

Administrator/Clerk's Report

To: Mayor and Council

From: John M. McCarthy

Date: July 12, 2010

Consent Agenda

Wells Fargo: This is an interest only payment on the GO Tax Increment Revenue Bonds 2006 A

Ordinances and Resolutions

Resolution 2010 – 26 Declaring a Vacancy on the Dundas City Council; City Attorney Callies was instructed to prepare a resolution for consideration at the July 12, 2010 regular council meeting. A letter from Mohrmann & Kaardal, PA was received by e-mail after closing on Thursday, July 8, 2010. The letter demands a public apology from the City Council. City Attorney Callies has reported John Zander's attorney Erick Kaardal has contacted Hartland Investigation Group to express Zander's cooperation with the investigation into his residency. (Motion)

Resolution 2010 – 27 Approving Payment of Bridgewater Township Tax Rebate: The City has received a letter from Bridgewater Township which indicated the Township will restore the contested \$17,022.69 to the Dundas Road Fund Account. I recommend approval of a resolution authorizing full payment of the 2009 tax rebate. (Motion)

Old Business

Amend Agreement w/ Henry Albers: Mr. Albers has requested permission to create a new lot along West Ave. He has agreed to permit the city to acquire a road right of way when it is needed in exchange for the City permitting the creation of a single lot where the old farm house is located. City Attorney Callies has drafted an amendment to the agreement. I recommend the following motion approving the addendum; (Motion)

Accept 2009 Audit: I have reviewed the 2009 Financial Statements prepared by Thomas M. Cummings, CPA and the accompanying Independent Auditors Report. I recommend accepting the 2009 Audit. (Motion)

ATV/Golf Cart Regulation: Chief Mincke and I reviewed concerns regarding the special permit required by Chapter 705. The Chief's biggest concern is that there is no way of identifying holders of valid permits except by stopping the operator. We are recommending requiring a visible sticker be applied to the permitted vehicle(s) on an annual basis. (Motion)

New Business

Northfield / Dundas Joint Meeting: Council requested the administrator prepare a list of discussion items for possible review at the Joint Meeting. Two items which staff from both cities have been discussing are wastewater treatment and fire protection. In addition all Rice County administrators are actively looking for ways services can be shared on a county-wide basis. Currently there is a review of consolidating safety training. Other items that could be considered are snow removal, certain administrative functions, water supply,

Bridgewater Township Concerns Regarding Tax Rebate: The Township has indicated they would like clarification regarding some of the City's concerns expressed in Resolution 2010-18. One of the concerns is regarding information provided to establish the annual tax rebate. The other major concern is the use of tax rebate funds. In addition, the Township is suggesting they will be billing the City for \$8,637 for maintenance of Decker and 115th St. In discussing with Street Superintendent Meliza, we have no record of authorizing any work to be performed by Bridgewater Township on City streets in 2009.

Engineer's Report

Northfield Stormwater Advisory Group: Report on meeting of July 12, 2010.

Interceptor / Northfield Lift Station Rebuild: Staff and the Mayor's of Dundas and Northfield will be meeting Tuesday, July 13 to discuss the interceptor / lift station.

Administrator's Report

Payment from Rice County: The City has received the first ½ tax payment from Rice County of \$722,631.01. The payment consists of taxes revenue of \$336,071.98 TIF revenue of \$323,399.23, special assessments of \$62,345.87 and interest of \$813.94. The payment includes \$33,449.71 in past due taxes and assessments.

Election Training: Rice County will be holding election training for election judges on July 13, 15, 20 and 21. The training will be done in Faribault.

Insurance Regarding Water Break: The City has been informed insurance will not pay for the water break which occurred in Millstone Square on Archibald Lane.

Titan Building Permit: On June 30, 2010, the City received a communication from Erick Kaardal indicating that "Titan Supply Company is planning to apply for a building permit to erect its silos under existing 1992 variances..." I asked City Attorney Paula Callies to reply. Callies explained that the variance would no longer be valid.

Rejoice! Church Building Project: City Engineer McMahon, Building Inspector Meliza and I met with representatives of Rejoice! to review a concept plan for a new worship space. They will be applying for a C.U.P to construct the church in a residential zone.

Committee Reports

Mill Towns State Trail Joint Powers Board: The JBP met on Wednesday, July 7. Mayor Switzer attended on behalf of the City.

Finance and Legislation: The Finance and Legislation Committee met on July 12, 2010 to review the draft 2011 Budget.