



**DUNDAS CITY COUNCIL
REGULAR MEETING AGENDA**

Monday, March 11, 2024

7:00 p.m. City Hall

- 1. Call to Order/Pledge Allegiance**
- 2. Roll Call** Mayor Switzer, Council members Gallagher, LaCroix, Modory, Swartwood
- 3. Public Comment**
- 4. Approval of Agenda**
- 5. Consent Agenda** *(All items on the Consent Agenda are considered routine and have been made available to the City Council at least 2 days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen requests, then the item will be removed from this agenda and considered in normal sequence.)*
 - a. Regular Minutes of February 26, 2024
 - b. Consider Resolution 2024 – 05 Accepting Donations
 - c. Disbursements - \$131,994.39
- 6. Regular Agenda**
- 7. Reports of Officers, Boards and Committees**
 - a. City Engineer
 - b. City Administrator/Clerk
 - c. Mayor, Councilors and Committees
- 8. Announcements**
 - a. City Council Meeting – Monday, March 25 and April 8, 2024 at 7 PM City Hall
 - b. Park & Recreation Advisory Board Meeting – Tuesday, March 12, 2024 at 7 PM City Hall
 - c. Planning Commission Meeting – Thursday, March 21, 2024
 - d. Easter Egg Hunt – Saturday, March 30, 2024 10 am Memorial Park
- 9. Adjourn**



**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, February 26, 2024
7:00 p.m. City Hall**

Present: Councilors Ashley Gallagher, Luke LaCroix, Grant Modory, Luke Swartwood
Absent: Mayor Glenn Switzer
Staff: City Engineer Dustin Tipp, City Administrator/Clerk Jenelle Teppen

CALL TO ORDER

Acting Mayor Modory called the meeting to order at 7:00 PM

APPROVAL OF AGENDA

Motion by LaCroix, second by Gallagher, to approve the agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

- a. Regular Minutes of February 12, 2024
- b. Consider Resolution 2024-05 Accepting Donations
- c. Disbursements - \$106,748.16

Motion by Swartwood, second by LaCroix, to approve the consent agenda. MCU

REGULAR AGENDA

- a. Consider Proposal for Long Term Financial Plan Update

Motion by LaCroix, second by Swartwood, to approve proposal for Abdo Financial Services update to the Long-Term Financial Plan for \$6,500 MCU

- b. Consider Approving Resolution 2024 – 06 Approving an Interfund Loan in the amount of \$158,000 from the 602 Sewer Fund to the 410 Public Works Capital Equipment Fund

Motion by Swartwood, second by Gallagher, to Approve Resolution 2024 – 06 Approving an Interfund Loan in the amount of \$158,000 from the 602 Sewer Fund to the 410 Public Works Capital Equipment Fund MCU

- c. Consider Approving Appointment of Bridgewater Township Representative to the Dundas Planning Commission

Motion by Modory, second by LaCroix to approve Frances Boehning as a Bridgewater Township Representative to the Dunas Planning Commission for a four-year term 1/1/2024 to 12/31/2028. MCU

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – Dustin Tipp

Tipp reported that the scope of the TH3/Cty Rd 1 project has been amended to include additional sidewalk installation along Schilling Drive both north and south of Cty Rd 1. He also reported that the bid opening for the Forest Ave/Depot Street reconstruction project will be on March 19 with the bid awarded at the March 25 City Council meeting.

City Administrator

Teppen reported that the Easter Egg Hunt is scheduled for Saturday, March 30 at 10 am at Memorial Park.

City Council

Council member Gallagher reported that the Cannon Valley Disc Golf group has attended a few PRAB meetings to discuss and seek support for a disc golf course in Dundas.

Council member Swartwood reported on the Intergovernmental Meeting held last week and some of the topics of discussion.

ADJOURN

Motion by Swartwood, second by Gallagher, to adjourn the meeting at 7:17 PM. MCU

Minutes prepared by Jenelle Teppen, City Administrator/City Clerk

**CITY OF DUNDAS
COUNTY OF RICE
STATE OF MINNESOTA
RESOLUTION NUMBER 2024-07**

*A Resolution Accepting Donations from the
Northfield Fire Relief Association*

WHEREAS, The City of Dundas (the “City”) is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the Northfield Fire Relief Association has proposed contributing \$6,014.51 (six thousand and fourteen dollars and fifty-one cents) to the City of Dundas; and

WHEREAS, the City Council of the City of Dundas agrees that said contributions would be of benefit to the citizens of Dundas;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Dundas hereby acknowledges and agrees to accept said donation of \$6,014.51 from the Northfield Fire Relief Association

BE IT FURTHER RESOLVED THAT the Council designates said donation be used for activities and facilities for youth, playground equipment, and expenditures for police or public services as allowed by law.

ADOPTED BY the City Council of Dundas, Minnesota, on this 11th day of March 2024.

CITY OF DUNDAS BY:

ATTEST:

Glenn Switzer, Mayor

Jenelle Teppen, Administrator/Clerk

CITY OF DUNDAS DISBURSEMENT REPORT
Council Meeting March 11, 2024

DATE	PAYABLE	AMOUNT
3/7/2024	PERA	\$4,555.32
3/7/2024	State of MN Empower Retirement	\$550.00
3/7/2024	State of MN Empower Retirement	\$495.26
3/7/2024	MN Dept of Revenue	\$1,351.04
3/7/2024	IRS	\$6,620.21
3/7/2024	Payroll PP# 5 Employees	\$20,208.86
3/7/2024	Payroll PP# 3 City Council	\$1,967.55
	Subtotal Paid Payroll Liabilities	<u>\$35,748.24</u>
2/23/2024	Credit Card Payment	\$2,680.01
2/23/2024	Nextiva Phone Service	\$191.89
2/27/2024	Xcel Energy Invoice	\$2,744.08
2/29/2024	RDC Monthly Fee	\$59.00
2/29/2024	ACH per Item	\$11.50
2/29/2024	Low Volume ACH Maintenance	\$5.00
3/5/2024	PSN Service	\$387.75
3/11/2024	2024 Invoices - Payment March 11, 2024	\$90,166.92
	Subtotal Paid Claims and Service Liabilities	<u>\$96,246.15</u>
TOTAL	Disbursement for March 11, 2024	<u><u>\$131,994.39</u></u>

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Payments

Current Period: February 2024

Payments Batch 022724Xcel					\$2,744.08
Refer	0 XCEL ENERGY				-
Cash Payment	E 601-49400-381	Electricity	Water		\$302.60
Invoice					
Cash Payment	E 602-49450-381	Electricity	Sewer		\$735.92
Invoice					
Cash Payment	E 101-42500-381	Electricity	Parks		\$74.61
Invoice					
Cash Payment	E 101-43124-381	Electricity	Streets		\$143.11
Invoice					
Cash Payment	E 101-42100-381	Electricity	PD		\$268.00
Invoice					
Cash Payment	E 101-41000-381	Electricity	City Hall		\$951.85
Invoice					
Cash Payment	E 101-43100-381	Electricity	PW		\$267.99
Invoice					
Transaction Date	2/27/2024		Frandsen Bank	10100	Total \$2,744.08

Fund Summary

	10100 Frandsen Bank	
101 GENERAL FUND		\$1,705.56
601 WATER		\$302.60
602 SEWER		\$735.92
		<u>\$2,744.08</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$2,744.08
Total	<u>\$2,744.08</u>

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Payments

Current Period: February 2024

Payments Batch 031124AP

\$90,166.92

Refer	0	ABDO FINANCIAL SOLUTIONS LLC	-				
Cash Payment	E 101-41000-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$2,112.50	
Invoice	484725	2/29/2024					
Cash Payment	E 225-43150-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$162.50	
Invoice	484725	2/29/2024					
Cash Payment	E 601-49400-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$406.25	
Invoice	484725	2/29/2024					
Cash Payment	E 602-49450-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$406.25	
Invoice	484725	2/29/2024					
Cash Payment	E 603-49500-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$162.50	
Invoice	484725	2/29/2024					
Cash Payment	E 101-41000-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$5,200.00	
Invoice	484612	3/1/2024					
Cash Payment	E 225-43150-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$400.00	
Invoice	484612	3/1/2024					
Cash Payment	E 601-49400-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$1,000.00	
Invoice	484612	3/1/2024					
Cash Payment	E 602-49450-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$1,000.00	
Invoice	484612	3/1/2024					
Cash Payment	E 603-49500-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$400.00	
Invoice	484612	3/1/2024					
Transaction Date	2/29/2024	Frandsen Bank	10100	Total		\$11,250.00	
Refer	0	BADGER METER	-				
Cash Payment	E 601-49400-210	Supplies/Water Meter, E	ORION CELLULAR LTE SERV			\$1,006.86	
Invoice	80151759	2/28/2024					
Transaction Date	2/28/2024	Frandsen Bank	10100	Total		\$1,006.86	
Refer	0	BERGANKDV	-				
Cash Payment	E 101-41000-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$9,750.00	
Invoice	1221347	2/29/2024					
Cash Payment	E 225-43150-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$750.00	
Invoice	1221347	2/29/2024					
Cash Payment	E 601-49400-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$1,875.00	
Invoice	1221347	2/29/2024					
Cash Payment	E 602-49450-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$1,875.00	
Invoice	1221347	2/29/2024					
Cash Payment	E 603-49500-301	Auditing and Acct g Serv	Auditing & Acct g Services			\$750.00	
Invoice	1221347	2/29/2024					
Transaction Date	2/29/2024	Frandsen Bank	10100	Total		\$15,000.00	
Refer	0	BLUECROSS BLUESHIELD OF MN	-				
Cash Payment	G 101-21713	Vision Insurance	Vision			\$12.82	
Invoice	240301462820	3/1/2024					
Transaction Date	3/1/2024	Frandsen Bank	10100	Total		\$12.82	
Refer	0	CITY OF NORTHFIELD	-				
Cash Payment	E 602-49450-385	Sewer Utilities	Sewer			\$21,221.47	
Invoice	24-Jan	2/20/2024					
Transaction Date	2/20/2024	Frandsen Bank	10100	Total		\$21,221.47	

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Payments

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Refer	0	DICKS SANITATION INC	-			
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Garbage Services			\$9,275.90
Invoice	10247426T460	3/1/2024				
Transaction Date	3/1/2024	Frandsen Bank	10100	Total		\$9,275.90
Refer	0	EARL F. ANDERSEN	-			
Cash Payment	E 101-43100-226	Signs	No parking signs			\$124.10
Invoice	0135478IN	2/28/2024				
Transaction Date	2/28/2024	Frandsen Bank	10100	Total		\$124.10
Refer	0	FREEDOM SECURITY AND SURVEI	-			
Cash Payment	E 101-41000-310	Professional Services	Alarmnet IP Monitoring			\$84.00
Invoice	1539	3/1/2024				
Transaction Date	3/1/2024	Frandsen Bank	10100	Total		\$84.00
Refer	0	GALLS, LLC	-			
Cash Payment	E 101-42100-217	Uniforms	TROUSERS			\$120.88
Invoice	27103710	2/15/2024				
Transaction Date	2/15/2024	Frandsen Bank	10100	Total		\$120.88
Refer	0	GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-310	Professional Services	Gopher One Calls			\$6.75
Invoice	4020353	2/29/2024				
Cash Payment	E 602-49450-310	Professional Services	Gopher One Calls			\$6.75
Invoice	4020353	2/29/2024				
Transaction Date	2/29/2024	Frandsen Bank	10100	Total		\$13.50
Refer	0	GUTH ELECTRIC, LLC	-			
Cash Payment	E 101-45200-400	Repairs and Maintenanc	Memorial Park Install new canopy light			\$404.00
Invoice	3170	2/29/2024				
Cash Payment	E 101-41000-400	Repairs and Maintenanc	Locate underground wiring- city hall			\$266.50
Invoice	3171	2/29/2024				
Cash Payment	E 101-45200-400	Repairs and Maintenanc	Removed/replaced 5 wallpacks on Memorial Park building			\$1,692.50
Invoice	3169	2/29/2024				
Transaction Date	2/29/2024	Frandsen Bank	10100	Total		\$2,363.00
Refer	0	KWIK TRIP INC	-			
Cash Payment	E 101-43100-418	Vehicle Fuels	PW Fuel			\$173.01
Invoice	24-Feb	3/2/2024				
Cash Payment	E 101-42100-418	Vehicle Fuels	PD Fuel			\$633.87
Invoice	Feb-24	3/2/2024				
Transaction Date	3/2/2024	Frandsen Bank	10100	Total		\$806.88
Refer	0	LAW ENFORCEMENT LABOR SVC	-			
Cash Payment	G 101-21707	LELSI Union Dues	Union Dues			\$211.50
Invoice	Mar-24	3/1/2024				
Transaction Date	3/1/2024	Frandsen Bank	10100	Total		\$211.50
Refer	0	MARCO, INC	-			
Cash Payment	E 101-41000-413	Rental	Copier Lease			\$244.93
Invoice	36011111	2/21/2024				
Transaction Date	2/21/2024	Frandsen Bank	10100	Total		\$244.93
Refer	0	MENARDS, INC	-			

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Payments

Current Period: February 2024

Cash Payment	E 101-43100-200	Supplies	Tools & Parts Supplies		\$88.04
Invoice 61831		2/13/2024			
Cash Payment	E 101-43100-200	Supplies	Broom & spray		\$60.21
Invoice 61779		2/12/2024			
Cash Payment	E 101-43100-200	Supplies	THREADLOCKER		\$4.99
Invoice 62262		2/21/2024			
Cash Payment	E 101-43100-400	Repairs and Maintenanc	Refund for duplicate payment- Ck#30775		-\$40.91
Invoice 55458		10/10/2023			
Transaction Date	2/13/2024		Frandsen Bank	10100	Total \$112.33
Refer	0	METRONET	-		
Cash Payment	E 101-41000-321	Telephone & Communi	City Hall		\$254.58
Invoice Feb/March 2024		3/1/2024			
Cash Payment	E 101-42100-321	Telephone & Communi	PD		\$133.16
Invoice Feb/March 2024		3/1/2024			
Cash Payment	E 602-49450-321	Telephone & Communi	PW		\$280.22
Invoice Feb/March 2024		3/1/2024			
Transaction Date	3/1/2024		Frandsen Bank	10100	Total \$667.96
Refer	0	MIDWEST WATER SPECIALTY, INC	-		
Cash Payment	E 101-41000-200	Supplies	Water		\$49.00
Invoice 119821		2/28/2024			
Transaction Date	2/28/2024		Frandsen Bank	10100	Total \$49.00
Refer	0	PORTILLO, NICOLE	-		
Cash Payment	E 101-41000-433	Dues and Subscriptions	MCFOA Membership - A Guthrie		\$50.00
Invoice		3/1/2024			
Cash Payment	E 101-41110-330	Travel	PNP Training & Equipment Pickup Mileage		\$44.22
Invoice		3/1/2024			
Transaction Date	3/1/2024		Frandsen Bank	10100	Total \$94.22
Refer	0	SERVICEMASTER BY AYOTTE	-		
Cash Payment	E 101-41000-440	Cleaning Service	Cleaning service		\$193.35
Invoice 911013		2/1/2024			
Transaction Date	3/1/2024		Frandsen Bank	10100	Total \$193.35
Refer	0	TRI-STATE BOBCAT	-		
Cash Payment	E 101-43100-400	Repairs and Maintenanc	Nut for Toolcat		\$19.85
Invoice PI 2723		2/20/2024			
Transaction Date	2/20/2024		Frandsen Bank	10100	Total \$19.85
Refer	0	VERIZON	-		
Cash Payment	E 101-42100-321	Telephone & Communi	PD Cell		\$128.53
Invoice 9956493060		2/11/2024			
Transaction Date	2/11/2024		Frandsen Bank	10100	Total \$128.53
Refer	0	WSB & ASSOC INC	-		
Cash Payment	E 101-41000-303	Engineering Fees	General Engineering		\$4,350.25
Invoice Jan-24		3/1/2024			
Cash Payment	E 101-41000-303	Engineering Fees	Retainer		\$800.00
Invoice Jan-24		3/1/2024			
Cash Payment	E 101-41000-303	Engineering Fees	GIS		\$595.00
Invoice Jan-24		3/1/2024			

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Payments

Current Period: February 2024

Cash Payment	E 101-43100-310	Professional Services	Streets		\$312.50
Invoice Jan-24		3/1/2024			
Cash Payment	E 602-49450-303	Engineering Fees	Wastewater System		\$375.00
Invoice Jan-24		3/1/2024			
Cash Payment	E 601-49400-303	Engineering Fees	Comp Water System Plan		\$895.00
Invoice Jan-24		3/1/2024			
Cash Payment	E 426-45200-500	Capital Outlay	TH 3 CR 1 Pedestrian Crossing		\$1,330.00
Invoice Jan-24		3/1/2024			
Cash Payment	E 225-43150-303	Engineering Fees	Storm Water		\$914.25
Invoice Jan-24		3/1/2024			
Cash Payment	E 101-41910-303	Engineering Fees	Public Planning - N Sparks		\$4,655.75
Invoice Jan-24		3/1/2024			
Cash Payment	E 415-43100-500	Capital Outlay	Forest Ave & Depot St Reconstruction		\$6,449.50
Invoice Jan-24		3/1/2024			
Cash Payment	E 101-45200-303	Engineering Fees	Parks		\$490.00
Invoice Jan-24		3/1/2024			
Cash Payment	E 602-49450-303	Engineering Fees	Comp Sanitary Sewer Plan		\$5,214.75
Invoice Jan-24		3/1/2024			
Transaction Date	3/1/2024	Frandsen Bank	10100	Total	\$26,382.00
Refer	0	APG MEDIA OF SOUTHERN MN	-		
Cash Payment	E 101-41000-351	Legal Notices Publishing	Bid advertisement		\$486.00
Invoice 111300224					
Transaction Date	3/8/2024	Frandsen Bank	10100	Total	\$486.00
Refer	0	RICE CO. SOLID WASTE DEPART	-		
Cash Payment	E 101-43100-400	Repairs and Maintenan	Landfill service		\$77.84
Invoice					
Transaction Date	3/8/2024	Frandsen Bank	10100	Total	\$77.84
Refer	0	MN DNR	-		
Cash Payment	E 601-49400-215	License/Permits	Permit amendment fee		\$150.00
Invoice 1980-5119					
Transaction Date	3/8/2024	Frandsen Bank	10100	Total	\$150.00
Refer	0	FRANSEN BANK & TRUST	-		
Cash Payment	G 101-21708	H.S.A. Withholdings	HSA PP#5 - M Summer		\$70.00
Invoice					
Transaction Date	3/8/2024	Frandsen Bank	10100	Total	\$70.00

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Payments

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Current Period: February 2024

Fund Summary

	10100 Frandsen Bank	
101 GENERAL FUND		\$33,852.97
225 STORM SEWER		\$2,226.75
415 STREET REPLACEMENT CIP		\$6,449.50
426 PARKS & REC. CAPITAL OUTLAY		\$1,330.00
601 WATER		\$5,339.86
602 SEWER		\$30,379.44
603 REFUSE		\$10,588.40
		<hr/>
		\$90,166.92

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$90,166.92
	<hr/>
Total	\$90,166.92

City of Dundas**Public Works Staff Meeting / City Engineer Update 3/6/24****March 7, 2024****Agenda**

The City Administrator, Public Works Director, and City Engineer meet at least monthly to plan and review projects and tasks, and to discuss public works matters of all types. The agenda used for the most recent Public Works staff meeting forms the basis for the updates that are provided to the City Council. Following is the most recent Public Works staff meeting agenda with notes added.

1. 2024 Street Lighting

- On Railway Street down to West Avenue; and including lights at each end of the pedestrian bridge over the Cannon River.
- The poles and fixtures have been delivered.
- Council approved the removal of the concrete walk just north of Bridge Street to Hester Street. The street light installation will be completed within the next 2-3 weeks. The concrete walk will be removed at the light pole locations. The remaining walk will be removed after the light installation.
- Staff are soliciting additional quotes, with the work being done in the spring of 2024.

2. Comprehensive Transportation Planning

- 4-13-22 Staff prepared a Joint Road Policy, and the policy was reviewed with Bridgewater Township officials. Staff is waiting on comments from BWT officials with regards to the JRP. Staff met with BWT representatives on 6-21-2023 and 7-26-23 to discuss the Joint Road Policy. A follow-up meeting was held 9-13-23.
- Staff prepared a preliminary road design and estimate of project costs for street improvements for a portion of 115th Street between CSAH 20 and CSAH 22. Staff have begun internal discussions on the future alignment between Highland Parkway and Cannon City Boulevard.
- 4/12/21 the City Council approved a resolution in support of Rice County preparing a planning Study of Decker Avenue from TH 19 to CSAH 1. 8-3-23 The County has received proposals from consultants for the study. The study kickoff meeting was held 1-25-24 with Rice County to kick off the corridor study.

3. CSAH 1/TH 3 Pedestrian Crossing

- The scope of work includes installing a trail along CSAH 1, connecting to the existing sidewalks on Schilling Drive, Cannon Road, and North Stafford Road. A trail connection would also be made to the existing trail along TH 3. Pedestrian crossing improvements would be made to the intersection of TH 3 and CSAH 1. Ditch grading and storm sewer improvements would be made to accommodate the trails.
- Funding in the amount of \$370,000 has been allocated to the project in the State's 2023 Capital Budget under Grants to Political Subdivisions.
- A kick-off meeting was held on 11-15-23 with MnDOT and Rice County representatives to discuss the project. The funds will be administered through State Aid, which means Rice County will be the fiscal agent for the project. The grant funding will

cover consultant costs and construction costs for the project. Staff has revised the scope of work to include the concrete walk along Schilling Drive and are looking at costs to extend the concrete walk from the Dundas Dome to the City limits on Cannon Road.

- Revised project scope is complete, staff is preparing a proposal for consultant services to submit to the State to secure funding for design.

4. ECRT Parking Lot and Dog Park Relocation

- The concept plan was approved by Council March 13th Council Meeting.
- The dog park relocation is in the CIP for 2023 and the parking lot improvements in 2024.
- Staff met with Canines at Play to discuss participation in the project.
- Council awarded the Contract for the dog park fence to Caron fence on 5-22-23.
- The entrance has been closed off to restrict access until the gates have been completed.
- ***Staff plans to send out a request for quotes in March and award the contract in April.***

5. Forest Avenue and Depot Street

- Based on the soil borings for Forest Avenue and Depot Street, extensive pavement repair is necessary. Future construction will likely include pavement reclamation and a bituminous overlay.
- Staff will begin plan preparation in October and bid the project in Spring of 2024. City will bond for the project.
- 10-9-23 Council authorized staff to proceed with project. Survey was completed on 10-18-23.
- A neighborhood meeting was held on 1-25-24 to discuss the improvements with the residents on the project.
- ***The first advertisement for bids was published on 2-21-24. The Contract will be awarded at the March 25th Council meeting.***

6. Northfield Wastewater Treatment

- Northfield received written approval from the PCA for the permit amendment. The City of Northfield will approve future sanitary sewer extension permits and the surcharge will be discontinued while the City's flows remain within the revised limits.

7. Public Works Tasks

- The storm water code and fees are under review, including sump pump connection requirements.

8. Regional Storm Water and Wetland

- The work in the pond south of County Road 1, within Schilling Park, will be completed in 2025 to allow time for the dog park to be moved and the existing fence to be removed. The project will include the pond slope grading in the Menard Pond south of Hester.

9. Stoneridge Hills 2nd

- 6-13-22 Preliminary Plat, Final Plat and Developer's Agreement were approved by Council.
- Because the plat was not recorded within the required 100 days of approval, the Developer will need to reapply for final plat approval.
- The City will require a signed Developer's Agreement with securities, signed mylars and the final revised construction and landscape plans to move forward with the development.

10. West Avenue Apartments

- Grading and excavation began on the site on 5/2/22.
- Council approved an amendment to the Developer's agreement to extend the completion date to May 30, 2024.

11. Public Works Cold Storage

- The preliminary site plan and building details were presented to Council on 2-27-23.
- Project information and proposed quote package for building and site grading were brought to Council for review at the May 22nd Council meeting.
- Council awarded the contract to Raw Construction, LLC for the site grading on 7-10-23. The contractor completed the site grading. Contractor needs to complete restoration to complete the project.
- Quotes were due 8-4-23 for the cold storage building. A total of 3 contractors submitted quotes for the work. Information was reviewed by Council on 9-11-23. Estimated project costs and available funding were reviewed by the Public Works Committee on 10-4-23.
- 10-27-23 Staff met to review and discuss the project scope to work towards finalizing building details.

12. Sanitary Sewer and Water Comprehensive Plan

- Staff are working to schedule an internal review of the draft comp plans.

13. Transportation Comprehensive Plan

- 1-22-24 Council approved the Comprehensive Plan's Transportation Plan.

14. Tractor Supply

- 8-28-23 Council approved the Developer's Agreement with Conditions.
- A new submittal to address the engineering comments has been received from the Developer's Engineer. Remaining comments to be addressed have been sent back to the Developer.
- The Developer signed the Development Agreement and has submitted securities.
- Site grading began on 9-25-23.

15. 2024 Schilling Drive Sanitary Sewer Repairs

- 10-9-23 Council authorized staff to proceed with project.
- The scope of work includes a sanitary sewer connection between two manholes at the intersection of Hester Street and Schilling Drive. The project will redirect sanitary sewer flows from the north and east to bypass the sanitary sewer line on Schilling Drive that has settlement issues.
- The project will be bid and constructed in 2024.

15. Lead Service Inventory

- The Minnesota Department of Health is requiring all Cities to create an inventory of water services in their efforts to address lead services. Staff are working to create an inventory of the City's water services to submit to the Minnesota Department of Health by July 15, 2024. Dundas does not have any lead services but are still required to report.
- ***Proposal for consultant services to inventory the City's water services was submitted to the State.***