

# Administrator/Clerk's Report

To: Mayor and Council

From: John M. McCarthy

Date: June 9, 2008

## Consent Agenda

**Wells Fargo:** This is the semi-annual interest payment on the G.O. Water and Sewer Revenue Bond Series 2006B. Our next payment will be a principal and interest payment on January 1, 2009. This bond will be paid off in 2025.

**Accept Donation of Park Bench:** Bernice Elwood has donated a park bench to the city. The donation was an old City of Minneapolis bench with concrete ends and wood slats. Duane moved the bench from her residence in Millstone Addition and installed it at Memorial Park Pavilion with a view of the play area.

## Ordinances / Resolutions

**Resolution 2008 - 24 Resolution to Provide Notice of Future Road Location:** An east-west corridor roadway through property located on DeMann Court had been considered as an alternative east-west route during the CASH #1 study. Acceptance of the preferred alternative meant this alternative was no longer a viable route. The City had previously issued a CUP for temporary storage while east-west routes were being studied. The CUP requires formal notice if the City decides not to locate a road on the DeMann Court property. This resolution provides that notice. (Motion)

**Resolution 2008 - 25 Resolution Approving Right of Entry:** Verizon has requested a Right of Entry (ROE) agreement to allow inspection of west tower and property for installation of a cell-phone antenna array. City Attorney Paula Callies has reviewed and revised the ROE prepared by Verizon. They have accepted the revisions. I recommend Council approve ROE for Verizon at the west (College City Beverage) water tower. (Motion)

## New Business

**City Auditor, Thomas M. Cummings:** Tom will be presenting the 2007 Audit.

**Radio Read Meter Replacement for Low Income Families:** There may be some low income families, usually retired, who will be impacted by the cost of the conversion to radio read. Linda has suggested the City consider a method of helping those who meet a certain standard with the cost. The current cost of a new meter is \$418.51 and replacement is \$364.22. I recommend a motion directing the development of a policy to allow a reduced payment for the conversion to radio read meter for qualifying low income residents. (Motion)

## Administrator's Report

**Kor property:** The City has received Certificate of Title No. 8072, for the "Kor Ethanol" property. The newly issued Certificate is only subject to mineral rights reserved by the State of Minnesota.

**Police Department:** The additional full time position has been posted. Posting ends June 12, 2008.

**Millstone Park Development:** We had to cancel the neighborhood meeting due to the severe weather. I intend to reschedule for Wednesday, June 18.

**City Hall HVAC Replacement:** The replacement of the heating and air-conditioning equipment in City Hall is complete. We will be installing some additional protective devices.

**Blight and Weeds:** We again have received several calls concerning blight and weeds. As of Friday noon, no-one has submitted a signed complaint form. Since these complaints are against real estate, the identity of the person complaining is considered non-public and is not released when we investigate the complaint.

**TIF Shortfall Payment:** The City has received a check for \$54,572.15 from College City Beverage to make up the difference (shortfall) between the taxes anticipated to be collected due to the TIF agreement and the actual amount collected.

**Complaints:** We have received a signed complaint in regards to an officer displaying a less than lethal force weapon (Tazer). Chief Mincke has investigated the complaint and found the officer acted properly and in accordance with policy. The City has received three signed complaints concerning violations of the state law concerning driving through road closed barricades. Chief Mincke has reviewed the question with staff. He has prepared and sent a written response to all of complainants.

**Street Maintenance:** Depot (Decker) Ave has had gravel added. When it has been compacted enough, dust control will be applied. We have completed necessary shoulder maintenance along Stafford Rd. and the Railway St. N. Crack filling is scheduled to begin as soon as weather permits and sealcoating will follow.

**Jaguar:** Jaguar is ready to begin service to the community. They will be contacting residents and businesses. They also are going to be asking about the repair of lawns.