

**DUNDAS PARKS AND RECREATION BOARD  
REGULAR MEETING AGENDA  
TUESDAY, MAY 10, 2022  
7:00 PM CITY HALL**

1. CALL TO ORDER
  - a. Roll Call/Notification of Quorum
  - b. Approval of Agenda\*  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve Agenda**
  - c. Approval of Minutes of Regular Meeting, March 8, 2022\*  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve minutes**
  
2. OLD BUSINESS
  - a. Night to Unite – August 2, 2022
  
3. NEW BUSINESS
  - a. Mike Ludwig, General Manager Dundas Dukes/2022 State Baseball Tournament
  - b. Adopt-a-Park Program
  
4. ANNOUNCEMENTS
  - a. Upcoming Council Meetings – Mondays May 23 and June 13, 2022 at 7:00 PM
  - b. Next Park Board Meeting – Tuesday, June 14 at 7:00 PM
  
5. AGENDA ITEMS for June 14, 2022
  - a.
  - b.
  
6. ADJOURNMENT  
**Motion by \_\_\_\_\_, second by \_\_\_\_\_**

**DUNDAS PARKS AND RECREATION BOARD  
REGULAR MEETING MINUTES  
TUESDAY, APRIL 12, 2022  
7:00 PM CITY HALL**

Present: Ashley Gallagher, Carrie Rice, Larry Fowler, Doug Johnson, Gordon Kelley  
Staff Administrator Jenelle Teppen, Administrative Intern Aidan Checkett

**CALL TO ORDER**

Chair Gallagher called the meeting to order at 7:03 p.m. A quorum was present.

Approval of Agenda

**Motion by Fowler, second by Kelley, to approve Agenda. Motion Carried Unanimously (MCU)**

Approval of Minutes of Regular Meeting, March 8, 2022

**Motion by Rice, second by Fowler to approve minutes of March 8, 2022. MCU**

**OLD BUSINESS**

Night to Unite

Night to Unite national organization sets the first Tuesday in August as Night to Unite; August 2, 2022. Staff will bring ideas/suggestions for an event to the meeting in May.

**NEW BUSINESS**

2022 Easter Egg Hunt

The 2022 Easter Egg Hunt was on Saturday, April 9 at 10 am in Memorial Park. The Board members (and various family members) stuffed 4,000 eggs in anticipation of the event. \$174.35 was collected in donations.

Parks Survey Results

Aidan Checkett reviewed the results from the Parks Survey. There was general discussion on the results and a review of the Capital Improvement Program.

AGENDA ITEMS for May 10, 2022

- a. Mike Ludwig, General Manager of the Dundas Dukes
- b. Night to Unite
- c. Adopt-a- Park Program

**ADJOURNMENT**

Chair Gallagher adjourned the meeting at 7:40 p.m.

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Ashley Gallagher, Chair



## City of Dundas Adopt-A-Park Program Information

The City of Dundas' Adopt-A-Park program is a public service program that encourages volunteers, with the assistance of the Public Works Department, to adopt a space or park in Dundas for regular maintenance and cleanups, including picking up litter and planting flowers. We strive to beautify city parks and create and promote neighborhood and community involvement.

The City will provide necessary equipment for the cleanups. The program is suitable for community groups, businesses, churches, boys and girl scouts, 4-H groups, students, individual citizens, etc. A sign will be displayed at the adopted park as recognition for the volunteer group.

### **Goals of the Adopt-A-Park program:**

- Reduce litter in parks
- Overall park beautification
- Enhancement of the environment
- Increase community pride

### **Guidelines:**

- Sponsors will agree to pick up litter in the adopted park at a minimum of once per month (spring, summer, fall).
- Prepare and maintain flowerbeds and shrubs. Sponsors will water plantings sufficiently and control weeds as necessary.
- Plantings, repairs and installation of new equipment or furnishings must be approved by the City prior to any work.
- All participants under the age of 18 must be properly supervised.
- Report any items in need of repair to the City.
- An adoption is a commitment of two years.
- All plantings will follow the City of Dundas approved park planting list or be approved by the Public Works Director.

Volunteers are encouraged to consider the size of their group before selecting a cleanup site.

### **Adoption procedures:**

- Complete an Adopt-A-Park application
- Submit the form to the City at 100 Railway St S, PO Box 70, Dundas, MN 55019 or by email.

### **Parks and Open Spaces in Dundas:**

Memorial Park (Complete Chiropractic)

Mill Park (Arlo and Jessica Bettinger)

Mill Towns State Trail / Trail Head (Lee and Joyce Skaar)

Schilling Park (Frandsen Bank)

Millstone Park (Hosanna Church)

Pinnacle Park (Chad Pribyl Family)

Dog Park (Canine at Play)

Questions should be directed to Jenelle Teppen at 507.645.2852 or [jteppen@dundas.us](mailto:jteppen@dundas.us)



## Dundas Adopt-A-Park Program

Sponsored by:  
Dundas Park and Recreation Advisory Board

To beautify and maintain our local parks the City of Dundas has instituted an Adopt-A-Park Program. The program gives volunteers the opportunity to assist their community and to help keep Dundas parks clean, attractive, and safe.

Tasks will include litter pick up, raking, sweeping, mulching and weeding.

Because Adopt-A-Park groups are active in the parks, we also ask the individuals or groups to report any suspicious activities or unsafe conditions they may observe.

Those eligible for Adopt-A-Park participation includes individuals, families, clubs and civic groups, and local businesses. Parks available for adoption are Schilling, Memorial, Mill, Bridgewater and Pinnacle.

We ask volunteers to make a one year commitment and to clean their park at least three times per year.

Participants recognition will be posted at the "Adopted Park".

Please contact Dundas City Hall for more information at 507-645-2852 or email at [cityhall@dundas.us](mailto:cityhall@dundas.us) and website [www.cityofdundas.org](http://www.cityofdundas.org)

*Mission Statement: The mission of the Dundas Park and Recreation Advisory Board is to provide programming and make park-related recommendations to the Dundas City Council. These recommendations will be made in an attempt to provide the best possible park experience for all the people that may visit the Dundas City Parks.*

**CITY OF DUNDAS • 216 RAILWAY ST N • P.O. BOX 70 • DUNDAS, MN 55019-0070**

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## ADOPT-A-PARK

2019 Sponsors - City of Dundas

APPLICANT/GROUP	Contact Info	Email	Adopted Park	Contacted	Signage Info
Complete Chiropractic	Grant Modory 645-0333	<a href="mailto:grantmodory@gmail.com">grantmodory@gmail.com</a>	Memorial Park	Yes	Complete Chiropractic
Arlo/Jessica Bettinger	Arlo 612-919-0631	<a href="mailto:arlobettinger@yahoo.com">arlobettinger@yahoo.com</a>	Mill Park	Yes	Arlo and Jessica Bettinger
Lee/Joyce Skaar	Lee 507-649-7632	<a href="mailto:la_skaar@hotmail.com">la_skaar@hotmail.com</a>	Trail Head	Yes	Skaar Family
Frandsen Bank & Trust	Rick Risberg 645-8825	<a href="mailto:rrisberg@frandsenbank.com">rrisberg@frandsenbank.com</a>	Schilling Park	Yes	Frandsen Bank & Trust
Chad Pribyl & Family	Chad 763-245-0811	<a href="mailto:ctpribyl@yahoo.com">ctpribyl@yahoo.com</a>	Pinnacle Park	Yes	Pribyl Family
Hosanna Church	PENDING May 15, 2019	<a href="mailto:ntmollenhauer@gmail.com">ntmollenhauer@gmail.com</a>	Millstone Park	??	Hosanna Church
CAP	Rich Lorang	<a href="mailto:rlorang@countrysideanimalhospital.com">rlorang@countrysideanimalhospital.com</a>	Dog Park	Yes	Canine at Play

PARKS LISTING:	ASSIGNED
Dog Park	YES
Memorial Park	YES
Mill Park	YES
Millstone Park	?
Pinnacle Park	YES
Schilling Park	YES
Trail Head	YES