

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, March 12, 2018
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Grant Modory, Chad Pribyl

Absent: Councilor Larry Fowler

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator John McCarthy, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the Pledge of Allegiance. A quorum was present.

PUBLIC FORUM

Tena Monson (Geronimo Energy of Edina) spoke on the hydra solar project along the Kolb Lane location and was concerned on the City's recent moratorium. She indicated she would like to submit a text amendment to the moratorium.

APPROVAL OF AGENDA

**Motion by Modory, second by Pribyl, to approve agenda with removal of Resolution 2018-12.
Motion Carried Unanimously (MCU)**

CONSENT AGENDA

Motion by Cruz, second by Pribyl, to approve the Consent Agenda as follows:

Regular Meeting Minutes of February 20, 2018;

Resolution 2018-08 A Resolution Accepting a Donation from Guth Electric, Inc.;

**Resolution 2018-09 A Resolution Accepting Donations from the Northfield Fire Association
and from the Waterford Warriors Snowmobile Club, Inc.;**

Not to Waive LMCIT Liability Coverage;

Special Action Claims:

Matejcek Implement Company (Track Loader) - \$49,778.20;

Expenditures - \$117,001.22. MCU

PUBLIC HEARINGS

Street Improvement on Stafford Road North

Open Public Hearing: Mayor Switzer opened the public hearing regarding street improvements on Stafford Road North at 7:07 p.m.

Staff Presentation: City Engineer Powell presented the order of improvement and preparation of plans and specifications for the Stanford Road project. He discussed the proposed cost summary of \$597,000 along with the expected funding sources. Powell explained a special assessment of \$1500 per benefiting parcel would affect 18 parcels for a total of \$27,000, which could be repaid over a period of five years. He reviewed the schedule of the improvement project. Administrator McCarthy explained most of the project would be financed by issuing bonds.

Public Comment: No public comment was received.

Close Public Hearing: Mayor Switzer closed the public hearing at 7:19 p.m.

Street Improvement on Cannon Road

Open Public Hearing: Mayor Switzer opened the public hearing regarding street improvements on Cannon Road at 7:19 p.m.

PUBLIC HEARINGS

Street Improvement on Cannon Road (con't)

Staff Presentation: City Engineer Powell presented the order of improvement and preparation of plans and specifications. He explained the road will be a rural section design and will not include concrete curb or gutter. He stated the radius at the north east corner will increase to facilitate right turns from CSAH #1. Powell reported a sidewalk is included but the cost would be paid by the developer of the Dundas Dome as part of their agreement to improve the property. He stated the estimated project cost is \$326,600 and the intent is to assess \$4,500 to benefiting parcel owners. Administrator McCarthy indicated the project would be financed through bonding.

Public Comment: No public comment was received.

Close Public Hearing: Switzer closed the public hearing at 7:28 p.m.

OLD BUSINESS – No old business.

ORDINANCE/RESOLUTIONS

Resolution 2018-10 A Resolution Ordering Stafford Road North Street Improvements and Authorizing the Preparation of Plans and Specifications

Motion by Pribyl, second by Cruz, to approve Resolution 2018-10. MCU

Resolution 2018-11 A Resolution Ordering Cannon Road Street Improvements and Authorizing the Preparation of Plans and Specifications

Motion by Modory, second by Cruz, to approve Resolution 2018-11. MCU

NEW BUSINESS

Approve Wage and Salary Adjustment

McCarthy stated he is recommending a 3.0% increase for employees not covered by a labor agreement. The recommendation will not apply to the City Administrator. Council expressed an interest in a larger increase of 5.0% for the Chief of Police.

Motion by Pribyl, second by Cruz, to approve a wage increase retroactive to January 1, 2018, of 3.0% for hourly employees not covered by a labor agreement and an increase of 5.0% for the salaried position of the Chief of Police. MCU

LMCIT Workshop

Motion by Cruz, second by Switzer, to approve normal and customary expenses for staff and councilmembers to attend and April 8, 2018, LMCIT Safety and Loss Control Workshop in Rochester. MCU

MCMA Annual Conference

Motion by Cruz, second by Switzer, to approve normal and customary expenses for the City Administrator to attend the MCMA education conference in Nisswa on May 2 through 4. MCU

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney – Paula Callies

In response to the Council questions regarding the text amendment question raised by representatives of Geronimo Energy, Callies explained the normal text amendment process. She indicated the City should concentrate on addressing the current interim ordinance regarding ground mounted solar energy systems.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES (con;t)

City Engineer – John Powell

Powell reported on the status of the CRVE project and indicated, weather permitting, he expected construction to restart shortly. Mayor Switzer requested staff work with the contractor to insure the sidewalk project resume as soon as possible.

City Administrator – John McCarthy

NAFRS – McCarthy reported the 2017 Financial Report audit for NAFS has been completed. He stated bids for the facility construction were rejected as being incomplete. The City of Northfield only received bids on 11 of the 23 packages for the managed construction. Northfield intends to amend the process to engage a general contractor and rebid.

2018 Elections: McCarthy reported Primary Elections will be on August 14 and General Election November 6. He stated City filing will be from July 31 to August 14 for the offices of Mayor and two Councilors.

ANNOUNCEMENTS

Mayor Switzer reminded the Council there is a joint meeting with Bridgewater Township on Wednesday, March 21st at 7:00 p.m. He stated the agenda items will include tax rebate calculation and maintenance of 115th Street.

WORK SESSION

Codification

Callies reviewed staff’s work responding to questions from American Legal Publishing (ALP) regarding specific areas of the current City Code. She reported ALP inadvertently codified Title 1500, Section 28 Annexation Reserve District, with the remainder of Title 1500. ALP has been informed that Section 28 must be a free-standing Section of the codified land use Title XV. She stated the entire title will need to be revisited once ALP corrects their mistake.

Mayor Switzer recessed the meeting at 8:56 p.m.

CLOSED MEETING FOR LABOR NEGOGIATION STRATEGY INVOLVING LELSI LOCAL #327

Mayor Switzer closed the regular meeting at 8:40 p.m. as permitted by MN Statute Section §13D.03 to discuss the City’s labor negotiations with Law Enforcement Labor Services, Inc., (LELSI), Local #327.

Mayor Switzer reopened the regular Council meeting at 9:00 p.m. stating the Council held a closed meeting to discuss the City’s labor negotiations with LELSI Local #327. Present were Councilors John Cruz, Grant Modory, Chad Pribyl, Mayor Glenn Switzer; City Attorney Paula Callies and City Administrator/Clerk John McCarthy.

ADJOURN

Motion by Cruz, second by Pribyl, to adjourn the meeting at 9:01 p.m. MCU

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor