

**DUNDAS CITY COUNCIL
ORGANIZATIONAL and REGULAR
MEETING MINUTES
Monday, January 08, 2018
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
Staff Present: Administrator/Clerk John McCarthy

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:01 p.m. with the Pledge of Allegiance. A quorum was present.

PUBLIC FORUM - No public comments.

APPROVAL OF AGENDA

Motion by Modory, second by Pribyl, to approve the agenda. Motion Carried Unanimously. (MCU)

INITIAL MEETING

Resolution 2018-01 Designating Depositories and Establishing Procedures for Depositing and Investing Funds

Motion by Pribyl, second by Fowler, to approve Resolution 2018-01.

Name Official Newspaper – *Faribault Daily News*

Motion by Modory, second by Pribyl, to approve Faribault Daily News as the official City of Dundas newspaper. MCU

Appoint Acting Mayor

Motion by Switzer, second by Modory, to approve the appointment of Chad Pribyl as Acting Mayor. MCU

Appoint Officers and Members of Departments, Boards, Commissions, Committees

Motion by Modory, second by Pribyl, to approve the following appointments as recommended by Mayor Switzer:

Grant Modory to a one-year term on the Dundas Planning Commission as City Council Representative;

Glenn Switzer to the Dundas Planning Commission for a four-year term;

Larry Fowler to a one-year Term on the Parks and Recreations Advisory Board as City Council Representative

Ashley Gallagher to a three-year term on the Park and Recreation Advisory Board;

Glenn Switzer and Larry Fowler to the Mill Towns State Trail Joint Powers Board. MCU

Appoint Council Members to City Council Committees

Motion by Cruz, second by Pribyl, to continue the following Council committees and to approve the Mayor's recommendations for appointments as follows:

John Cruz and Glenn Switzer to the Finance and Legislation Committee;

Chad Pribyl and Grant Modory to the Human Resource Committee;

Larry Fowler and Chad Pribyl to the Public Safety Committee;

Grant Modory and Larry Fowler to the Public Works Committee;

Glenn Switzer and John Cruz to the Business Development Committee;

City Administrator/Clerk/Treasurer to all standing committees. MCU

CONSENT AGENDA

Motion by Modory, second by Pribyl, to approve consent agenda as follows:

Regular Meeting Minutes of December 18, 2017;

Resolution 2018-02 Approving Excess Collateral and Rescinding Resolution 2017-02;

Special Action Claims:

MN Rural Water Annual Membership 2018 - \$;

Wells Fargo Bond GO Series 2006A Bond P&I - \$;

NAFRS Semi-Annual Payment - \$14,096.25;

US Bank GO Series 2013A Bond P&I - \$460,966.25;

DeMann Properties Tax Abatement - \$1,526.47;

League of MN Cities Insurance Trust (two deductibles) - \$500.00;

Northfield History Collaborative Partnership Annual Dues - \$200.00;

Expenditures - \$563,349. MCU

OLD BUSINESS

Approve WSB Design Phase Services for PRV

Motion by Fowler, second by Cruz, to accept the WSB Design Phase Services proposal for an above ground structure for the Pressure Reducing Valve to be relocated due to 2018 CSAH#1 Projection at a cost not to exceed \$42,789. MCU

ORDINANCES/RESOLUTIONS

Ordinance 2018-01 Amending Chapter 301 Planning Commission

Motion by Pribyl, second by Fowler, to approve Ordinance 2018-01. MCU

Ordinance 2018-02 Amending Chapter 304 Park and Recreation Advisory Board

Motion by Pribyl, second by Fowler, to approve Ordinance 2018-02. MCU

NEW BUSINESS

LMC 2018 Leadership Conference

Motion by Pribyl, second by Fowler, to approve customary and normal expense for Council members and City Administrator to attend the League of MN Cities Experience Officials 2018 Leadership Conference on January 26 and 27 at Brooklyn Park, MN. MCU

Ehlers MN Public Finance Seminar

Motion by Cruz, second by Modory, to approve customary and normal expense for Council members and City Administrator to attend Ehlers Minnesota Public Finance Seminar on February 1 and 2 at Brooklyn Center, MN. MCU

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Administrator/Clerk – John McCarthy

NAFRS: McCarthy reviewed the organizational meeting and reported on changes in the board. Northfield held a public hearing regarding issuing \$4.215 million in bonds to finance the construction of the fire hall.

Building Permits: McCarthy reported the City issued almost \$10 million in building permits in 2017. The permits included 21 single family homes, the Aldi's Food Market, expansion of Mechanical Systems, remodeling of Frandsen Bank and remodeling of the former K-Mart building to accommodate Cannon Valley Cinema 10, MGM Liquor and Behr's Flooring.

Meeting with Bridgewater Township

A discussion regarding possible dates to meet with Bridgewater Township Supervisors regarding the Annexation Agreement indicated Wednesday, January 24 at 7:00 p.m would work for most of the Council.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES (con't)

Council Meeting Change

Motion by Pribyl, second by Cruz, to change the City Council regular meeting of Monday, February 26 to Tuesday, February 20 at 6:30 p.m. at Dundas City Hall. MCU

WORK SESSION

Review Draft Downtown Development Request for Qualifications (RFQ)

Council reviewed a draft of an RFQ for the development of the “old school” property.

Review Draft Council Per-Deim Policy

Council reviewed an outline of a Per-Deim Policy.

ADJOURNMENT

Motion by Cruz, second by Pribyl, to adjourn the regular meeting at 8:19 p.m. MCU

Submitted by:

Attest:

John McCarthy, Administrator/Clerk

Glenn Switzer, Mayor