

**DUNDAS CITY COUNCIL  
REGULAR MEETING  
Monday, June 30, 2008  
Dundas City Hall  
7:00 p.m.**

Present: Mayor Chad Marks

Councilors: Mary Amy, John Cruz, Tresa Mazurek, John Zander

Others Present: Chuck DeMann, Chip DeMann, Eric Sieger, Dusty Budd (KYMN), City Attorney Paula Callies, City Engineer Tom McMahan, Chief of Police Gordon Mincke, Administrative Assistant Linda Ripka, City Administrator/Clerk John McCarthy

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Marks called the meeting to order at 7:00 p.m. Roll call taken; quorum present.

**PUBLIC FORUM**

Mayor Marks opened the public forum; no one spoke.

**APPROVAL OF AGENDA**

**Motion by Amy, second by Cruz, to approve the Agenda. Motion Carried Unanimously (MCU)**

**CONSCENT AGENDA**

**Motion by Amy, second by Cruz, to approve the Consent agenda as follows:**

**Regular Meeting Minutes of June 9, 2008**

**Special Meeting Minutes of June 19, 2008**

**Special Action Claim: SEH Engineer \$31,112.49**

**June Delinquent Utility Bills Shut Off Listing**

**ATV (two) Applications for Patrick Tripp**

**Expenditures - \$91,502.47**

**MCU**

**ORDINANCES/RESOLUTIONS**

Resolution 2008-26 A Resolution to Enter into a License Agreement with Jaguar Communications, Inc.

McCarthy said Jaguar Communication has signed the License agreement negotiated by staff and the company and recommended approval of the agreement. Attorney Callies noted the Agreement is an automatic renewal agreement and the city needed to make sure there was a tracking method

**Motion by Amy, second by Zander, to approve Resolution 2008-26. MCU**

Resolution 2008-27 A Resolution Designating City Polling Place

McCarthy explained this was a house keeping resolution to make sure there was no misunderstanding with the City having the polling place for the recent Special Election at City Hall. The official polling place for the City of Dundas is Holy Cross Episcopal Church.

**Motion by Mazurek, second by Zander, to approve Resolution 2008-27. MCU**

Resolution 2008-28 A Resolution Setting the Number of Police Officers

McCarthy stated it is required by City Code to set the number of police officers.

**Motion by Mazurek, second by Cruz, to approve Resolution 2008-28. MCU**

**ORDINANCES/RESOLUTIONS (con't)****Resolution 2008-29 A Resolution Calling for the Preparation of a Feasibility Report for Park Improvements**

McCarthy reported on the outcome from the June 18 meeting with residents of Millstone Additions involving the discussion on assessments. Residents were in favor of moving forward on assessments. Mazurek stated residents wanted something this year in the Millstone Park. Mazurek asked for clarification on the City's portion of matching fund with Marks explained the two-to-one match with the City's limit at \$26,000.

**Motion by Cruz, second by Mazurek, to approve Resolution 2008-29. MCU**

**OLD BUSINESS****2007 Audit Report**

**Motion by Mazurek, second by Amy, to approve the 2007 Audit Report. MCU**

**Hiring of Kris Wilson as a Fulltime Police Officer**

McCarthy reported on meeting with LELSI Local 327 to clarify the wage for hiring Kristopher Wilson as a full time police officer. A Memorandum of Understanding is being prepared by the union.

**Motion by Mazurek, second by Cruz, to approve hiring of Kristopher M. Wilson as a full time officer in the Dundas Police Department with a beginning date of July 13, 2008. All benefits earned as a part-time officer will be carried over to the full-time position. Employment will be according to the Labor Agreement with LELSI Local #327 and a Memorandum of Understanding concerning the eligibility for wage and step increases. The Mayor and City Administrator are authorized to sign the Memorandum on behalf of the City. MCU**

**NEW BUSINESS****Annexation Agreement - Planning Commission - Zoning Ordinance**

McCarthy gave an update on current status of the Annexation Agreement with Bridgewater Township. Callies explained there was some confusion at the recent Dundas Planning Commission as to who is authorized to do what. Marks stated the two parties seem to have different interpretations of the roll of the Planning Commission and the Agreement. Marks continued to state there needs provision for zoning in the annexation areas and suggested a joint meeting to clarify the issues. Cruz suggested establishing zoning in the annexation areas in accordance with the Agreement. McMahan said the Agreement states the City creates the zoning and the misunderstanding is the role of the Planning Commission. McCarthy said he understood one concern was the control the City would exercise over the area. McMahan agreed the Planning Commission is the zoning authority for the annexation area. .

**Motion by Marks, second by Cruz, to authorize City Attorney Callies to meet with the Bridgewater Township's attorney on the Annexation Agreement; City Attorney cost not to exceed \$300.00. MCU**

**Call for Public Hearing for Monday, July 28, 2008, Regarding Assessments to Property Owners in the Millstone Additions**

**Motion by Mazurek, second by Cruz, to approve a Public Hearing for July 28, 2008, regarding a Special Assessment to the property owners in the Millstone Additions. MCU**

**NEW BUSINESS (con't)**

GIS Agreement with Rice County

McCarthy reported the agreement allows access to information in the County's geographical database, which is valuable to City staff.

**Motion by Mazurek, second by Cruz, to approve the GIS Agreement with Rice County. MCU**

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEE**

City Administrator/Clerk – John McCarthy

*Financial:* McCarthy reported on the first five-months of City expenditures stating the general fund expenditures were \$337,137.98 or \$52,431 more than the comparable period last year. Most of the difference is due to various consulting/professional fees and snow plowing being billed sooner this year.

*Kor Property:* No proposals were received by the June 19, 2008, deadline. Marks suggested contacting those who did express an interest and discuss at the work session.

*Street Maintenance:* McCarthy reported the street work for seal coating was completed today with cleanup completed in about a week.

*U S Post Office Building:* Amy expressed concern about the condition of the post office and what the City can do to get work on the siding completed. McCarthy reviewed the recent conversation he had with the post master.

*Independent Review of Zoning Violations:* McCarthy reported the letters of the violations have been received by the owners regarding the zoning violations. He noted they have until July 15, 2008 to bring the property into compliance.

*Elections:* McCarthy reported the City has received numerous applications to serve as an election judge in the upcoming primary and general elections this fall. He recently attended training for election administrators at Rice County.

Councilor's Reports

Councilor Mazurek reported the Parks & Recreation Advisory Board has been working on raising funds and announced upcoming events including a duck race and movie night in the park. She reviewed the collection of recycled papers and cardboard.

**ADJOURNMENT**

**Motion by Cruz, second by Mazurek, to adjourn the meeting at 8:05 p.m. MCU**

Respectfully submitted,

Attest:

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John M. McCarthy, Administrator/Clerk

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Mary Amy, Mayor ProTem