

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES**

**Monday, March 26, 2018  
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors Larry Fowler, Grant Modory, Chad Pribyl (arrived 7:05 pm)

Absent: Councilor John Cruz

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator John McCarthy, Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the Pledge of Allegiance. A quorum was present.

**PRESENTATION/PUBLIC FORUM**

No one spoke.

**APPROVAL OF AGENDA**

**Motion by Modory, second by Fowler, to approve agenda. Motion Carried Unanimously (MCU)**

**CONSENT AGENDA**

**Motion by Switzer, second by Fowler, to approve the Consent Agenda as follows:**

**Regular Meeting Minutes of March 12, 2018;**

**Expenditures - \$49,352.70. MCU**

**OLD BUSINESS**

Approve Three-Year Labor Agreement with LELSI Local #327

**Motion by Modory, second by Fowler, to approve the Labor Agreement Between The City of Dundas and Law Enforcement Labor Services, Inc. (Local #327) January 1, 2018 – December 31, 2020 and to authorize the Mayor and City Administrator to sign the signed agreement from LELSI Local #327. MCU**

*(Councilor Pribyl arrived)*

Consider Response to RFQ for Downtown Development

Administrator McCarthy explained one response was received to the Request for Qualifications for Architectural and Construction Services to redevelop the “Old School” property. He stated the response from Brennan Companies of Mankato is to develop a mixed-use project. He explained the project included a City Hall, retail and up to 40 units of market rate housing. McCarthy stated the firm was the contractor for the Northfield Library recent renovation. Attorney Callies indicated the City will need to consider several details of the response especially regarding methods of financing.

**Motion by Fowler, second by Modory, to authorize staff and consultants to proceed with a review of the response submitted by Brennan Companies and prepare options for Council to review. MCU**

Consider Rescheduling Joint Meeting with Bridgewater Township

**Motion by Switzer, second by Fowler, to reschedule a Special Meeting with Bridgewater Township Supervisors to Wednesday, April 25, 2018, at 7:00 p.m. at Town Hall. MCU**

**ORDINANCES AND RESOLUTIONS**

Resolution 2018-12 A Resolution Extending Time to File Plat for Cannon River Valley Estates

**Motion by Modory, second by Switzer, to approve 2018-13.** Administrator McCarthy stated due to some technical and spelling errors, the title company required the corrections be made before the plat is recorded. **MCU**

ORDINANCES AND RESOLUTIONS (con't)

Resolution 2018-13 A Resolution Supporting SUPER Kids and Authorizing Use of the Pavilion at Memorial Park

**Motion by Pribyl, second by Modory, to approve Resolution 2018-13. MCU**

NEW BUSINESS

Approve Proposal for Copier

**Motion by Pribyl, second by Fowler, to accept the proposal of March 23, 2018, for a new Sharp model MX-M3050 to lease as submitted by Marco and authorize the City Administrator/Clerk to sign the 60-month lease on behalf of the City. MCU**

LMC Annual Conference

**Motion by Modory, second by Fowler, to approval normal and customary expenses for the councilors and city administrator to attend the League of MN Cities (LMC) Annual Conference in St. Cloud on June 20 through 22. MCU**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

*2016 Lift Station and Forcemain:* Powell explained he is working on the final construction issues for contractor to finish before releasing final payment.

*Road 2018 Projects:* Powell indicated the plans and specifications for the 2018 projects will be prepared for approval and the bidding project scheduled at the April 9th Council meeting.

*Dundas Dome Site:* Powell reviewed the meeting between staff and the owners of Dundas Dome. He explained his memo of October 11, 2017, was reviewed. He stated some storm water management items will be taken care of as part of the Cannon Road Improvement project.

City Administrator – John McCarthy

*Major Fund Financial Report:* McCarthy reported the funds are on budget for the first two months.

*Park and Recreation Advisory Board:* McCarthy reviewed Park Board March 13 meeting on the Easter Egg Hunt for March 31, YMCA survey results, park cleanup and Capital Improvement Plan.

*NAFRS:* McCarthy reviewed meeting of March 15th explaining retirements and rebid of project.

*Planning Commission:* McCarthy reported Commissioners requested to review several alternative to allow ground mounted solar generating equipment in the City.

*Open Book Meetings:* McCarthy reported Rice County will review information regarding property taxes on April 9th.

*Livability MN Marketing:* McCarthy reported Dundas will participated with Rice County and other communities in a full-page ad in a publication by MN DEED at a cost of about \$200 for the City.

*Ballot Boxes:* McCarthy stated ballot boxes will be returned to Rice County and replaced.

*Public Facilities Authority Infrastructure Loan:* McCarthy stated received notice PFA loan is paid off.

ADJOURN

**Motion by Modory, second by Fowler, to adjourn the meeting at 7:47 p.m. MCU**

Submitted by:

Attest:

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John M. McCarthy, Administrator/Clerk

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Glenn Switzer, Mayor