

**CITY OF DUNDAS**  
**MEMORIAL PARK PAVILION RESERVATION RENTAL POLICY 2012**

**Park Hours: 7 a.m. to 10 p.m. Daily:** (City Code § 1502.01 *No person shall be present in, occupy or use any park except during the hours of 7:00 a.m. to 10:00 p.m. except Memorial Park Baseball Field light will be on until 11:00 p.m. on Friday and Saturday from the last weekend of April through Labor Day weekend. The City Council may extend the hour of closing upon written request and upon so doing will notify the Responsible Party and the Dundas Police Department of said extension.*)

**Park Rental:** Any person wanting to rent the Pavilion at Memorial Park for a specific date may contact City Hall at (507) 645-2852. Reservations forms and calendar are on website at: [www.cityofdundas.org](http://www.cityofdundas.org)

**Park Key:** The park key is for access to the Pavilion and Pavilion bathrooms. Key is available at City Hall Monday thru Thursday for picked up one day before rental. Key for Friday thru Sunday rentals is picked up on Thursday (City Hall is closed on Fridays). Key must be returned to City Hall same day of rental by dropping off in the mail slot in front of City Hall.

**Cleanup Checklist:** Cleaning supplies are not furnished; garbage bags are provided. Cleanup Checklist is completed by the responsible party and returned with the key on the same day of rental at the City Hall drop slot.

**Parking:** Parking is not permitted on the grass between the paved path or the gravel drive and the Pavilion. Vehicles parked on the grass or pathway in the described area are subject to a fine and loss of deposit.

**Nuisance Noise:** Music or other noise audible on the street side of the First Street's fence line will result in the immediate cancellation of the rental and loss of deposit. Designated City employees are the sole judge of nuisance noise.

**Deposit:** A **deposit of \$150.00** is required from anyone reserving the shelter. The deposit will be returned after: (1) the park area, shelter, and bathrooms are inspected and found clean with no damage; (2) return of the signed checklist and park key, (3) no parking, noise or other violation of City Codes or Policies. Any expenses incurred by the City will be deducted from the deposit fee and responsible party will be billed for any excess expense. LOSS OF ALL THE DEPOSIT WILL OCCUR WHEN GOING BEYOND THE RESERVED TIME (THIS INCLUDES CLEAN UP).

	(Rental Rate)	(Sales Tax)			
<b><u>Half Day Monday – Friday</u></b> (7 am - 2 pm or 3 - 10 pm)	\$ 45.00	+	3.09	=	<b>\$ 48.09</b>
<b><u>All Day/Saturday/Sunday</u></b>	\$ 85.00	+	5.84	=	<b>\$ 90.84</b>
<b><u>X Deposit</u></b>					<b>\$ 150.00</b>

Day/Date: \_\_\_\_\_ TIME\*: \_\_\_\_\_ COST: \_\_\_\_\_

\*Note: Loss of the deposit will automatically occur going beyond the reserved time.

\_\_\_\_\_  
 (Name of Responsible Party)

\_\_\_\_\_  
 (Phone #)

\_\_\_\_\_  
 (Address)

\_\_\_\_\_  
 (City)

