

**DUNDAS CITY COUNCIL  
REGULAR MEETING and  
PUBLIC HEARING AGENDA  
Monday, September 13, 2021  
7:00 p.m. Dundas City Hall**

**1. Call to Order/Pledge Allegiance**

**2. Roll Call:** Mayor Glenn Switzer; Councilors Larry Fowler, Luke LaCroix, Grant Modory, Luke Swartwood

**3. Public Forum**

**4. Approval of Agenda\***

**Motion by \_\_\_\_\_, second by \_\_\_\_\_**

**5. Consent Agenda**

*(All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.)*

a. Regular Minutes of August 23, 2021\*

b. Disbursements\* - \$119,888.54

**Motion by \_\_\_\_\_, second by \_\_\_\_\_**

**6. Public Hearing**

a. Business Subsidy Policy\*

I. Public Hearing at \_\_\_\_\_ p.m.

II. Staff Presentation\*

III. Public Comment

IV. Closed Public Hearing \_\_\_\_ p.m.

**Motion by \_\_\_\_\_, second by \_\_\_\_\_**

**7. Old Business**

**8. Ordinances and Resolutions**

a. Resolution 2021-26\* A Resolution Adopting a Proposed 2021 Tax Levy, Payable in 2022

**Motion by \_\_\_\_\_, second by \_\_\_\_\_**

b. Resolution 2021-27\* A Resolution Adopting a Business Subsidy Policy and Criteria

**Motion by \_\_\_\_\_, second by \_\_\_\_\_**

**9. New Business**

**10. Reports of Officers, Boards and Committees**

a. City Attorney

b. City Engineer\*

c. City Administrator

d. Mayor, Councilors and Committees

**11. Announcements**

a. Park and Recreation Advisory Board – Tuesday, September 14 at 7:00 p.m. City Hall

b. Planning Commission – Thursday, September 16 at 7:00 pm City Hall - CANCELLED

c. City Hall Open House – Wednesday, September 22 from 5:00 – 7:00 pm

d. EDA Meeting – Monday, September 27 at 6:30 p.m. at City Hall

e. City Council Meeting – Mondays: September 27 at 7:00 pm at City Hall

**12. Adjourn**

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES**

**Monday, August 23, 2021  
7:00 p.m. Dundas City Hall**

**Unofficial Minutes**

Present: Mayor Glenn Switzer; Councilors: Larry Fowler, Grant Modory, Luke LaCroix, Luke Swartwood  
Staff Present: City Attorney Jared Shepherd, City Engineer John Powell, Administrator Jenelle Teppen,  
Police Chief Todd Hansen, Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the Council meeting to order at 7:06 p.m. A quorum was present.

**PUBLIC FORUM**

Gregory Grimm of 209 1<sup>st</sup> Street N stated concern on lack of crossing walk painting on Hester and First Street and suggested a flashing signal at the intersection for pedestrians. He asked if Rice County is responsible. He also expressed concern on vehicles speeding on the street during the baseball season and request signage and police presence then.

**APPROVAL OF AGENDA**

**Motion by Modory, second by Fowler, to approve the agenda with changes under Consent Agenda as: addition of motion for closing the meeting in the Minutes from the August 9, 2021 meeting, remove Bituminous Material Pay Voucher; and adjust Disbursement amount to \$285,685.30. Motion Carried Unanimously (MCU)**

**CONSENT AGENDA**

**Motion by LaCroix, second by Fowler, to approve the consent agenda as follows:  
Regular Minutes August 9, 2021;  
Disbursements - \$285,685.30. MCU**

OLD BUSINESS - No old business presented.

ORDINANCES AND RESOLUTIONS - No Ordinance or Resolution presented.

**NEW BUSINESS**

Consider 2021 Compensation Adjustment for City Administrator

Administrator Teppen reviewed the clause from her employment agreement regarding compensation.

**Motion by Modory, second by LaCroix, to approve a step increase for the City Administrator Jenelle Teppen to Grade 13, Step 10, effective August 23, 2021 with a COLA increase of 3% retroactive to January 1, 2021. MCU**

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

City Engineer – John Powell

Powell addressed the crosswalk at 1<sup>st</sup> and Hester reminding the Council staff has previously indicated that the East Cannon River Trail alignment will be completed in the next several months and that the Rice County Engineer has agreed to paint the crosswalk. Per Council request he will look into asking Rice County about a flashing signal.

Powell stated he is resigning and thanked current Council and staff as well as pass Council members and staff for such a good working relationship. He stated there will be a smooth transition.

Mayor, Councilors and Committees

Councilor LaCroix asked results on traffic count and speed report on First and Second Street with Chief Hanson providing data. Hanson stated the present sign only shows the current speed and flashes if over.

WORK SESSION

2022 Preliminary Budget and Tax Levy

Administrator Teppen explained presentation of two scenarios for Council to consider for 2022 Budget and Levy. She explained the American Rescue Funds received would not be reflected as revenue in the General Fund.

Blake Torbeck of AEM reviewed both scenarios comparing the Capital expenditures, Levy, Tax Capacity, and City Tax Rate. Scenario 1 Tax Levy is proposed to increase \$199,449 for 15.21% from 2021 while Scenario 2 is proposed to increase \$149,449 for 12.14%.

Consensus of Council was for staff to prepare Scenario 2 for Council meeting September 13th.

ADJOURN

**Motion by Swartwood, second by LaCroix, to adjourn the meeting at 7:45 p.m. MCU**

Submitted by:

Attest:

\_\_\_\_\_  
Jenelle Teppen, City Administrator

\_\_\_\_\_  
Glenn Switzer, Mayor

# DISBURSEMENT REPORT

City of Dundas  
Council Meeting September 13, 2021

DATE	PAYABLE	AMOUNT
8/27/2021	PERA	\$2,970.67
9/9/2021	PERA	\$3,400.64
8/27/2021	State of MN Empower Retirement	\$1,200.00
9/9/2021	State of MN Empower Retirement	\$1,200.00
8/27/2021	MN Dept of Revenue	\$821.30
9/7/2021	MN Dept of Revenue	\$1,030.50
9/9/2021	MN Dept of Revenue - Sales Tax	\$1,449.00
9/9/2021	IRS	\$5,406.33
8/26/2021	IRS	\$4,197.24
9/9/2021	Council Payroll #9	\$1,927.57
8/26/2021	Payroll PP# 17 Employees	\$14,182.42
9/9/2021	Payroll PP# 18 Employees	\$16,094.58
	<b>Sub Total Paid Payroll and Sales Liabilities</b>	<b>\$53,880.25</b>
8/31/2021	ACH per item	\$13.50
8/31/2021	Low ACH Volume Maintenance	\$5.00
8/31/2021	RDC Monthly Fee	\$59.00
9/3/2021	PSN Payment Services	\$314.50
9/3/2021	Hasler Inc Payment	\$700.00
8/24/2021	Cardmember Service	\$364.43
8/23/2021	Netiva Voip	\$175.52
9/13/2021	Bills paid (Claims Register)	\$64,376.34
	<b>Sub Total Paid Claims and Service Liabilities</b>	<b>\$66,008.29</b>
<b>TOTAL</b>	<b>Disbursements for September 13, 2021</b>	<b>\$119,888.54</b>

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Payments

Current Period: September 2021

Payment Batch 091321ap

\$64,376.34

Refer	0	AEM FINANCIAL SOLUTIONS, LLC			
Cash Payment	E 101-41000-301	Auditing and Acct g Servi	September 21	Accounting Services	\$3,672.50
Invoice	447582	9/1/2021			
Cash Payment	E 225-43150-301	Auditing and Acct g Servi	September 21	Accounting Services	\$282.50
Invoice	447582	9/1/2021			
Cash Payment	E 601-49400-301	Auditing and Acct g Servi	September 21	Accounting Services	\$706.25
Invoice	447582	9/1/2021			
Cash Payment	E 602-49450-301	Auditing and Acct g Servi	September 21	Accounting Services	\$706.25
Invoice	447582	9/1/2021			
Cash Payment	E 603-49500-301	Auditing and Acct g Servi	September 21	Accounting Services	\$282.50
Invoice	447582	9/1/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$5,650.00
Refer	0	AFLAC			
Cash Payment	G 101-21710	Other Deductions		Employee Reimbursed HB065	\$367.62
Invoice	216676	8/27/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$367.62
Refer	0	ALBERS A & A PORTABLE SVCS			
Cash Payment	E 101-45200-413	Rental		Portable Restroom Rental	\$400.00
Invoice	1525	9/7/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$400.00
Refer	0	ALDRICH TECHNOLOGY CONSULT			
Cash Payment	E 101-41000-309	EDP, Software and Desig		Microsoft Exchange Online (Plan 2)	\$136.00
Invoice	5829	8/21/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$136.00
Refer	0	APG MEDIA OF SOUTHERN MN			
Cash Payment	E 101-41000-351	Legal Notices Publishing		Public Hearing Notice	\$27.78
Invoice	106700	8/25/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$27.78
Refer	0	BENNY H. SVIEN			
Cash Payment	E 101-42400-311	Bldg Permit Expense		Permit #4179	\$3.14
Invoice					
Cash Payment	E 101-42400-312	Plan Review Expense		Permit #4179	\$68.01
Invoice					
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$71.15
Refer	0	CEMSTONE CONCRETE MATERIA			
Cash Payment	E 101-45200-200	Supplies		Cement for 215 Railway St N	\$584.00
Invoice	C2407314	8/31/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$584.00
Refer	0	DICK-S/LAKEVILLE SANITATION			
Cash Payment	E 603-49500-384	Refuse/Garbage Disposa		Trash service August 2021	\$7,542.90
Invoice	DT0004132379	8/31/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$7,542.90
Refer	0	ECKBERG LAMMERS			

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**Payments**

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Cash Payment	E 101-42100-304 Legal Fees	Prosecution August 21		\$660.46
Invoice	08 2021	8/31/2021		
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b> \$660.46
Refer	0 <u>ENDRES WINDOW CLEANING</u>			
Cash Payment	E 101-41000-440 Cleaning Service	Window Wash - City Hall		\$135.00
Invoice	117082	8/24/2021		
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b> \$135.00
Refer	0 <u>EPIC ENTERPRISES, INC</u>			
Cash Payment	E 101-45200-440 Cleaning Service	Misc Services- Ball Park July 2021		\$218.40
Invoice	15426	7/30/2021		
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b> \$218.40
Refer	0 <u>EPIC ENTERPRISES, INC</u>			
Cash Payment	E 101-42100-440 Cleaning Service	Misc services-Police and PW		\$32.47
Invoice	15433	7/30/2021		
Cash Payment	E 101-43100-440 Cleaning Service	Misc services-Police and PW		\$32.48
Invoice	15433	7/30/2021		
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b> \$64.95
Refer	0 <u>GOPHER STATE ONE CALL</u>			
Cash Payment	E 601-49400-310 Professional Services	Gopher One calls		\$56.03
Invoice	1080347	8/31/2021		
Cash Payment	E 602-49450-310 Professional Services	Gopher One calls		\$56.02
Invoice	1080347	8/31/2021		
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b> \$112.05
Refer	0 <u>GRAPHIC MAILBOX</u>			
Cash Payment	E 601-49400-322 Postage	postage		\$28.20
Invoice		8/31/2021		
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b> \$28.20
Refer	0 <u>GROUNDART LAWN AND LANDSC</u>			
Cash Payment	E 101-45200-406 Grounds Maintenance	mowing-July		\$1,775.00
Invoice		8/24/2021		
Cash Payment	E 602-49450-406 Grounds Maintenance	mowing-July		\$180.00
Invoice		8/24/2021		
Cash Payment	E 101-43100-406 Grounds Maintenance	mowing-July		\$595.00
Invoice		8/24/2021		
Cash Payment	E 601-49400-406 Grounds Maintenance	mowing-July		\$235.00
Invoice		8/24/2021		
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b> \$2,785.00
Refer	0 <u>HAWKINS INC.</u>			
Cash Payment	E 601-49400-200 Supplies	Chlorine Cylinder		\$15.00
Invoice	6004262	8/20/2021		
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b> \$15.00
Refer	0 <u>KWIK TRIP INC</u>			
Cash Payment	E 101-42100-418 Vehicle Fuels	fuel		\$627.71
Invoice				
Cash Payment	E 101-43100-418 Vehicle Fuels	fuel		\$286.30
Invoice				

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Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$914.01
Refer	0 THE LAWN GUY LLC				
Cash Payment	E 101-41000-406 Grounds Maintenance	fertilizer and weed control			\$89.12
Invoice	9438 8/31/2021				
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$89.12
Refer	0 LAW ENFORCEMENT LABOR SVC				
Cash Payment	G 101-21707 LELSI Union Dues	Union Dues-September 2021			\$127.00
Invoice					
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$127.00
Refer	0 LUZ CLEANING SERVICE				
Cash Payment	E 101-41000-440 Cleaning Service	August cleaning			\$600.00
Invoice	3735 8/27/2021				
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$600.00
Refer	0 MALECHA TILING & TRUCKING				
Cash Payment	E 101-43100-408 Sand/Rock/Dirt	class 5 lime			\$300.00
Invoice					
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$300.00
Refer	0 MARCO, INC				
Cash Payment	E 101-41000-413 Rental	Printer Lease 8/21/21-9/20/21			\$229.26
Invoice	29979872 8/27/2021				
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$229.26
Refer	0 MENARDS, INC				
Cash Payment	E 101-45200-200 Supplies	midwest master and grass seed			\$151.95
Invoice	14886 8/17/2021				
Cash Payment	E 601-49400-200 Supplies	supplies			\$6.59
Invoice	14986 8/19/2021				
Cash Payment	E 602-49450-200 Supplies	supplies			\$6.59
Invoice	14986 8/19/2021				
Cash Payment	E 602-49450-200 Supplies	supplies			\$7.18
Invoice	14561 8/10/2021				
Cash Payment	E 101-45200-200 Supplies	supplies			\$73.98
Invoice	15331 8/26/2021				
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$246.29
Refer	0 METERING & TECH SOLUTIONS				
Cash Payment	E 601-49400-210 Supplies/Water Meter, Et	Orion LTE-M Cellular M Endpoint			\$6,720.00
Invoice	20275 8/24/2021				
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$6,720.00
Refer	0 METERING & TECH SOLUTIONS				
Cash Payment	E 601-49400-210 Supplies/Water Meter, Et	meters			\$9,892.88
Invoice	20347 8/31/2021				
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$9,892.88
Refer	0 MINNESOTA VALLEY TESTING LA				
Cash Payment	E 602-49450-310 Professional Services	solids test			\$35.75
Invoice	1105218 8/31/2021				
Cash Payment	E 602-49450-310 Professional Services	solids test			\$35.75
Invoice	1104584 8/27/2021				

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Cash Payment	E 602-49450-310 Professional Services	solids test			\$35.75
Invoice	1104034	8/24/2021			
Cash Payment	E 602-49450-310 Professional Services	solids test			\$35.75
Invoice	1103519	8/20/2021			
Cash Payment	E 602-49450-310 Professional Services	solids test			\$35.75
Invoice	1103109	8/18/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$178.75
Refer	0 NORTHFIELD HOSPITAL				
Cash Payment	E 101-42100-306 Recruitment	labs for police officer			\$75.79
Invoice					
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$75.79
Refer	0 PORTILLO, NICOLE				
Cash Payment	E 101-41000-200 Supplies	reimbursement for office equipment			\$236.20
Invoice					
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$236.20
Refer	0 SCHWAAB, INC				
Cash Payment	E 101-41000-200 Supplles	stamps			\$65.63
Invoice	5343590	8/23/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$65.63
Refer	0 SERVICEMASTER BY AYOTTE				
Cash Payment	E 101-45200-440 Cleaning Service	COVID cleaning contract			\$280.00
Invoice	908998	9/1/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$280.00
Refer	0 SEYKORA STRIPING				
Cash Payment	E 101-43100-411 Road Maintenance	city striping			\$2,194.30
Invoice		8/20/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$2,194.30
Refer	0 SPRINT				
Cash Payment	E 101-43100-321 Telephone & Communic	Phone Service 7/15/21-8/14/21			\$96.21
Invoice		8/18/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$96.21
Refer	0 STREICHERS				
Cash Payment	E 101-42100-217 Uniforms	uniforms police			\$24.91
Invoice	1521575	8/31/2021			
Cash Payment	E 101-42100-217 Uniforms	uniforms police			\$129.99
Invoice	1521706	8/30/2021			
Cash Payment	E 101-42100-217 Uniforms	uniforms police			\$11.99
Invoice	1521791	8/30/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$166.89
Refer	0 US BANK				
Cash Payment	E 101-41000-620 Fiscal Agent s Fees	paying agent fee			\$500.00
Invoice	6235682	8/25/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$500.00
Refer	0 VERIZON				
Cash Payment	E 101-42100-321 Telephone & Communic	cell phones			\$128.51
Invoice	9886102847				



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Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$128.51
Refer	0 WSB & ASSOC INC				
Cash Payment	E 101-41000-303 Engineering Fees	2021 City Engineering			\$800.00
Invoice	R-017408-000-7	8/23/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$800.00
Refer	0 WSB & ASSOC INC				
Cash Payment	E 101-45200-303 Engineering Fees	Memorial Park Improvements			\$531.25
Invoice	R-010169-000-51	8/23/2021			
Cash Payment	E 101-41910-303 Engineering Fees	Right of Way Permits			\$250.00
Invoice	R-010169-000-51	8/23/2021			
Cash Payment	E 601-49400-303 Engineering Fees	Water Supply System			\$187.50
Invoice	R-010169-000-51	8/23/2021			
Cash Payment	E 101-41910-303 Engineering Fees	2021 Sidewalks/Trail Improvements			\$125.00
Invoice	R-010169-000-51	8/23/2021			
Cash Payment	E 101-41910-303 Engineering Fees	Pavement Maintenance			\$2,656.25
Invoice	R-010169-000-51	8/23/2021			
Cash Payment	E 602-49450-303 Engineering Fees	Wastewater System			\$4,885.50
Invoice	R-010169-000-51	8/23/2021			
Cash Payment	E 225-43150-303 Engineering Fees	Storm Water System			\$31.25
Invoice	R-010169-000-51	8/23/2021			
Cash Payment	E 101-41910-303 Engineering Fees	Comp Transportation Planning			\$312.50
Invoice	R-010169-000-51	8/23/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$8,979.25
Refer	0 WSB & ASSOC INC				
Cash Payment	G 430-22017 Escrow-Cannon River Valley	Cannon River Valley Estates			\$125.00
Invoice	R-010168-000-50	8/23/2021			
Cash Payment	G 430-22013 Escrow - Brd. Hgt. Pre. Plat	Bridgewater Heights PUD Amendment			\$468.75
Invoice	R-010168-000-50	8/23/2021			
Cash Payment	G 430-22013 Escrow - Brd. Hgt. Pre. Plat	Tower Heights PUD Amendment			\$1,468.75
Invoice	R-010168-000-50	8/23/2021			
Cash Payment	G 430-22018 Escrow - Stoneridge Hills	Stoneridget Hills			\$926.25
Invoice	R-010168-000-50	8/23/2021			
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	\$2,988.75
Refer	0 XCEL ENERGY				
Cash Payment	E 101-43124-381 Electricity	Utilities			\$1,833.41
Invoice	746568185	9/2/2021			
Cash Payment	E 101-43124-381 Electricity	Utilities			\$36.04
Invoice	746568185	9/2/2021			
Cash Payment	E 101-45200-381 Electricity	Utilities			\$12.64
Invoice	746568185	9/2/2021			
Cash Payment	E 101-45200-381 Electricity	Utilities			\$606.56
Invoice	746568185	9/2/2021			
Cash Payment	E 601-49400-381 Electricity	Utilities			\$101.22
Invoice	746568185	9/2/2021			
Cash Payment	E 101-43100-381 Electricity	Utilities			\$109.66
Invoice	746568185	9/2/2021			
Cash Payment	E 602-49450-381 Electricity	Utilities			\$14.94
Invoice	746568185	9/2/2021			

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Cash Payment	E 601-49400-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$14.95
Cash Payment	E 601-49400-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$131.91
Cash Payment	E 602-49450-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$346.83
Cash Payment	E 601-49400-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$35.45
Cash Payment	E 601-49400-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$11.78
Cash Payment	E 101-45200-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$48.43
Cash Payment	E 601-49400-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$2,719.61
Cash Payment	E 101-45200-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$21.62
Cash Payment	E 101-42100-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$124.22
Cash Payment	E 101-43100-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$124.22
Cash Payment	E 101-43124-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$79.62
Cash Payment	E 101-41000-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$410.95
Cash Payment	E 101-41000-381 Electricity	Utilities	
Invoice 746568185	9/2/2021		\$64.23
Transaction Date	9/8/2021	Frandsen Bank	10100
		<b>Total</b>	<b>\$6,848.29</b>
Refer	0 LEAGUE OF MN CITIES		
Cash Payment	E 101-41000-433 Dues and Subscriptions	League Membership Dues	
Invoice 348216			\$2,045.00
Transaction Date	9/8/2021	Frandsen Bank	10100
		<b>Total</b>	<b>\$2,045.00</b>
Refer	0 LEAGUE OF MN CITIES		
Cash Payment	E 101-41110-433 Dues and Subscriptions	Mayor Dues	
Invoice			\$30.00
Transaction Date	9/8/2021	Frandsen Bank	10100
		<b>Total</b>	<b>\$30.00</b>
Refer	0 MELIZA, DUANE		
Cash Payment	E 101-43100-330 Travel	mileage reimbursement	
Invoice			\$149.35
Cash Payment	E 101-45200-330 Travel	mileage reimbursement	
Invoice			\$21.34
Cash Payment	E 601-49400-330 Travel	mileage reimbursement	
Invoice			\$153.62
Cash Payment	E 602-49450-330 Travel	mileage reimbursement	
Invoice			\$102.41
Transaction Date	9/8/2021	Frandsen Bank	10100
		<b>Total</b>	<b>\$426.72</b>
Refer	0 METRO FIBERNET LLC		
Cash Payment	E 101-41000-321 Telephone & Communic	phone charges	
Invoice			\$132.47

**CITY OF DUNDAS**  
**Payments**

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Current Period: September 2021

Cash Payment Invoice	E 101-42100-321 Telephone & Communic	phone charges			\$88.95
Cash Payment Invoice	E 601-49400-321 Telephone & Communic	phone charges			\$79.63
Cash Payment Invoice	E 602-49450-321 Telephone & Communic	phone charges			\$79.63
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$380.68</b>
Refer	0 <i>TEPPEN, JENELLE</i>				
Cash Payment Invoice	E 101-41000-330 Travel	mileage reimbursement			\$38.30
Transaction Date	9/8/2021	Frandsen Bank	10100	<b>Total</b>	<b>\$38.30</b>

**Fund Summary**

	10100 Frandsen Bank
101 GENERAL FUND	\$25,588.72
225 STORM SEWER	\$313.75
430 ESCROW DEPOSITS	\$2,988.75
601 WATER	\$21,095.62
602 SEWER	\$6,564.10
603 REFUSE	\$7,825.40
	\$64,376.34

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$64,376.34
Total	\$64,376.34



**NOTICE OF PUBLIC HEARING OF THE CITY  
OF DUNDAS CITY COUNCIL TO CONSIDER  
ADOPTION OF BUSINESS SUBSIDY POLICY  
PURSUANT TO MINN. STAT. §116J.994**

Notice is hereby given that the City of Dundas City Council will hold a public hearing on Monday, September 13, 2021, at a meeting of the City Council, beginning at 7:00 p.m., at Dundas City Hall, 100 Railway Street N, Dundas, MN 55109, to consider adoption of a business subsidy policy pursuant to Minn. Stat. §116J.994. A draft of the proposed policy is available at City Hall upon request.

Submitted by Jenelle Teppen, Administrator  
Publication *Faribault Daily News* August 28, 2021

**CITY OF DUNDAS  
COUNTY OF RICE  
STATE OF MINNESOTA**

**RESOLUTION NUMBER 2021 - 26**

*A Resolution Adopting a Proposed  
2021 Tax Levy, Payable in 2022*

**WHEREAS** Minnesota Statutes § 275.065 Subd.1(a) requires that on or before September 30, cities must certify to the county auditor the proposed property tax levy for taxes payable in the following year, and;

**WHEREAS** Minnesota Statutes § 275.065, Subd.1(f) requires a taxing authority to announce the time and place of the regularly scheduled meeting at which the budget and levy will be discussed and permit the public to speak

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Dundas, County of Rice, State of Minnesota, that the sum of \$1,380,055.00 be levied for the current year, collectable in 2022; and

**BE IT FURTHER RESOLVED** that the City Council will hold a hold a meeting to discuss the budget and property tax levy and allow public input on Monday, December 13, 2021, at 7:00 p.m.; and

**BE IT FURTHER RESOLVED** that the City Administrator/Clerk is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Rice County, Minnesota.

**ADOPTED** by the City Council of Dundas, Minnesota, on this 13th day of September 2021.

**CITY OF DUNDAS BY:**

**ATTEST:**

\_\_\_\_\_  
Glenn Switzer, Mayor

\_\_\_\_\_  
Jenelle Teppen, City Administrator/Clerk

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## BUDGET MEMO

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**TO:** CITY ADMINISTRATOR  
**FROM:** AEM FINANCIAL SOLUTIONS, LLC  
**SUBJECT:** 2022 PRELIMINARY BUDGET AND TAX LEVY  
**DATE:** 09/13/2021

### Introduction

We have summarized some of the key items for consideration in the 2022 budget:

- The 2022 tax levy is proposed to increase \$149,449 or 12.14% from 2021.
- A balanced General Fund budget is presented. Debt service and capital equipment/improvement expenditures are budgeted in the respective debt service or capital project funds.
- A debt levy is needed for the 2020A bonds for the next 18 years to support principal and interest payments. Debt levies are also needed for the 2018A and 2013A bond issues for the next 17 years and 7 years, respectively.
- A survey of the City's comparable group of cities for COLA increases indicates that it will fall somewhere between 2.8% and 3.0% for 2022. Staff recommends a 3% increase for all non-union employees, as well as union police officers per the LELS agreement, for 2022 to ensure that the City does not fall behind its comparable group. Eligible employees will receive step increases according to the City's Compensation Plan.
- The new collective bargaining agreement with LELS police officers came into effect on 1/1/2021 and expires on 12/31/2022. We have budgeted accordingly to reflect the agreements made between the City of Dundas and LELS.
- Significant effort has been made across departments to bring the budget in line with actual expenditures.
- Capital equipment and improvement expenditures are included in the budget as follows:

*Note: Actual 2022 capital expenditure costs could be different from current year dollar assumptions due to inflation and other cost drivers*

- Public Works
  - Street lighting (\$120,000) *Note: Year 2 of 3-year levy of \$40,000 per year*
  - Utility truck 1.75 ton (\$75,000)
  - 115<sup>th</sup> Street improvements (\$250,000) *Note: Part of larger \$1,000,000 project to be continued through 2023*
  - Hester Street/TH 3 EVP (\$11,200)
- Public Safety
  - Fire Service Capital Equipment (\$13,000)
- Parks and Recreation
  - Memorial Park vehicle access improvements (\$109,000)
  - Memorial Park trail improvements (\$40,000)

**Tax Levy Summary**

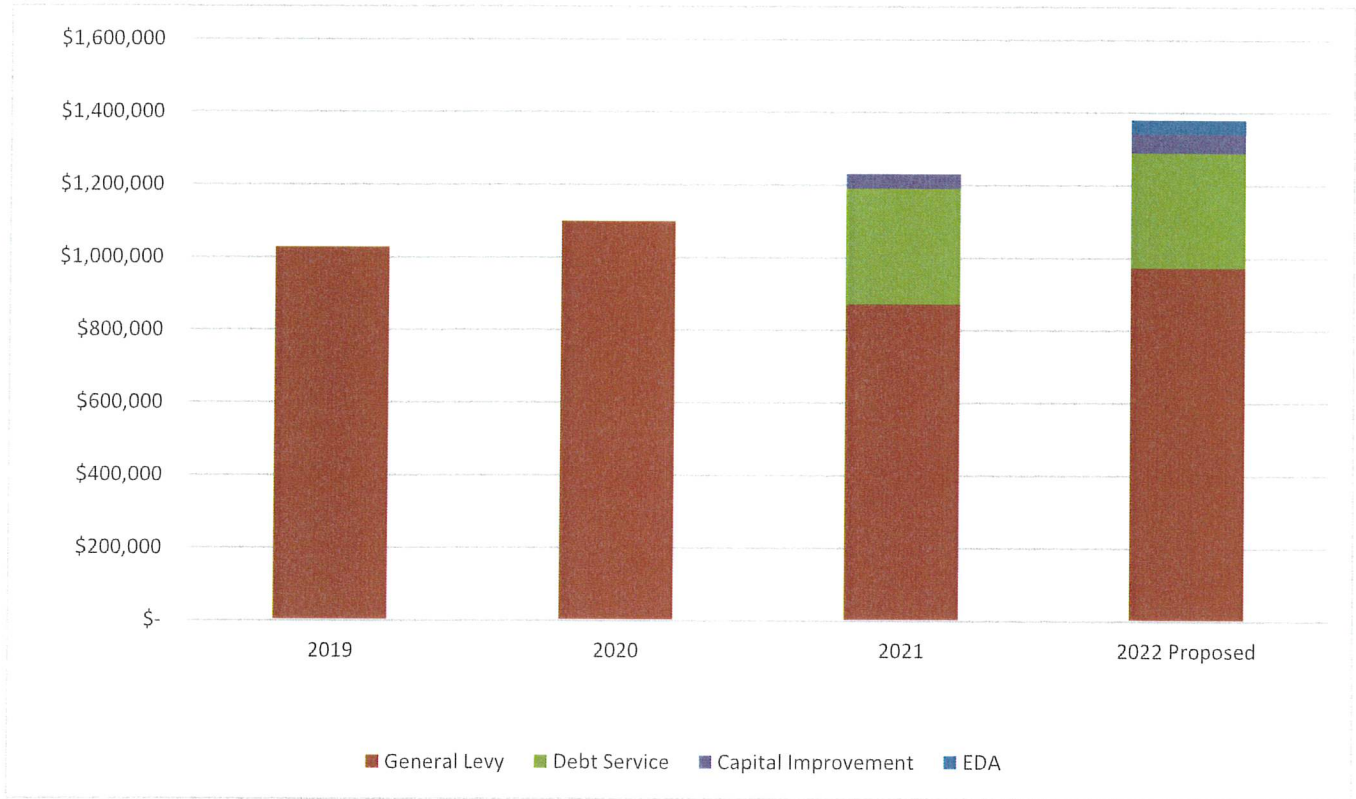
Overall, the property tax levy includes levies for general operations, economic development authority, city capital equipment and improvements, and debt service. The 2021 actual and 2022 proposed property tax levies are listed below:

	2021 Levy	Proposed 2022 Levy	Increase (Decrease) from 2021	Percent Change from 2021	Fund #
<b>General Levy</b>	\$ 872,261	\$ 972,274	\$ 100,013	11.47%	101
<b>EDA Levy</b>	-	37,800	37,800	100.00%	235
<b>Capital Levy</b>					
Public Works CIP	40,000	40,000	-	0%	410
Public Safety CIP	-	13,000	13,000	100.00%	425
Parks and Recreation CIP	-	-	-	0%	426
<b>Debt Levy</b>					
2013A GO Bonds	115,875	118,448	2,573	2.22%	300
2018A GO Bonds	59,440	58,181	(1,260)	-2.12%	304
2020A GO Bonds	143,030	140,352	(2,678)	-1.87%	305
<b>Total Levy</b>	<b>\$ 1,230,606</b>	<b>\$ 1,380,055</b>	<b>\$ 149,449</b>	<b>12.14%</b>	
<b>Tax Capacity</b>	<b>\$ 2,242,909</b>	<b>\$ 2,489,804</b>	<b>\$ 246,895</b>	<b>11.01%</b>	
<b>City Tax Rate*</b>	<b>54.87%</b>	<b>55.43%</b>	<b>0.56%</b>		

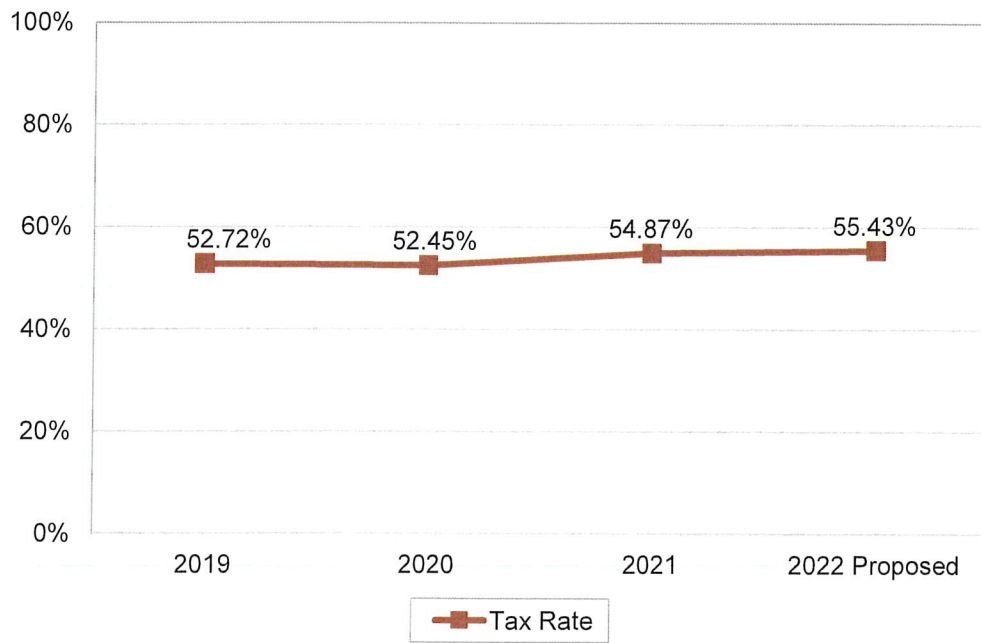
*\*The City's Payable 2022 Tax Rate has been estimated based on preliminary tax capacity information provided by Rice County. The final tax capacity and rate will vary from the rate estimated in this memo.*

Without an additional capital levy of \$40,000 and \$13,000 in 2021 the Public Works, Public Safety and Parks and Recreation capital improvement reserves, respectively, will be depleted and General Fund reserves will then be used up in 2023 leaving no additional funding for future capital equipment and improvements.

### Tax Levy 2019 to 2022 Proposed



### Tax Rate 2019 to 2022 Proposed





## Estimated City Tax Rate Impact on Residential and Commercial Properties

Estimated City Tax Rate Impact on Residential and Commercial Properties					
Property Type	2021 Market Value*	2021 Taxable Market Value	2021 Taxes Payable	2022 Taxes Payable	Increase in Property Taxes
Residential	\$ 100,000	\$ 71,800	\$ 376	\$ 398	\$ 22
Residential	200,000	180,800	956	1,002	46
Residential	300,000	289,800	1,536	1,606	70
Residential	400,000	398,800	2,116	2,210	94
Commercial	500,000	500,000	4,911	5,127	217

\*Assuming 3.00% increase in market value from 2021

### Tax Capacity Impact on Tax Rate

#### Keep the Tax Levy Dollars Flat

	2021	2022	Change
City Tax Rate	54.87%	49.43%	-5.44%
Total Levy - City	\$ 1,230,606	\$ 1,230,606	\$ -
Tax Capacity	\$ 2,242,909	\$ 2,489,804	\$ 246,895

If the City keeps the tax levy dollars flat, the tax rate will decrease by 5.44%. As tax capacity increases, cities can levy more dollars without a direct tax rate increase. In this example, the City is able to keep a flat levy amount and the residents see a decrease in their tax per household.

#### Keep a Flat Tax Rate

	2021	2022	Change
City Tax Rate	54.87%	54.87%	0.00%
Total Levy - City	\$ 1,230,606	\$ 1,366,069	\$ 135,463
Tax Capacity	\$ 2,242,909	\$ 2,489,804	\$ 246,895

If the City keeps a flat tax rate, the levied tax dollars will increase by \$135,463 (or 11.01%). As stated before, as the tax capacity increases, cities are able to levy more dollars without a direct tax rate increase. In this example the City is able to collect an additional \$135,463 without having to increase the tax rate per household.

#### Current Proposed Tax Levy & Tax Rate

	2021	2022	Change
City Tax Rate	54.87%	55.43%	0.56%
Total Levy - City	\$ 1,230,606	\$ 1,380,055	\$ 149,449
Tax Capacity	\$ 2,242,909	\$ 2,489,804	\$ 246,895

In this example are the proposed 2022 tax rate and levy amounts. The dollars levied are increased by \$149,449 (12.14%) and the tax rate has increased by 0.56%.

## General Fund Budgeted Revenues

	Actual 2019	Actual 2020	YTD 8/16/2021	Budget 2021	Budget 2022	Amount Change	Percent Change
<b>Revenues</b>							
Property taxes	\$ 998,688	\$ 1,136,604	\$ 494,274	\$ 872,261	\$ 972,274	\$ 100,013	11%
Licenses and permits	74,370	184,064	99,175	78,500	126,500	48,000	61%
Intergovernmental	209,085	330,430	103,674	201,689	200,709	(980)	0%
Charges for services	40,443	110,131	31,285	28,700	28,700	-	0%
Fines and forfeitures	26,112	11,329	4,859	25,000	15,000	(10,000)	-40%
Interest earnings	43,750	8,337	1,496	15,000	20,000	5,000	33%
Miscellaneous	37,738	15,021	8,474	-	-	-	0%
Sale of fixed assets	-	-	69,723	-	-	-	0%
Other financing sources	-	103,300	-	233,900	-	(233,900)	-100%
<b>Total Revenues</b>	<b>\$ 1,430,186</b>	<b>\$ 1,899,216</b>	<b>\$ 812,960</b>	<b>\$ 1,455,050</b>	<b>\$ 1,363,183</b>	<b>\$ (91,867)</b>	<b>-6%</b>

### Key Changes:

- Property Taxes – tax levies needed to pay debt service obligations are budgeted in the respective debt service fund for 2022. Previously to the 2021 budget all tax levies (general, capital, and debt service) were budgeted in the General Fund
- Licenses and Permits - increase primarily due to roughly \$48,000 more budgeted for building permit, HVAC permit, plumbing permit and plan check revenue to be more in line with actual revenue
- Fines and forfeitures – decrease to be more in line with actual revenue in prior years

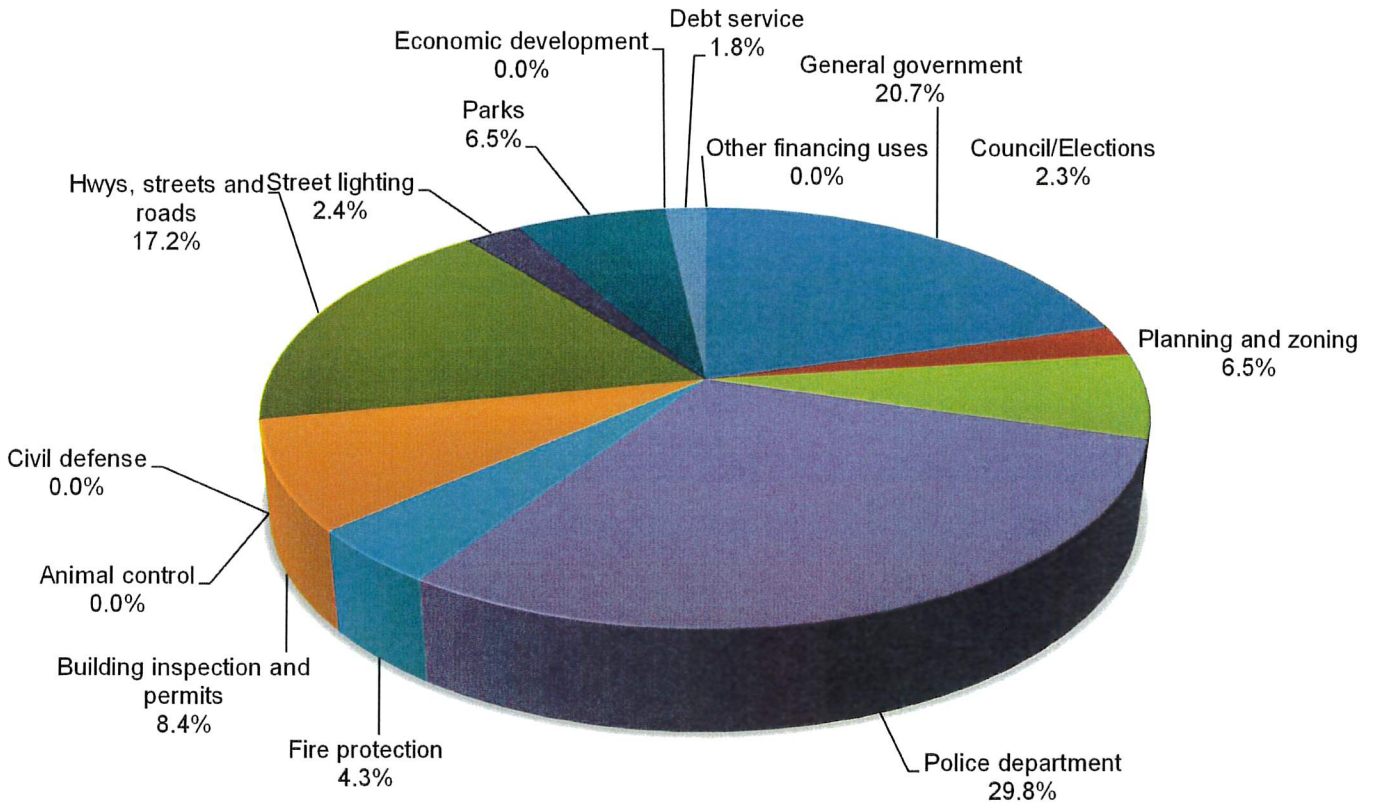
## General Fund Budgeted Expenditures

	Actual 2019	Actual 2020	YTD 8/16/2021	Budget 2021	Budget 2022	Amount Change	Percent Change
<b>Expenditures</b>							
General government	\$ 323,434	\$ 280,810	\$ 175,227	\$ 270,960	\$ 281,573	\$ 10,613	4%
Council/Elections	29,277	33,673	20,772	29,790	31,710	1,920	6%
Planning and zoning	71,296	89,113	50,585	89,255	88,850	(405)	0%
Police department	323,380	281,281	227,257	372,650	405,550	32,900	9%
Fire protection	56,943	48,908	38,282	58,150	59,000	850	1%
Building inspection and permits	61,678	101,702	65,202	78,705	114,255	35,550	45%
Civil defense	476	2,134	-	300	300	-	0%
Animal control	743	-	-	500	500	-	0%
Hwys, streets and roads	227,451	265,700	115,111	185,070	234,920	49,850	27%
Street lighting	21,379	22,871	14,065	30,000	33,000	3,000	10%
Parks	74,676	84,506	60,481	77,760	89,050	11,290	15%
Economic development	3,053	1,526	3,053	3,055	-	(3,055)	-100%
COVID-19	-	46,069	2,024	-	-	-	0%
Debt service	54,386	347,974	24,953	24,955	24,475	(480)	-2%
Other financing uses	-	-	1,116,281	233,900	-	(233,900)	-100%
<b>Total Expenditures</b>	<b>\$ 1,248,172</b>	<b>\$ 1,606,267</b>	<b>\$ 1,913,293</b>	<b>\$ 1,455,050</b>	<b>\$ 1,363,183</b>	<b>\$ (91,867)</b>	<b>-6%</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ 182,014</b>	<b>\$ 292,949</b>	<b>\$(1,100,333)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

### Key Changes:

- Building inspection and permits – increase to be more in line with actual expenditures in prior years
- Police department – increase to personnel costs from COLA, step increases and the assumption of a 10% increase to worker's compensation insurance premiums
- Highways, streets and roads – increase due to assumption of additional Public Works Assistant position beginning on January 1, 2022

General Fund Budgeted Expenditures (Continued)



## Capital Improvements

### Public Works Capital Outlay Fund

Street lighting improvements, utility truck, Hester Street/TH 3 EVP project and 115th Street Improvements. These expenditures are partially funded by capital outlay fund reserves and a direct property tax levy. A bond issue will be necessary for the funding of the 115th Street Improvements and future projects.

	Budget 2021	Budget 2022	Increase/ (Decrease)	Percent Change
<b>Revenues</b>				
R 410-31000 General Property Taxes	\$ 40,000	\$ 40,000	\$ -	0.00%
R 410-39310 Proceeds-Gen Obligation Bond	-	1,500,000	1,500,000	N/A
<b>Total Revenues</b>	<b>\$ 40,000</b>	<b>\$ 1,540,000</b>	<b>\$ 1,500,000</b>	<b>3750.00%</b>

#### Expenditures

E 410-43100-500 Capital Outlay	-	379,962	379,962	N/A
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### Public Safety Capital Outlay Fund

Purchase of fire service capital equipment funded by a direct property tax levy.

	Budget 2021	Budget 2022	Increase/ (Decrease)	Percent Change
<b>Revenues</b>				
R 425-31000 General Property Taxes	\$ -	\$ 13,000	\$ 13,000	N/A
<b>Expenditures</b>				
E 425-42100-500 Capital Outlay	33,000	-	(33,000)	-100.00%

### Parks & Rec. Capital Outlay Fund

Memorial Park vehicle access improvements and Memorial Park trail improvements are funded by capital outlay fund reserves.

	Budget 2021	Budget 2022	Increase/ (Decrease)	Percent Change
<b>Revenues</b>				
R 426-31000 General Property Taxes	\$ -	\$ -	\$ -	N/A
R 426-39201 Transfer from General Fund	233,900	-	(233,900)	-100.00%
<b>Total Revenues</b>	<b>\$ 233,900</b>	<b>\$ -</b>	<b>\$ (233,900)</b>	<b>-100.00%</b>
<b>Expenditures</b>				
E 426-45200-500 Capital Outlay	\$ 233,900	\$ 150,490	\$ (83,410)	-35.66%

## **Governmental Funds Budget Detail**

The following financial reports are attached:

- AEM Revenue Budget Worksheet
- AEM Expenditure Budget Worksheet

**CITY OF DUNDAS**  
**AEM Revenue Budget Worksheet**

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Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
<b>Fund 101 GENERAL FUND</b>					
R 101-31010 Current Ad Valorem Taxes	\$982,811.91	\$1,092,425.51	\$493,673.57	\$872,261.00	\$972,274.00
R 101-31020 Delinquent Ad Valorem Taxes	\$7,784.88	\$36,702.88	\$0.00	\$0.00	\$0.00
R 101-31060 Excess Tax Increments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-31900 Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-32110 Alcoholic Beverages	\$8,065.00	\$10,782.50	\$875.00	\$8,000.00	\$8,000.00
R 101-32170 Amusements	\$170.00	\$60.00	\$0.00	\$0.00	\$0.00
R 101-32180 Other Licenses/Permits	\$3,088.25	\$4,561.00	\$2,180.00	\$2,500.00	\$2,500.00
R 101-32190 Cigarette License	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00
R 101-32210 Building Permits	\$47,843.02	\$105,153.38	\$54,808.45	\$45,000.00	\$75,000.00
R 101-32220 HVAC Permit	\$1,050.00	\$4,255.75	\$3,920.79	\$1,000.00	\$3,000.00
R 101-32230 Plumbing Connection Permits	\$1,256.00	\$5,040.00	\$2,932.00	\$2,000.00	\$3,000.00
R 101-32270 Plan Check	\$12,898.46	\$53,620.59	\$34,458.85	\$20,000.00	\$35,000.00
R 101-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33401 Local Government Aid	\$181,520.46	\$189,869.00	\$87,079.50	\$174,159.00	\$174,159.00
R 101-33402 Market Value Credit	\$441.84	\$440.50	\$0.00	\$425.00	\$450.00
R 101-33405 PERA Rate Increase Aid	\$104.00	\$0.00	\$0.00	\$105.00	\$100.00
R 101-33416 Police Training Reimbursement	\$0.00	\$1,881.82	\$0.00	\$0.00	\$0.00
R 101-33419 Muni State Aid St Maintenance	\$0.00	\$0.00	\$15,707.50	\$0.00	\$0.00
R 101-33430 State Police Aid	\$25,188.72	\$18,902.07	\$596.25	\$25,000.00	\$25,000.00
R 101-33460 Nightcap Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33500 Federal Grant Aid	\$0.00	\$118,360.00	\$0.00	\$0.00	\$0.00
R 101-33630 TZD Police	\$1,829.67	\$976.14	\$289.83	\$2,000.00	\$1,000.00
R 101-33640 Bulletproof Vest Partnership	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34000 Charges for Services	\$4.00	\$1,398.52	\$99.50	\$0.00	\$0.00
R 101-34103 Zoning and Subdivision Fees	\$13,028.82	\$80,202.85	\$13,153.53	\$5,000.00	\$5,000.00
R 101-34104 Building Permit Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34107 Assessment Search Fees	\$1,665.00	\$3,034.71	\$1,670.00	\$1,500.00	\$1,500.00
R 101-34108 Admin Charges Other Funds	\$0.00	\$205.40	\$0.00	\$0.00	\$0.00
R 101-34200 Public Safety Charges for Srvs	\$3,040.00	\$4,400.00	\$2,992.50	\$0.00	\$0.00
R 101-34203 Accident/Police Report	\$35.00	\$45.00	\$35.00	\$0.00	\$0.00
R 101-34300 Road Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34780 Park Fees	\$3,098.70	\$773.06	\$1,875.00	\$2,500.00	\$2,500.00
R 101-34800 Franchise & Licensing Revenue	\$15,370.83	\$15,521.25	\$9,037.66	\$15,500.00	\$15,500.00
R 101-34950 Other Revenues	\$33,478.08	\$2,360.06	\$4,871.75	\$0.00	\$0.00
R 101-35000 Fines and Forfeits	\$26,111.91	\$11,329.41	\$4,859.39	\$25,000.00	\$15,000.00
R 101-36100 Specl Assessments-PPD	\$8,090.73	\$7,475.45	\$600.00	\$0.00	\$0.00
R 101-36205 Co-op Dividend	\$0.00	\$20.90	\$0.00	\$0.00	\$0.00
R 101-36210 Interest Earnings	\$43,749.64	\$8,336.52	\$1,496.11	\$15,000.00	\$20,000.00
R 101-36220 Rent and Royalties	\$4,200.00	\$4,550.00	\$2,450.00	\$4,200.00	\$4,200.00
R 101-36230 Contributions and Donations	\$2,244.02	\$1,616.19	\$2,000.00	\$0.00	\$0.00
R 101-36240 Special Park Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36245 Insurance Settlement	\$0.00	\$7,465.92	\$0.00	\$0.00	\$0.00
R 101-36250 Spec Program Donations PD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36300 Refunds and reimbursements	\$2,015.89	\$3,557.68	\$1,602.01	\$0.00	\$0.00
R 101-39101 Sales of General Fixed Assets	\$0.00	\$0.00	\$69,723.00	\$0.00	\$0.00
R 101-39200 Interfund Operating Transfers	\$0.00	\$103,300.34	\$0.00	\$0.00	\$0.00
R 101-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39300 Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39400 Use of Reserves	\$0.00	\$0.00	\$0.00	\$233,900.00	\$0.00
R 101-39999 Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Fund 101 GENERAL FUND</b>	<b>\$1,430,184.83</b>	<b>\$1,899,214.40</b>	<b>\$812,987.19</b>	<b>\$1,455,050.00</b>	<b>\$1,363,183.00</b>

**CITY OF DUNDAS**  
**AEM Revenue Budget Worksheet**

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Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
<b>Fund 201 GAMBLING</b>					
R 201-36210 Interest Earnings	\$374.80	\$447.35	\$165.29	\$200.00	\$250.00
R 201-36230 Contributions and Donations	\$33,742.66	\$5,186.80	\$0.00	\$20,000.00	\$20,000.00
R 201-39200 Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-39203 Transfer from Other Fund	\$0.00	\$0.00	\$9,823.20	\$0.00	\$0.00
<b>Fund 201 GAMBLING</b>	<b>\$34,117.46</b>	<b>\$5,634.15</b>	<b>\$9,988.49</b>	<b>\$20,200.00</b>	<b>\$20,250.00</b>
<b>Fund 235 ECONOMIC DEVELOPMENT AUTHORITY</b>					
R 235-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$37,800.00
<b>Fund 235 ECONOMIC DEVELOPMENT AUTHORITY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,800.00</b>
<b>Fund 300 2013A GO BONDS</b>					
R 300-31000 General Property Taxes	\$0.00	\$0.00	\$57,937.50	\$115,875.00	\$118,448.00
R 300-36100 Spec Assessments-PPD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 300-36210 Interest Earnings	\$4,956.60	\$389.21	\$26.30	\$0.00	\$405.00
R 300-39200 Interfund Operating Transfers	\$0.00	\$109,107.50	\$0.00	\$0.00	\$0.00
<b>Fund 300 2013A GO BONDS</b>	<b>\$4,956.60</b>	<b>\$109,496.71</b>	<b>\$57,963.80</b>	<b>\$115,875.00</b>	<b>\$118,853.00</b>
<b>Fund 304 2018A GO BONDS</b>					
R 304-31000 General Property Taxes	\$0.00	\$0.00	\$29,720.00	\$59,440.00	\$58,181.00
R 304-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 304-39200 Interfund Operating Transfers	\$27,974.00	\$48,210.00	\$0.00	\$0.00	\$0.00
<b>Fund 304 2018A GO BONDS</b>	<b>\$27,974.00</b>	<b>\$48,210.00</b>	<b>\$29,720.00</b>	<b>\$59,440.00</b>	<b>\$58,181.00</b>
<b>Fund 305 2020A GO BONDS</b>					
R 305-31000 General Property Taxes	\$0.00	\$0.00	\$71,515.00	\$143,030.00	\$140,352.00
R 305-31010 Current Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 305-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 305-39200 Interfund Operating Transfers	\$0.00	\$29,043.50	\$0.00	\$0.00	\$0.00
<b>Fund 305 2020A GO BONDS</b>	<b>\$0.00</b>	<b>\$29,043.50</b>	<b>\$71,515.00</b>	<b>\$143,030.00</b>	<b>\$140,352.00</b>
<b>Fund 401 CAPITAL PROJECTS</b>					
R 401-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-34300 Road Construction	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-36210 Interest Earnings	\$0.00	\$0.00	\$1,610.90	\$0.00	\$0.00
R 401-39200 Interfund Operating Transfers	\$0.00	\$136,179.74	\$0.00	\$0.00	\$0.00
R 401-39201 Transfer from General Fund	\$0.00	\$0.00	\$776,812.62	\$0.00	\$0.00
R 401-39310 Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-39320 Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-39350 Escrow Disper. Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 401-39399 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Fund 401 CAPITAL PROJECTS</b>	<b>\$2,400.00</b>	<b>\$136,179.74</b>	<b>\$778,423.52</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Fund 408 CITY HALL CONSTRUCTION</b>					
R 408-36210 Interest Earnings	\$0.00	\$3,966.65	\$0.00	\$0.00	\$0.00
R 408-39201 Transfer from General Fund	\$0.00	\$0.00	\$183,534.88	\$0.00	\$0.00
R 408-39310 Proceeds-Gen Obligation Bond	\$0.00	\$2,145,000.00	\$0.00	\$0.00	\$0.00
R 408-39311 Bond Premium	\$0.00	\$51,245.85	\$0.00	\$0.00	\$0.00
<b>Fund 408 CITY HALL CONSTRUCTION</b>	<b>\$0.00</b>	<b>\$2,200,212.50</b>	<b>\$183,534.88</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Fund 410 PUBLIC WORKS CAPITAL OUTLAY</b>					
R 410-31000 General Property Taxes	\$0.00	\$0.00	\$20,000.00	\$40,000.00	\$40,000.00
R 410-36210 Interest Earnings	\$145.38	\$62.73	\$80.19	\$0.00	\$550.00
R 410-36240 Special Park Revenues	\$0.00	\$23,400.00	\$0.00	\$0.00	\$0.00
R 410-39200 Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



**CITY OF DUNDAS**  
**AEM Revenue Budget Worksheet**

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
R 410-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 410-39310 Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00
<b>Fund 410 PUBLIC WORKS CAPITAL OUTLAY</b>	<b>\$145.38</b>	<b>\$23,462.73</b>	<b>\$20,080.19</b>	<b>\$40,000.00</b>	<b>\$1,540,550.00</b>
<b>Fund 425 PUBLIC SAFETY CAPITAL OUTLAY</b>					
R 425-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00
R 425-36210 Interest Earnings	\$1,757.90	\$759.33	\$212.22	\$0.00	\$300.00
R 425-39200 Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Fund 425 PUBLIC SAFETY CAPITAL OUTLAY</b>	<b>\$1,757.90</b>	<b>\$759.33</b>	<b>\$212.22</b>	<b>\$0.00</b>	<b>\$13,300.00</b>
<b>Fund 426 PARKS &amp; REC. CAPITAL OUTLAY</b>					
R 426-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 426-36210 Interest Earnings	\$0.00	\$0.00	\$199.29	\$0.00	\$2,500.00
R 426-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 426-39201 Transfer from General Fund	\$0.00	\$0.00	\$155,933.36	\$233,900.00	\$0.00
R 426-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Fund 426 PARKS &amp; REC. CAPITAL OUTLAY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$156,132.65</b>	<b>\$233,900.00</b>	<b>\$2,500.00</b>
	<b>\$1,501,536.17</b>	<b>\$4,452,213.06</b>	<b>\$2,120,557.94</b>	<b>\$2,067,495.00</b>	<b>\$3,294,969.00</b>

([Fund] In ("101","201","235","300","304","305","401","408","410","425","426"))

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
Fund 101 GENERAL FUND					
Dept 41000 General Government					
E 101-41000-100 Salaries and Wages	\$91,533.82	\$73,270.61	\$46,366.56	\$82,360.00	\$83,950.00
E 101-41000-101 Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-102 Overtime	\$98.12	\$106.17	\$0.00	\$0.00	\$0.00
E 101-41000-121 PERA	\$5,611.45	\$5,742.40	\$3,696.33	\$6,180.00	\$6,300.00
E 101-41000-122 Payroll Taxes	\$8,200.26	\$6,829.54	\$3,978.18	\$6,300.00	\$6,420.00
E 101-41000-131 Employer Paid Health	\$6,173.48	\$5,759.00	\$5,232.95	\$6,020.00	\$15,420.00
E 101-41000-133 Employer Paid Dental	\$172.99	\$277.12	\$71.99	\$110.00	\$230.00
E 101-41000-134 Employer Paid Life	\$111.84	\$62.81	\$14.93	\$70.00	\$30.00
E 101-41000-141 Unemploy Comp Insurance Pre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-150 Worker s Comp (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-151 Worker s Comp Insurance Prem	\$848.40	\$336.00	\$396.97	\$390.00	\$320.00
E 101-41000-200 Supplies	\$5,594.01	\$11,421.58	\$3,632.39	\$8,500.00	\$6,500.00
E 101-41000-208 Training and Licensing	\$1,748.95	\$54.50	\$767.94	\$1,750.00	\$1,000.00
E 101-41000-214 Building Heat	\$774.03	\$0.00	\$0.00	\$775.00	\$0.00
E 101-41000-300 Professional Services	\$0.00	\$2,498.92	-\$98.92	\$0.00	\$0.00
E 101-41000-301 Auditing and Acct g Services	\$46,792.80	\$61,216.24	\$43,628.00	\$56,095.00	\$55,503.00
E 101-41000-303 Engineering Fees	\$32,454.75	\$2,204.00	\$5,533.50	\$32,500.00	\$32,500.00
E 101-41000-304 Legal Fees	\$22,861.90	\$18,455.50	\$15,446.19	\$25,000.00	\$25,000.00
E 101-41000-306 Recruitment	\$1,705.83	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-309 EDP, Software and Design	\$6,982.41	\$3,545.00	\$1,579.47	\$2,500.00	\$3,000.00
E 101-41000-310 Professional Services	\$28,999.01	\$11,473.68	\$1,286.00	\$15,000.00	\$15,000.00
E 101-41000-313 Planning Fee s	\$23,942.17	\$2,659.46	\$855.05	\$0.00	\$0.00
E 101-41000-321 Telephone & Communications	\$3,884.81	\$3,123.99	\$3,119.68	\$4,500.00	\$4,000.00
E 101-41000-322 Postage	\$1,006.07	\$4,095.41	\$2,283.35	\$1,000.00	\$2,000.00
E 101-41000-330 Travel	\$2,529.54	\$740.49	\$107.58	\$2,750.00	\$1,200.00
E 101-41000-343 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-345 Newsletter Expenses	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00
E 101-41000-351 Legal Notices Publishing	\$2,908.05	\$2,676.75	\$2,934.38	\$1,500.00	\$2,500.00
E 101-41000-352 General Notices and Pub Info	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-360 Liability Insurance	\$2,750.20	\$6,160.79	\$2,456.00	\$0.00	\$0.00
E 101-41000-362 Property Insurance	\$2,384.00	\$1,804.39	\$3,737.51	\$3,560.00	\$3,040.00
E 101-41000-381 Electricity	\$1,008.09	\$4,310.27	\$3,549.21	\$2,000.00	\$2,760.00
E 101-41000-400 Repairs and Maintenance	\$1,227.15	\$16,916.01	\$13,852.00	\$1,000.00	\$2,500.00
E 101-41000-401 R & M Buildings	\$484.00	\$166.00	\$0.00	\$250.00	\$250.00
E 101-41000-406 Grounds Maintence	\$2,690.00	\$200.00	\$587.47	\$1,500.00	\$1,000.00
E 101-41000-408 Sand/Rock/Dirt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-413 Rental	\$1,604.99	\$2,161.57	\$1,664.04	\$1,550.00	\$1,550.00
E 101-41000-430 Miscellaneous	\$118.00	\$1,431.71	-\$32.83	\$500.00	\$500.00
E 101-41000-431 Bank Fees	\$835.00	\$2,041.69	\$750.50	\$700.00	\$1,000.00
E 101-41000-433 Dues and Subscriptions	\$1,851.12	\$1,545.00	\$3,051.00	\$2,500.00	\$3,500.00
E 101-41000-438 Assessments/Taxes/Penalties	\$4.00	\$4.00	\$1,454.30	\$0.00	\$0.00
E 101-41000-440 Cleaning Service	\$580.44	\$823.92	\$1,661.61	\$600.00	\$600.00
E 101-41000-500 Capital Outlay	\$3,626.97	\$400.18	\$0.00	\$0.00	\$0.00
E 101-41000-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-580 Equipment	\$8,806.36	\$24,764.79	\$849.31	\$3,500.00	\$3,500.00
E 101-41000-620 Fiscal Agent s Fees	\$500.00	\$500.00	\$950.00	\$0.00	\$500.00
E 101-41000-810 Refunds/Reimbursements	\$31.09	\$229.23	\$0.00	\$0.00	\$0.00
Dept 41000 General Government	\$323,436.10	\$280,808.72	\$175,362.64	\$270,960.00	\$281,573.00
Dept 41110 Council/Elections					
E 101-41110-100 Salaries and Wages	\$25,200.00	\$28,277.12	\$16,282.53	\$26,080.00	\$26,080.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-41110-122 Payroll Taxes	\$1,767.15	\$2,161.54	\$1,285.20	\$2,000.00	\$2,000.00
E 101-41110-142 Unemployment Benefit Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	\$91.61	\$90.00	\$70.00
E 101-41110-200 Supplies	\$86.98	\$1,499.83	\$0.00	\$0.00	\$1,500.00
E 101-41110-208 Training and Licensing	\$259.00	\$26.00	\$350.00	\$500.00	\$500.00
E 101-41110-321 Telephone & Communications	\$420.00	\$455.00	\$245.00	\$420.00	\$420.00
E 101-41110-330 Travel	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
E 101-41110-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-400 Repairs and Maintenance	\$932.81	\$0.00	\$227.50	\$0.00	\$440.00
E 101-41110-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-433 Dues and Subscriptions	\$611.00	\$1,253.00	\$0.00	\$500.00	\$500.00
E 101-41110-580 Equipment	\$0.00	\$0.00	\$2,289.18	\$0.00	\$0.00
Dept 41110 Council/Elections	\$29,276.94	\$33,672.49	\$20,771.02	\$29,790.00	\$31,710.00
Dept 41310 COVID-19					
E 101-41310-200 Supplies	\$0.00	\$46,068.55	\$2,023.93	\$0.00	\$0.00
Dept 41310 COVID-19	\$0.00	\$46,068.55	\$2,023.93	\$0.00	\$0.00
Dept 41910 Planning and Zoning					
E 101-41910-100 Salaries and Wages	\$22,347.29	\$22,173.68	\$12,499.14	\$23,860.00	\$26,280.00
E 101-41910-102 Overtime	\$39.24	\$42.47	\$0.00	\$0.00	\$0.00
E 101-41910-121 PERA	\$1,230.73	\$1,648.26	\$987.24	\$1,660.00	\$1,850.00
E 101-41910-122 Payroll Taxes	\$1,713.99	\$1,884.29	\$1,102.46	\$1,830.00	\$2,010.00
E 101-41910-131 Employer Paid Health	\$753.77	\$2,270.58	\$1,986.17	\$2,260.00	\$3,050.00
E 101-41910-133 Employer Paid Dental	\$30.46	\$123.77	\$27.00	\$40.00	\$50.00
E 101-41910-134 Employer Paid Life	\$19.65	\$26.83	\$5.62	\$30.00	\$10.00
E 101-41910-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	\$101.79	\$100.00	\$100.00
E 101-41910-200 Supplies	\$46.65	\$14.15	\$0.00	\$100.00	\$100.00
E 101-41910-208 Training and Licensing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-300 Professional Services	\$270.94	\$300.00	\$0.00	\$0.00	\$0.00
E 101-41910-303 Engineering Fees	\$33,935.90	\$26,583.00	\$25,932.25	\$15,000.00	\$15,000.00
E 101-41910-304 Legal Fees	\$4,157.50	\$1,103.50	\$0.00	\$4,800.00	\$4,800.00
E 101-41910-313 Planning Fee s	\$6,017.63	\$7,489.05	\$8,023.49	\$14,000.00	\$10,000.00
E 101-41910-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-351 Legal Notices Publishing	\$731.25	\$800.00	\$0.00	\$575.00	\$600.00
E 101-41910-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-810 Refunds/Reimbursements	\$0.00	\$24,652.64	\$0.00	\$25,000.00	\$25,000.00
Dept 41910 Planning and Zoning	\$71,295.00	\$89,112.22	\$50,665.16	\$89,255.00	\$88,850.00
Dept 42100 Police Department					
E 101-42100-100 Salaries and Wages	\$214,597.93	\$170,054.15	\$132,844.81	\$239,880.00	\$261,920.00
E 101-42100-102 Overtime	\$2,664.69	\$86.18	\$1,305.10	\$0.00	\$0.00
E 101-42100-121 PERA	\$31,725.47	\$25,983.37	\$15,675.52	\$42,460.00	\$33,530.00
E 101-42100-122 Payroll Taxes	\$2,865.07	\$4,932.11	\$5,685.80	\$7,010.00	\$8,030.00
E 101-42100-131 Employer Paid Health	\$6,821.54	\$6,750.58	\$15,063.48	\$15,250.00	\$31,170.00
E 101-42100-133 Employer Paid Dental	\$440.70	\$186.27	\$258.18	\$430.00	\$460.00
E 101-42100-134 Employer Paid Life	\$284.70	\$161.28	\$54.85	\$280.00	\$70.00
E 101-42100-142 Unemployment Benefit Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-151 Worker s Comp Insurance Prem	\$6,368.15	\$9,071.13	\$12,189.53	\$8,760.00	\$11,600.00
E 101-42100-200 Supplles	\$3,859.90	\$5,406.94	\$3,753.82	\$6,500.00	\$3,600.00
E 101-42100-208 Training and Licensing	\$3,076.00	\$3,515.24	\$2,329.98	\$3,000.00	\$3,500.00
E 101-42100-214 Building Heat	\$447.26	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-217 Uniforms	\$2,181.24	\$7,303.47	\$1,866.81	\$3,000.00	\$3,000.00
E 101-42100-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-304 Legal Fees	\$8,390.90	\$7,717.90	\$4,623.88	\$8,500.00	\$8,500.00

## AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-42100-306 Recruitment	\$375.00	\$1,115.84	\$1,534.46	\$0.00	\$500.00
E 101-42100-309 EDP, Software and Design	\$512.50	\$941.25	\$180.00	\$0.00	\$500.00
E 101-42100-310 Professional Services	\$1,007.25	\$182.23	\$827.00	\$0.00	\$500.00
E 101-42100-321 Telephone & Communications	\$5,949.28	\$2,842.51	\$1,634.64	\$3,900.00	\$3,900.00
E 101-42100-322 Postage	\$193.28	\$0.00	\$4.15	\$100.00	\$100.00
E 101-42100-330 Travel	\$120.79	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-360 Liability Insurance	\$5,369.00	\$9,075.93	\$3,196.00	\$0.00	\$0.00
E 101-42100-362 Property Insurance	\$1,399.04	\$1,649.49	\$12,119.00	\$12,080.00	\$13,210.00
E 101-42100-381 Electricity	\$1,716.09	\$2,215.52	\$882.01	\$1,500.00	\$0.00
E 101-42100-382 Water Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-385 Sewer Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-400 Repairs and Maintenance	\$965.07	\$11,530.39	\$5,126.61	\$850.00	\$3,000.00
E 101-42100-406 Grounds Maintenance	\$1,696.50	\$0.00	\$0.00	\$1,100.00	\$1,010.00
E 101-42100-412 Building Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-413 Rental	\$208.00	\$174.00	\$0.00	\$100.00	\$100.00
E 101-42100-418 Vehicle Fuels	\$9,720.67	\$4,723.11	\$3,079.39	\$7,500.00	\$7,500.00
E 101-42100-419 Vehicle Operations	\$3,054.51	\$1,047.87	\$143.62	\$3,000.00	\$3,000.00
E 101-42100-430 Miscellaneous	\$52.17	\$300.00	\$0.00	\$0.00	\$0.00
E 101-42100-433 Dues and Subscriptions	\$2,668.60	\$2,968.84	\$2,849.00	\$2,750.00	\$3,000.00
E 101-42100-438 Assessments/Taxes/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-440 Cleaning Service	\$496.11	\$199.96	\$263.04	\$350.00	\$350.00
E 101-42100-441 Investigation Expense	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00
E 101-42100-443 Forfeiture Expense	\$373.50	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-580 Equipment	\$3,776.60	\$1,072.00	\$0.00	\$4,350.00	\$3,500.00
E 101-42100-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42100 Police Department	\$323,377.51	\$281,282.56	\$227,490.68	\$372,650.00	\$405,550.00
Dept 42200 Fire Protection					
E 101-42200-300 Professional Services	\$56,942.60	\$48,907.76	\$38,281.52	\$58,150.00	\$59,000.00
E 101-42200-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42200 Fire Protection	\$56,942.60	\$48,907.76	\$38,281.52	\$58,150.00	\$59,000.00
Dept 42400 Building Inspection & Permits					
E 101-42400-100 Salaries and Wages	\$5,278.42	\$49,008.40	\$36,894.56	\$54,010.00	\$63,320.00
E 101-42400-102 Overtime	\$39.24	\$42.47	\$0.00	\$0.00	\$0.00
E 101-42400-121 PERA	\$337.48	\$3,685.89	\$2,853.32	\$4,050.00	\$4,750.00
E 101-42400-122 Payroll Taxes	\$397.76	\$4,102.73	\$3,090.57	\$4,130.00	\$4,840.00
E 101-42400-131 Employer Paid Health	\$160.71	\$2,117.42	\$2,195.71	\$730.00	\$5,530.00
E 101-42400-133 Employer Paid Dental	\$11.92	\$108.94	\$41.98	\$10.00	\$90.00
E 101-42400-134 Employer Paid Life	\$7.67	\$15.03	\$2.76	\$10.00	\$0.00
E 101-42400-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	\$3,084.14	\$3,030.00	\$2,790.00
E 101-42400-200 Supplies	\$60.47	\$57.47	\$0.00	\$300.00	\$150.00
E 101-42400-208 Training and Licensing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-309 EDP, Software and Design	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00
E 101-42400-310 Professional Services	\$192.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-311 Bldg Permit Expense	\$40,701.80	\$15,458.03	\$748.60	\$1,000.00	\$15,000.00
E 101-42400-312 Plan Review Expense	\$8,992.65	\$25,175.06	\$15,734.52	\$9,000.00	\$15,000.00
E 101-42400-314 Mechanical Permit Expense	\$2,654.39	\$859.56	\$272.16	\$350.00	\$1,000.00
E 101-42400-315 Plumbing Permit Expense	\$2,100.26	\$586.90	\$39.93	\$500.00	\$1,000.00
E 101-42400-321 Telephone & Communications	\$258.99	\$0.00	\$0.00	\$600.00	\$300.00
E 101-42400-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-42400-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
E 101-42400-580 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42400-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42400 Building Inspection & Permits	\$61,678.76	\$101,702.90	\$65,443.25	\$78,705.00	\$114,255.00
Dept 42500 Civil Defense					
E 101-42500-362 Property Insurance	\$264.00	\$566.30	\$0.00	\$0.00	\$0.00
E 101-42500-381 Electricity	\$136.63	\$0.00	\$0.00	\$100.00	\$100.00
E 101-42500-400 Repairs and Maintenance	\$75.00	\$1,567.50	\$0.00	\$200.00	\$200.00
E 101-42500-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42500 Civil Defense	\$475.63	\$2,133.80	\$0.00	\$300.00	\$300.00
Dept 42700 Animal Control					
E 101-42700-200 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42700-300 Professional Services	\$743.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-42700-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42700 Animal Control	\$743.00	\$0.00	\$0.00	\$500.00	\$500.00
Dept 43100 Hwys, Streets, & Roads					
E 101-43100-100 Salaries and Wages	\$54,954.17	\$51,620.89	\$31,329.18	\$52,420.00	\$70,950.00
E 101-43100-102 Overtime	\$7,274.64	\$3,015.07	\$1,525.12	\$0.00	\$0.00
E 101-43100-121 PERA	\$3,906.54	\$4,193.74	\$2,621.50	\$3,930.00	\$5,320.00
E 101-43100-122 Payroll Taxes	\$4,645.21	\$5,394.62	\$3,305.58	\$4,010.00	\$5,430.00
E 101-43100-131 Employer Paid Health	\$1,497.52	\$8,712.94	\$6,977.78	\$5,850.00	\$9,900.00
E 101-43100-133 Employer Paid Dental	\$107.17	\$75.60	\$59.68	\$110.00	\$150.00
E 101-43100-134 Employer Paid Life	\$69.24	\$61.27	\$12.80	\$70.00	\$20.00
E 101-43100-142 Unemployment Benefit Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-151 Worker s Comp Insurance Prem	\$3,669.96	\$5,862.77	\$5,420.47	\$3,160.00	\$3,390.00
E 101-43100-200 Supplies	\$1,954.99	\$7,073.64	\$4,299.33	\$2,500.00	\$2,500.00
E 101-43100-211 Equipment Fuel	\$1,453.85	\$1,291.28	\$1,019.37	\$0.00	\$1,200.00
E 101-43100-214 Building Heat	\$526.22	\$0.00	\$0.00	\$550.00	\$550.00
E 101-43100-217 Uniforms	\$255.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-226 Signs	\$0.00	\$0.00	\$0.00	\$500.00	\$1,500.00
E 101-43100-303 Engineering Fees	\$6,736.00	\$5,926.25	\$0.00	\$0.00	\$6,500.00
E 101-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-305 Medical and Dental Fees	\$168.50	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-306 Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-310 Professional Services	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
E 101-43100-321 Telephone & Communications	\$445.27	\$455.00	\$814.13	\$500.00	\$500.00
E 101-43100-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-330 Travel	\$381.85	\$1,586.82	\$941.88	\$400.00	\$400.00
E 101-43100-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-360 Liability Insurance	\$309.00	\$1,651.44	\$748.00	\$0.00	\$0.00
E 101-43100-362 Property Insurance	\$775.98	\$389.00	\$3,537.54	\$3,670.00	\$3,460.00
E 101-43100-381 Electricity	\$2,109.62	\$1,714.47	\$2,587.39	\$2,000.00	\$2,200.00
E 101-43100-387 Street & Park Lighting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-400 Repairs and Maintenance	\$13,517.30	\$5,670.18	\$5,864.71	\$8,000.00	\$8,000.00
E 101-43100-406 Grounds Maintenance	\$1,300.00	\$5,300.00	\$955.00	\$3,500.00	\$3,850.00
E 101-43100-407 Snow Plowing	\$4,560.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-408 Sand/Rock/Dirt	\$13,306.58	\$14,763.93	\$16,265.80	\$8,900.00	\$14,800.00
E 101-43100-409 St. Sweeping	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-411 Road Maintenance	\$13,901.25	\$68,803.64	\$69,690.80	\$75,000.00	\$85,000.00
E 101-43100-413 Rental	\$0.00	\$1,875.00	\$0.00	\$0.00	\$0.00
E 101-43100-418 Vehicle Fuels	\$2,925.74	\$2,084.75	\$1,274.46	\$3,000.00	\$3,300.00

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Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-43100-419 Vehicle Operations	\$5,301.58	\$6,504.43	\$3,228.50	\$5,500.00	\$5,500.00
E 101-43100-438 Assessments/Taxes/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-440 Cleaning Service	\$642.39	\$172.49	\$238.06	\$500.00	\$500.00
E 101-43100-500 Capital Outlay	\$80,753.63	\$1,850.00	\$0.00	\$0.00	\$0.00
E 101-43100-580 Equipment	\$0.00	\$59,650.88	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads	\$227,449.20	\$265,700.10	\$162,717.08	\$185,070.00	\$234,920.00
Dept 43124 Street Lighting					
E 101-43124-381 Electricity	\$21,364.22	\$22,072.30	\$13,158.17	\$30,000.00	\$33,000.00
E 101-43124-400 Repairs and Maintenance	\$15.09	\$799.00	\$1,201.21	\$0.00	\$0.00
Dept 43124 Street Lighting	\$21,379.31	\$22,871.30	\$14,359.38	\$30,000.00	\$33,000.00
Dept 45200 Parks					
E 101-45200-100 Salaries and Wages	\$21,085.08	\$14,597.35	\$8,656.39	\$15,890.00	\$19,490.00
E 101-45200-102 Overtime	\$646.41	\$584.52	\$281.32	\$0.00	\$0.00
E 101-45200-121 PERA	\$1,286.90	\$1,151.54	\$702.11	\$1,120.00	\$1,390.00
E 101-45200-122 Payroll Taxes	\$1,646.67	\$1,479.91	\$890.00	\$1,220.00	\$1,490.00
E 101-45200-131 Employer Paid Health	\$680.73	\$2,481.61	\$2,057.87	\$1,840.00	\$2,790.00
E 101-45200-133 Employer Paid Dental	\$30.31	\$69.78	\$20.65	\$40.00	\$40.00
E 101-45200-134 Employer Paid Life	\$19.58	\$19.69	\$4.34	\$20.00	\$10.00
E 101-45200-142 Unemployment Benefit Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-151 Worker s Comp Insurance Prem	\$772.93	\$534.10	\$662.65	\$540.00	\$560.00
E 101-45200-200 Supplies	\$1,150.03	\$2,395.92	\$2,093.47	\$2,000.00	\$2,400.00
E 101-45200-210 Supplies/Water Meter, Etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-211 Equipment Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-221 Equipment	\$0.00	\$397.50	\$0.00	\$0.00	\$400.00
E 101-45200-226 Signs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-303 Engineering Fees	\$2,623.50	\$5,754.25	\$1,977.00	\$2,000.00	\$6,000.00
E 101-45200-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-313 Planning Fee s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-319 Programming Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-321 Telephone & Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-330 Travel	\$268.46	\$33.06	\$134.54	\$0.00	\$0.00
E 101-45200-340 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-360 Liability Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-362 Property Insurance	\$12,813.00	\$21,000.69	\$30,880.11	\$24,240.00	\$24,130.00
E 101-45200-381 Electricity	\$6,126.26	\$4,100.12	\$3,380.91	\$4,100.00	\$4,500.00
E 101-45200-384 Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-387 Street & Park Lighting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-400 Repairs and Maintenance	\$10,183.45	\$15,027.26	\$4,615.85	\$10,000.00	\$10,000.00
E 101-45200-406 Grounds Maintence	\$13,643.15	\$12,030.00	\$3,845.14	\$12,900.00	\$14,000.00
E 101-45200-407 Snow Plowing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-408 Sand/Rock/Dirt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-409 St. Sweeping	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-413 Rental	\$1,700.00	\$1,400.00	\$1,800.00	\$1,850.00	\$1,850.00
E 101-45200-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-438 Assessments/Taxes/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-440 Cleaning Service	\$0.00	\$1,106.81	\$963.70	\$0.00	\$0.00
E 101-45200-500 Capital Outlay	\$0.00	\$340.35	\$0.00	\$0.00	\$0.00
E 101-45200-580 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 101-45200-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45200 Parks	\$74,676.46	\$84,504.46	\$62,966.05	\$77,760.00	\$89,050.00
Dept 46500 Economic Development					
E 101-46500-810 Refunds/Reimbursements	\$3,053.41	\$1,526.48	\$3,052.95	\$3,055.00	\$0.00
Dept 46500 Economic Development	\$3,053.41	\$1,526.48	\$3,052.95	\$3,055.00	\$0.00
Dept 47000 Debt Service					
E 101-47000-601 Debt Srv Bond Principal	\$23,993.00	\$23,993.00	\$23,992.85	\$23,995.00	\$23,995.00
E 101-47000-611 Bond Interest	\$1,919.00	\$1,439.70	\$959.71	\$960.00	\$480.00
E 101-47000-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-47000-720 Operating Transfers	\$27,974.00	\$322,540.74	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service	\$54,386.00	\$347,973.44	\$24,952.56	\$24,955.00	\$24,475.00
Dept 49300 Other Financing Uses					
E 101-49300-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49300 Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer					
E 101-49360-720 Operating Transfers	\$0.00	\$0.00	\$1,116,280.86	\$233,900.00	\$0.00
Dept 49360 Transfer	\$0.00	\$0.00	\$1,116,280.86	\$233,900.00	\$0.00
Fund 101 GENERAL FUND	\$1,248,169.92	\$1,606,264.78	\$1,964,367.08	\$1,455,050.00	\$1,363,183.00
Fund 201 GAMBLING					
Dept 45200 Parks					
E 201-45200-500 Capital Outlay	\$0.00	\$0.00	\$57,999.99	\$53,000.00	\$0.00
E 201-45200-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45200 Parks	\$0.00	\$0.00	\$57,999.99	\$53,000.00	\$0.00
Dept 49360 Transfer					
E 201-49360-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 201 GAMBLING	\$0.00	\$0.00	\$57,999.99	\$53,000.00	\$0.00
Fund 235 ECONOMIC DEVELOPMENT AUTHORITY					
Dept 46500 Economic Development					
E 235-46500-100 Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$9,640.00
E 235-46500-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
E 235-46500-122 Payroll Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$740.00
E 235-46500-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	\$1,040.00
E 235-46500-133 Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
E 235-46500-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 235-46500-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
E 235-46500-200 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 235-46500-301 Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	\$2,220.00
E 235-46500-304 Legal Fees	\$0.00	\$0.00	\$728.50	\$0.00	\$1,000.00
E 235-46500-313 Planning Fee s	\$0.00	\$0.00	\$124.50	\$0.00	\$4,000.00
E 235-46500-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46500 Economic Development	\$0.00	\$0.00	\$853.00	\$0.00	\$19,420.00
Fund 235 ECONOMIC DEVELOPMENT AUTHORITY	\$0.00	\$0.00	\$853.00	\$0.00	\$19,420.00
Fund 300 2013A GO BONDS					
Dept 41910 Planning and Zoning					
E 300-41910-300 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 300-41910-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 300-41910-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 300-41910-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 300-41910-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 300-41910-510 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 41910 Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service					
E 300-47000-300 Professional Services	\$0.00	\$0.00	\$320.00	\$0.00	\$320.00
E 300-47000-601 Debt Srv Bond Principal	\$80,000.00	\$80,000.00	\$85,000.00	\$85,000.00	\$85,000.00
E 300-47000-611 Bond Interest	\$31,108.00	\$29,107.50	\$26,632.50	\$26,630.00	\$24,085.00
E 300-47000-620 Fiscal Agent s Fees	\$0.00	\$333.34	\$125.00	\$500.00	\$500.00
Dept 47000 Debt Service	\$111,108.00	\$109,440.84	\$112,077.50	\$112,130.00	\$109,905.00
Fund 300 2013A GO BONDS	\$111,108.00	\$109,440.84	\$112,077.50	\$112,130.00	\$109,905.00
Fund 304 2018A GO BONDS					
Dept 47000 Debt Service					
E 304-47000-300 Professional Services	\$0.00	\$0.00	\$320.00	\$0.00	\$320.00
E 304-47000-601 Debt Srv Bond Principal	\$0.00	\$20,000.00	\$30,000.00	\$30,000.00	\$30,000.00
E 304-47000-611 Bond Interest	\$27,974.00	\$28,210.00	\$27,210.00	\$27,210.00	\$26,010.00
E 304-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$125.00	\$500.00	\$500.00
Dept 47000 Debt Service	\$27,974.00	\$48,210.00	\$57,655.00	\$57,710.00	\$56,830.00
Fund 304 2018A GO BONDS	\$27,974.00	\$48,210.00	\$57,655.00	\$57,710.00	\$56,830.00
Fund 305 2020A GO BONDS					
Dept 47000 Debt Service					
E 305-47000-300 Professional Services	\$0.00	\$0.00	\$320.00	\$0.00	\$320.00
E 305-47000-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$80,000.00	\$80,000.00	\$85,000.00
E 305-47000-611 Bond Interest	\$0.00	\$29,043.50	\$52,418.76	\$52,420.00	\$49,945.00
E 305-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$125.00	\$500.00	\$500.00
Dept 47000 Debt Service	\$0.00	\$29,043.50	\$132,863.76	\$132,920.00	\$135,765.00
Fund 305 2020A GO BONDS	\$0.00	\$29,043.50	\$132,863.76	\$132,920.00	\$135,765.00
Fund 401 CAPITAL PROJECTS					
Dept 41940 General Govt Buildings/Plant					
E 401-41940-215 License/Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-635 Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 41940 General Govt Buildings/Plant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42100 Police Department					
E 401-42100-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42100 Police Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads					
E 401-43100-200 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-43100-303 Engineering Fees	\$0.00	\$8,163.50	\$0.00	\$0.00	\$0.00
E 401-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-43100-310 Professional Services	\$0.00	\$0.00	\$594.00	\$0.00	\$0.00
E 401-43100-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-43100-352 General Notices and Pub Info	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-43100-412 Building Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



CITY OF DUNDAS

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AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
E 401-43100-500 Capital Outlay	\$0.00	\$45,212.35	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads	\$0.00	\$53,375.85	\$594.00	\$0.00	\$0.00
Dept 45200 Parks					
E 401-45200-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45200 Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service					
E 401-47000-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer					
E 401-49360-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49400 Water operations					
E 401-49400-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49400-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49400-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49400-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49400-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49400 Water operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49450 Sewer Operations					
E 401-49450-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49450-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 401-49450-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49450 Sewer Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 401 CAPITAL PROJECTS	\$0.00	\$53,375.85	\$594.00	\$0.00	\$0.00
Fund 408 CITY HALL CONSTRUCTION					
Dept 41940 General Govt Buildings/Plant					
E 408-41940-300 Professional Services	\$183,604.96	\$12,075.06	\$911.55	\$0.00	\$0.00
E 408-41940-303 Engineering Fees	\$39,608.75	\$28,970.05	-\$136.80	\$0.00	\$0.00
E 408-41940-304 Legal Fees	\$451.22	\$6,635.00	\$0.00	\$0.00	\$0.00
E 408-41940-520 Buildings and Structures	\$661,296.45	\$1,391,601.61	\$0.00	\$0.00	\$0.00
E 408-41940-635 Bond Issuance Costs	\$0.00	\$27,669.28	\$0.00	\$0.00	\$0.00
Dept 41940 General Govt Buildings/Plant	\$884,961.38	\$1,466,951.00	\$774.75	\$0.00	\$0.00
Fund 408 CITY HALL CONSTRUCTION	\$884,961.38	\$1,466,951.00	\$774.75	\$0.00	\$0.00
Fund 410 PUBLIC WORKS CAPITAL OUTLAY					
Dept 43100 Hwys, Streets, & Roads					
E 410-43100-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$120,000.00	\$379,962.00
E 410-43100-580 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads	\$0.00	\$0.00	\$0.00	\$120,000.00	\$379,962.00
Dept 46300 Redevelopment					
E 410-46300-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-310 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-340 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-406 Grounds Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 410-46300-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46300 Redevelopment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 410 PUBLIC WORKS CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$120,000.00	\$379,962.00

CITY OF DUNDAS

AEM Expenditure Budget Worksheet

Account Descr	2019 Amt	2020 Amt	2021 YTD Amt	2021 Budget	2022 Budget
Fund 425 PUBLIC SAFETY CAPITAL OUTLAY					
Dept 42100 Police Department					
E 425-42100-500 Capital Outlay	\$0.00	\$0.00	\$42,142.38	\$33,000.00	\$0.00
Dept 42100 Police Department	\$0.00	\$0.00	\$42,142.38	\$33,000.00	\$0.00
Dept 49360 Transfer					
E 425-49360-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49360 Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 425 PUBLIC SAFETY CAPITAL OUTLAY	\$0.00	\$0.00	\$42,142.38	\$33,000.00	\$0.00
Fund 426 PARKS & REC. CAPITAL OUTLAY					
Dept 45200 Parks					
E 426-45200-303 Engineering Fees	\$0.00	\$0.00	\$10,481.50	\$0.00	\$0.00
E 426-45200-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$233,900.00	\$150,490.00
Dept 45200 Parks	\$0.00	\$0.00	\$10,481.50	\$233,900.00	\$150,490.00
Fund 426 PARKS & REC. CAPITAL OUTLAY	\$0.00	\$0.00	\$10,481.50	\$233,900.00	\$150,490.00
	\$2,272,213.30	\$3,313,285.97	\$2,379,808.96	\$2,197,710.00	\$2,215,555.00

([Fund] In ("101","201","235","300","304","305","401","408","410","425","426"))



## REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council Members

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Resolution 2021-27 Adopting Business Subsidy Policy and Criteria

DATE: For the City Council Meeting of September 13, 2021

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### PURPOSE/ACTION REQUESTED

Consider adopting Resolution 2021-276 Adopting a Business Subsidy Policy and Criteria.

### SUMMARY

The Economic Development Authority has reviewed the attached Business Subsidy Policy and Criteria and has recommended that the City Council consider approving it after holding the required Public Hearing.

### RECOMMENDATION

Motion to approve Resolution 2021-27 Adopting Business Subsidy Policy and Criteria.

**CITY OF DUNDAS  
COUNTY OF RICE  
STATE OF MINNESOTA**

**RESOLUTION NUMBER 2021 – 27**

*A Resolution Adopting Business Subsidy Policy and Criteria*

**WHEREAS**, the City Council of the City of Dundas, Minnesota, desires to promote economic development within the City; and

**WHEREAS**, the City Council previously adopted a Business Subsidy Policy on August 28, 2000 (“Previous Subsidy Policy”) by Resolution No. 2000-16; and

**WHEREAS**, the City Council desires to update its Business Subsidy Policy to reflect current economic development priorities and amendments to state statute; and

**WHEREAS**, pursuant to Minn. Stat. § 116J.993-995 (the “Business Subsidy Act”), the City of Dundas is required to hold a public hearing and adopt criteria for awarding business subsidies to certain for-profit and non-profit entities, subject to the limitations established in the Business Subsidy Act; and

**WHEREAS**, the City Council held a public hearing on September 13, 2021, at City Hall, 100 Railway Street North, Dundas, Minnesota, to consider the establishment of such the Business Subsidy Policy and Criteria, attached hereto as **Exhibit A** (“Business Subsidy Policy and Criteria”).

**WHEREAS**, the City did consider and discuss the Business Subsidy Policy and Criteria as guidelines, reserving the right in its discretion to approve business subsidies that vary from it if the City determines the subsidy nevertheless serves a public purpose.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Dundas, Minnesota, as follows:

1. The Previous Subsidy Policy is hereby repealed.
2. The Business Subsidy Policy and Criteria (Exhibit A) is hereby adopted by the City for guidance in processing and review of applications for business subsidies to be awarded by the City.
3. City staff is directed to incorporate the Business Subsidy Policy and Criteria into the application and award process and to advise applicants of the requirements necessary for the award of business subsidies.

**ADOPTED** by the City Council of the Dundas, Minnesota, this 13th day of September 2021.

**CITY OF DUNDAS BY:**

**ATTEST:**

\_\_\_\_\_  
Glenn Switzer, Mayor

\_\_\_\_\_  
Jenelle Teppen, City Administrator/Clerk

**City of Dundas**

**Business Subsidy Policy**

**DRAFT**

## Table of Contents

- I. Purpose
- II. Authority
- III. Definitions
- IV. Minimum Criteria
- V. Public Purpose Objectives
- VI. Job and Wage Goals
- VII. Subsidy Agreement and Reporting

## I. Purpose

A. The purpose of this business subsidy policy (“Policy”) is to establish criteria regarding the use of business subsidies for private development by the City of Dundas (the "City") and the Dundas Economic Development Authority (the "EDA"). The criteria established by this policy shall be used as a guide in the processing and reviewing of all applications requesting business subsidies.

B. This Policy is adopted for purposes of Minnesota Statutes Sections 116J.993 through 116J.995, as may be amended. Terms used in this policy are intended to have the same meanings as if used in the Business Subsidy Act (“Act”) and any amendments or modifications to the Act shall amend or modify the definitions and terms of this Policy without further action of the City. This Policy shall apply only with respect to subsidies granted under the Act if and to the extent required thereby.

C. “Business Subsidy” means a state or local government agency grant, contribution of personal property, real property, infrastructure, the principal amount of a loan at rates below those commercially available to the recipient, any reduction or deferral of any tax or any fee, any guarantee of any payment under any loan, lease, or other obligation, or any preferential use of government facilities given to a business, and as defined by the Business Subsidy Act.

Notwithstanding this definition, “Business Subsidy” as defined also includes the following forms of “Financial Assistance” and is subject to this policy with the exception of the required public hearing, if the amount is less than \$150,000, and limited reporting forms shall be required:

- A Business Subsidy of \$25,000 or more; and
- Business loans and guarantees of \$75,000 or more

D. Business subsidies shall be used to enhance, stabilize, and grow the community by providing resources to increase the tax base, provide necessary goods and services, retain or reuse historically significant properties, remediate pollution, revitalize neighborhoods, retain and increase quality jobs, eliminate blight, implement the Comprehensive Plan, and enhance the economic growth and opportunity in the City.

E. This Policy shall be used as a guide in processing and reviewing business assistance requests. All requests shall be reviewed on a case-by-case basis, focusing on providing the lowest possible level of business assistance, for the least amount of time, to leverage and optimize private investment.

F. Any applicant who is not in good standing with the City, in regards to any

licenses, fees, property taxes, or other specific City charges, shall not be considered for business subsidies.

G. All requests for business assistance must comply with the Act and applicable law.

H. A Business Subsidy Recipient must:

1. Comply with the City's comprehensive plan and any other plans or guides created by the City to guide development,
2. Enter into a business subsidy agreement with the City that complies with the Business Subsidy Act and the requirements set forth herein,
3. Meet a public purpose as described in Section IV below and either achieve job and wage goals as described in Section II. C below or meet the goals described in Section II D. Below,
4. Meet all of the additional polices set forth in Section II. D below, including holding a public hearing if required and complying with payback provisions.

## **II. Authority**

A. The City and EDA's ability to grant business subsidies is subject to the limitations established in the Business Subsidy Act.

B. Unless specifically excluded by the Business Subsidy Act, a business subsidy may include grants by a state or local government agency, loans, forgivable loans, contributions of property or infrastructure, tax increment financing, tax abatement, or any preferential use of government facilities given to a business.

C. The City and EDA retain absolute authority and discretion and reserve the right to amend or waive sections of this policy when necessary or appropriate. Minnesota Statute, Section 116J.994, Subd. 2, allows the City or EDA to deviate from its criteria by documenting in writing the reason for the deviation and attaching a copy of the document to its next annual report to the Department of Employment and Economic Development (the "Department").

D. Minnesota Statute, Section 116J.993, Subd. 3 exempts certain forms of financial assistance from the requirements of the Business Subsidy Act.

E. Incentives will be offered based on the nature of the project and the benefits to the community. Meeting all or a majority of the criteria does not necessarily mean that a business subsidy will be approved by the City or EDA. The City and EDA maintain the ability to approve or deny a business subsidy at their discretion, based on the merits of the project and the overall benefit to the community, using the criteria as a means of measuring the overall benefit. Furthermore, the approval or denial of one project is not intended to set precedent for approval or denial of another project.



F. The City reserves the right to modify the Policy from time to time in accordance with the Act.

G. A Business Subsidy valued at \$150,000 or more requires a public hearing with at least a 10-day notice in the local newspaper. A public hearing for another purpose such as tax increment financing or tax abatement may be combined with the Business Subsidy hearing.

H. A copy of the Business Subsidy agreement must be on file with the City.

### **III. Definitions**

A. The City and EDA hereby adopt the definitions pursuant to Minnesota Statute, Section 116J.993.

### **IV. Minimum Criteria**

A. In order to be eligible for a business subsidy, all business subsidy requests shall meet the following minimum criteria.

1. The business subsidy request shall be in compliance with the Business Subsidy Act.
2. The project must be consistent with the applicable provisions of the Comprehensive Plan, Zoning Ordinances, Design Guidelines, and any other land use document applicable to the project.
3. All projects must contribute to one or more of the City's goals and policies outlined in the Comprehensive Plan.
4. A business, non-profit, or developer requesting a business subsidy shall complete and submit a Business Subsidy Application, along with an application fee and escrow deposit determined by the City or EDA.
5. For the purposes of evaluating the request, the applicant shall provide all requested market and financial feasibility studies, appraisals, environmental data, private lender commitment and information provided to private lenders regarding the project, and other information requested by the City, EDA or its consultants, in order for the City or EDA to evaluate the proposal and determine whether the request is consistent with this policy.
6. The applicant shall proactively attempt to minimize the amount of public assistance needed through the pursuit of grants, innovative solutions in structuring the deal, and other funding mechanisms.

7. The applicant shall provide adequate financial guarantees to ensure completion of the project and repayment of any business subsidy (if repayment is required), unless an exception is granted by the City or EDA. These may include, but are not limited to, assessment agreements, letters of credit, personal deficiency guarantees, and mortgages.
8. The applicant shall be required to enter into a business subsidy agreement, as stated with the City that complies with the Business Subsidy Act and the requirements of Section VII,
9. All business subsidies must meet a public purpose as described in Section V and, when applicable, the Jobs and Wage Goals in Section VI.

**V. Public Purpose Objectives**

A. In accordance with the Business Subsidy Act, all business subsidies shall meet a public purpose, and have a measurable benefit to the community. The City or EDA will consider the following public purpose objectives:

1. Diversification of the local economy;
2. Create additional jobs within the City;
3. Retention of local jobs, provided that the job retention is only used as a public purpose in cases where job loss is specific and demonstrable;
4. Removal of blight and/or encouraging redevelopment within the community to obtain high levels of property maintenance and private reinvestment;
5. Encourage additional unsubsidized private development within the community, either directly, or indirectly;
6. Facilitate and promote development on property that could not be developed without assistance;
7. Assist the City is achieving a demonstrated goal of the Comprehensive Plan.
8. Enhance the economic diversity of the City and to provide essential products and services within the City.
9. Increase the City's tax base.
10. Increase and/or diversify the City's housing stock

11. Assist businesses that demonstrate a clear and ongoing commitment to the community.
12. Improve the appearance of buildings within highly visible transportation corridors.
13. Decrease the capital and operating costs of local government.
14. Assist in the development of public improvements of facilities.
15. Promotion of quality urban design and/or quality architectural design.

B. Business assistance funding should not be provided to those projects that fail to meet good public policy criteria as determined by the EDA and City, including, but not limited to:

1. Poor project quality.
2. Projects that are not in accord with the comprehensive plan, zoning, redevelopment plans, and city policies.
3. Project that provide no benefit or improvement to surrounding land use, the vicinity, and/or the City.
4. Projects that do not meet financial feasibility criteria established by the City.
5. Projects that do not meet the highest and best use for the property.
6. Business assistance should also not be used when the developer's credentials, in the judgement of the City, are inadequate due to past record of accomplishment relating to timeliness and quality level of completed projects, credit worthiness, or other relevant considerations by the City.

## VI. **Job and Wage Goals**

A. Specific job and wage goals shall be determined by the City or EDA and shall be given consideration based upon the particular form of the business subsidy requested, nature of the development, purpose of the business subsidy, local economic conditions, and other similar factors.

B. The minimum wage for a job to be considered a new or retained job shall not be less than 110% of the State of Minnesota's Minimum Wage, exclusive of benefits.

C. Wage goals may be set to enhance existing jobs through increased wages, which increase shall result in wages higher than the minimum under this Section.

D. In cases where the objective is the retention of existing jobs, the applicant of the business subsidy request shall provide evidence that demonstrates the loss of jobs is imminent.

E. The jobs to be created or retained by the applicant shall result in job creation or retention within the City.

F. In addition to other specific time frames, the job and wage goals shall contain specific requirements to be attained within two (2) years of the benefit date, unless an exception is granted by the City or EDA.

G. The project shall create and retain at least one full-time equivalent (FTE) job with a minimum wage of at least 100% of the median wage for Rice County for the particular industry sector that the business is categorized by, in accordance with the North American Industry Classification System (NAICS). The wage information will be obtained from the Minnesota Department of Employment and Economic Development (DEED), and shall be equal to or greater than the living wage (110% above the current poverty level for a family of four).

H. If a particular project does not involve the creation of jobs, but is nonetheless found to meet another public purpose of the City, it may be considered without any specific job wage goals, as permitted by Minnesota Statutes. This public purpose shall be

## **VII. Subsidy Agreement and Reporting**

A. In accordance with the Business Subsidy Act, a recipient shall enter into a subsidy agreement with the City or EDA. The subsidy agreement shall include, but is not limited to, the following:

1. A description of the subsidy, including the amount and type of subsidy, and the type of district if the subsidy is tax increment financing;
2. A statement of the public purpose(s) of the subsidy;
3. Measurable, specific and tangible goals for the subsidy;
4. A description of the financial obligation of the recipient if the goals are not met;
5. A statement of why the subsidy is needed;
6. A commitment to continue operations in the jurisdiction where the subsidy is used for at least five (5) years after the benefit date;

7. The name and address of the parent corporation of the recipient, if any;
  8. A list of all financial assistance by all grantors for the project.
- B. A recipient that fails to meet the terms of a subsidy agreement:
1. Must repay the assistance provided with interest, which is set at no less than the implicit price deflator as defined in the Business Subsidy Act, Minnesota Statute, Sections § 116J.993 to 116J.995. Repayment may be prorated to reflect partial fulfillment of goals.
  2. May not receive a business subsidy from any grantor for a period of five (5) years from the date of failure or until a recipient satisfies its repayment obligation, whichever comes first.
  3. A recipient may be authorized to move from the City within five (5) years of the benefit date (as defined in the Business Subsidy Act) only if, after a public hearing, the City or EDA approves the request to move. The City or EDA reserves the right to discontinue the business subsidy if the recipient moves from the City.
- C. All Business Subsidy Recipients must agree to continue operation within the City for at least five years after the benefit date as described in the Business Subsidy Act. After a public hearing, the City may authorize the Business Subsidy Recipient to move outside the City within the first five years of operation.
- D. The City shall monitor the progress by the recipient in achieving the goals contained in the business subsidy agreement, and the recipient shall cooperate in all respects in meeting the reporting requirements contained in Minnesota Statutes Section 116J.994, subd. 7.
- E. The applicant and City or EDA shall comply with the reporting requirements set forth in Section 11 6J.994, Subd. 7 and 8 of the Business Subsidy Act. The City or EDA shall file a report by April 1 of each year with the Department regardless of whether or not they have awarded any business subsidies.