

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, April 12, 2010
7:00 p.m. Dundas City Hall**

PRESENT: Mayor Glenn Switzer; Councilors John Cruz, Chad Pribyl, John Zander
ABSENT: Councilor Nathan Ryan

OTHERS PRESENT: Chip DeMann, City Attorney Paula Callies, City Engineer Tom McMahon, Administrator/Clerk John McCarthy, Deputy Clerk/Treasurer Linda Ripka

CALL TO ORDER

Mayor Switzer called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Roll Call taken; a quorum was present.

APPROVAL OF AGENDA

Motion by Cruz, second by Pribyl, to approve Agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Cruz, second by Pribyl, to approve the Consent Agenda as follows:

Regular Meeting Minutes of March 29, 2010;

**Special Action Claim: Wells Fargo Bank Revenue Refunding Bond 2006C Payment
(Principal/Interest) \$131,112.50;**

Expenditures - \$180,288.34;

MCU

ORDINANCES/RESOLUTIONS

Resolution 2010-09 A Resolution Clarifying Expense Reimbursement for Business Related Travel, Training, Conferences and Workshops

Motion by Pribyl, second by Cruz, to approve Resolution 2010-09. Administrator McCarthy indicated there appears to be some misunderstanding regarding the procedure to obtain reimbursement for training. The motion clarifies council's intent. **MCU**

Resolution 2010-10 A Resolution Accepting Donations for the Easter Egg Hunt

Motion by Pribyl, second by Cruz, to approve Resolution 2010-10. Administrator McCarthy reported about \$300.00 in donations will be available for next year's Easter Hunt. **MCU**

Resolution 2010-11 A Resolution Requesting a Speed Study Along TH#3 Between Jefferson Parkway and CSAH#20

Motion by Cruz, second by Switzer, to approve Resolution 2010-11. Administrator McCarthy stated City of Northfield has passed a similar resolution and the resolutions will be submitted jointly to MnDOT. **MCU**

Resolution 2010-12 A Resolution Appropriating Funds for Celebrate Dundas 2010

Motion by Pribyl, second by Cruz, to approve Resolution 2010-12. Administrator McCarthy stated amount is in the 2010 budget. **MCU**

OLD BUSINESS

Titan Supply Update

Administrator McCarthy indicated has been working with Dan Zander and hopes to resolve the issue regarding the building permit application by Council's next meeting on April 26.

OLD BUSINESS (con't)

Amended Annexation Agreement

Mayor Switzer indicated after he and staff has reviewed the amended 'draft' as approved by Bridgewater Township, and the changes will be forward to the City Attorney Callies. City Engineer McMahon recommended considering the use of the six years time line for tax rebates effective next year. Concern was expressed on College City Beverage's request for reduction of fees due to the type of development. The agreement permits the Township to adjust the fees for industrial projects which do not impact township roads. It was also note the current Planning Commission composition will change upon approval of the amended agreement.

NEW BUSINESS

2010 Lawn Service Contract

Motion by Pribyl, second by Cruz, to accept the proposal submitted by Groundart Lawn and Landscape due to prior year's work experience with the City. McCarthy indicated the overall cost difference between the proposals from B&D Lawn (lowest) and Groundart is estimated to be about \$400-\$500 annually. Pribyl stated he supports Groundart as it is a local company and did the work last year. Mayor Switzer felt the proposal was reasonable and supported Groundart based on previous experience **MCU**

2010 Rough Cut Service Contract

As staff is still reviewing the proposals, McCarthy requested any action be held until next meeting.

Celebrate Dundas – Street Closing

Motion by Cruz, second by Zander, to request that Rice County permit the closure of CSAH #1 (Railway Street) from Hester Street to West Avenue on June 26, 2010, from 8:00 a.m. until 6:00 p.m. McCarthy indicated the request is from the Dundas Historical Society for the Celebrate Dundas event. **MCU**

Safety and Loss Control Workshops

Motion by Cruz, second by Pribyl, to approve normal and customary expenses for staff and Council members to attend the LMC Safety and Loss Control Workshop in Rochester, MN. **MCU**

LMC Annual Conference

Motion by Cruz, second by Pribyl, to approve normal and customary expenses for Council members and administrator to attend the LMC Annual Conference, June 23 – 25, 2010 in St. Cloud, MN. **MCU**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney - Paula Callies

Kor Property - Attorney Callies stated the required document is waiting for Rice County to process and the whole matter should be resolved shortly.

City Engineer – Tom McMahon

Lift Station – McMahon reviewed information from Northfield regarding the upgrading and repair of certain sanitary sewer interceptors. He encouraged the matter be discussed at a work session along with growth capacity.

Lawn Sprinkling/Irrigation Ban Ordinance – McMahon indicated has updated the proposed ordinance and requested Council's input to the draft. The purpose of the ordinance is to conserve water usage with the City having control on the water system. Final ordinance will be at the next Council meeting.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES (con't)

Proposal for Zoning Amendment CSAH 1 and I35W for Organized Motor Sports – McMahan indicated this is the last highway corridor before reaching the Twin Cities area. Concern was expressed on whether the area was zoned properly for usage of an organized motor sports. He emphasized the land is too important to Dundas as a main corridor. He requested the City express to Rice County this is not the highest or best use for the intersection.

McCarthy indicated Rice County Planning Commission requested the County Board discuss it tomorrow to see if Planning Commission should look further into it. McCarthy stated the proposal is well done and would require a Conditional Use Permit. He indicated Council should give direction on what the City's position is. The location will affect the doorway to Dundas.

McCarthy further reported it is not the best use for the land as the proposed use is not consistent with the tax base and other economic opportunities envisioned for the corridor.

Mayor Switzer indicated the City should be active in the planning process of the corridor. He suggested the County send it back to the Committee as there are wetland areas present.

McMahan also indicated the use doesn't support future infrastructure.

City Administrator/Clerk – John McCarthy

Aid Reduction – McCarthy reported the City collected \$33,000 less than expected in 2009 real estate taxes, primarily due to delinquency. City has one major land owner delinquent in taxes.

McCarthy recommended Council supporting the Planning Commission consider Interim Use Permit.

Mayor and Councilors and Committees

Human Resource Committee – Councilor Cruz indicated it is time for the Administrator's Job Evaluation and handed out the evaluation form to each Council member. He indicated the completed forms are due at Attorney Callies office by Tuesday, April 21, 2010.

Park and Recreation Advisory Board– McCarthy stated the Easter Egg Hunt was a very successful event with about 300 kids and adults attending. He suggested the City purchase a bull horn.

Mayor Switzer called for Special Meeting/Work Session for Council on Tuesday, April 20 at 7:00 p.m.

ADJOURNMENT

Motion by Cruz, second by Pribyl, to adjourn the regular meeting at 8:48 p.m. MCU

Submitted by:

Attested by:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor