281.52	\$58,150.00	\$59,000.00
E 101-42200-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42200 Fire Protection	\$56,942.60	\$48,907.76	\$38,281.52	\$58,150.00	\$59,000.00
Dept 42400 Building Inspection & Permits					
E 101-42400-100 Salaries and Wages	\$5,278.42	\$49,008.40	\$22,953.39	\$54,010.00	\$63,320.00
E 101-42400-102 Overtime	\$39.24	\$42.47	\$0.00	\$0.00	\$0.00
E 101-42400-121 PERA	\$337.48	\$3,685.89	\$1,807.74	\$4,050.00	\$4,750.00
E 101-42400-122 Payroll Taxes	\$397.76	\$4,102.73	\$1,983.25	\$4,130.00	\$4,840.00
E 101-42400-131 Employer Paid Health	\$160.71	\$2,117.42	\$1,661.97	\$730.00	\$5,530.00
E 101-42400-133 Employer Paid Dental	\$11.92	\$108.94	\$28.96	\$10.00	\$90.00
E 101-42400-134 Employer Paid Life	\$7.67	\$15.03	\$2.17	\$10.00	\$0.00
E 101-42400-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	\$3,084.14	\$3,030.00	\$2,790.00
E 101-42400-200 Supplies	\$60.47	\$57.47	\$0.00	\$300.00	\$150.00
E 101-42400-208 Training and Licensing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-309 EDP, Software and Design	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00
E 101-42400-310 Professional Services	\$192.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-311 Bldg Permit Expense	\$40,701.80	\$15,458.03	\$615.66	\$1,000.00	\$15,000.00
E 101-42400-312 Plan Review Expense	\$8,992.65	\$25,175.06	\$13,261.76	\$9,000.00	\$15,000.00
E 101-42400-314 Mechanical Permit Expense	\$2,654.39	\$859.56	\$267.66	\$350.00	\$1,000.00
E 101-42400-315 Plumbing Permit Expense	\$2,100.26	\$586.90	\$32.61	\$500.00	\$1,000.00
E 101-42400-321 Telephone & Communications	\$258.99	\$0.00	\$0.00	\$600.00	\$300.00
E 101-42400-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-42400-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
E 101-42400-580 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42400 Building Inspection & Permits	\$61,678.76	\$101,702.90	\$46,184.31	\$78,705.00	\$114,255.00
Dept 42500 Civil Defense					
E 101-42500-362 Property Insurance	\$264.00	\$566.30	\$0.00	\$0.00	\$0.00
E 101-42500-381 Electricity	\$136.63	\$0.00	\$0.00	\$100.00	\$100.00
E 101-42500-400 Repairs and Maintenance	\$75.00	\$1,567.50	\$0.00	\$200.00	\$200.00
E 101-42500-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42500 Civil Defense	\$475.63	\$2,133.80	\$0.00	\$300.00	\$300.00
Dept 42700 Animal Control					
E 101-42700-200 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42700-300 Professional Services	\$743.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-42700-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42700 Animal Control	\$743.00	\$0.00	\$0.00	\$500.00	\$500.00
Dept 43100 Hwys, Streets, & Roads					
E 101-43100-100 Salaries and Wages	\$54,954.17	\$51,620.89	\$22,615.71	\$52,420.00	\$70,950.00
E 101-43100-102 Overtime	\$7,274.64	\$3,015.07	\$1,163.05	\$0.00	\$0.00
E 101-43100-121 PERA	\$3,906.54	\$4,193.74	\$1,940.82	\$3,930.00	\$5,320.00
E 101-43100-122 Payroll Taxes	\$4,645.21	\$5,394.62	\$2,486.65	\$4,010.00	\$5,430.00
E 101-43100-131 Employer Paid Health	\$1,497.52	\$8,712.94	\$5,348.45	\$5,850.00	\$9,900.00
E 101-43100-133 Employer Paid Dental	\$107.17	\$75.60	\$44.67	\$110.00	\$150.00
E 101-43100-134 Employer Paid Life	\$69.24	\$61.27	\$11.01	\$70.00	\$20.00
E 101-43100-142 Unemployment Benefit Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-151 Worker s Comp Insurance Prem	\$3,669.96	\$5,862.77	\$5,420.47	\$3,160.00	\$3,390.00
E 101-43100-200 Supplies	\$1,954.99	\$7,073.64	\$2,680.72	\$2,500.00	\$2,500.00
E 101-43100-211 Equipment Fuel	\$1,453.85	\$1,291.28	\$1,019.37	\$0.00	\$1,200.00
E 101-43100-214 Building Heat	\$526.22	\$0.00	\$0.00	\$550.00	\$550.00
E 101-43100-217 Uniforms	\$255.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-226 Signs	\$0.00	\$0.00	\$0.00	\$500.00	\$1,500.00
E 101-43100-303 Engineering Fees	\$6,736.00	\$5,926.25	\$0.00	\$0.00	\$6,500.00
E 101-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-305 Medical and Dental Fees	\$168.50	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-306 Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-310 Professional Services	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
E 101-43100-321 Telephone & Communications	\$445.27	\$455.00	\$498.66	\$500.00	\$500.00
E 101-43100-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-330 Travel	\$381.85	\$1,586.82	\$620.24	\$400.00	\$400.00
E 101-43100-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-360 Liability Insurance	\$309.00	\$1,651.44	\$748.00	\$0.00	\$0.00
E 101-43100-362 Property Insurance	\$775.98	\$389.00	\$3,537.54	\$3,670.00	\$3,460.00
E 101-43100-381 Electricity	\$2,109.62	\$1,714.47	\$2,159.54	\$2,000.00	\$2,200.00
E 101-43100-387 Street & Park Lighting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-400 Repairs and Maintenance	\$13,517.30	\$5,670.18	\$5,711.33	\$8,000.00	\$8,000.00
E 101-43100-406 Grounds Maintence	\$1,300.00	\$5,300.00	\$470.00	\$3,500.00	\$3,850.00
E 101-43100-407 Snow Plowing	\$4,560.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-408 Sand/Rock/Dirt	\$13,306.58	\$14,763.93	\$6,862.90	\$8,900.00	\$14,800.00
E 101-43100-409 St. Sweeping	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-411 Road Maintenance	\$13,901.25	\$68,803.64	\$24,065.18	\$75,000.00	\$85,000.00
E 101-43100-413 Rental	\$0.00	\$1,875.00	\$0.00	\$0.00	\$0.00
E 101-43100-418 Vehicle Fuels	\$2,925.74	\$2,084.75	\$490.85	\$3,000.00	\$3,300.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-43100-419 Vehicle Operations	\$5,301.58	\$6,504.43	\$2,755.01	\$5,500.00	\$5,500.00
E 101-43100-438 Assessments/Taxes/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-440 Cleaning Service	\$642.39	\$172.49	\$212.48	\$500.00	\$500.00
E 101-43100-500 Capital Outlay	\$80,753.63	\$1,850.00	\$0.00	\$0.00	\$0.00
E 101-43100-580 Equipment	\$0.00	\$59,650.88	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads	\$227,449.20	\$265,700.10	\$90,862.65	\$185,070.00	\$234,920.00
Dept 43124 Street Lighting					
E 101-43124-381 Electricity	\$21,364.22	\$22,072.30	\$9,281.72	\$30,000.00	\$33,000.00
E 101-43124-400 Repairs and Maintenance	\$15.09	\$799.00	\$907.21	\$0.00	\$0.00
Dept 43124 Street Lighting	\$21,379.31	\$22,871.30	\$10,188.93	\$30,000.00	\$33,000.00
Dept 45200 Parks					
E 101-45200-100 Salaries and Wages	\$21,085.08	\$14,597.35	\$6,367.41	\$15,890.00	\$19,490.00
E 101-45200-102 Overtime	\$646.41	\$584.52	\$213.01	\$0.00	\$0.00
E 101-45200-121 PERA	\$1,286.90	\$1,151.54	\$525.32	\$1,120.00	\$1,390.00
E 101-45200-122 Payroll Taxes	\$1,646.67	\$1,479.91	\$677.61	\$1,220.00	\$1,490.00
E 101-45200-131 Employer Paid Health	\$680.73	\$2,481.61	\$1,567.79	\$1,840.00	\$2,790.00
E 101-45200-133 Employer Paid Dental	\$30.31	\$69.78	\$15.32	\$40.00	\$40.00
E 101-45200-134 Employer Paid Life	\$19.58	\$19.69	\$3.69	\$20.00	\$10.00
E 101-45200-142 Unemployment Benefit Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-151 Worker s Comp Insurance Prem	\$772.93	\$534.10	\$662.65	\$540.00	\$560.00
E 101-45200-200 Supplies	\$1,150.03	\$2,395.92	\$107.19	\$2,000.00	\$2,400.00
E 101-45200-210 Supplies/Water Meter, Etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-211 Equipment Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-221 Equipment	\$0.00	\$397.50	\$0.00	\$0.00	\$400.00
E 101-45200-226 Signs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-303 Engineering Fees	\$2,623.50	\$5,754.25	\$278.75	\$2,000.00	\$6,000.00
E 101-45200-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-313 Planning Fee s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-319 Programming Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-321 Telephone & Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-330 Travel	\$268.46	\$33.06	\$88.60	\$0.00	\$0.00
E 101-45200-340 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-360 Liability Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-362 Property Insurance	\$12,813.00	\$21,000.69	\$30,880.11	\$24,240.00	\$24,130.00
E 101-45200-381 Electricity	\$6,126.26	\$4,100.12	\$1,561.80	\$4,100.00	\$4,500.00
E 101-45200-384 Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-387 Street & Park Lighting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-400 Repairs and Maintenance	\$10,183.45	\$15,027.26	\$3,903.71	\$10,000.00	\$10,000.00
E 101-45200-406 Grounds Maintence	\$13,643.15	\$12,030.00	\$1,865.00	\$12,900.00	\$14,000.00
E 101-45200-407 Snow Plowing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-408 Sand/Rock/Dirt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-409 St. Sweeping	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-413 Rental	\$1,700.00	\$1,400.00	\$1,000.00	\$1,850.00	\$1,850.00
E 101-45200-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-438 Assessments/Taxes/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-440 Cleaning Service	\$0.00	\$1,106.81	\$392.50	\$0.00	\$0.00
E 101-45200-500 Capital Outlay	\$0.00	\$340.35	\$0.00	\$0.00	\$0.00
E 101-45200-580 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-45200-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45200 Parks	\$74,676.46	\$84,504.46	\$50,110.46	\$77,760.00	\$89,050.00
Dept 46500 Economic Development					
E 101-46500-810 Refunds/Reimbursements	\$3,053.41	\$1,526.48	\$1,526.47	\$3,055.00	\$0.00
Dept 46500 Economic Development	\$3,053.41	\$1,526.48	\$1,526.47	\$3,055.00	\$0.00
Dept 47000 Debt Service					
E 101-47000-601 Debt Srv Bond Principal	\$23,993.00	\$23,993.00	\$23,992.85	\$23,995.00	\$23,995.00
E 101-47000-611 Bond Interest	\$1,919.00	\$1,439.70	\$959.71	\$960.00	\$480.00
E 101-47000-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-47000-720 Operating Transfers	\$27,974.00	\$322,540.74	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service	\$54,386.00	\$347,973.44	\$24,952.56	\$24,955.00	\$24,475.00
Dept 49300 Other Financing Uses					
E 101-49300-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49300 Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer					
E 101-49360-720 Operating Transfers	\$0.00	\$0.00	\$1,077,297.52	\$233,900.00	\$0.00
Dept 49360 Transfer	\$0.00	\$0.00	\$1,077,297.52	\$233,900.00	\$0.00
Fund 101 GENERAL FUND	\$1,248,169.92	\$1,606,264.78	\$1,704,043.06	\$1,455,050.00	\$1,363,183.00
Fund 201 GAMBLING					
Dept 45200 Parks					
E 201-45200-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$53,000.00	\$0.00
E 201-45200-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45200 Parks	\$0.00	\$0.00	\$0.00	\$53,000.00	\$0.00
Dept 49360 Transfer					
E 201-49360-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 201 GAMBLING	\$0.00	\$0.00	\$0.00	\$53,000.00	\$0.00
Fund 235 ECONOMIC DEVELOPMENT AUTHORITY					
Dept 46500 Economic Development					
E 235-46500-100 Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$9,640.00
E 235-46500-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
E 235-46500-122 Payroll Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$740.00
E 235-46500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	\$1,040.00
E 235-46500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
E 235-46500-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 235-46500-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
E 235-46500-200 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 235-46500-301 Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	\$2,220.00
E 235-46500-304 Legal Fees	\$0.00	\$0.00	\$356.50	\$0.00	\$1,000.00
E 235-46500-313 Planning Fee s	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
E 235-46500-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46500 Economic Development	\$0.00	\$0.00	\$356.50	\$0.00	\$19,420.00
Fund 235 ECONOMIC DEVELOPMENT AUTHORITY	\$0.00	\$0.00	\$356.50	\$0.00	\$19,420.00
Fund 300 2013A GO BONDS					
Dept 41910 Planning and Zoning					
E 300-41910-300 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 300-41910-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



**CITY OF DUNDAS**  
**AEM Expenditure Budget Worksheet**

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 300-41910-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 300-41910-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 300-41910-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 300-41910-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 41910 Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service					
E 300-47000-300 Professional Services	\$0.00	\$0.00	\$320.00	\$0.00	\$320.00
E 300-47000-601 Debt Srv Bond Principal	\$80,000.00	\$80,000.00	\$85,000.00	\$85,000.00	\$85,000.00
E 300-47000-611 Bond Interest	\$31,108.00	\$29,107.50	\$13,953.75	\$26,630.00	\$24,085.00
E 300-47000-620 Fiscal Agent s Fees	\$0.00	\$333.34	\$125.00	\$500.00	\$500.00
Dept 47000 Debt Service	\$111,108.00	\$109,440.84	\$99,398.75	\$112,130.00	\$109,905.00
Fund 300 2013A GO BONDS	\$111,108.00	\$109,440.84	\$99,398.75	\$112,130.00	\$109,905.00
Fund 304 2018A GO BONDS					
Dept 47000 Debt Service					
E 304-47000-300 Professional Services	\$0.00	\$0.00	\$320.00	\$0.00	\$320.00
E 304-47000-601 Debt Srv Bond Principal	\$0.00	\$20,000.00	\$30,000.00	\$30,000.00	\$30,000.00
E 304-47000-611 Bond Interest	\$27,974.00	\$28,210.00	\$13,905.00	\$27,210.00	\$26,010.00
E 304-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$125.00	\$500.00	\$500.00
Dept 47000 Debt Service	\$27,974.00	\$48,210.00	\$44,350.00	\$57,710.00	\$56,830.00
Fund 304 2018A GO BONDS	\$27,974.00	\$48,210.00	\$44,350.00	\$57,710.00	\$56,830.00
Fund 305 2020A GO BONDS					
Dept 47000 Debt Service					
E 305-47000-300 Professional Services	\$0.00	\$0.00	\$320.00	\$0.00	\$320.00
E 305-47000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$80,000.00	\$80,000.00	\$85,000.00
E 305-47000-611 Bond Interest	\$0.00	\$29,043.50	\$26,809.38	\$52,420.00	\$49,945.00
E 305-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$125.00	\$500.00	\$500.00
Dept 47000 Debt Service	\$0.00	\$29,043.50	\$107,254.38	\$132,920.00	\$135,765.00
Fund 305 2020A GO BONDS	\$0.00	\$29,043.50	\$107,254.38	\$132,920.00	\$135,765.00
Fund 401 CAPITAL PROJECTS					
Dept 41940 General Govt Buildings/Plant					
E 401-41940-215 License/Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-635 Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 41940 General Govt Buildings/Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42100 Police Department					
E 401-42100-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42100 Police Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads					
E 401-43100-200 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-43100-303 Engineering Fees	\$0.00	\$8,163.50	\$0.00	\$0.00	\$0.00
E 401-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-43100-310 Professional Services	\$0.00	\$0.00	\$594.00	\$0.00	\$0.00
E 401-43100-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-43100-352 General Notices and Pub Info	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-43100-412 Building Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 401-43100-500 Capital Outlay	\$0.00	\$45,212.35	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads	\$0.00	\$53,375.85	\$594.00	\$0.00	\$0.00
Dept 45200 Parks					
E 401-45200-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45200 Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service					
E 401-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer					
E 401-49360-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$142,440.00
Dept 49360 Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$142,440.00
Dept 49400 Water operations					
E 401-49400-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49400-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49400-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49400-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49400-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49400 Water operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49450 Sewer Operations					
E 401-49450-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49450-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49450-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49450 Sewer Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 401 CAPITAL PROJECTS	\$0.00	\$53,375.85	\$594.00	\$0.00	\$142,440.00
Fund 408 CITY HALL CONSTRUCTION					
Dept 41940 General Govt Buildings/Plant					
E 408-41940-300 Professional Services	\$183,604.96	\$12,075.06	\$911.55	\$0.00	\$0.00
E 408-41940-303 Engineering Fees	\$39,608.75	\$28,970.05	-\$136.80	\$0.00	\$0.00
E 408-41940-304 Legal Fees	\$451.22	\$6,635.00	\$0.00	\$0.00	\$0.00
E 408-41940-520 Buildings and Structures	\$661,296.45	\$1,391,601.61	\$0.00	\$0.00	\$0.00
E 408-41940-635 Bond Issuance Costs	\$0.00	\$27,669.28	\$0.00	\$0.00	\$0.00
Dept 41940 General Govt Buildings/Plant	\$884,961.38	\$1,466,951.00	\$774.75	\$0.00	\$0.00
Fund 408 CITY HALL CONSTRUCTION	\$884,961.38	\$1,466,951.00	\$774.75	\$0.00	\$0.00
Fund 410 PUBLIC WORKS CAPITAL OUTLAY					
Dept 43100 Hwys, Streets, & Roads					
E 410-43100-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$120,000.00	\$1,126,200.00
E 410-43100-580 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads	\$0.00	\$0.00	\$0.00	\$120,000.00	\$1,126,200.00
Dept 46300 Redevelopment					
E 410-46300-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-340 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-406 Grounds Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46300 Redevelopment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 410 PUBLIC WORKS CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$120,000.00	\$1,126,200.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
Fund 425 PUBLIC SAFETY CAPITAL OUTLAY					
Dept 42100 Police Department					
E 425-42100-500 Capital Outlay	\$0.00	\$0.00	\$33,132.00	\$33,000.00	\$13,000.00
Dept 42100 Police Department	\$0.00	\$0.00	\$33,132.00	\$33,000.00	\$13,000.00
Dept 49360 Transfer					
E 425-49360-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 425 PUBLIC SAFETY CAPITAL OUTLAY	\$0.00	\$0.00	\$33,132.00	\$33,000.00	\$13,000.00
Fund 426 PARKS & REC. CAPITAL OUTLAY					
Dept 45200 Parks					
E 426-45200-303 Engineering Fees	\$0.00	\$0.00	\$10,481.50	\$0.00	\$0.00
E 426-45200-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$233,900.00	\$219,000.00
Dept 45200 Parks	\$0.00	\$0.00	\$10,481.50	\$233,900.00	\$219,000.00
Fund 426 PARKS & REC. CAPITAL OUTLAY	\$0.00	\$0.00	\$10,481.50	\$233,900.00	\$219,000.00
	\$2,272,213.30	\$3,313,285.97	\$2,000,384.94	\$2,197,710.00	\$3,185,743.00

([Fund] In ("101","201","235","300","304","305","401","408","410","425","426"))